

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

April 16th, 2026

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman, Richard Burton at 7:30 PM. The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT of 1975.

OATH OF OFFICE

Glen Chandler, Oath of Office was administered by Mr. Novak. Mr. Chandler's term is 5 years.

MEMBERS PRESENT: Chairman - Richard Burton, Benedict Valliere, William Colantano, Glen Chandler

Also present: Anita Weingart- LBSA Secretary/Treasurer, Joseph Novak – Novak & Novak,

Absent: Greg Crawford

APPROVE MINUTES

Mr. Colantano moved, and Mr. Valliere seconded the motion to approve March 19, 2026, minutes. All Ayes: Motion Carried

PUBLIC COMMENTS – There were no public comments.

ENGINEER'S REPORT

Boswell, Inc. – Kyle Skurchak submitted his report. This is on file with LBSA.

Mr. Burton spoke with Mr. Skurchak and Ms. Diaz. about LBSA reporting. It's a work in progress coordinating the information we seek in the reports. More specifically we are looking for the Presidential Place reports from their own operator to be included in the Boswell monthly reports to LBSA.

Ms. Diaz. and Mr. Carchia met with Mr. Lotito. Mr. Burton spoke with Ms. Diaz about their meeting and the tracking/reporting. Mr. Burton would like to see the reports and how problems will be addressed.

Repair of the cement collar on Edgerton Dr. between Kelly Court and Matthew Court was completed by RLSA.

Mr. Colantano had a question about Boswell reviewing the terms of agreement with Presidential Place. Mr. Novak and Mr. Burton stated that they are getting up to speed regarding Presidential Place. Their Operator's Report should be included with Boswell's report. Mr. Burton indicated that we haven't asked for specific reporting. Mr. Novak suggested we let them know what we need specifically in a concise way. The Operator Report from Ralph is filed with the state.

LBSA Secretary will follow up with Mr. Skurchak regarding the Presidential Place operator's report and attach it to his report. Mr. Valliere likes the structure of the reports but needs more back-up information. Mr. Colantano would like to see a signature on the reports. Mr. Colantano asked about their reporting in person. They offered to attend quarterly meetings.

Mr. Burton discussed Presidential Place showing up higher than usual. Mr. Burton also Lebanon Cheese and Boswell, Inc. and how they will be reporting.

OPERATOR'S REPORT

Mr. Burton suggested a letter to go to The Heights about blockages that were cleaned out by Magnum Vac. LBSA paid for this repair. We are seeking reimbursement from the HOA for The Heights. We will also follow up with Ralph about the letter to the HOA for distribution among the residents.

Mr. Colantano had questions about the meter at LC. Mr. Novak and Mr. Burton clarified that a meter was not in MH 90 and Giselle wants to verify the type of meter needed. Mr. Novak further described the terms of the settlement with regards to the monitoring of the meter. Novak continued with the reason that we underwent a change in engineering.

TOWN CENTER

Mr. Novak discussed the letter from their attorney regarding phase 2. They are seeking a letter from LBSA for capacity. The prior engineer stated that there is capacity for phase 2. At this point Boswell is reviewing this, so this letter is pending review from the engineers at Boswell.

EXPENDITURES – April 2026

Mr. Colantano reviewed this report and questioned the location of Magnum Vac services versus the prior company we used Oswald. Mr. Colantano shared his opinion about Liberty Environmental's bills for transferring data. Mr. Novak asked if this is the last invoice to pay. Secretary shared that an email came in this evening for another invoice.

Mr. Colantano, apart from what was just mentioned prior to the meeting, found no issues with the expenditure report.

