



LEBANON BOROUGH COMMON COUNCIL
Wednesday, July 16, 2025
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Pittinger at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Council President Burton.

MOMENT OF SILENCE:

Please join me in a moment of silence for all
US service members and First Responders who have given their lives for our country.

On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford

Absent: , Councilman Kirchofer, Councilwoman Porcello and Councilwoman Baldinger

Also, Present: Administrator/Clerk Karen M Romano RMC,
Borough Attorney Joesph Novak Esq.

RESOLUTION #101-2025:

**Councilman Berger made a motion to approve Resolution 101-2025 the Consent Agenda.
With a second by Councilman Crawford.**

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #101-2025
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these matters. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Animal Control
2. Fire Dept Report
3. Highlands letter

Introduced and adopted: July 16, 2025.

Ayes: Burton, Berger, Crawford, Pittinger

Nays:

Abstain:

Absent: Kirchofer, Porcello, Baldinger

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on July 16, 2025, force and effect as of the date I have subscribed my signature.

Date: July 16, 2025

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford

NO:

Abstain:

Absent: Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

OPEN PUBLIC SESSION:

Councilman Berger made a motion to open the public session. Councilman Crawford seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. With a second by Councilman Berger the motion with the unanimous approval of Council the floor was closed.

APPROVAL OF MINUTES:

Councilman Crawford made a motion to approve the June Regular minutes. With a seconded by Councilman Bergr.

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford

NO:

Abstain:

Absent: Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

ORDINANCE #2025-02 Municipal Building Security Adoption

ORDINANCE #2025 - 02

AN ORDINANCE OF THE BOROUGH OF LEBANON, HUNTERDON COUNTY, NEW JERSEY ESTABLISHING SECURED AREAS IN THE OFFICES OF THE BOROUGH AND PROVIDING FOR MONITORING OF SUCH AREAS

WHEREAS, Borough officials and employees have a responsibility to maintain and safeguard public records, and especially, those records that contain confidential information; and

WHEREAS, records, reports, documents and information located in borough offices may not be available for immediate public view since they may contain personal information, such as phone numbers, social security numbers, dates of birth and other confidential information; and

WHEREAS, creating secure areas with clear signage inside borough offices will help deter persons from entering and/or collecting records that they are not entitled to receive without following the process required by law, including the Open Public Records Act.

WHEREAS, to ensure compliance, and provide for the safety and security of employees and officials, electronic surveillance equipment should be installed within the Lebanon Borough buildings.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Lebanon, Hunterdon County, New Jersey, as follows:

SECTION 1. Designation of Public and Restricted Areas.

Restricted Areas not open to the public in the Lebanon Borough Buildings located at 6 High Street and 98 Main Street are hereby created, and access to these areas shall be restricted from entrance by members of the general public in order to protect documents, digital data and other written, copied or printed materials and documents of the borough that contain confidential information.

The public, non-restricted areas shall include the entrance, vestibule and reception area in each office within the Borough Hall at 6 High Street, Lebanon, NJ and the OEM building located at 96 Main Street, Lebanon, NJ, as well as the public meeting rooms (under direct supervision of the Borough Clerk/Administrator) and lavatories. All other areas of the Municipal buildings shall be reserved and strictly limited to access by Borough employees and officials.

SECTION 2. Exceptions

Nothing in this Ordinance shall prohibit any duly authorized Borough official or employee from permitting a member(s) of the public to enter any secured area in a municipal building, provided that such members of the public are entering the secured area for official Borough business, or to respond to an emergency, and they are escorted and/or monitored by an authorized Borough official or employee at all times while in the secured area.

SECTION 3. Signage

Signs shall be prominently posted outside each designated restricted area of the municipal offices providing notice to the public, such as ---- “Stop, Restricted Area, Authorized Employees Only. This Area is Not a Public Space. Recording or photography is strictly prohibited. Violators are subject to criminal and civil prosecution, penalties and costs as determined by the Court”.

SECTION 4. Monitoring of Municipal Facilities

The use of video monitoring and electronic surveillance equipment, serves as a visual deterrent and record of prohibited behavior and assists in the protection of employees and borough property. The Borough of Lebanon reserves the right and shall install appropriate video monitoring and electronic surveillance equipment in all public, private and restricted areas, with the exception of lavatories, within the buildings of the Borough. Appropriate signage shall be posted in all areas within the borough buildings notifying the public of the existence and use of electronic surveillance equipment.

The Borough shall ensure compliance with Federal and State laws governing the use of surveillance equipment. Employee privacy in non-work areas will be respected to the extent possible, understanding that employees should not have any expectation of privacy in work-related areas.

