

LEBANON BOROUGH SEWERAGE AUTHORITY
MINUTES
March 19th, 2026

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman, Richard Burton at 7:30 PM.

MEMBERS PRESENT: Chairman - Richard Burton, Vice Chairman - Greg Crawford, Benedict Valliere, William Colantano

Also present: Anita Weingart- LBSA Secretary/Treasurer, Joseph Novak – Novak & Novak,

Absent: Glen Chandler, Oath of Office will be postponed until the next meeting in April.

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT of 1975.

APPROVE MINUTES

Mr. Valliere moved, and Mr. Crawford seconded the motion to approve February 19, 2026, minutes. All Ayes: Motion Carried

PUBLIC COMMENTS – There were no public comments.

ENGINEER'S REPORT

Boswell, Inc. – Kyle Skurchak submitted his report. This is on file with LBSA.

Repair of the cement collar on Edgerton Dr. between Kelly Court and Matthew Court was discussed. Mr. Burton asked for confirmation if this repair belongs to LBSA or RLSA before repairs are made.

Lebanon Cheese and Boswell, Inc. will coordinate with each other for ongoing maintenance and tracking of flows.

RLSA

Mr. Burton reported that Mr. James Pittinger resigned from his position with RLSA. Mr. Burton is actively searching for a replacement. He also reported that the pump station continues to be looked at as well as plant upgrade. Winter conditions may determine whether a cover is needed to avoid freezing. Mr. Colantano expressed concerns for clarity regarding engineer's role.

EXPENDITURES – March 2026

Mr. Colantano reviewed this report prior to the meeting and found no issues.

Mr. Crawford moved; Mr. Valliere seconded the motion to approve the Feb 2026 expenditures as listed below. Roll Call Vote: Crawford, Valliere, Colantano, Burton. All Ayes: Motion Carried.

GENERAL

<u>ACCT:</u>			MARCH 2026	Check#
26-022	PAYROLL ACCT	PAYROLL	\$3,391.29	EFT
26-023	RLSA	INV# 24/076	\$49,274.17	1408
26-024	LEBANON BOROUGH	LEASE - MAR 2026	\$1,300.00	1409
26-025	ONE CALL CONCEPTS	INV# 6025386	\$21.50	1410
26-026	R&L DATACENTERS	INV# 117296	\$104.00	1411
26-027	JCP&L	ACCT: 100 150 227 336	\$107.31	1412
26-028	QUILL CORPORATION	INV# 47747373, 47752050	\$191.97	1413
26-029	ANITA WEINGART NOVAK & NOVAK	mobile ph. reimbursement Jan - Mar	\$300.00	1414
26-030	LAW LIBERTY	Mar-26	\$4,616.66	1415
26-031	ENVIRONMENTAL	INV# 4298	\$765.00	1416
26-032	AJ MAGLIO CONSULTANT, LLC	YEAR 3 OF 3 for Service Contract (dated 1/2023) for heat tape maintenance	\$900.00	1417
TOTAL			\$60,971.90	

ESCROW

<u>ACCT:</u>				TD BANK
CODD LIV	NOVAK & NOVAK LAW	INV# 4433	\$352.50	
		TOTAL	\$352.50	

FINANCIAL REPORTS – Feb. 2026 (bank statements), Mar. financial reports 2026. Ms. Atwell reviewed and approved of these reports.

Mr. Valliere moved; Mr. Crawford seconded the motion to acknowledge the financial reports and bank statements. Roll Call Vote: Crawford, Colantano, Valliere, Burton. All Ayes: Motion Carried

MISCELLANEOUS/In Progress:

- Liberty Environmental – open invoices were discussed and decided on.
- Sewer Service Contract – B5, L39.02 – Mr. Novak asked this be postponed again.
- TOC – Mr. Novak reported that this is resolved by stipulation.
- Town Center – Mr. Novak reported that they will come to us with a letter to certify for capacity for phase II. Mr. Novak said that Candace Davis was at the meeting representing Boswell and looking at Mr. Hill's records. Mr. Novak asked her to be sure they were ready to submit a will-serve letter including PILOT. Mr. Novak said they will put in an application for phase II.
- LBSA Secretary/Treasurer will follow up with Boswell and RGC regarding submitting invoices at least one week prior to an LBSA meeting.
- AJ Maglio Consultant, LLC – The 3-year contract with them will end 12/2026. LBSA board members would like to continue with this. LBSA Secretary/Treasurer will contact Mr. Maglio about it. Mr. Valliere asked if the engineer could include this in their work for us. Mr. Burton explained that this must be done by an electrician. Mr. Maglio is a licensed electrician.
- Boswell Inc. Contract 2026 – Mr. Novak said he has the data and will provide it next month. Mr. Colantano asked about the dollar amounts for Boswell and for RGC. Mr. Burton stated it is \$25,000.00 for Boswell and \$13,000.00 for RGC. There will be additional costs for items that are considered special.
- RGC Associates, LLC contract 2026 – Mr. Novak will provide it next month.

EXECUTIVE SESSION: N/A

ADJOURN MEETING

Mr. Valliere moved; and Mr. Crawford seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,
Anita Weingart,
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of __03/19/2026_____.
____Anita Weingart, Secretary/Treasurer____