



LEBANON BOROUGH COMMON COUNCIL  
Wednesday, October 15, 2025  
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Pittinger at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Mayor James Pittinger.

**MOMENT OF SILENCE:**

Please join me in a moment of silence for all  
US service members and First Responders who have given their lives for our country.

On behalf of a grateful nation, they are truly heroes.

**ROLL CALL:**

**Present:** Mayor Pittinger, Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello and Councilwoman Baldinger

**Absent:**

**Also, Present:** Administrator/Clerk Karen M Romano RMC,  
Borough Attorney Joesph Novak Esq.

**RESOLUTION #118-2025:**

**Councilman Crawford made a motion to approve Resolution 118-2025 the Consent Agenda. With a second by Councilwoman Porcello.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #118-2025  
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these matters. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Animal Control
2. Fire Dept Report
3. Hunterdon County Public Safety Award of \$10,000
4. Beekeeping

Introduced and adopted: October 15, 2025.

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on October 15, 2025, force and effect as of the date I have subscribed my signature.

Date: October 15, 2025

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**OPEN PUBLIC SESSION:**

**Councilman Crawford made a motion to open the public session. Councilman Kirchofer seconded the motion with the unanimous approval of Council the floor was opened.**

Justine Mantasino with DCP &P Foster Parenting spoke about the need for foster parents in Hunterdon County. Short Term--- Long Term--- Adoption is available. Teenagers are most needed. Keeping siblings together is most difficult. Parents go through a licensing process with DCP&P. The information was placed on the Borough website.

**There being no further public comment Council President Burton made a motion to close the public session. With a second by Councilman Crawford the motion with the unanimous approval of Council the floor was closed.**

**APPROVAL OF MINUTES:**

**Councilman Crawford made a motion to approve the September Regular and Executive minutes. With a seconded by Councilwoman Porcello.**

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #119-2025:**

**Councilman Berger made a motion to approve Resolution 119-2025. With a second by Council President Burton.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #119-2025  
IMPROVEMENT AUTHORIZATION BALANCES**

**WHEREAS**, various improvement authorizations have been appropriated by ordinances by the Borough of Lebanon; and

**WHEREAS**, there remains unexpended balances in various improvement authorizations.

**NOW THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Lebanon, County of Hunterdon, that the following Improvement Authorization balances be cancelled:

<u>IMPROVEMENT AUTHORIZATION</u>	<u>AMOUNT</u>	<u>FINANCING SOURCE</u>
#2010-06 Acquisition of Laptop and computer software	\$15.74	Capital Improvement fund
#2017-03 Office and Building Equipment	\$0.29	Capital Improvement fund
#2022-04 Acquisition of Fire Truck	\$2385.07	Debt Authorization
Total	\$2401.10	

**BE IT FURTHER RESOLVED**, that certified copies of this resolution be forwarded to the Director of the Division of Local Government Services, Department of Community Affairs.

Introduced and adopted: October 15, 2025.

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

### **CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on October 15, 2025, force and effect as of the date I have subscribed my signature.

Date: October 15, 2025

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/Clerk

### **The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

### **RESOLUTION #120-2025:**

**Councilman Berger made a motion to approve Resolution 120-2025. With a second by Councilman Crawford.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #120-2025**

**RESOLUTION REQUESTING APPROVAL OF  
ITEMS OF REVENUE AND APPROPRIATION  
NJSA 40A:4-87**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Lebanon in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$4,736.00, which is now available from Clean Communities Grant in the amount of \$4,736.00.

**BE IT FURTHER RESOLVED**, that the like sum of \$4,736.00 is hereby appropriated under the caption Clean Communities Grant; and

**BE IT FURTHER RESOLVED**, that the above is the result of funds from State of New Jersey in the amount of \$4,736.00.

Introduced and adopted

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Absent:

Abstain:

\_\_\_\_\_  
Council President, Richard Burton

ATTEST:

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Clerk

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 15, 2025 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 15, 2025

---

Karen M. Romano, RMC  
Lebanon Borough Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #121-2025:**

**Councilman Berger made a motion to approve Resolution 121-2025. With a second by Councilman Crawford.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #121-2025**

**RESOLUTION REQUESTING APPROVAL OF  
ITEMS OF REVENUE AND APPROPRIATION  
NJSA 40A:4-87**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Lebanon in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year

2025 in the sum of \$10,000.00, which is now available from Stormwater Assistance Grant in the amount of \$10,000.00.

**BE IT FURTHER RESOLVED**, that the like sum of \$10,000.00 is hereby appropriated under the caption Stormwater Assistance Grant; and

**BE IT FURTHER RESOLVED**, that the above is the result of funds from State of New Jersey in the amount of \$10,000.00

Introduced and adopted:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

LEBANON BOROUGH COUNCIL

Absent:

Abstain:

ATTEST:

\_\_\_\_\_  
Council President, Richard Burton

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Clerk

### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 15, 2025 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 15, 2025

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #122-2025:**

**Councilman Berger made a motion to approve Resolution 122-2025. With a second by Council President Burton.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #122-2025**

**RESOLUTION REQUESTING APPROVAL OF  
ITEMS OF REVENUE AND APPROPRIATION  
NJS 40A:4-87**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Lebanon in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$14,097.43, which is now available from Recycling Tonnage Grant in the amount of \$14,097.43.

