



LEBANON BOROUGH COMMON COUNCIL
Wednesday, May 21, 2025
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Council President Burton at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Council President Burton.

MOMENT OF SILENCE:

Please join me in a moment of silence for all
US service members and First Responders who have given their lives for our country.

On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Council President Burton, Councilman Berger, Councilman Crawford,
Councilman Kirchofer, Councilwoman Porcello and Councilwoman Baldinger

Absent: Mayor Pittinger

Also, Present: Administrator/Clerk Karen M Romano RMC,
Borough Attorney Joesph Novak Esq.

RESOLUTION #78-2025:

**Councilman Berger made a motion to approve Resolution 78-2025 the Consent Agenda.
With a second by Councilman Crawford.**

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #78-2025
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these matters. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Animal Control
2. Fire Dept Report
3. Thank you note from Lebanon Pub
4. Capital review of the Holjes Sheppard Memorial Park Renovation Project by the Land Use Board
5. NJDOT grant application opening

Introduced and adopted: May 21, 2025.

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on May 21, 2025, force and effect as of the date I have subscribed my signature.

Date: May 21, 2025

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

OPEN PUBLIC SESSION:

Councilman Berger made a motion to open the public session. Councilman Crawford seconded the motion with the unanimous approval of Council the floor was opened.

Theresa Rowland, Doug Matheson, Marianne Matheson, Carol Ford, Joan Good, and Leslie Wells asked questions regarding the park renovation. A discussion ensued. All questions were answered by the Infrastructure Committee Council comprised of President Burton, Councilwoman Porcello, and Councilman Kirchofer. All finance questions were answered by Bill Colantano, CFO, and Karen Romano, Administrator.

Christine Burton concluded the conversation by thanking Council for the investment in the Community. She stated the Playground would benefit everyone, especially the children. Living just behind the playground she has witnessed the Park is use 365 days a year.

There being no further public comment Council President Burton made a motion to close the public session. With a second by Councilman Berger the motion with the unanimous approval of Council the floor was closed.

APPROVAL OF MINUTES:

Councilman Crawford made a motion to approve the April Regular minutes.. With a seconded by Councilman Berger.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

Councilman Crawford made a motion to approve the May 19th special meeting minutes. With a seconded by Councilman Berger.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:
Absent: Councilman Kirchofer

RESOLUTION #79-2025:

Councilman Berger made a motion to approve Resolution 79-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #79-2025

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the Mayor is hereby authorized to cancel tax title lien #15-00011.

Block	Lot	Qual	Cert #	Name/Address	Amount
	100	3	15-00011	Lebanon Borough TTL	
				6 High Street	
				Lebanon, NJ 08833	
					\$1,206.47

Introduced and adopted: May 21, 2025

LEBANON BOROUGH COUNCIL

Ayes:

Nays:

Absent:

Richard Burton, Borough Council President

ATTEST:

Karen Romano
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on May 21, 2025.

Karen Romano
Borough Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:
Abstain:
Absent:

RESOLUTION #80-2025:

Councilman Berger made a motion to approve Resolution 80-2025. With a second by Councilman Kirchofer.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION 80-2025

**RESOLUTION OF THE BOROUGH OF LEBANON APPOINTING
ALTERNATE PUBLIC DEFENDER FOR 2025**

WHEREAS, Mary C. Anodide, Esq. of the law firm Wilhelm & Roemersma, PC, with an address of PO Box 800, 305 Roseberry Street, Phillipsburg, NJ, was appointed to serve as the Public Defender of the Municipal Court of the Borough of Lebanon for the Calendar Year 2025.

WHEREAS, the Municipal Court Administrator has indicated that, at times, there may be cases before the Court, with which the Municipal Public Defender has a conflict of interest, creating the need for an alternate Public Defender; and

WHEREAS, the Borough wishes to appoint Anthony M. Rotunno, Esq., of the law firm of Kuchinsky & Rotunno, PC, to serve as the alternate Public Defender for year 2025; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the alternate Public Defender shall be Anthony M. Rotunno, Esq. of the law firm of Kuchinsky & Rotunno, PC, residing at 170 Route 31, Suite 1, Flemington, NJ 08822

Richard Burton, Council President

ATTEST:

Karen M. Romano, Administrator/ Municipal Clerk

CERTIFICATION

I, Karen M. Romano, Municipal Clerk of the Borough of Lebanon, County of Hunterdon, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Governing Body at a meeting held on May 21, 2025.

