



LEBANON BOROUGH COMMON COUNCIL
SPECIAL MEETING
Wednesday, October 22, 2025
5:00 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Pittinger at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor James Pittinger.

MOMENT OF SILENCE:

Please join me in a moment of silence for all
US service members and First Responders who have given their lives for our country.

On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello and Councilwoman Baldinger

Absent:

Also, Present: Administrator/Clerk Karen M Romano RMC,
Borough Attorney Joesph Novak Esq.

OPEN PUBLIC SESSION:

Councilman Berger made a motion to open the public session. Councilman Crawford seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. With a second by Councilman Crawford the motion with the unanimous approval of Council the floor was closed.

ORDINANCE 2025-03: INTRODUCTION

Bond ordinance providing for various improvements to roads and municipal properties, in and by the borough of Lebanon

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE NUMBER 2025-03

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO ROADS AND MUNICIPAL PROPERTIES, IN AND BY THE BOROUGH OF LEBANON, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$300,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$285,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LEBANON, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Lebanon, in the County of Hunterdon, State of New Jersey (the "Borough") as general improvements. For the said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the principal amount of \$300,000, said amount being inclusive of a down payment in the amount of \$15,000 now available for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented, (the "Local Bond Law"), by virtue of a provision in a previously adopted capital budget or budgets of the Borough for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$300,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$285,000 pursuant to, and within the limitations prescribed by the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$285,000 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and the purposes for the financing of which said obligations are to be issued are for various improvements to roads and municipal properties throughout the Borough. The improvements shall include, as applicable, milling and paving (including through street intersections and curb ramps), repaving, regrading, curb replacements, upgrades to storm water pipes and inlets, traffic signage, storm water back flow prevention, and traffic stripping, and all other related improvements, engineering and design work, surveying, mapping, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection, contract administration, and all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued by the Borough for said improvements and purposes is \$285,000.

(c) The estimated cost of said improvements and purposes to the Borough is \$300,000, the excess thereof over the estimated maximum amount of bonds or notes to be issued therefor being the amount of \$15,000, which is the amount of the down payment available for said improvements or purposes.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Hunterdon make a contribution or grant in aid to the Borough for the improvements and purposes authorized in Section 3 hereof, and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Hunterdon. In the event that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Hunterdon shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer of the Borough. The Chief Financial Officer of the Borough shall determine all matters in connection with the notes issued pursuant to this bond ordinance and the signature of the Chief Financial Officer of the Borough upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer of the Borough is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer of the Borough is directed to report in writing to the governing body at the meeting

next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital budget or temporary capital budget, a revised capital budget or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 7. The following additional matters are hereby determined:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$285,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$30,000 for items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.

SECTION 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough and, unless paid from other sources, the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Borough's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2.

SECTION 10. The Chief Financial Officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of the obligations of the Borough authorized herein and to execute such disclosure document on behalf of the Borough. The Chief Financial Officer of the Borough is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and

Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of the obligations of the Borough authorized herein and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all tax-exempt bonds and notes issued under this bond ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication of this bond ordinance after final adoption, and approval by the Mayor, as applicable, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: OCTOBER 22, 2025**

**KAREN M. ROMANO,
Borough Clerk**

**ADOPTED ON SECOND READING
DATED: NOVEMBER 24, 2025**

**KAREN M. ROMANO,
Borough Clerk**

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____, 2025

JAMES J. PITTINGER, Mayor

**BOROUGH OF LEBANON
IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

PUBLIC NOTICE

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a regular meeting of the Borough Council of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey (the "Borough") on October 22, 2025. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at Borough Hall, 6 High Street, Lebanon, New Jersey, on November 24, 2025 at 7:30 p.m. During the week prior to and up to and including the date of such meeting, copies of the full bond ordinance will be available at no cost and during regular business hours at the Clerk's office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO ROADS AND MUNICIPAL PROPERTIES, IN AND BY THE BOROUGH OF LEBANON, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$300,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$285,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

Purpose(s): The bond ordinance provides for various improvements to roads and municipal properties throughout the Borough. For a complete description of the improvements to be undertaken, please refer to the full text of the bond ordinance.