**BE IT FURTHER RESOLVED**, that the like sum of \$14,097.43 is hereby appropriated under the caption Recycling Tonnage Grant; and

**BE IT FURTHER RESOLVED**, that the above is the result of funds from State of New Jersey in the amount of \$14,097.43

Introduced and adopted:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

LEBANON BOROUGH COUNCIL

Absent:

Abstain:

ATTEST:

\_\_\_\_\_  
Council President, Richard Burton

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Clerk

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 15, 2025 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 15, 2025

---

Karen M. Romano, RMC  
Lebanon Borough Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #123-2025:**

**Councilman Crawford made a motion to approve Resolution 123-2025. With a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #122-2025**

**RESOLUTION REQUESTING APPROVAL OF  
ITEMS OF REVENUE AND APPROPRIATION  
NJSA 40A:4-87**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Lebanon

in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$14,097.43, which is now available from Recycling Tonnage Grant in the amount of \$14,097.43.

**BE IT FURTHER RESOLVED**, that the like sum of \$14,097.43 is hereby appropriated under the caption Recycling Tonnage Grant; and

**BE IT FURTHER RESOLVED**, that the above is the result of funds from State of New Jersey in the amount of \$14,097.43

Introduced and adopted:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Absent:

LEBANON BOROUGH COUCNIL

Abstain:

ATTEST:

\_\_\_\_\_  
Council President, Richard Burton

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Clerk

### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 15, 2025 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 15, 2025

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Clerk

### The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #124-2025:**

**Councilman Crawford made a motion to approve Resolution 124-2025. With a second by Councilwoman Porcello.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 124-2025**

**ROADWAY, GRADING AND DRAINAGE IMPROVEMENTS TO  
HOLJES SHEPPARD MEMORIAL PARK**

**WHEREAS**, the Borough of Lebanon has determined the playground and various site improvements are necessary to Holjes Memorial Park, and

**WHEREAS**, the Borough, solicited bids for roadway, grading and drainage improvements, phase 1 of the improvements to the park; and

**WHEREAS**, six (6) bids for the roadway, grading and drainage improvements required for the park project were received on October 8, 2025; and

**WHEREAS**, bid proposal included grading and drainage work necessary for the installation of new playground equipment, to be installed under a separate contract; grading for the installation of pavilion and multi-use barn; reconstruction of portions of the park driveway and parking areas; installation of sidewalks and; related work within the park; and

**WHEREAS**, improvements to the park are being funded in part by Local Recreation grants, Hunterdon County Grants and the Borough; and

**WHEREAS**, KDP Developers, Inc. has submitted the lowest responsive bid the amount of \$657,367.00; and

**WHEREAS**, the Borough has received grant funding of \$100,000.00 under a State Local Recreation Grant; \$77,000.00 under a second State Local Recreation Grant; \$45,000.00 under a Hunterdon County infrastructure grant; and \$75,000.00 under a Hunterdon County parks and recreation grant; and

**WHEREAS**, the Borough Engineer has recommended an award in the total amount of \$657,367.00, and

**WHEREAS**, sufficient funds have been appropriated to undertake the said project.

**NOW THEREFORE BE IT RESOLVED**, by the Council of the Borough of Lebanon that a contract be awarded to KDP Developers in the amount of \$657,367.00 for the Roadway, Grading and Drainage Improvements to the Holjes Memorial Park Project.

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are hereby authorized to execute said contract, after review and approval by Borough Attorney, and upon submittal of a Certificate of Insurance, and all other documents required for the contract.

Introduced and adopted: October 15, 2025

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Absent:

LEBANON BOROUGH COUNCIL

---

Richard Burton  
Borough Council President

ATTEST:

---

Karen M. Romano  
Borough Administrator/Clerk

### CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on October 15, 2025 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 15, 2025

---

Karen M. Romano  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #125-2025:**

**Councilman Crawford made a motion to approve Resolution 125-2025. With a second by Council President Burton.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 125-2025**

**RLSA APPOINTMENT RESOLUTION**

**WHEREAS**, the Mayor and the Governing Body of Lebanon Borough wishes to appointment James J Pittinger to the Readington Lebanon Sewage Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon, that the following person shall be appointed to the RLSA authority committee position for the period of October 15, 2025 through February 1, 2031.

**RLSA James J Pittinger**

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger  
Nays:

Absent:

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 15th day of October 2025; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 15, 2025

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #126-2025:**

**Councilman Crawford made a motion to approve Resolution 126-2025. With a second by Council President Burton.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 126-2025**

**LBSA APPOINTMENT RESOLUTION**

**WHEREAS**, the Mayor and the Governing Body of Lebanon Borough wishes to appointment **William Colantano** to the Lebanon Borough Sewage Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon, that the following person shall be appointed to the LBSA authority committee position for the period of October 15, 2025 through February 1, 2029.