Karen M. Romano, Administrator/ Municipal Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION #81-2025:

Councilman Berger made a motion to approve Resolution 81-2025. With a second by Councilman Kirchofer.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #81-2025

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the CFO is hereby authorized to make the following payment for redemption of tax sale a certificate. (also return Premium)

Block	Lot	Qual	Cert #	Name/Address	Amount
	12	8.01	24-00011	Trystone Capital Assets	
		\$482.50			
				PO BOX 1030	
				Brick, NJ 08723	

Premium \$ 800.00

Introduced and adopted: May 21, 2025

LEBANON BOROUGH COUNCIL

Ayes:

Nays:

Absent:

Richard Burton,
Borough Council President

ATTEST:

Karen Romano
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on May 21, 2025.

Karen Romano
Borough Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION #82-2025:

Councilman Crawford made a motion to approve Resolution 82-2025. With a second by Councilman Kirchofer.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #82-2025
OPEN SPACE TRUST FUND**

Whereas: The Hunterdon County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Grants Program to provide County Funds in connection with preserving open space, natural areas, farmland and historic sites; to acquire, develop, improve and maintain county and municipal lands for recreation and conservation purposes; and preservation of historic structures, properties, facilities, sites, areas, or objects; or for the payment of debt service or indebtedness issued or incurred by the municipality for any of the purposes described above; and

WHEREAS, the Borough of Lebanon desires to further the public interest by obtaining funding in the amount of \$86,685.31_ from the County of Hunterdon to fund the following project: 2025 Holjes Sheppard Park Renovation project: Drainage, Playground installation, Rubber Surface installation, Roadway, Parking, Storage Barn, Pavillion, Walking path and Town Clock with gathering area a cost of \$1,000,000.00 ;

NOW, THEREFORE, the governing body resolves that Karen Romano is hereby authorized to:

- (a) make application for such County Open Space Trust Funds,
- (b) provide additional application information and furnish such documents as may be required, and
- (c) act as the authorized correspondent of the above named Municipality; and

WHEREAS, the County of Hunterdon shall determine if the application is complete and in conformance with the scope and intent of the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan, applicable Freeholder Board Policies and the Procedures Manual for the Municipal Grant Program adopted thereto, and notify the Municipality of the amount of the funding award; and

WHEREAS, the Municipality is willing to use the County funds in accordance with such adopted Policies and Procedures, and applicable state and local government rules, regulations and statutes;

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Borough of Lebanon

1. That the Administrator/Municipal Clerk of the above named Municipality is hereby authorized to execute any documents and agreements with the County of Hunterdon known as 2025 Holjes Sheppard Park Renovation project;
2. That the Municipality has its share of funds, if required, in the amount of \$600,000 and \$463,000 in Grants;
3. That, in the event the County of Hunterdon's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;
4. That the applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
5. That this resolution shall take effect immediately.

Introduced and adopted: May 21, 2025

Ayes:

Nays:

Absent:

LEBANON BOROUGH COUNCIL

Richard Burton, Borough Council President

ATTEST:

Karen Romano
Borough Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the May 21, 2025 and shall be in full force and effect as of the date I have subscribed next to my signature.

Date: May 21, 2025

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION #83-2025:

Councilman Berger made a motion to approve Resolution 83-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #83-2025

**TRUST FUND APPLICATION MUNICIPAL
ENDORISING RESOLUTION**

WHEREAS, the Hunterdon County Open Space, Farmland & Historic Preservation Trust Fund (“County Open Space Trust Fund”), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and,

WHEREAS, the Borough of Lebanon desires to further the public interest by obtaining a matching grant of \$100,000.00 from the County Trust Fund to fund the following project 2025 Holjes Sheppard Park Renovation project; and,

WHEREAS, the governing body/board has reviewed the Municipal Park and Recreation Grant Program application and instructions, and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, the County of Hunterdon shall determine whether the application is complete and in conformance with the scope and intent of the Municipal Park and Recreation Grant Program and the Hunterdon County Open Space Trust Fund; and,

WHEREAS, the applicant is willing to use the County Open Space Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Hunterdon for the above-named project and ensure its completion on or about the project contract expiration date.