Appropriation: \$300,000

**Bonds/Notes
Authorized:** \$285,000

Down Payment: \$15,000

**Section 20
Costs:** \$30,000

Useful Life: 10 years

**KAREN M. ROMANO,
Borough Clerk**

**BOROUGH OF LEBANON
IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

PUBLIC NOTICE

NOTICE OF FINAL ADOPTION OF BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, has been finally adopted by the Borough Council of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey (the "Borough") on November 24, 2025 and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such bond ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full bond ordinance are available at no cost and during regular business hours at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title:	BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO ROADS AND MUNICIPAL PROPERTIES, IN AND BY THE BOROUGH OF LEBANON, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$300,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$285,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF
Purpose(s):	The bond ordinance provides for various improvements to roads and municipal properties throughout the Borough. For a complete description of the improvements to be undertaken, please refer to the full text of the bond ordinance.
Appropriation:	\$300,000
Bonds/Notes Authorized:	\$285,000
Down Payment:	\$15,000
Section 20 Costs:	\$30,000
Useful Life:	10 years

KAREN M. ROMANO,
Borough Clerk

**BOROUGH OF LEBANON
IN THE COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

CERTIFICATE OF SUPPLEMENTAL DEBT STATEMENT

I, the undersigned, Clerk of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey (the "Borough"), DO HEREBY CERTIFY that the attached Supplemental Debt Statement was prepared, executed and sworn to by William Colantano, Chief Financial Officer of the Borough, as of October 22, 2025, and that such Supplemental Debt Statement was filed in my office on or prior to October 22, 2025 and with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs on _____, 2025.

KAREN M. ROMANO,
Borough Clerk

**BOROUGH OF LEBANON
IN THE COUNTY OF HUNTERDON,
STATE OF NEW JERSEY**

DOWN PAYMENT CERTIFICATE

I, the undersigned Chief Financial Officer of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey, DO HEREBY CERTIFY that prior to final adoption of the bond ordinance entitled,

"BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO ROADS AND MUNICIPAL PROPERTIES, IN AND BY THE BOROUGH OF LEBANON, IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY; APPROPRIATING \$300,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$285,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF",

there was \$15,000 available as a down payment for the purposes authorized by said bond ordinance by a provision in a previously adopted budget of the City for down payment or for capital improvement purposes.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Borough as of this ____ day of _____, 2025.

WILLIAM COLANTANO,
Chief Financial Officer

**BOROUGH OF LEBANON
IN THE COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

CERTIFICATE OF INTRODUCTION OF BOND ORDINANCE

I, the undersigned Clerk of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey (the "Borough"), DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a regular meeting of the Borough Council of the Borough duly called and held on October 22, 2025 and that the following was the roll call:

Present:

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the Borough Council and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Borough as of this ____ day of _____, 2025.

(SEAL)

KAREN M. ROMANO,
Borough Clerk

**BOROUGH OF LEBANON
IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

CERTIFICATE OF FINAL ADOPTION OF BOND ORDINANCE

I, the undersigned Clerk of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey (the "Borough"), DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a regular meeting of the Borough Council of the Borough duly called and held on November 24, 2025 and that the following was the roll call:

Present:

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the Borough Council and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Borough as of this ____ day of _____, 2025.

(SEAL)

KAREN M. ROMANO,
Borough Clerk

**BOROUGH OF LEBANON
IN THE COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**CERTIFICATE AS TO BOND ORDINANCE
ADOPTION PROCESS**

I, KAREN M. ROMANO, DO HEREBY CERTIFY that I am the Clerk of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey (the "Borough"), a municipal corporation organized and existing under the laws of the State of New Jersey, and that, as such, I am duly authorized to execute and deliver this certificate on behalf of the Borough. In such capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the Borough and the records relative to all resolutions and ordinances of the Borough. The representations made herein are based upon the records of the Borough. I DO HEREBY FURTHER CERTIFY THAT:

1. Attached hereto is the bond ordinance introduced on October 22, 2025 and finally adopted on November 24, 2025 by the Borough Council of the Borough and, if applicable, approved by the Mayor on _____, 2025.

