



LEBANON BOROUGH COMMON COUNCIL
Thursday, July 31, 2025
7:00 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Council President Burton at 7:00 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Council President Richard Burton.

MOMENT OF SILENCE:

Please join me in a moment of silence for all
US service members and First Responders who have given their lives for our country.

On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Council President Burton, Councilman Crawford, Councilman Kirchofer,
Councilwoman Porcello and Councilwoman Baldinger
Absent: Mayor Pittinger and Councilman Berger,
Also, Present: Administrator/Clerk Karen M Romano RMC,

OPEN PUBLIC SESSION:

Councilwoman Porcello made a motion to open the public session. Councilman Crawford seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilwoman Porcello made a motion to close the public session. Councilman Crawford seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION #109-2025:

Councilman Kirchofer made a motion to approve Resolution 109-2025 the Consent Agenda. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #109-2025

**AUTHORIZING TO SUBMIT THE APPLICATION FOR THE
2025 LAW ENFORCEMENT GRANT**

WHEREAS, the Lebanon Borough Governing Body finds the need to purchase a portable speed monitoring sign; and

WHEREAS, the Borough of Lebanon currently has two mounted speed monitoring signs that have proven effective; and

WHEREAS, the Infrastructure Committee of the Governing Body has evaluated the options for resolving complaints and finding a portable sign the best alternative; and

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey authorizes Administrator Karen Romano to apply for the 2025 Law Enforcement Grant been offered by Hunterdon County; and

Introduced and adopted: July 31, 2024

Ayes: Burton, Crawford, Kirchofer, Porcello, Baldinger
Nays:

Absent: Berger

Attest:

Karen Romano. Adm/Clerk

Richard J. Burton, Council President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the July 31, 2025 and shall be in full force and effect as of the date I have subscribed next to my signature.

Date: July 31, 2025

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Berger

RESOLUTION #110-2025:

Councilman Kirchofer made a motion to approve Resolution 109-2025 the Consent Agenda. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #110-2025
Seasonal Employees**

Abstain:
Absent: Councilman Berger

RESOLUTION #111-2025:

Councilman Kirchofer made a motion to approve Resolution 109-2025 the Consent Agenda. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 111-2025

Holjes Sheppard Memorial Park Improvement Project

WHEREAS, the Borough of Lebanon has determined that improvements and upgrades are required for the Holjes Sheppard Memorial Park, and

WHEREAS, the Borough, solicited bids for the improvements to the parking lot and access road, which included new curbing, sidewalks and drainage improvements (site work phase); and

WHEREAS, the site phase of the park improvements also included all earthwork and grading required to make the site ADA compliant and to construct graded pads for the new playground equipment and park pavilion buildings (second phase): and

WHEREAS, three (3) bids for the site work phase of the project were received on July 30, 2025, with the lowest responsible bid having been submitted by ANAR Construction, LLC with a total bid price of \$974,807.00; and

WHEREAS, the engineer's estimate for the project is \$756,900.00; and

WHEREAS, the Borough Engineer has recommended that all bids be rejected since the lowest bid substantially exceeds the cost estimate and the rejection of all bids is deemed to be in the public interest.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon that all bids received for the Holjes Sheppard Memorial Park Improvement project, (site work phase) be rejected.

BE IT FURTHER RESOLVED, that the Council hereby authorizes the Borough Engineer to prepare a recommendation on methods and means to modify the scope of the project, including the preparation of alternate bids and or additional project phases.

BE IT FURTHER RESOLVED, that it is the intent of the Borough to rebid the project in accordance with the scope modifications that are deemed by the Borough to be in the best interest of the Borough.

Introduced and adopted: _____ LEBANON BOROUGH COUNCIL

Ayes: Burton, Crawford, Kirchoer, Porcello, Baldinger

Nays: _____

Absent: Berger

Richard Burton

Borough Council President

ATTEST:

Karen M. Romano
Borough Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on July 31, 2025 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: July 31, 2025 _____

Karen M. Romano
Borough Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Berger

DISCUSSION:

ADJOURN:

Councilman Kirchofer moved, and Councilman Crawford seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:15 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