NOW, THEREFORE, BE IT RESOLVED by the Lebanon Borough Common Council:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of August 29, 2025, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, Lebanon Borough Common Council has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That Lebanon Common Council is committed to providing a 25% cash match for the project; and,
4. That only those park improvements identified and approved in the project application, its Project contract, or other documentation will be considered eligible for reimbursement.
5. That Lebanon Borough Common Council agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
6. That this resolution shall take effect immediately.

Introduced and adopted: May 21, 2025

Ayes:

Nays:

Absent:

LEBANON BOROUGH COUNCIL

Richard Burton,
Borough Council President

ATTEST:

Karen Romano
Borough Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the May 21, 2025 and shall be in full force and effect as of the date I have subscribed next to my signature.

Date: May 21, 2025 _____
Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION #84-2025:

Councilman Berger made a motion to approve Resolution 84-2025. With a second by Councilman Kirchofer.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #84-2025
LIQUOR LICENSE
ROCK U LLC**

WHEREAS, an application for Plenary Retail Distribution License has been made by Rock U LLC, Trade name being Bourbon Street Wine and Spirits, located at 1216 Route 22 West, Lebanon NJ.; and

WHEREAS, the submitted form is complete, and the appropriate checks are attached;

BE IT RESOLVED that Plenary Retail Consumption License No. 1018-44-002-006 be issued to Rock U LLC, Bourbon Street Liquors Lebanon, New Jersey for a fee of \$2,500.00 and to become effective 12:00 a.m. July 1, 2025 and to expire midnight, June 30, 2025.

NOW, THEREFORE BE IT RESOLVED by the Lebanon Borough Common Council to approve the above-named application and authorize the Borough Clerk to sign said application and file it with the NJ Division of Alcoholic Beverage Control.

Introduced and adopted: May 21, 2025:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the May 21, 2025 force and effect as of the date I have subscribed my signature.

Date: May 21, 2025

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION #85-2025:

Councilman Berger made a motion to approve Resolution 85-2025. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #85-2025

**LIQUOR LICENSE
COURTYARD MANAGEMENT CORPORATION**

WHEREAS, an application for Plenary Retail Consumption License has been made by Courtyard Management Corporation, Trade name being COURTYARD BY MARRIOT, located at 300 Corporate Drive, Lebanon NJ.; and

WHEREAS, the submitted form is complete and the appropriate checks are attached.

BE IT RESOLVED that Plenary Retail Consumption License No. 1018-36-003-001 be issued to Courtyard Management Corporation Lebanon, New Jersey for a fee of \$2,500.00 and to become effective 12:00 a.m. July 1, 2025 and to expire midnight, June 30, 2026.

NOW, THEREFORE BE IT RESOLVED by the Lebanon Borough Common Council to approve the above-named application and authorize the Borough Clerk to sign said application and file it with the NJ Division of Alcoholic Beverage Control.

Introduced and adopted: May 21, 2025:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the May 21, 2025 force and effect as of the date I have subscribed my signature.

Date: May 21, 2025

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION #86-2025:

Councilman Berger made a motion to approve Resolution 86-2025. With a second by Councilman Kirchofer.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #86-2025

LIQUOR LICENSE
LEBANON PUB LLC.

WHEREAS, an application for Plenary Retail Consumption License has been made by Courtyard Management Corporation, Trade name being LEBANON PUB LLC., located at 69Main Street, Lebanon NJ 08833.; and

WHEREAS, the submitted form is complete, and the appropriate checks are attached.

BE IT RESOLVED that Plenary Retail Consumption License No. 1018-33-001-010 be issued to Lebanon Pub LLC. Lebanon, New Jersey for a fee of \$2,500.00 and to become effective 12:00 a.m. July 1, 2025 and to expire midnight, June 30, 2025.

