

**LEBANON BOROUGH SEWERAGE AUTHORITY**  
**MINUTES**  
**January 15, 2026**

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Richard Burton at 7:30 PM.

**MEMBERS PRESENT:** Richard Burton, Greg Crawford, Glen Chandler, William Colantano

Also present: James Hill, Beatriz Galayda – Liberty Environmental, Joseph Novak – Novak & Novak Law, and Secretary Anita Weingart

Absent: Benedict Valliere

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT of 1975.

**APPROVE MINUTES**

**Mr. Crawford moved, and Mr. Colantano seconded the motion to approve December 2025, minutes. All Ayes: Motion Carried**

**PUBLIC COMMENTS** – There were no public comments.

**ENGINEER'S REPORT**

Mr. Hill's report is on file.

Mr. Hill reported that he is keeping track of meters. He stated that nothing has been done yet on easements. Grease traps: all but 2 have been inspected.

**Financial Reports – January 2026**

Mr. Colantano reviewed and approved. Ms. Atwell also reviewed and approved.

**Mr. Crawford moved, Mr. Chandler seconded the motion to approve the January 2026 Financial Reports, and the Dec 2025 bank statements.**

**Roll Call Vote: Chandler, Burton, Colantano, Crawford. All Ayes: Motion Carried.**

Mr. Colantano requested to have a signature line added to the monthly bills list for his review prior to meetings to indicate all invoices have been reviewed. All agreed, LBSA Secretary added this line this month and going forward.

## **RLSA**

Mr. Colantano attended the meeting. He shared the possible discrepancies in capital project costs and equipment lists that weren't adequate. Also, the pump station may be moving.

## **OLD BUSINESS:**

Easement clearing – LBSA was waiting for quotes; however, Mr. Hill reported that this has been happening all along.

Grease trap inspections 2025 status – Mr. Hill reported that this has been happening during regular inspections and all are complete except for 2. Grease trap inspections are done annually.

Special project invoice – INV# 2000 status from Liberty – Tabled from Aug and Sept of 2025 – Mr. Hill didn't have anything new to report.

TOC Water project – no new status reported

Sewer Service Contract update – B5, L39.02 – Benedict Miller, LLC – Mr. Novak will work on this and requested the information on file with LBSA be re-sent to him. Mr. Hill offered to send what he has as well.

Legal Notices – posted on website starting 3/1/26 – This was briefly discussed and the LBSA ads will be posted on the main website where all other legal ads will be. LBSA Secretary reported the costs will be higher and we will need to consider this for future budgets.

## **EXPENDITURES – January 2026: Reviewed by William Colantano prior to the meeting**

Mr. Crawford asked for clarification on the 2 Selective invoices. LBSA Secretary explained one is worker's compensation; the other is the standard insurance policy.

**Mr. Crawford moved, Mr. Chandler seconded the motion to approve the January 2026 expenditures. Roll Call Vote: Chandler, Burton, Colantano, Crawford. All Ayes: Motion Carried.**

NF  
BANK

GENERAL

ACCT:

			<b>JANUARY 2026</b>	<b>Check#</b>
26-001	PAYROLL ACCT	PAYROLL	\$3,234.56	EFT
26-002	RLSA	INV# 24/041	\$44,662.42	1389
	LEBANON			
26-003	BOROUGH	LEASE - JAN 2026	\$1,300.00	1390
	R&L			
26-004	DATACENTERS	INV# 116850	\$101.40	1391
26-005	NJ HILLS MEDIA	INV# 16549, 16592	\$72.55	1392
	ONE CALL			
26-006	CONCEPTS	INV# 5125386	\$20.90	1393
26-007	ALPHADOG	INV# 26335	\$600.00	1394
26-008	JCP&L	ACCT# 100150227336	\$23.74	1395
	SELECTIVE			
26-009	INSURANCE-WC	ACCT# 977805537	\$374.00	1396
	SELECTIVE			
26-010	INSURANCE-CP	ACCT# 103491831	\$8,528.00	1397
26-011	NOVAK & NOVAK	Jan-26	\$4,483.33	1398
	LIBERTY			
26-012	ENVIRONMENTAL	INV# 4297 (NOV 2025)	\$7,250.00	1399
<b>TOTAL</b>			<b>\$70,650.90</b>	

ESCROW

ACCT:

TD  
BANK

**TOTAL** **\$0.00**

**ADJOURN MEETING**

**Mr. Chandler moved; and Mr. Crawford seconded the motion to adjourn the meeting. All Ayes: Motion Carried.**

Respectfully submitted by,  
*Anita Weingart,*  
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of \_\_01/15/2026. Anita Weingart, Secretary/Treasurer\_\_