



LEBANON BOROUGH COMMON COUNCIL  
Wednesday, June 18, 2025  
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Council President Burton at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Council President Burton.

**MOMENT OF SILENCE:**

Please join me in a moment of silence for all  
US service members and First Responders who have given their lives for our country.

On behalf of a grateful nation, they are truly heroes.

**ROLL CALL:**

Present: Council President Burton, Councilman Berger, Councilman Crawford,  
Councilman Kirchofer, Councilwoman Porcello and Councilwoman Baldinger

Absent: Mayor Pittinger

Also, Present: Administrator/Clerk Karen M Romano RMC,  
Borough Attorney Joesph Novak Esq.

**RESOLUTION #88-2025:**

**Councilman Kirchofer made a motion to approve Resolution 88-2025 the Consent Agenda.  
With a second by Councilman Crawford.**

## RESOLUTION #88-2025

### CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these matters. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Animal Control
2. Fire Dept Report

Introduced and adopted: June 18, 2025.

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

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Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on June 18, 2025, force and effect as of the date I have subscribed my signature.

Date: June 18, 2025

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Karen M. Romano, RMC  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**OPEN PUBLIC SESSION:**

**Councilman Berger made a motion to open the public session. Councilman Crawford seconded the motion with the unanimous approval of Council the floor was opened.**

Trooper Tony De Lorenzia state May was a quite month in Lebanon Borough.

Carol Ford Thanked Karen for a quick response to clean up the park parking lot.

Sally Sabol stated she wasn't a fan of the Victorian house, that are converted to modern styles and asked if the historical committee could be more involved. Karen directed her to Historical Committee Chairman Joe Hauck.

**There being no further public comment Council President Burton made a motion to close the public session. With a second by Councilman Berger the motion with the unanimous approval of Council the floor was closed.**

**APPROVAL OF MINUTES:**

**Councilman Crawford made a motion to approve the May Regular minutes. With a seconded by Councilman Kirchofer.**

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**ORDINANCE #2025-02    Municipal Building Security                      Introduction**

**ORDINANCE #2025 - 02**

**AN ORDINANCE OF THE BOROUGH OF LEBANON, HUNTERDON COUNTY, NEW JERSEY ESTABLISHING SECURED AREAS IN THE**

**OFFICES OF THE BOROUGH AND PROVIDING FOR MONITORING  
OF SUCH AREAS**

**WHEREAS**, Borough officials and employees have a responsibility to maintain and safeguard public records, and especially, those records that contain confidential information; and

**WHEREAS**, records, reports, documents and information located in borough offices may not be available for immediate public view since they may contain personal information, such as phone numbers, social security numbers, dates of birth and other confidential information; and

**WHEREAS**, creating secure areas with clear signage inside borough offices will help deter persons from entering and/or collecting records that they are not entitled to receive without following the process required by law, including the Open Public Records Act.

**WHEREAS**, to ensure compliance, and provide for the safety and security of employees and officials, electronic surveillance equipment should be installed within the Lebanon Borough buildings.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Lebanon, Hunterdon County, New Jersey, as follows:

**SECTION 1.** Designation of Public and Restricted Areas.

Restricted Areas not open to the public in the Lebanon Borough Buildings located at 6 High Street and 98 Main Street are hereby created, and access to these areas shall be restricted from entrance by members of the general public in order to protect documents, digital data and other written, copied or printed materials and documents of the borough that contain confidential information.

The public, non-restricted areas shall include the entrance, vestibule and reception area in each office within the Borough Hall at 6 High Street, Lebanon, NJ and the OEM building located at 96 Main Street, Lebanon, NJ, as well as the public meeting rooms (under direct supervision of the Borough Clerk/Administrator) and lavatories. All other areas of the Municipal buildings shall be reserved and strictly limited to access by Borough employees and officials.

**SECTION 2.** Exceptions

Nothing in this Ordinance shall prohibit any duly authorized Borough official or employee from permitting a member(s) of the public to enter any secured area in a municipal building, provided that such members of the public are entering the secured area for official Borough business, or to respond to an emergency, and they are escorted and/or monitored by an authorized Borough official or employee at all times while in the secured area.