**LBSA William Colantano**

Introduced and adopted:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST:\_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 15<sup>th</sup> day of October 2025; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 15, 2025

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #127-2025:**

**Councilman Crawford made a motion to approve Resolution 127-2025. With a second by Council President Burton.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #127-2025**

**Whereas**, the Open Public Meetings Act allows the Mayor and Council to exclude the public from a portion of a meeting in certain circumstances,

**Now therefore, be it Resolved**, by the Council of the Borough of Lebanon, that the public shall be excluded from discussion of the following matter(s):

- 1. A confidential matter under Federal or State Law or Court Rule.
- 2. A matter involving information that may jeopardize the Borough's rights to receive funds from the United States Government.
- 3. A matter constituting an unwarranted invasion of an individual's privacy rights.
- 4. Collective Bargaining Agreement or negotiation of the Agreement.
- 5. Matters involving the purchase, lease or acquisition of real property.
- 6. Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
- 7. Litigation  Tax Court Matters \_\_\_\_\_ Anticipated Litigation \_\_\_\_\_  
Contract Negotiations:  \_\_\_\_\_

- \_\_\_ 8. Matters falling within the attorney-client privilege:\_\_\_\_\_.
- \_\_\_ 9. Personnel matters involving a specific employee or officer of the Borough: \_Policies\_\_.
- \_\_\_ 10. Deliberations involving a public hearing which may result in the imposition of a specific civil penalty or suspension or loss of a license or permit.

The approved Executive Session minutes will be placed on file in the Borough Clerk's Office and will be available to the public as provided for by Law.

**Be it further Resolved**, that this Resolution shall take effect immediately.

Introduced and adopted: October 15, 2025

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Abstain:

Absent:

Lebanon Borough Council

\_\_\_\_\_  
By: Richard J. Burton,  
Council President

#### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk, hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 15th day of October 15, 2025; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Dated: October 15, 2025

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/ Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

 **APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the Bill list for October 2025. Council President Burton seconded the motion.**  
bill list 2025 5 21.pdf

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**DISCUSSION:**

**OPEN PUBLIC SESSION:**

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

**COMMITTEE UPDATES:**

RECREATION: Mad Scientist at Halloween October 25<sup>th</sup>.  
Santa and Tree Lighting December 7<sup>th</sup>

**MISCELLANEOUS:**

ADMINISTRATOR'S REPORT TO THE GOVERNING BODY

**ADMINISTRATOR'S REPORT TO THE GOVERNING BODY  
October 15, 2025**

**INFRASTRUCTURE COMMITTEE**

- Opened Bids for the Excavation and Roadway for the park renovation.
- Met with Bob to review Bids
- Opened Bids for the Building and Pavillon
- Met with the
- Met with Bob to review the Bids

- Attorney and CFO to review funding and Ordinance timeline
- Met with the attorney regarding shared service agreement with LBS
- Met with the attorney regarding land lease
- Arranged the demolition of the playground
- Order dumpster
- Coordinated with LBS regarding Park project

#### **PUBLIC SAFETY COMMITTEE**

- Research pricing on two flashing stop signs on Cherry St
- Met with Bob on two flashing Stop signs on Cherry St

#### **REGISTRAR**

- Ordered safety paper

#### **LICENSING**

- Reviewed all Food Licenses

#### **STORMWATER MANAGEMENT**

- Met with Stormwater Solutions regarding end of year requirements

#### **CROSSING GUARDS**

- Rerouted walking routes to School due to Park renovation

#### **LITIGATION**

- 23 hours of Depositions

#### **BULK PICK UP**

- November 13<sup>th</sup> Bulk Pick locked in

#### **VOLUNTEER DINNER**

- Confirmed event schedule
- Purchased centerpieces
- Purchased cake
- Set up and clean up

**INTELSTEE:**

- Jim and I visited Instel Steet to navigate the noise complaints

**SENIOR CLUB:** Business meeting, meeting and refreshments were served

**RECREATION: Meeting:** Everyone had a great time at family night bingo. Next bingo night the committee would like to do a food theme for prizes.

5K run/2K walk will be on January 1<sup>st</sup>, 2026. The website is up, and registration is open.

Halloween party will be October 25<sup>th</sup> from 6:00 to 8:00PM at Lebanon Borough School gym. The Mad Scientist was booked for the party.

Christmas Tree lighting and visit with Santa will be Sunday, December 7<sup>th</sup> at 6:00PM on the front lawn at borough hall. Visit with Santa will be inside borough hall.

**ENVIRONMENTAL/SHADE TREE**

- Meeting Canceled

**HISTORICAL COMMITTEE**

- No meeting

**WELCOME BAGS**

**New Residents:** 59 Brunswick Ave – Welcome bag delivered

**ADJOURN:**

Councilman Berger moved, and Council President Burton seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:40 pm by unanimous vote.

---

Karen M. Romano, RMC  
Borough Administrator/Clerk