NOW, THEREFORE BE IT RESOLVED by the Lebanon Borough Common Council to approve the above-named application and authorize the Borough Clerk to sign said application and file it with the NJ Division of Alcoholic Beverage Control.

Introduced and adopted: May 21, 2025:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello, Baldinger

Nays: 0

Absent:

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the May 21, 2025 force and effect as of the date I have subscribed my signature.

Date: May 21, 2025

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION #87-2025:

Councilman Berger made a motion to approve Resolution 87-2025. With a second by Councilman Kirchofer.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #87-2025

**Approval to submit a grant application and execute a grant contract with
the New Jersey Department of Transportation for the Maple Street
Improvement Project**

NOW, THEREFORE, BE IT RESOLVED that Council of Lebanon Borough formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Administrator/Clerk are hereby authorized to submit an electronic grant application, identified as Application ID MA-2026-Lebanon Borough-00092, to the New Jersey Department of Transportation on behalf of the Borough of Lebanon.

BE IT FURTHER RESOLVED that Mayor and Administrator/Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Lebanon and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Introduced and adopted:

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Kirchofer,
Porcello, Baldinger

Nays:

Absent:

Richard Burton, Council President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 21st of May 2025; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 21, 2025

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the Bill list for May 2025. Council President Burton seconded the motion.

April Bill List April 16th – May 20th

List of Bills - (All Funds)

Vendor	Description	Payment	Check	Total
<i>Current Fund</i>				
712 - ALPHA DOG SOLUTIONS, INC.	PO 14230 Website Maintenance & Hosting: May, June	1,200.00		1,200.00
403 - AMERICAN PROTECTIVE SYSTEMS, INC	PO 14176 Service Call: 4/3/2025 & 4/15/2025	797.99		797.99
766 - BKC CERTIFIED PUBLIC ACCOUNTANTS	PO 14216 Performance of statutory audit for the y	8,000.00		8,000.00
966 - Borough of Millstone	PO 14217 Tax and Finance April and May	6,312.45		6,312.45
899 - Boswell Engineering, Inc.	PO 14206 Engineering Retainer: March 2025	208.33		208.33
883 - Business Information Systems, Inc.	PO 14214 On-Site service & support renewal contra	519.75		519.75
964 - CLEARY GIACOBBE ALFIERE JACOBS	PO 14229 Tax Appeals / New York Life Inc. Co. - 1	38.00		38.00
247 - COMCAST	PO 14220 96 Main Street: phone/internet 5/1/2025			186.91
	PO 14231 6 High Street: phone/internet 5/1/2025 -	361.17		548.08
132 - COUNTY OF HUNTERDON	PO 14177 1st Qtr. 2025 Food Inspections	600.00		600.00
912 - De Lage Landen Financial Services, INC	PO 14228 Copier Lease: 5/1/2025 - 5/31/2025	140.00		140.00
907 - Dorsey & Semrau, LLC	PO 14199 Special Tax Counsel	752.00		752.00
39 - ELIZABETHTOWN GAS	PO 14186 Natural Gas: 96 Main Street - 3/19/2025	184.73		184.73
39 - ELIZABETHTOWN GAS	PO 14187 Natural Gas: 6 High Street - 3/19/2025 -	519.61		519.61
952 - Experienced IT Solutions	PO 14194 Network Support: May 2025	399.00		399.00

