



LEBANON BOROUGH COMMON COUNCIL
Wednesday, August 20, 2025
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Pittinger at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Council President Burton.

MOMENT OF SILENCE:

Please join me in a moment of silence for all
US service members and First Responders who have given their lives for our country.

On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello and Councilwoman Baldinger

Absent:

Also, Present: Administrator/Clerk Karen M Romano RMC,
Borough Attorney Joesph Novak Esq.

RESOLUTION #112-2025:

**Councilman Berger made a motion to approve Resolution 112-2025 the Consent Agenda.
With a second by Council President Burton**

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #112-2025
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these matters. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Animal Control
2. Fire Dept Report
3. Open Cupboard Food Pantry
4. Highlands approval for 4th round Housing Element and Fair Share Plan
5. Hunterdon County Shared Service Forum

Introduced and adopted: August 20, 2025.

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on August 20, 2025, force and effect as of the date I have subscribed my signature.

Date: August 20, 2025

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

OPEN PUBLIC SESSION:

Councilman Berger made a motion to open the public session. Councilwoman Porcello seconded the motion with the unanimous approval of Council the floor was opened.

Trooper Tony Delorenzia stated there were 3 Incident reports, 8 Operational reports and 2 motor vehicle report for July.

Mrs. Williamson of 6 Betty Court state there has be increasing crime reports in Lebanon Township as well as Clinton Township. She requested the Council look into reinstating the Block Watch. Mrs. Williamson complimented the office staff.

Lisa DeRose of the Lebann Garden Club along with many members request the Council agree to the installation of a Community Garden upon the completion of the park renovation. Council stated they thought is was a great idea and would consider it.

Carol Ford of Cherry Street wanted to see the Park revision.

There being no further public comment Council President Burton made a motion to close the public session. With a second by Councilman Berger the motion with the unanimous approval of Council the floor was closed.

APPROVAL OF MINUTES:

Councilman Crawford made a motion to approve the July Regular minutes. With a seconded by Councilman Bergr.

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, Councilman Crawford
Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

Councilman Crawford made a motion to approve the July Special minutes. With a seconded by Councilwoman Porcello.

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Crawford Councilman Kirchofer,
Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain: Councilman Berger

Absent:

RESOLUTION #113-2025:

Councilman Berger made a motion to approve Resolution 1113-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #113-2025
CROSSING GUARDS APPOINTMENT**

BE IT RESOLVED, by the Lebanon Borough Common Council that the following are appointed as Adult School Crossing Guards and Substitute Crossing Guards:

**Shirley Scarponi
Rebecca Maso
Marianne Durange
Casey Durange
Amy Anise
Douglas Mathewson
Michelle Quinn
Anita Weingart**

BE IT FURTHER RESOLVED by the Lebanon Borough Council that the salary range for the Adult School Crossing Guards and Substitute Crossing Guards having been established and set forth in Ordinance #2024-06, the following salary is hereby granted to the employee for the year 2025-2026:

Supervisor, \$ 2 6.00/hr. (NTX 5 hours per week)

Adult School Crossing Guards and Substitute Crossing Guards
..... \$ 24.00/hr. (NTX 5 hours per week)

Introduced and adopted: August 20, 2024
Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger
Nays: 0
Abstain:
Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the August 20, 2025 force and effect as of the date I have subscribed my signature.

Date: August 20, 2025

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the Bill list for May 2025. Council President Burton seconded the motion.

