



**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #2015-02

AN ORDINANCE OF THE BOROUGH OF LEBANON IN THE COUNTY OF HUNTERDON, NEW JERSEY AMENDING "THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LEBANON, 1985" TO ADD TO CHAPTER II (ADMINISTRATION) A NEW SECTION CREATING THE POSITION OF MUNICIPAL HOUSING LIAISON FOR THE PURPOSE OF ADMINISTERING BOROUGH OF LEBANON'S AFFORDABLE HOUSING PROGRAM PURSUANT TO THE FAIR HOUSING ACT.

BE IT ORDAINED AND ENACTED by the Mayor and BOROUGH Committee of BOROUGH OF LEBANON in the County of Hunterdon and State of New Jersey as follows:

Section 1. The "Revised General Ordinances of the BOROUGH of LEBANON, 1985" are hereby amended to add thereto new Section 2-20, Municipal Housing Liaison, which shall read as follows:

2-20 MUNICIPAL HOUSING LIAISON.

2-20.1 Purpose.

The purpose of this article is to create the administrative mechanisms needed for the execution of BOROUGH OF LEBANON's responsibility to assist in the provision of affordable housing pursuant to the Fair Housing Act of 1985.

2-20.2 Definitions.

As used in this article, the following terms shall have the meanings indicated:

MUNICIPAL HOUSING LIAISON – The employee charged by the governing body with the responsibility for oversight and administration of the affordable housing program for BOROUGH OF LEBANON

ADMINISTRATIVE AGENT – The entity responsible for administering the affordability controls of some or all units in the affordable housing program for BOROUGH OF LEBANON to ensure that the restricted units under administration are affirmatively marketed and sold or rented, as applicable, only to low- and moderate-income households.

2-20.3 Establishment of Municipal Housing Liaison position and compensation; powers and duties.

- A. Establishment of position of Municipal Housing Liaison. There is hereby established the position of Municipal Housing Liaison for BOROUGH OF LEBANON.
- B. Subject to the approval of the Council on Affordable Housing (COAH), the Municipal Housing Liaison shall be appointed by the Governing Body and may be a full or part time municipal employee.
- C. The Municipal Housing Liaison shall be responsible for oversight and administration of the affordable housing program for BOROUGH OF LEBANON, including the following responsibilities that may not be contracted out:
 - (1) Serving as BOROUGH OF LEBANON’s primary point of contact for all inquiries from the State, affordable housing providers, Administrative Agents, and interested households;
 - (2) Monitoring the status of all restricted units in BOROUGH OF LEBANON’s Fair Share Plan;
 - (3) Compiling, verifying, and submitting annual reports as required by COAH;
 - (4) Coordinating meetings with affordable housing providers and Administrative Agents, as applicable;
 - (5) Attending continuing education opportunities on affordability controls, compliance monitoring, and affirmative marketing as offered or approved by COAH;
 - (6) If applicable, serving as the Administrative Agent for some or all of the restricted units in BOROUGH OF LEBANON as described in F. below.
- D. Subject to approval by COAH, BOROUGH OF LEBANON may contract with or authorize a consultant, authority, government or any agency charged by the Governing Body, which entity shall have the responsibility of administering the affordable housing program of BOROUGH OF LEBANON. If BOROUGH OF LEBANON contracts with another entity to administer all or any part of the affordable housing program, including the affordability controls and Affirmative

Marketing Plan, the Municipal Housing Liaison shall supervise the contracting Administrative Agent.

E. Compensation shall be fixed by the BOROUGH Committee at the time of the appointment of the Municipal Housing Liaison.

Section 2. Severability. The various parts, sections, and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby, and all other provisions of this Ordinance shall remain in full force and effect.

Section 3. Repealer. All ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Ordinance shall take effect immediately upon final passage and publication pursuant to law.

ATTEST:

LEBANON BOROUGH COUNCIL

Karen M. Romano, RMC
Borough Clerk

Richard J. Burton, Council President

Vote after public hearing and upon final adoption:

Burton 0

Knoble 1

Schmidt 1

Junge 1

Pittinger 1

Berger 1

Ordinance approved by the Governing Body
and presented to the Mayor on _____.

Veto in Whole or Part:

Michael F. Reino, Mayor

Date:

Approved:

Michael F. Reino, Mayor

Date: _____

Returned to Borough Clerk with
statement attached on _____

Introduced: May 20, 2015

Adopted:

NOTICE

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on May 20, 2015 and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on June 17, 2015 at 7:30 p.m. in the Municipal Building, 6 High Street, Lebanon, New Jersey.

Karen M. Romano, RMC

Borough Administrator/Clerk

BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

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NOTICE OF FINAL PASSAGE
AFFORDABLE HOUSING LIAISON

NOTICE is hereby given that the above Ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey, held in the Municipal Building on the 20th day of May 2015, and the same came up for final passage at a meeting of the said Borough Council on the 17th day of June 2015 at which time, after persons interested were given an opportunity to be heard concerning said ordinance, the same was passed and will be in full force in the Borough according to law by order of the Borough Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey.

Karen M. Romano, RMC

Borough Administrator/Clerk

INTRODUCED: May 20, 2015

ADOPTED: June 17, 2015