791 - Hunterdon County Municipal Clerks' Assoc	PO 14208 2025 Membership Dues: Karen Romano / Lis	300.00	300.00	
16 - JCP&L				PO 14175 Electricity 912.29
				PO 14185 Electricity - Master Account April 2025 523.62
				PO 14239 Electricity 917.31 2,353.22
81 - JERRY HAAG				PO 14211 Reimbursement Building & Grounds (L&L La 83.17 83.17
81 - JERRY HAAG				PO 14233 Reimbursement: Gas 16.38 16.38
81 - JERRY HAAG				PO 14237 Reimbursement Gas: Exxon Expree 17.00 17.00
81 - JERRY HAAG				PO 14241 Reimbursement: Exxon (Gas) 32.01 32.01
597 - Jersey Elevator, LLC				PO 14191 Monthly Maintenance May 2025 167.28 167.28
401 - JOINT COURT BETHLEHEM/BLOOMSBURY	PO 14232 Interlocal Municipal Court Services for	5,973.03	5,973.03	1 67 - KAREN
ROMANO	PO 14173 Reimbursement Costco: Seniors / Building	89.44		
				PO 14174 Reimbursement: Microsoft Services 176.00
				PO 14182 Cell Phone Reimbursement: May 2025 100.00
				PO 14209 Reimbursement Cookie Maven 46.00
				PO 14222 Reimbursement: Notary Oath 15.00 426.44
929 - KYLE MCMANUS ASSOCIATES LLC				PO 14089 Affordable Housing Planning Services 450.00 450.00
59 - LEBANON BOROUGH BOARD OF EDUCATION				PO 14178 Local School Tax 299,189.60 299,189.60
119 - LEBANON FIRE COMPANY				PO 14180 2025 Annual Contribution: May 2025 6,942.80 6,942.80
119 - LEBANON FIRE COMPANY				PO 14212 Shade Tree: Strump Removals 2,500.00 2,500.00
90 - LEBANON SEWER AUTHORITY				PO 14184 Sewer 2025: 96 Main Street 576.09 576.09
253 - NEW JERSEY STATE POLICE				PO 14183 Billable Police Services (Hourly Basis) 4,113.72 4,113.72
70 - NO HUNTERDON-VOORHEES REG HS DIST				PO 14179 Regional School Tax: May 2025 309,510.65 309,510.65
31 - NOVAK & NOVAK LLC				PO 14181 Legal Services Retainer: May 2025 5,011.00 5,011.00
910 - Office Concepts, Inc.				PO 14196 Copier 4/15/2025 - 5/14/2025 140.07
				PO 14223 Contract overage charge 4/15/2025 - 4/14 1,523.78 1,663.85
990 - Preferred Community Management Service	PO 14218 Reimbursement of expenses	6,189.45	6,189.45	
20 - QUILL CORPORATION				PO 14238 Office Supplies / Building & Grounds 214.57
				PO 14240 Office Supplies 150.09 364.66
981 - Sanico Inc.				PO 14234 Municipal Trash/Recycling Services: 4/1/ 12,391.25 12,391.25
540 - STATEWIDE INSURANCE FUND				PO 14197 All Lines Installment 3 of 4 10,527.50 10,527.50
21 - TCTA OF NEW JERSEY				PO 14244 Tax Conference 505.00 505.00
808 - Thermal Service of New Jersey Inc.				PO 14235 Monthly Billing of PM Service Contract: 349.00 349.00
43 - TOWN OF CLINTON				PO 14215 Water Bill: 6 High Street & 96 Main Stre 280.69 280.69
886 - Traffic Logix Corporation				PO 14213 WD-RFS-L1 - 3Y-R: (5/1/2025-5/1/2025) 2,400.00 2,400.00
66 - TREASURER, STATE OF NEWJERSEY				PO 14236 Environmental Regulation-NJPDES 1,050.00 1,050.00
973 - TRYSTONE CAPITAL ASSETS, LLC				PO 14227 Redmption Tax Sale Certificate 24-00011 1,282.50 1,282.50
904 - U.S. Postal Service (Quadiant-POC)				PO 14188 Postage 500.00 500.00
965 - UNIVOIP INC				PO 14198 Phones May 2025 64.77 64.77
718 - VIKING PEST CONTROL				PO 14207 Monthly Pest Control: 6 High Street & 96 158.61 158.61
27 - WASTE MANAGEMENT OF NJ INC				PO 14221 Municipal Waste: 4/1/2025 - 4/30/2025 5,243.49 5,243.49
FEDERAL AND STATE GRANTS				
745 - BALANEY CONTRACTING LLC				PO 14193 Park: Restoration from soil testing 4,294.00
				PO 14243 Sink Holes 690.00 4,984.00
899 - Boswell Engineering, Inc.				PO 14200 Borough Park SWM/Design: Lebanon Borough 9,436.50