April Bill List July 16th--- August 19th

CURRENT ACCOUNT					
DATE	CHE CK#	PAID TO	AMOU NT	VOIDE D	REASON
		Voided Checks issued in prior period			

07/10/ 2025	144 33	Readington Township Emergency Management	250.00	(V)	08/19/ 2025	Vendor name change Rebecca
			250.00			
08/19/ 2025	144 37	B & B PRESS INC.	542.79			
08/19/ 2025	144 38	Bartlett Tree Experts	231.00			
08/19/ 2025	144 39	BKC CERTIFIED PUBLIC ACCOUNTANTS	8,400. 00			
08/19/ 2025	144 40	BOROUGH OF LEBANON - PETTY CASH	170.90			
08/19/ 2025	144 41	Boswell Engineering, Inc.	208.33			
08/19/ 2025	144 42	CLEARY GIACOBBE ALFIERE JACOBS	247.00			
08/19/ 2025	144 43	COMCAST	705.91			
08/19/ 2025	144 44	COUNTY OF HUNTERDON - COUNTY TAX	228,96 8.61			
08/19/ 2025	144 45	COUNTY OF HUNTERDON - LIBRARY TAX	22,907 .34			
08/19/ 2025	144 46	COUNTY OF HUNTERDON- OPEN SPACE TAX	22,279 .46			
08/19/ 2025	144 47	De Lage Landen Financial Services, INC	280.00			
08/19/ 2025	144 48	DISPLAY SALES	201.00			
08/19/ 2025	144 49	Dorsey & Semrau, LLC	544.00			
08/19/ 2025	144 50	EDMUNDS GOVTECH	14,887 .13			
08/19/ 2025	144 51	ELIZABETHTOWN GAS	174.19			
08/19/ 2025	144 52	ELIZABETHTOWN GAS	44.21			
08/19/ 2025	144 53	Experienced IT Solutions	399.00			
08/19/ 2025	144 54	Friends of Readington Township Emergency Management	250.00			
08/19/ 2025	144 55	Gannett New York-New Jersey LocaliQ	342.27			
08/19/ 2025	144 56	HOME DEPOT CREDIT SVCS	212.62			

08/19/ 2025	144 57	HUNTERDON COUNTY ASSESSOR ASSOC.	200.00			
08/19/ 2025	144 58	JCP&L	4,387. 24			
08/19/ 2025	144 59	JERRY HAAG	17.50			
08/19/ 2025	144 60	JERRY HAAG	33.00			
08/19/ 2025	144 61	Jersey Elevator, LLC	172.30			
08/19/ 2025	144 62	KAREN ROMANO	940.87			
08/19/ 2025	144 63	KAREN ROMANO	646.85			
08/19/ 2025	144 64	LANZA & LANZA LLP	150.00			
08/19/ 2025	144 65	LEBANON BOROUGH BOARD OF EDUCATION	305,17 3.40			
08/19/ 2025	144 66	Lebanon Borough Garden Club	2,000. 00			
08/19/ 2025	144 67	LEBANON FIRE COMPANY	6,942. 80			
08/19/ 2025	144 68	LEBANON FIRE COMPANY	4,400. 00			
08/19/ 2025	144 69	Mailbox Business Center	517.66			
08/19/ 2025	144 70	NEW JERSEY STATE POLICE	4,113. 72			
08/19/ 2025	144 71	NEW JERSEY STATE POLICE	5,484. 96			
08/19/ 2025	144 72	NJ DIVISION OF ALCOHOLIC	9.00			
08/19/ 2025	144 73	NOVAK & NOVAK LLC	5,011. 00			
08/19/ 2025	144 74	Office Concepts, Inc.	140.07			
08/19/ 2025	144 75	QUILL CORPORATION	681.97			
08/19/ 2025	144 76	QUILL CORPORATION	75.54			
08/19/ 2025	144 77	Raquel Torres	10.00			
08/19/ 2025	144 78	RUTGERS, THE STATE UNIVERSITY	1,222. 00			
08/19/ 2025	144 79	Sanico Inc.	17,229 .95			

