

**NOTICE TO BIDDERS  
BOROUGH OF LEBANON**

Notice is hereby given that sealed bids will be received by the Borough Administrator of the Borough of Lebanon in the County of Hunterdon, State of New Jersey, in the lower floor conference room located in the Municipal Building at 6 High Street, Lebanon, New Jersey, on Wednesday, **October 1, 2025 at 10:00 a.m.**, prevailing time, and at that time and place publicly opened and read for the **Roadway, Grading and Drainage Improvements to Holjes Sheppard Memorial Park.**

The work to be performed under this contract includes the reconstruction of the park's driveway and parking lot, including approximately 950 linear feet of block curb, 100 linear feet of concrete curb, 500 square yards of concrete sidewalk and driveway, concrete steps, 100 cubic yards of subbase, 1,400 square yards of dense graded aggregate base course, 550 tons of hot mix asphalt base course and 225 tons of hot mix asphalt surface course. The project also includes approximately 290 linear feet of storm drains and associated improvements. Also included in the project is the demolition of the existing playground area and grading and earthwork necessary to prepare the site for new playground equipment (by others); grading and earthwork necessary to prepare the site for new park pavilion buildings (by others); and the installation of sewer and water service connections for the proposed park pavilion; as well as related incidental work and improvements.

The work contemplated under this Contract shall be completed within seventy-five (75) calendar days of notice to proceed.

The work on the project is being funded by local recreational grants, Hunterdon County Park grants and the Borough of Lebanon.

Plans and specifications and proposal forms are on file and open to public inspection at the Borough Administrator's Office at 6 High Street Lebanon, New Jersey and at Boswell Engineering's Chester office, at 180 Main Street, Chester, New Jersey, between the hours 9:00 am and 4:00 pm, prevailing time, Monday through Thursday and until 12:00 noon on Friday, excluding legal holidays, beginning on September 10, 2025. A digital copy, provided on a USB flash drive, may be obtained for a non-refundable fee of \$10.00 per USB flash drive, payable to Boswell Engineering. Printed copies of the plans, specifications and contract documents may be obtained upon request, in accordance with Boswell Engineering's applicable printing fees at the time of request.

Each bid must be made upon the prescribed forms, furnished with the Contract Drawings and Specifications, including the non-collusion affidavit and ownership statement compliance form and must be accompanied by a Consent of Surety and a certified check, cashier's check, or Bid Bond of not less than ten (10%) percent of the amount bid and, not to exceed \$20,000.00. Such checks and Bonds shall be made payable to the Owner and will be held as a Guarantee that in the event the Bid is accepted and a Contract awarded to the bidder, the Contract shall be duly executed and its performance properly secured. The successful bidder shall furnish and deliver to the Owner a performance and payment bond in the amount of 100 percent of the accepted bid amount as security for the faithful performance and payment of the Contract. Further, the successful bidder must furnish the policies or Certificates of Insurance required by the Contract.

In default thereof, said checks and the amount represented thereby will be forfeited to the aforesaid Owner as liquidated damages. Bids must be accompanied, in the case of corporations not chartered in New Jersey, by proper certificate that such corporation is authorized to do business in the State of New Jersey.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding equal employment opportunity, as amended. All corporations and partnerships and limited liability companies must comply with N.J.S.A. 52:25-24.2, regarding disclosure of partners and stockholders. Each bid must be enclosed in a sealed envelope bearing the name and address of the bidder, addressed to the Owner and labeled for the **ROADWAY, GRADING AND DRAINAGE IMPROVEMENTS TO HOLJES SHEPPARD MEMORIAL PARK.**

The successful bidder will be required to comply with all provisions of prevailing wage rates as determined by the New Jersey Department of Labor.

Unless otherwise permitted by N.J.S.A. 40A:11-23.3, all bids shall be irrevocable, not subject to withdrawal and shall stand available for a period of sixty (60) days in accordance with N.J.S.A. 40A:11-24. The Owner and Bidder may agree to hold bids for consideration for a longer period of time, in accordance with N.J.S.A. 40A:11-24.

The Owner reserves the right to reject bids pursuant to N.J.S.A. 40A:11-13.2, N.J.A.C. 7:22-9.10, or other applicable law; to waive minor informalities or non-material exceptions in the bids received and to accept the bid from the lowest responsible bidder, as per N.J.S.A. 40A: 11-1, et seq.

Karen M. Romano  
Borough Administrator  
Borough of Lebanon