The Borough Administrator shall be responsible for the maintenance and administration of the surveillance equipment, in consultation with the Information Technology (IT) consultant of the Borough. The Administrator shall be responsible for maintaining an Access-Log detailing the date, time and other relevant specifics surrounding the access, viewing, preservation and/or copying of any stored surveillance byproduct. Any employee or officials who becomes aware of any unauthorized use of the video monitoring or surveillance equipment shall immediately provide such information to the Administrator of the Borough.

SECTION 5. Violations and Penalties

Any person who trespasses in any restricted area of the Municipal offices, or records or photographs records within such areas in violation of this Chapter, shall be subject to prosecution under N.J.S.A. 2C:18-3 and this Chapter. Upon conviction, the Court in its discretion, shall impose appropriate penalties under the aforesaid Statute and Lebanon Borough Ordinance #2010-4.

SECTION 6. Severability: In event that any clause, section, paragraph, or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason; it shall be deemed severable, and the Borough Council hereby declares its intent that the balance of the Ordinance shall not be affected by the said invalidity, and the remainder shall remain in full force and effect.

SECTION 7. All Ordinances or parts of Ordinances of the Borough of Lebanon heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 8. This Ordinance shall take effect immediately upon its final adoption and publication as provided by law.

Vote after public hearing and upon final adoption:

RECORD OF COUNCIL VOTE

COMMITTEE	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Burton	x		x			
Berger		x	x			
Crawford			x			
Pittinger			x			
Porcello						x
Baldinger						x

Kirchofer

x

Ordinance approved by the Governing Body. and presented to the Mayor on

_____, 2025

Approved:

James Pittinger, Mayor

Date:

Veto in Whole or Part:

James Pittinger, Mayor

Date:

Returned to Borough Clerk with statement attached on _____, 2025

NOTICE

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on June 18, 2025, and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on July 16, 2025 at 7:30 p.m. in the Municipal Building, located at 6 High Street, Lebanon, New Jersey

Karen M. Romano, Borough Administrator/Clerk

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE 2025-02

**AN ORDINANCE OF THE BOROUGH OF LEBANON, HUNTERDON
COUNTY, NEW JERSEY CREATING TITLE 9, PUBLIC PEACE,
MORALS AND WELFARE, CHAPTER 9.28, SECURED AREAS IN
MUNICIPAL OFFICES, OF THE BOROUGH CODE OF ORDINANCES**

NOTICE is hereby given that the above Ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey, held in the Municipal Building on the 18th day of June 2025, and the same came up for final passage at a meeting of the said Borough Council on the 16th day of July, 2025 at which time, after persons interested were given an opportunity to be heard concerning said ordinance, the same was passed and will be in full force in the Borough according to law by order of the Borough Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey.

Karen M. Romano, RMC
Borough Administrator/ Clerk

INTRODUCED: June 18, 2025

ADOPTED:

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford
NO:

Abstain:

Absent: Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

RESOLUTION #102-2025:

Councilman Berger made a motion to approve Resolution 102-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #102-2025

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the CFO is hereby authorized to make the following payment for redemption of tax sale a certificate. (also return Premium)

Block	Lot	Qual	Cert #	Name/Address	Amount
13	103		24-00012	Trystone Capital Assets PO BOX 1030 Brick, NJ 08723	\$1,916.40

Premium \$ 1,100.00

Introduced and adopted: July 16, 2025

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Pittinger

Nays:

Absent: Kirchofer, Porcello, Baldinger

Richard Burton, Borough Council President

ATTEST:

Karen Romano
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on July 16, 2025.

Karen Romano
Borough Clerk

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford

NO:

Abstain:

Absent: Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

RESOLUTION #103-2025:

Councilman Berger made a motion to approve Resolution 103-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #103-2025

WHEREAS, the Borough of Lebanon approved a shared service agreement with the Borough of Millstone on August 19, 2024; and

WHEREAS, the Borough of Lebanon has decided to increase the compensation for the position; and

WHEREAS, there was also a date that was incorrect in the original agreement; and

WHEREAS, the CFO of Millstone Borough thought the funding paragraph regarding fringe benefits/costs could benefit from clarifications; and

WHEREAS, due to the increase and the above stated issues, the original agreement needs to be amended as follows:

2. TERM OF AGREEMENT

This agreement shall take effect on November 1, 2024 (the effective date) and may terminate at 11:59 pm on **October 31, 2025.** Renewable annually.

9. FUNDING

Lebanon shall pay Millstone **\$36,368.00** of the salary and fringe costs, **including pension,** of the Tax Collector/Financial Assistant for the calendar year covered under this contract which has been deemed agreeable to both parties.; and

WHEREAS, all other languages in the agreement remain in effect.