Report Printed 2025-05-20 15:55:52 Lebanon Borough

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
	PO 14201 Lebanon Borough Park Soil Testing	291.25	
	PO 14202 Lebanon Borough Park Improvements	4,467.25	14,195.00
GENERAL CAPITAL FUND			
899 - Boswell Engineering, Inc.	PO 14204 Youngs Road Resurfacing		95.00
	PO 14205 Myrtle Avenue Extension Resurfacing	5,666.50	PO 14219 Central
	Street & Sutton Place Improvemen	1,980.00	7,741.50
ANIMAL CONTROL FUND			
466 - ANIMAL CONTROL SOLUTIONS, LLC	PO 14242 Kenneling and Emergency Vet Care for Imp	423.00	423.00
321 - NJ DEPT OF HEALTH & SENIOR SVCS	PO 14195 Animal License Fee April 2025	10.80	10.80
SENIOR CITIZEN FUND			
167 - KAREN ROMANO	PO 14173 Reimbursement Costco: Seniors / Building	59.22	59.22
DEVELOPERS ESCROW			
899 - Boswell Engineering, Inc.	PO 14203 Clinton Water Main Replacement	116.50	116.50
959 - LISA DEROZE	PO 14192 Reimbursement: Walmart (Garden Club)	18.44	18.44
959 - LISA DEROZE	PO 14210 Reimbursement Garden Club: Lowe's & Erco	108.66	108.66
	----- TOTAL		728,510.22

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-004	[CASH] Current/Operating Fund Checking				0.00 700,853.10
01-201-20-100-200	GENERAL ADMINISTRATION - OTHER EXPENSE				4,060.85
01-201-20-110-200	MAYOR and COUNCIL - OTHER EXPENSE				46.00
01-201-20-110-201	COMMUNICATION				1,200.00
01-201-20-130-200	FINANCE - OTHER EXPENSE				3,156.22
01-201-20-135-200	FINANCIAL ANNUAL AUDIT				8,000.00
01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSE				3,661.23
01-201-20-155-200	LEGAL SERVICES - OTHER EXPENSE				5,801.00
01-201-20-165-200	ENGINEERING - OTHER EXPENSE				208.33
01-201-21-190-200	FAIR HOUSING PLAN				450.00
01-201-23-210-200	OTHER INSURANCE				10,527.50
01-201-25-240-200	PUBLIC SAFETY - OTHER EXPENSE				6,513.72
01-201-25-255-200	FIRE DEPT. OTHER EXPENSE				6,942.80
01-201-26-280-200	PUBLIC WORKS-OTHER EXPENSE				6,189.45
01-201-26-280-300	Storm Water Management				1,050.00
01-201-26-305-200	REFUSE COLLECTION - OTHER EXPENSE				12,391.25
01-201-26-310-200	BUILDINGS AND GROUNDS				1,893.06
01-201-26-313-020	SHADE TREE-OTHER EXPENSES				2,500.00
01-201-31-430-200	ELECTRICITY - 6 HIGH ST				544.67
01-201-31-435-200	STREET LIGHTING - OTHER EXPENSE				1,808.55

01-201-31-440-200	TELEPHONE - OTHER EXPENSE	548.08
01-201-31-445-200	WATER	280.69
01-201-31-446-200	NATURAL GAS - OTHER EXPENSE	704.34
01-201-31-455-200	SEWERAGE PROCESSING	576.09
01-201-32-465-200	SOLID WASTE DISPOSAL COST	5,243.49
01-201-43-490-200	MUNICIPAL COURT - OTHER EXPENSE	5,973.03
01-204-56-003	FOOD LICENSE COUNTY PORTION	600.00
01-206-55-000	REGIONAL SCHOOL TAX	309,510.65
01-207-55-000	LOCAL SCHOOL TAX	299,189.60
01-266-05-000	DUE TO OUTSIDE LIEN HOLDER	482.50
01-266-05-002	DUE TO OUTSIDE LIEN HOLDER	800.00