NF
BANK

GENERAL

ACCT:			APRIL	2026	Check#
26-033	PAYROLL ACCT	PAYROLL		\$3,391.29	EFT
26-034	RLSA	INV# 24/078		\$49,274.17	1418
26-035	LEBANON BOROUGH	LEASE - APR 2026		\$1,300.00	1419
26-036	NOVAK & NOVAK LAW	April of 2026		\$4,616.66	1420
26-037	ONE CALL CONCEPTS	INV# 6035389		\$66.50	1421
26-038	R&L DATACENTERS	INV# 117512		\$104.00	1422
26-039	JCP&L	ACCT: 100 150 227 336		\$63.87	1423
26-040	QUILL CORPORATION	INV# 48332924, 48301140		\$45.17	1424
26-041	SELECTIVE INSURANSE MAGNUM VAC SERVICES	LATE FEE - due to timing of our re-organization meeting		\$30.00	1425
26-042	LIBERTY	INV# 882		\$2,250.00	1426
26-043	RGC ASSOCIATES	INV# 26-1 LBSA 2/20/26-4/10/26		\$1,925.00	1427
26-044	ENVIRONMENTAL LIBERTY	INV# 4684, 4683 - Feb. & Mar. partial retainer		\$7,906.67	1428
26-044	ENVIRONMENTAL LIBERTY	INV# 4414, 2000 - per March meeting		\$542.50	1428
26-044	ENVIRONMENTAL	INV# 4299, 4415 - per March meeting		\$1,000.00	1428
26-045	F. MACCORMACK INC	Insurance Bond - 2026		\$355.00	1429
TOTAL				\$72,870.83	

TD
BANK

ESCROW ACCT:

ELIZABETHTOWN GAS	LIBERTY ENVIRONMENTAL	INV# 4461		\$892.50	
TOTAL				\$892.50	

Mr. Colantano moved; Mr. Valliere seconded the motion to approve the Feb 2026 expenditures as listed below. Roll Call Vote: Chandler, Valliere, Colantano, Burton. All Ayes: Motion Carried.

FINANCIAL REPORTS – Feb. 2026 (bank statements), Mar. financial reports 2026. Ms. Atwell reviewed and approved of these reports. Colantano approved as well.

Mr. Colantano moved; Mr. Valliere seconded the motion to acknowledge the financial reports and bank statements. Roll Call Vote: Chandler, Colantano, Valliere, Burton. All Ayes: Motion Carried

RLSA

Mr. Burton had nothing new to report.

MISCELLANEOUS/In Progress:

- LBSA is not moving forward on commercial contracts review according to Mr. Novak and the board. Mr. Novak stated nothing technically needs to be updated. He further mentioned the idea of standardizing contracts, and it is not urgent at this time. Secretary mentioned the Board had expressed the need to review commercial contracts to review usage for consistency of billing and other contract updates that may be needed.
- Mr. Novak discussed the Town Center's sewer billing payments. They will need to pay more as the project continues. Mr. Colantano discussed RLSA's future costs and the original bond. Mr. Novak asked to see the original RLSA agreement.
- Mr. Novak discussed the Boswell contract. He used a standard form contract for Boswell for both LBSA and the Borough. He discussed the responses back from Boswell regarding political contribution disclosures. The discussion resulted in the LBSA Board agreeing that Mr. Novak would remove the statement about paying individuals as per Boswell's request.
- Mr. Novak further discussed the indemnification clause Boswell requested. Mr. Novak stated this is not acceptable. The rest of the contract will remain the same as what Mr. Novak prepared. He will send the LBSA Secretary an updated version for execution. As commissioners we don't really have political parties. This is different from the Borough. We pay them for a service and therefore will not indemnify them.
- Mr Maglio will continue monitoring the heat tape system for LBSA if we wish to continue. His letter for proposal was discussed. The Board asked for a rate sheet for the items on the proposed contract that are not listed. Secretary will find out. This new contract would begin in January of 2027.

CD – Unity Bank

We are opening a CD for \$100,000.00 per Mr. Colantano's recommendation at the March meeting. Mr. Novak suggested a motion.

Mr. Burton moved; Mr. Valliere seconded the motion to open a CD for \$100,000 with Unity Bank. Roll Call: Chandler, Valliere, Colantano, Burton. All Ayes: Motion Carried.

EXECUTIVE SESSION: N/A

ADJOURN MEETING

Mr. Valliere moved; and Mr. Colantano seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of __04/16/2026_____.

___Anita Weingart, Secretary/Treasurer___