Introduced and adopted: July 16, 2025

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Pittinger

Nays: _____

Absent: Kirchofer, Porcello, Baldinger

Richard Burton, Borough Council President

ATTEST:

Karen Romano
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on July 16, 2025.

Karen Romano
Borough Clerk

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford

NO:

Abstain:

Absent: Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

RESOLUTION #104-2025:

Councilman Berger made a motion to approve Resolution 104-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #104-2025

RESOLUTION AUTHORIZING INCREASING THE BID THRESHOLD

WHEREAS, the State of New Jersey has adjusted the bid threshold for contracting units subject to the Local Public Contracts Law effective July 1, 2025; and

WHEREAS, contracting units that have appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b) and take advantage of a higher bid threshold pursuant to N.J.S.A 40A:11-3 can have a maximum bid threshold of \$53,000.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Flemington that the bid threshold for the Borough be increased to \$53,000 and the quote threshold be increased to \$7,950.

Introduced and adopted: July 16, 2025

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Pittinger

Nays:

Absent: Kirchofer, Porcello, Baldinger

Richard Burton, Borough Council President

ATTEST:

Karen Romano
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on July 16, 2025.

Karen Romano
Borough Clerk

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford
NO:
Abstain:
Absent: Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

RESOLUTION #105-2025:

Councilman Berger made a motion to approve Resolution 105-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #105-2025

WHEREAS, the Hunterdon County Tax Board receives a certification from the State of New Jersey, certifying that the budget that is being used to calculate the 2025 final tax bills, is the true budget submitted to the State of New Jersey; and

WHEREAS, once the Hunterdon County Tax Board receives that certification, they strike the tax rate that is utilized by the municipal tax collector to calculate the 2025 final tax bills; and

WHEREAS, NJ State Statutes require 25 days between mailing of the final bills and the due date; and

WHEREAS, typically that is July 15, with a due date of August 1 with a 10 day grace period; and

WHEREAS, the Hunterdon County Tax Board will not be certifying rates approximately July 17-18th, 2025; and

WHEREAS, the tax collector will not be able to meet the statutory mailing deadline.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the due date for the third quarter tax bills will be extended beyond August 1, 2025.

BE IT FURTHER RESOLVED, that the tax collector, with oversight of the administrator and CFO, has discretion to set the due date based on the mailing date of the calculated 2025 final tax bills.

Introduced and adopted: July 16, 2025

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Pittinger

Nays:

Absent: Kirchofer, Porcello, Baldinger

Richard Burton, Borough Council President

ATTEST:

Karen Romano

Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on July 16, 2025.

Karen Romano
Borough Clerk

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford

NO:

Abstain:

Absent: Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

RESOLUTION #106-2025:

Councilman Berger made a motion to approve Resolution 106-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #106-2025**

**APPROVING THE CORRECTIVE ACTION PLAN FOR THE YEAR ENDED
12/31/2024**

WHEREAS, in accordance with Local Finance Notice 91-15, the Borough of Lebanon must submit a Corrective Action in response to recommendations identified in the municipal audit for the year ended 12/31/2024 to the Division of Local Government Services; and

WHEREAS, Chief Finance Officer William Colantano has submitted the following as the “Corrective Action Plan for the Borough of Lebanon for the year ended 12/31/2024”:

Audit Recommendations #2024-001

The municipality should ensure required signatures are obtained for all payments.

Action Plan

Effective for all payments made starting with August disbursements signatures on payment forms are to include the following for all appropriate expenditures:

CFO-Certification of funds

ADMINISTRATOR-Authorization to purchase, authorization to pay and knowledge of receipt.

2 FINANCE COMMITTEE MEMBERS- Approval to pay.

VENDORS AFFADAVIT-For expenditures in excess of \$5,000 certification that goods or services have been rendered.

Audit Recommendations #2024-002

Employee withholdings should be checked for accuracy and reconciled to report submissions.

Action Plan

Effective immediately all employee withholdings have been reviewed for accuracy and appropriate changes will be made where required.

Audit Recommendations # 2024-003

Salary ordinances and earnings should be reviewed for accuracy.

Action Plan

All employees' earnings have been compared to salary ordinances and appropriate adjustments have been made in the July 15th, 2025 payroll.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Common Council of the Borough of Lebanon hereby accepts and approves the above action plan.

Introduced and adopted: July 16, 2025

Ayes: Burton, Berger, Crawford, Pittinger

Nays: 0

Absent: Kirchofer, Porcello, Baldinger

LEBANON BOROUGH COUNCIL

Richard Burton,
Borough Council President

CERTIFICATION

I, Karen M. Romano, hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Lebanon at a meeting held in the Lebanon Borough Municipal Building, 6 High Street, at 7:30 PM on the 16th day of July 2025.