### **SECTION 3. Signage**

Signs shall be prominently posted outside each designated restricted area of the municipal offices providing notice to the public, such as ---- “Stop, Restricted Area, Authorized Employees Only. This Area is Not a Public Space. Recording or photography is strictly prohibited. Violators are subject to criminal and civil prosecution, penalties and costs as determined by the Court”.

### **SECTION 4. Monitoring of Municipal Facilities**

The use of video monitoring and electronic surveillance equipment, serves as a visual deterrent and record of prohibited behavior and assists in the protection of employees and borough property. The Borough of Lebanon reserves the right and shall install appropriate video monitoring and electronic surveillance equipment in all public, private and restricted areas, with the exception of lavatories, within the buildings of the Borough. Appropriate signage shall be posted in all areas within the borough buildings notifying the public of the existence and use of electronic surveillance equipment.

The Borough shall ensure compliance with Federal and State laws governing the use of surveillance equipment. Employee privacy in non-work areas will be respected to the extent possible, understanding that employees should not have any expectation of privacy in work-related areas.

The Borough Administrator shall be responsible for the maintenance and administration of the surveillance equipment, in consultation with the Information Technology (IT) consultant of the Borough. The Administrator shall be responsible for maintaining an Access-Log detailing the date, time and other relevant specifics surrounding the access, viewing, preservation and/or copying of any stored surveillance byproduct. Any employee or officials who becomes aware of any unauthorized use of the video monitoring or surveillance equipment shall immediately provide such information to the Administrator of the Borough.

### **SECTION 5. Violations and Penalties**

Any person who trespasses in any restricted area of the Municipal offices, or records or photographs records within such areas in violation of this Chapter, shall be subject to prosecution under N.J.S.A. 2C:18-3 and this Chapter. Upon conviction, the Court in its discretion, shall impose appropriate penalties under the aforesaid Statute and Lebanon Borough Ordinance #2010-4.

**SECTION 6. Severability:** In event that any clause, section, paragraph, or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason; it shall be deemed severable, and the Borough Council hereby declares its intent that the balance of the Ordinance shall not be affected by the said invalidity, and the remainder shall remain in full force and effect.

**SECTION 7.** All Ordinances or parts of Ordinances of the Borough of Lebanon heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 8.** This Ordinance shall take effect immediately upon its final adoption and publication as provided by law.

Vote after public hearing and upon final adoption:

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**RECORD OF COUNCIL VOTE**

COMMITTEE	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Burton						
Berger						
Crawford						
Kirchofer						
Porcello						
Baldinger						

Ordinance approved by the Governing Body. and presented to the Mayor on \_\_\_\_\_, 2025

Approved:

\_\_\_\_\_  
James Pittinger, Mayor

Date:

Veto in Whole or Part:

\_\_\_\_\_  
James Pittinger, Mayor

Date:

Returned to Borough Clerk with statement attached on \_\_\_\_\_, 2025

NOTICE

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on June 18, 2025, and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on July 16, 2025 at 7:30 p.m. in the Municipal Building, located at 6 High Street, Lebanon, New Jersey

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Karen M. Romano, Borough Administrator/Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**ORDINANCE 2025-02**

**AN ORDINANCE OF THE BOROUGH OF LEBANON, HUNTERDON  
COUNTY, NEW JERSEY ESTABLISHING SECURED AREAS IN THE  
OFFICES OF THE BOROUGH AND PROVIDING FOR MONITORING  
OF SUCH AREAS**

NOTICE is hereby given that the above Ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey, held in the Municipal Building on the 18th day of June 2025, and the same came up for final passage at a meeting of the said Borough Council on the 16th day of July, 2025 at which time, after persons interested were given an opportunity to be heard concerning said ordinance, the same was passed and will be in full force in the Borough according to law by order of the Borough Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey.