2. After introduction, the bond ordinance was published as required by law on _____, 2025 in _____ (name of newspaper).

3. Following the passage of the bond ordinance on first reading, and at least seven (7) days prior to the final adoption thereof, I caused to be posted in the principal municipal building of the Borough at the place where public notices are customarily posted, a copy of said bond ordinance or a summary thereof and a notice that copies of the bond ordinance would be made available to the members of the general public of the Borough who requested copies, up to and including the time of further consideration of the bond ordinance by the Borough Council. Copies of the bond ordinance were made available to all who requested same.

4. After final passage, the bond ordinance was duly approved by the Mayor of the Borough and published as required by law on _____, 2025 in _____ (name of newspaper). No protest signed by any person against making any improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the bond ordinance has been presented to the governing body or to me or filed in my office within twenty (20) days after said publication or at any other time after the final passage thereof.

5. The bond ordinance has not been amended, added to, altered, or repealed and said bond ordinance is now in full force and effect.

6. A certified copy of the bond ordinance and a copy of the amended capital budget or temporary capital budget form have been filed with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, as applicable.

7. The official seal of the Borough is the seal, an impression of which is affixed, imprinted or reproduced opposite my signature on this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed, imprinted or reproduced the official seal of the Borough as of this ____ day of _____, 2025.

(SEAL)

KAREN M. ROMANO,
Borough Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

ORDINANCE 2025-04: INTRODUCTION

Authorizing an emergency appropriation for the preparation of an approved tax map for the use of the tax assessor

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE No. 2025-04

AN ORDINANCE OF THE BOROUGH OF LEBANON AUTHORIZING AN EMERGENCY APPROPRIATION FOR THE PREPARATION OF AN APPROVED TAX MAP FOR THE USE OF THE TAX ASSESSOR OF THE BOROUGH OF LEBANON, COUNTY OF HUNTERDON, AND STATE OF NEW JERSEY

BE IT ORDAINED by the Governing Body of the Borough of Lebanon, County of Hunterdon, and State of New Jersey, that pursuant to NJS 40A:4-53 (Chapter 48, PL 1956 as amended by Chapter 144, PL 1965 and Chapter 38, PL 1969) the sum of fifty thousand (\$50,000.00) dollars is hereby appropriated for the preparation of an approved tax map for the use of the tax assessor of Lebanon Borough and which appropriation shall be deemed a special emergency appropriation as defined and provided for in NJS 40A-55.

The authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least one-fifth of the amount authorized pursuant to NJS 40A:4-55.

This ordinance shall become effective upon final adoption and publication as required by law.

ATTEST:

LEBANON BOROUGH COUNCIL

Karen Romano, RMC
Borough Clerk

Richard Burton, Council President

Vote after public hearing and upon final adoption:

Burton _____

Berger _____

Crawford _____

Kirchofer _____

Porcello _____

Ordinance approved by the Governing.

Body and presented to the Mayor on

Baldinger _____, 2025

Veto in Whole or Part:

Approved:

{or} James P Pittinger

James Pittinger, Mayor

James Pittinger, Mayor

Date:

Date: February 19, 2025

Returned to Borough Clerk with statement attached on _____, 2025

NOTICE

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on October 22, 2025, and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on November 24, 2025 at 7:30 p.m. in the Municipal Building, located at 6 High Street, Lebanon, New Jersey

Karen M. Romano, Borough Adm/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION #128-2025:

Council made a motion to approve Resolution 128-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #128-2025

Borough Main Street Pocket Park

WHEREAS, the Borough of Lebanon is presently in the planning and design phase for improvements to the Main Street Pocket Park, and;