Karen M. Romano
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford
NO:
Abstain:
Absent: Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

RESOLUTION #107-2025:

Councilman Berger made a motion to approve Resolution 107-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #107-2025

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the CFO is hereby authorized to make the following payment for redemption of tax sale a certificate. (also return Premium)

Block	Lot	Qual	Cert #	Name/Address	Amount
	12	8.01	23-00001	Arthur Frustaci	
					\$1,435.92

712 Rugby Road
Phillipsburg, NJ 088635

Premium \$ 100.00

Introduced and adopted: July 16, 2025

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Pittinger

Nays:

Absent: Kirchofer, Porcello, Baldinger

Richard Burton, Borough Council President

ATTEST:

Karen Romano
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on July 16, 2025.

Karen Romano
Borough Clerk

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford

NO:

Abstain:

Absent: Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

RESOLUTION #108-2025:

Councilman Berger made a motion to approve Resolution 108-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

APPROVAL OF THE 2024 AUDIT

RESOLUTION #108-2025

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts, and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A-5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have received, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

and

WHEREAS, the members of the Lebanon Borough Common Council are personally requiring Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations

And upon completion of their approval, they will so certify as evidenced by the group affidavit form of the Borough Governing Body; and

WHEREAS, such resolution of certification shall be adopted by the Borough Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board: and

WHEREAS, all members of the Borough Governing Body have received and familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey as stated aforesaid and have subscribed to the affidavit as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgation of the Local Finance Board of the State of New Jersey may subject the members of the Township Committee to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, and in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED that the Borough Governing Body of the Borough of Lebanon, County of Hunterdon and State of New Jersey hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Introduced and adopted: July 16, 2025

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Pittinger

Nays:

Absent: Kirchofer, Porcello, Baldinger

Richard J Burton Council President

ATTEST:

Karen M. Romano
Borough Administrator/Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on July 16, 2025 at 7:30 pm that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: July 16, 2025

Karen M. Romano

Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford
NO:
Abstain:
Absent: Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the Bill li  or May 2025. Council President Burton seconded the motion.

bill list 2025 5 21.pdf
April Bill List June 18th --- July 16th

The Motion was passed by the following vote:

YES: Mayor Pittinger, Council President Burton, Councilman Berger, and Councilman Crawford
NO:
Abstain:
Absent: Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

DISCUSSION:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

COMMITTEE UPDATES:

Volunteer Dinner Invitations will be going out soon. Save the Date for October 3, 2025 at the Polish American Citizens Club in Whitehouse Station.

Recreation Bingo is August 15th at 7 pm

MISCELLANEOUS:

ADMINISTRATOR'S REPORT TO THE GOVERNING BODY

July 16, 2025

INFRASTRUCTURE COMMITTEE

- Met with Fetterville construction regarding plans for the proposed Garage and Pavillion
- Explored Town Clocks and seating area on Main Street
- Met with Bob Brightly on electric for the park renovation project
- Bid for park renovation complete and submitted

PUBLIC SAFETY COMMITTEE

- Answered all emails by the Public Safety Chair
- Worked with the Public Safety Director, Cert TEAMS, State Police and Hunterdon County OEM to develop and execute the July 4th Paade Safety plan

REGISTRAR

- Reports completed

LICENSING

- Liquor Licensing completed

STORMWATER MANAGEMENT

- Met with Stormwater Solutions regarding 6 month

CROSSING GUARDS

- 2 crossing guards needed

LAND USE BOARD

- 4th Round Housing Element and Fair Share Plan completed

SENIOR CLUB:

- 2025 dues collected, entertainment, and refreshments served

RECREATION: –Meeting 6-25-2025

MUSIC IN THE PARK June 21st

Great turn out for the event and everyone had a great time.

5K RUN/2K WALK

5K run/2K walk will be on January 1st, 2026. Waiting for the website to be finalized.

DEVILS GAME

Recreation talked about going to a Devil’s hockey game on Sunday, November 9th. Lisa will look into the ticket and bus prices.

BINGO

Bingo night will be Friday, August 15th from 7:00 to 9:00 PM. Free family fun, lots of prizes and free snacks.

KONA ICE

Jen Fink suggested having Kona Ice come through town during the summer. Lisa will contact Tom to make that request.

ENVIRONMENTAL/SHADE TREE

- Meeting Canceled

HISTORICAL COMMITTEE

- No meeting

WELCOME BAGS

New Residents: 37 Conover Terrace - Welcome bag delivered
133 Conover Terrace – Welcome bad delivered
118 Main Street – Welcome bag delivered

ADJOURN:

Councilman Berger moved, and Councilman Crawford seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:15 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