Karen M. Romano, RMC  
Borough Administrator/ Clerk

**INTRODUCED: June 18, 2025**

**ADOPTED:**

**RESOLUTION #89-2025:**

**Councilman Berger made a motion to approve Resolution 89-2025. With a second by Councilman Crawford.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #89-2025**

**SALARIES YEAR 2025**

**BE IT RESOLVED**, by the Lebanon Borough Common Council the following is a schedule of salaries and wages for the various positions in the Borough of Lebanon for the year 2025

Borough Administrator	\$1,898.50 per month
Borough Clerk/PB Sec/BOH Sec/Assess Search Officer, HR, Treasurer	\$107,201.25
Deputy Clerk/Recreation/Environmental Secretary, Asst. Treasurer	\$61,626.25
Senior Club, Shade Tree Committee and Historical Committee Secretary CFO	\$24,960.00
Assistant CFO	\$18,200.00
Tax Collector	\$18,168.00
QPA	\$2,983.25
Tax Assessor	\$19,528.50
Dog/Cat Licensing Agent	\$990.25
Registrar of Vital Statistics	\$1,175.00
Deputy Registrar of Vital Statistics	\$1,175.00
Zoning Officer	\$17,236.75
Adult School Crossing Guard Supervisor	\$27.50/hr.
Adult School Crossing Guards	\$24.00/hr.
Special & Part Time Patrol Officers	\$ 38.00 to 175.00/hr.
Summer Park Program Director - Contract	\$3,500.00
Recycling Coordinator	\$ 4,605.75
Summer Park Counselors	\$ 15.20 to 20.00/hr.
Handyman Services	\$ 16.00 to 30.00/hr.
Clerical Temporary Staff	\$ 16.00 to 25.00/hr.
General Labor	\$ 16.00 to 35.00/hr
Custodial/Cleaning Service - Contract	Full Service: \$150.00 per job Partial Service: \$75.00 per job
Mileage	Rate as determined by IRS per mile standard

Introduced and adopted: June 18, 2025

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Absent:

LEBANON BOROUGH COUNCIL

Abstain:

\_\_\_\_\_  
Richard Burton, Council President

### CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk, hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th day of June 2025; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed to my signature.

Dated: June 18, 2025

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator / Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

:

**RESOLUTION #90-2025:**

**Councilman Berger made a motion to approve Resolution 90-2025. With a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 90-2025**

SOCIAL PERMIT  
JULY 4<sup>TH</sup> PARADE

**WHEREAS**, an application for Social Permit has been made by the Lebanon Borough July 4<sup>th</sup> Parade, 6 High Street, Lebanon NJ.; and

**WHEREAS**, the submitted form is complete and all fees have been waived;

**NOW, THEREFORE BE IT RESOLVED** by the Lebanon Borough Common Council to approve the above-named application and authorize the Borough Clerk to sign said application and file it with the NJ Division of Alcoholic Beverage Control.

Introduced and adopted: June 18, 2025

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

LEBANON BOUROUGH COUNCIL

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Richard J. Burton,  
Borough, Council President

ATTEST:

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Karen Romano, RMC  
Borough Administrator/Clerk

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th of June 2025; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: June 18, 2025

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Karen M. Romano, RMC  
Borough Administrator /Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #91-2025:**

**Councilman Berger made a motion to approve Resolution 91-2025. With a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 91-2025**

A RESOLUTION AUTHORIZING THE  
CLOSING OF STREETS ON JULY 4<sup>TH</sup>

**BE IT RESOLVED**, that the Borough of Lebanon close the following streets on July 4<sup>th</sup>, 2025, from 10:00 AM to 5:00 PM:

MAIN ST from MYRTLE AVE all the way East to the Borough line.

All of MYRTLE AVE

All of BRUNSWICK AVE

All of MAPLE ST.

All of HIGH ST.

All of SUTTON PL.

CHERRY ST. from MAIN ST. to EDGERTON DR.

COKESBURY RD. from MAIN ST. to ROUTE 22

Introduced and adopted: June 18, 2025

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Absent:

LEBANON BOROUGH COUNCIL

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Richard J. Burton, Borough  
Council President

ATTEST:

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Karen Romano, RMC  
Borough Administrator/ Clerk

**CERTIFICATION**

I, Karen M. Romano, Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 18th day of June, 2025; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: June 18, 2025

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Karen M. Romano, RMC  
Borough Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #92-2025:**

**Councilman Crawford made a motion to approve Resolution 92-2025. With a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 92-2025**

**LEBANON BOROUGH COUNCIL ENDORSEMENT OF THE 2025  
ROUND 4: HOUSING ELEMENT AND FAIR SHARE PLAN OF THE  
PLANNING BOARD**

**WHEREAS**, the Land Use Board of the Borough of Lebanon, County of Hunterdon, State of New Jersey adopted the Round 4: Housing Element and Fair Share Plan on June 9, 2025; and

**WHEREAS**, the Mayor and Council of the Borough of Lebanon has reviewed and supports the Round 4: Housing Element and Fair Share Plan as adopted by the Land Use Board of the Borough of Lebanon on June 9, 2025.