08/19/2025	14480	South Branch Emergency Services	4,362.90		
08/19/2025	14481	STICKEL KOENIG & SULLIVAN & DRILL L	1,300.00		
08/19/2025	14482	Thermal Service of New Jersey Inc.	614.00		
08/19/2025	14483	TOWN OF CLINTON	245.46		
08/19/2025	14484	UNIVOIP INC	64.78		
08/19/2025	14485	VIKING PEST CONTROL	165.86		
08/19/2025	14486	WASTE MANAGEMENT OF NJ INC	1,944.25		
08/19/2025	14487	Borough of Millstone	6,525.02		
08/19/2025	14488	KYLE MCMANUS ASSOCIATES LLC	37.50		
08/20/2025	8202025	STATE OF NEW JERSEY, TREASURY	9,224.42	Wire	
			686,039.78		
FEDERAL AND STATE GRANT ACCOUNT					
DATE	CHECK#	PAID TO	AMOUNT	VOIDED	REASON
08/19/2025	12779	Boswell Engineering, Inc.	1,624.38		
08/19/2025	12780	KAREN ROMANO	460.85		
			2,085.23		
ANIMAL CONTROL					
DATE	CHECK#	PAID TO	AMOUNT	VOIDED	REASON
08/19/2025	506	ANIMAL CONTROL SOLUTIONS, LLC	60.00		
08/19/2025	507	ANIMAL CONTROL SOLUTIONS, LLC	60.00		
08/19/2025	508	ANIMAL CONTROL SOLUTIONS, LLC	60.00		
			180.00		

DEVELOPE RS ESCROW					
DATE	CHE CK#	PAID TO	AMOU NT	VOIDE D	REASON
08/19/ 2025	266 1	Boswell Engineering, Inc.	1,165. 00		
08/19/ 2025	266 2	STICKEL KOENIG & SULLIVAN & DRILL L	2,640. 00		
			3,805. 00		

bill list 2025 5 21.pdf

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

DISCUSSION:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

COMMITTEE UPDATES:

Volunteer Dinner Save the Date for October 3, 2025 at the Polish American Citizens Club in Whitehouse Station.

MISCELLANEOUS:

ADMINISTRATOR'S REPORT TO THE GOVERNING BODY

August 20, 2025

INFRASTRUCTURE COMMITTEE

- Met with Fetterville construction regarding plans for the proposed Garage and Pavillion
- Worked with the Engineer on the park renovation revision.
- Wrote the Grant for Town Clocks and seating area on Main Street
- Met with the school regarding water, sewer and electric for the park renovation project.
- Waiting for the final revision from Engineering to go out for Bid on the park renovation.

PUBLIC SAFETY COMMITTEE

- Sent out Thank you notes and donations to all Cert TEAMS July 4th Parade safety participation.

REGISTRAR

- Implemented new tracking system for Registrar CEU's

LICENSING

- Implemented new food License procedure.

STORMWATER MANAGEMENT

- Met with Stormwater Solutions regarding Edgerton Drive

CROSSING GUARDS

- 2 crossing guards needed

LAND USE BOARD

- 4th Round Housing Element and Fair Share Plan accepted by the Highlands

SENIOR CLUB:

No July Meeting

RECREATION: Meeting: 7/23/2025

5K RUN/2K WALK

5K run/2K walk will be on January 1st, 2026. The website is up, and registration is open.

DEVILS GAME

The committee has decided not to move forward with the Devil's game event.

BINGO

Bingo night has been rescheduled for Friday, September 19th from 7:00 to 9:00 PM.
Free family fun, lots of prizes, water, and ice cream.

CHRISTMAS TREE AT 96 MAIN STREET

Committee will research the Christmas Tree (tree of lights) for 96 Main Street

HALLOWEEN

Halloween party/movie will be either Saturday October 18th or the 25th.

Will discuss more at the next meeting.

HISTORY TALK/WALK

Recreation would like Joe Hauck to do a history talk / walk of Lebanon Borough

ENVIRONMENTAL/SHADE TREE

- Meeting Canceled

HISTORICAL COMMITTEE

- No meeting

WELCOME BAGS

New Residents: 146 Conover Terrace - Welcome bag delivered
6 Knox Lane – Welcome bad delivered
6 Lynwood Drive – Welcome bag delivered
15 Betty Court – Welcome bag delivered

ADJOURN:

Councilman Berger moved, and Councilman Crawford seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:15 pm by unanimous vote.

LBCC
2-19-2025

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Karen M. Romano, RMC
Borough Administrator/Clerk