WHEREAS, the boundary survey of the pocket park will need to include topographic information needed for the design of the pocket park, Utility survey, Easement exhibit with Metes and Bounds descriptions and Property Corner Stakeouts and;

WHEREAS, DPK consulting has provided a proposal for the survey work, for a price not to exceed \$6,725.00 and;

WHEREAS, once the topographic survey is completed, DPK will provide the Borough with an AUTOCAD file of the boundary and topographic survey, which will be utilized by the Borough Engineer and park vendors for the complete design of the park facilities and;

WHEREAS, sufficient funds have been appropriated to undertake the said survey and easement documents as may be necessary.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon that DPK Consulting LLC 200 Metroplex Dr. Suite 285 Edison, NJ 08817 is authorized to perform the survey on the Corner of Main Street and Cokesbury Road not to exceed \$6,725.00 without additional authorization.

Introduced and adopted: October 22, 2025

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Absent:

Richard Burton
Borough Council President

ATTEST:

Karen M. Romano
Borough Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on October 22, 2025 that this resolution has not been

amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 22, 2025

Karen M. Romano
Borough Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION #129-2025:

Councilman Berger made a motion to approve Resolution 129-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 129-2025

Holjes Sheppard Memorial Park Improvement Project

Not to award

WHEREAS, the Borough of Lebanon has determined that improvements and upgrades are required for the Holjes Sheppard Memorial Park, and

WHEREAS, the Borough, solicited bids for the installation of an open pavilion and a barn building (building phase); and

WHEREAS, the building phase of the park improvements is for installation of the buildings only and does not include site work that has been awarded under a separate contract; and

WHEREAS, three (3) bids for the building work phase of the project were received on October 15, 2025, with the lowest responsible bid having been submitted by Dutchman Contracting, LLC with a total bid price of \$299,603.00; and

WHEREAS, the total cost of the project, when combining the awarded site work phase and the low bid for the building work phase exceeds the funding currently available for the total project; and

WHEREAS, due to the bid documents being available at multiple locations, the Borough is also concerned that the official list of plan holders, prior to receipt of bids, did not match the bid documents

that were issued and there being a potential that not all plan holders received the addendum that changed the bid date.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon that all bids received for the Building Improvements at the Holjes Sheppard Memorial Park Building Improvement project, (building work phase) be rejected.

BE IT FURTHER RESOLVED, that it is the intent of the Borough to rebid the building work phase of the project in accordance, which is deemed by the Borough to be in the best interest of the Borough.

Introduced and adopted: October 22, 2025

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Absent:

Richard Burton

Borough Council President

ATTEST:

Karen M. Romano
Borough Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on October 22, 2025 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 22, 2025

Karen M. Romano
Borough Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:
Abstain:
Absent:
Absent:

RESOLUTION #130-2025:

Council President Burton made a motion to approve Resolution 130-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #130-2025

**RESOLUTION AUTHORIZING 2025 BEST
PRACTICE INVENTORY**

WHEREAS, The State of New Jersey, Division of Local Government Services is requiring all Municipalities to file a Best Practice inventory worksheet, and

WHEREAS, The Borough of Lebanon has complied with that request; and

NOW, Therefore, Be It Resolved that the Borough of Lebanon Best Practice inventory worksheet has been reviewed by the governing body of the Borough of Highlands at a meeting held on October 22, 2025 and submitted to the DLGS by the required. The Chief Finance Officer and Administrator/Municipal Clerk are hereby directed to prepare the necessary certifications.

Introduced and adopted: October 22, 2025

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

ATTEST:

LEBANON BOROUGH COUNCIL

Karen Romano, Admin/Clerk

Richard J Burton
Borough Council President

CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 22nd day of October 2025; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 22, 2025

Karen M. Romano
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

COMMITTEE UPDATES:

MISCELLANEOUS:

ADJOURN:

Councilman Berger moved, and Council President Burton seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 5:40 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

LBCC
2-19-2025

LBCC
2-19-2025