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Council of the Borough of Lebanon located in Hunterdon County in the State of New Jersey hereby endorses the Round 4: Housing Element and Fair Share Plan as adopted by the Land Use Board of the Borough of Lebanon on June 9, 2025.

Introduced and adopted: June 18, 2025

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Absent:

LEBANON BOROUGH COUNCIL

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Richard J. Burton, Borough  
Council President

ATTEST:

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Karen Romano, RMC  
Borough Administrator/ Clerk

#### **CERTIFICATION**

I, Karen M. Romano, Borough Clerk hereby certify that this resolution #92-2025 was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 18th day of June, 2025; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: June 18, 2025

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Karen M. Romano, RMC  
Borough Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #93-2025:**

**Councilman Berger made a motion to approve Resolution 93-2025. With a second by Councilman Crawford.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #93-2025**

**SWEEPING CORP OF AMERICA**

**WHEREAS**, the Borough of Lebanon wishes to have street sweeping services prior to July 4<sup>th</sup>, 2025, and

**WHEREAS**, the Sweeping Corp of America DBA/ Reilly Sweeping LLC 10 Kresge Road Fairless Hills , PA 19030 is able to provide said services for \$150.00 per hour, and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey, that Sweeping Corp of America to provide street sweeping services to the Borough of Lebanon be generated and services rendered not to exceed \$1200.00.

Introduced and adopted: June 18, 2025.

Ayes Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

Abstain:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
By: Richard J. Burton, Council President

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk, hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th day of June 2025; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Dated: June 18, 2025

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Karen M. Romano, RMC  
Borough Administrator/ Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #94-2025:**

**Councilman Berger made a motion to approve Resolution 94-2025. With a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #94-2025  
Seasonal Employees**

**BE IT RESOLVED**, by the Lebanon Borough Common Council that the Borough Administrator/Clerk is authorized to retain two part time seasonal summer Park Camp Counselors, in addition a Full Time Seasonal Park Camp Director.

**BE IT FURTHER RESOLVED** by the Lebanon Borough Council that the salary range for the Park Camp Counselor/seasonal employees and Director having been established and set forth in Ordinance #2024-06;

Sara Elwell	\$15.49 per hour
Mallory Mondoro	\$15.49 per hour
Grace Harvey	\$15.49 per hour
Avery Borzelli	\$15.49 per hour
Valentina Deloroche	\$15.49 per hour

Introduced and adopted: June 18, 2025

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

Abstain:

LEBANON BOROUGH COUNCIL

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By: Richard J. Burton, Council President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk, hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th day of June 2025; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Dated: June 18, 2025

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/ Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #95-2025:**

**Councilman Berger made a motion to approve Resolution 95-2025. With a second by Councilman Crawford.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #95-2025**

**2025 Pothole Repair Program**

**WHEREAS**, the Borough of Lebanon has determined as part of its continued roadway maintenance that certain pothole repairs are required, and,

**WHEREAS**, the Borough, initially solicited quotes from two (2) contractors known to normally bid on this type of work, but received only 1 bid by the requested bid date, and,

**WHEREAS**, the Borough Infrastructure Committee has recommended the award of a contract to Beckage Sealcoating in the amount of \$5,250.00 for the pothole repair, and,

**WHEREAS**, sufficient funds have been appropriated to undertake the said project.

**NOW THEREFORE BE IT RESOLVED**, by the Council of the Borough of Lebanon that a contract be awarded to Beckage Sealcoating in the amount of \$5,250.00 for the 2025 Pothole Repair Program.

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are hereby authorized to execute said contract, after review and approval by Borough Attorney, and upon submittal of a Certificate of Insurance, and all other documents required for the contract.

