

LEBANON BOROUGH SEWERAGE AUTHORITY
MINUTES
December 18th, 2025

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Richard Burton at 7:30 PM.

MEMBERS PRESENT: Richard Burton, Greg Crawford, Glen Chandler, Benedict Valliere, William Colantano

Also present: James Hill – Liberty Environmental, Joseph Novak – Novak & Novak Law, and Secretary Anita Weingart

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT of 1975.

APPROVE MINUTES

Mr. Chandler moved, and Mr. Valliere seconded the motion to approve November 2025, minutes. All Ayes: Motion Carried

PUBLIC COMMENTS – There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Mr. Hill reported flows are consistent and good. He continues to work with RLSA for flow readings with them.

RESOLUTION 25-022 - BUDGET ADOPTION 2026

WHEREAS the Annual Budget and Capital Budget/Program for the Lebanon Borough Sewerage Authority for the fiscal year beginning January 01, 2026 and ending December 31, 2026, has been presented for adoption before the governing body of the LBSA at its open public meeting of December 18, 2025; and

WHEREAS the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved by the Director of the Division of Local Government Services; and

WHEREAS the Annual Budget presented for adoption reflects Total Revenues of \$903,155.00, Total Appropriations, including any Accumulated Deficit, if any, of \$907,100.00, and Total Unrestricted Net Position utilized of \$3,945.00; and

WHEREAS the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the LBSA at an open public meeting held on December 18, 2025, that the Annual Budget and Capital Budget/Program of the December 31, 2026, is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Mr. Colantano moved, Mr. Chandler seconded the motion to approve Resolution 25-022, Budget Adoption - 2026. Roll Call Vote: Chandler, Crawford, Colantano, Valliere, Burton. All Ayes: Motion Carried.

RESOLUTION 25-023 - ANTICIPATED RATE INCREASE

WHEREAS, the Lebanon Borough Sewerage Authority anticipates a rate increase for 2026. The rate hearing is scheduled for 2/19/25.

NOW, THEREFORE, BE IT RESOLVED by the Lebanon Borough Sewerage Authority anticipates a rate increase of \$50.00 per unit for an 8.68% increase over 2025. The rate will increase from \$576.00 to \$629.00 per unit for 2026.

Mr. Colantano moved, Mr. Valliere seconded the motion to approve Resolution 25-023 – Anticipated Rate Increase for 2026. Roll Call Vote: Burton, Crawford, Valliere, Chandler, Colantano. All Ayes: Motion Carried.

EXPENDITURES and Financial Reports – December 2025

Mr. Colantano moved, Mr. Valliere seconded the motion to approve the December expenditure list and the Financial Reports for December/bank statements for November. Roll Call Vote: Burton, Crawford, Chandler, Colantano, Valliere. All Ayes: Motion Carried.

<u>GENERAL</u>				NF
<u>ACCT:</u>			DECEMBER	BANK
			2025	Check#
25-120	PAYROLL ACCT	PAYROLL	\$3,234.56	EFT
25-121	RLSA	INV# 24/070	\$44,662.38	1380
	LEBANON			
25-122	BOROUGH	LEASE - NOV 2025	\$1,300.00	1381
	ONE CALL			
25-123	CONCEPTS	INV# 5115386	\$32.90	1382
	R&L			
25-124	DATA CENTERS	INV# 116628	\$101.40	1383
	NOVAK & NOVAK			
25-125	LAW	Dec-25	\$4,483.33	1384
	NOVAK & NOVAK			
25-126	LAW	INV# 4426 - LC	\$5,929.25	1385
	QUILL			
25-127	CORPORATION	INV# 46601022	\$9.48	1386
		Cell phone reimbursement Oct-Dec,		
25-128	ANITA WEINGART	Tewksbury Inn, poinsettias	\$2,366.65	1387
	LIBERTY			
25-129	ENVIRONMENTAL	INV #4042	\$7,250.00	1388
TOTAL			\$69,369.95	

<u>ESCROW</u>				TD
<u>ACCT:</u>				BANK

TOTAL \$0.00

OLD BUSINESS:

Grease trap inspections – Mr. Hill stated in the last meeting these are getting done during manhole inspections. He plans to have a report next week. He stated he is halfway done.

Special project invoice – INV#2000 continues to be tabled and unresolved since August

Tax sale – the final report from the Tax Collector was provided

TOC – Mr. Burton stated this is still on hold.

Lebanon Cheese - Mr. Novak reported that the lawsuit of LC vs. LBSA is dismissed with prejudice. Mr. Hill reported that he will begin MH90 monitoring in January of 2026.

RLSA

Mr. Burton reported that RLSA adopted the budget for 2026. He also stated that the new Administrator there has found problems with the fan, generator and may become a capital expenditure.

ADJOURN MEETING

Mr. Valliere moved; and Mr. Crawford seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of __12/18/2025. Anita Weingart, Secretary/Treasurer__