Introduced and adopted: June 18, 2025

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

LEBANON BOROUGH COUNCIL

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Richard J Burton Council President  
Borough Council President

ATTEST:

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Karen M. Romano  
Borough Clerk

### CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on June 18, 2025 at 7:30 pm that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: June 18, 2025

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Karen M. Romano  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #96-2025:**

**Councilman Berger made a motion to approve Resolution 96-2025. With a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION NO. 96-2025**

**BALANEY CONTRACTING LLC  
Firehouse to Gristmill Clearing**

**WHEREAS**, a quotation package was prepared, and quotes were solicited, Balaney Contracting, LLC 1 Shipman Rd. Stewartsville, NJ 08886 being the contractor to be awarded the contract to clear and mulch the pathway from the firehouse to the Grist Mill: and

**WHEREAS**, it has been determined that the proposal by Balaney Contracting LLC is a qualified provider of such services..

**NOW THEREFORE BE IT RESOLVED** by the Lebanon Borough Council that a contract to clear and mulch the pathway from the firehouse to the Grist Mill be entered into with Balaney Contracting, LLC not to exceed \$1500.00

**BE IT FURTHER RESOLVED** that the Mayor, Council President and Administrator/Clerk are authorized to execute such Contract on behalf of the Borough of Lebanon.

Introduced and adopted: June 18, 2025:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

## CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the June 18, 2025 force and effect as of the date I have subscribed my signature.

Date: June 18, 2025

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Karen M. Romano, RMC  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #97-2025:**

**Councilman Berger made a motion to approve Resolution 97-2025. With a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION NO. 97-2025**

**BALANEY CONTRACTING LLC  
Clear Site Triangles**

**WHEREAS**, a quotation package was prepared, and quotes were solicited, Balaney Contracting, LLC 1 Shipman Rd. Stewartsville, NJ 08886 being the contractor to be awarded the contract to clear all site triangles from the firehouse to the Grist Mill: and

**WHEREAS**, the quote has been reviewed, and it has been determined that the quote is a qualified provider of such services.

**NOW THEREFORE BE IT RESOLVED**, by the Lebanon Borough Council that a contract to clear site triangles with Balaney Contracting, LLC not to exceed \$1800.00

**BE IT FURTHER RESOLVED** that the Mayor, Council President and Administrator/Clerk are authorized to execute such Contract on behalf of the Borough of Lebanon.

Introduced and adopted: June 18, 2025:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

#### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the June 18, 2025 force and effect as of the date I have subscribed my signature.

Date: June 18, 2025

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/Clerk

#### **The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

#### **RESOLUTION #98-2025:**

**Councilman Berger made a motion to approve Resolution 98-2025. With a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION NO. 98-2025**

**BALANEY CONTRACTING LLC**

### **Paver Repair and Brush Clearing**

**WHEREAS**, a quotation package was prepared, and quotes were solicited, Balaney Contracting, LLC 1 Shipman Rd. Stewartsville, NJ 08886 being the contractor to be awarded the contract to clear brush and repair pavers in the park: and

**WHEREAS**, the quote has been reviewed, and it has been determined that the quote is a qualified provider of such services.

**NOW THEREFORE BE IT RESOLVED** by the Lebanon Borough Council that a contract to clear brush and repair pavers in the park be entered into with Balaney Contracting, LLC not to exceed \$2500.00.

**BE IT FURTHER RESOLVED** that the Mayor, Council President and Administrator/Clerk are authorized to execute such Contract on behalf of the Borough of Lebanon.

Introduced and adopted: June 18, 2025:

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

### **CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the June 18, 2025 force and effect as of the date I have subscribed my signature.

Date: June 18, 2025

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/Clerk

### **The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

### **RESOLUTION #99-2025:**

**Councilman Berger made a motion to approve Resolution 99-2025. With a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 99-2025**

**BALANEY CONTRACTING LLC  
Railroad Ave Spillway Clean Up**

**WHEREAS**, a quotation package was prepared, and quotes were solicited, Balaney Contracting, LLC 1 Shipman Rd. Stewartsville, NJ 08886 being the contractor to be awarded the contract to clear and flatten mulch along the spillway on Railroad Ave: and

**WHEREAS**, the quote has been reviewed, and it has been determined that the quote is a qualified provider of such services.

**NOW THEREFORE BE IT RESOLVED** by the Lebanon Borough Council that a contract to clear and flatten mulch along the spillway on Railroad Ave be entered into with Balaney Contracting, LLC not to exceed \$1200.00

**BE IT FURTHER RESOLVED** that the Mayor, Council President and Administrator/Clerk are authorized to execute such Contract on behalf of the Borough of Lebanon.

Introduced and adopted: June 18, 2025:

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the June 18, 2025 force and effect as of the date I have subscribed my signature.

Date: June 18, 2025

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION #100-2025:**

**Councilman Berger made a motion to approve Resolution 100-2025. With a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION NO. 100-2025**

**BALANEY CONTRACTING LLC  
Culvert Clean up and Weed Control on Main St**

**WHEREAS**, a quotation package was prepared, and quotes were solicited, Balaney Contracting, LLC 1 Shipman Rd. Stewartsville, NJ 08886 being the contractor to be awarded the contract to clear the culvert and place weed control on Main Street: and

**WHEREAS**, the quote has been reviewed, and it has been determined that the quote is a qualified provider of such services.

**NOW THEREFORE BE IT RESOLVED** by the Lebanon Borough Council that a contract to clear the culvert and place weed control on Main Street be entered into with Balaney Contracting, LLC not to exceed \$1580.00

**BE IT FURTHER RESOLVED** that the Mayor, Council President and Administrator/Clerk are authorized to execute such Contract on behalf of the Borough of Lebanon.

Introduced and adopted: June 18, 2025:

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the June 18, 2025 force and effect as of the date I have subscribed my signature.

Date: June 18, 2025

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Karen M. Romano, RMC  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the Bill li  or May 2025. Council President Burton seconded the motion.**

bill list 2025 5 21.pdf  
**April Bill List May 21<sup>st</sup> – June 18th**

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

**DISCUSSION:**

**OPEN PUBLIC SESSION:**

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

**COMMITTEE UPDATES:**

Recreation Chair Lisa Porcello reminded everyone Music in the Park was June 21<sup>st</sup>. Kona Ice would be giving out free Ice to the first 100 people.

Recreation will be sponsoring a New Years Day 5k Run/ Walk. The website should be up soon.

**MISCELLANEOUS:**

ADMINISTRATOR'S REPORT TO THE GOVERNING BODY

**June 18, 2025**

**INFRASTRUCTURE COMMITTEE**

- Met with Fetterville construction regarding plans for the proposed Garage and Pavillion
- Explored Town Clocks and seating area on Main Street
- Flags and banners have been installed on Main Street
- Met with Balaney with regard to site triangle clean up, paver repair and brush clean up.

**PUBLIC SAFETY COMMITTEE**

- Met with the Public Safety Committee regarding camera policy and July 4<sup>th</sup>

**REGISTRAR**

- Reports completed

**LICENSING**

- Liquor Licensing processed

**STORMWATER MANAGEMENT**

- Met with Stormwater Solutions regarding inlets

**CROSSING GUARDS**

- 2 crossing guards needed

## **LAND USE BOARD**

- 4<sup>th</sup> Round Housing Element and Fair Share Plan review

## **SENIOR CLUB:**

- Cynthia Gould from Department of Human Services gave a talk on enhancing community options for New Jersey Seniors.
- Representatives from Hunterdon County Senior Center talked about different programs offered to seniors in Hunterdon County. Handouts were given to the seniors for activities and programs that are available.
- Pizza and drinks were served.

## **RECREATION: –Meeting**

- Yard Sale on May 17<sup>th</sup> was a success with 41 permits sold
- Music in the Park: Saturday, June 21<sup>st</sup> from 3:00 to 7:00PM
- Recreation discussed having a few new events: 5k run/2k walk, a family trivia night, adult spelling bee and history talk by Joe Hauck
- Recreation has decided to hire John D's All-stars band to play at Music in the Park on June 21<sup>st</sup> from 4:00 to 7:00PM.
- Yard Sale will be Saturday May 17<sup>th</sup> with a rain date of Sunday, May 18<sup>th</sup>  
Lisa will ask Kevin Saharic to put out the yard sale signs on route 22.

## **ENVIRONMENTAL/SHADE TREE**

- Meeting Canceled

## **HISTORICAL COMMITTEE**

- No meeting

## **WELCOME BAGS**

- **No New Residents**

## **ADJOURN:**

Councilman Berger moved, and Councilwoman Porcello seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:45 pm by unanimous vote.

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Karen M. Romano, RMC  
Borough Administrator/Clerk