TOTALS FOR Current Fund 90,270.35 0.00 610,582.75 700,853.10

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
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02-101-01-000-004	Cash Checking-UNITY	0.00	19,179.00		
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02-201-70-110-006	2023 Local Recreation Improvement Grant		19,179.00		
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TOTALS FOR	FEDERAL AND STATE GRANTS	19,179.00	0.00	0.00	19,179.00
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04-101-01-004	[CASH] General Capital Checking- UNITY	0.00	7,741.50		
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04-215-55-950-000	Imp to Various Roads and Mun Bld & Grds Area		7,741.50		
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TOTALS FOR	GENERAL CAPITAL FUND	0.00	0.00	7,741.50	7,741.50
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12-101-01-004	[CASH] Animal Control Checking- Investors	0.00	433.80		
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12-299-56-840-100	RESERVE FOR ANIMAL CONTROL		433.80		
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TOTALS FOR	ANIMAL CONTROL FUND	0.00	0.00	433.80	433.80
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13-101-01-000-004	[CASH] Senior Citizen Checking-UNITY	0.00	59.22		
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13-299-56-855-100	RESERVE FOR SENIOR CITIZEN		59.22		
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TOTALS FOR	SENIOR CITIZEN FUND	0.00	0.00	59.22	59.22
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14-101-01-004	[CASH] Developers Escrow Checking-Unity #1	0.00	243.60		
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14-776-05-657-18	TOWN OF CLINTON-WATER		116.50		
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14-776-05-657-26	GARDEN CLUB/BEAUTIFICATION		127.10		
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TOTALS FOR	DEVELOPERS ESCROW	0.00	0.00	243.60	243.60
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Total to be paid from Fund 01 Current Fund 700,853.10

Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	19,179.00
Total to be paid from Fund 04 GENERAL CAPITAL FUND	7,741.50
Total to be paid from Fund 12 ANIMAL CONTROL FUND	433.80
Total to be paid from Fund 13 SENIOR CITIZEN FUND	59.22
Total to be paid from Fund 14 DEVELOPERS ESCROW	243.60

728,510.22

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer, Councilwoman Porcello, and Councilwoman Baldinger

NO:

Abstain:

Absent:

DISCUSSION:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

COMMITTEE UPDATES:

Recreation: Councilwoman Porcello announced Music in the Park June 21st from 3 -7 pm

MISCELLANEOUS:

ADMINISTRATOR'S REPORT TO THE GOVERNING BODY

May 21, 2025

INFRASTRUCTURE COMMITTEE

- Met with the Committee to finalize two-story Garage and Pavillion
- Explored Town Clocks
- Explored Solar for the park project
- Councilwoman Porcello and I met with second Charging station vendor for the park project
- Go Hunterdon completed the Cherry Street project.
- Met with Fire Department to discuss installing flags and banners on Main Street
- Met with Balaney with regard to site triangle clean up and brush clean up.

PUBLIC SAFETY COMMITTEE

- In need of two crossing guards

REGISTRAR

- Reports completed

LICENSING

- Liquor Licensing renewal tax clearance complete

TONNAGE GRANT

- Grant completed

STORMWATER MANAGEMENT

- Park Renovation requirements

CROSSING GUARDS

- 2 crossing guards needed

LAND USE BOARD

- Worked with planner on Capital Consistency for the Master Plan regarding the park renovation.

SENIOR CLUB:

- 2025 dues collected, entertainment, anniversary celebration luncheon

RECREATION: –Meeting

- **Meeting:** 4/23/2025
- **Summary:** Recreation has decided to hire John D's All-stars band to play at Music in the Park on June 21st from 4:00 to 7:00PM.

Yard Sale will be Saturday May 17th with a rain date of Sunday, May 18th
Lisa will ask Kevin Saharic to put out the yard sale signs on route
22.

SCHEDULE OF EVENTS FOR 2025

Family Bingo Night	March 14 th 7:00 to 9:00PM / August TBD
Easter Egg Hunt	April 12 th 10:00AM (Rain Date: April 13 th 12:00PM)
Yard Sale	May 17 th 8 to 3 (Rain Date May 18 th)
Music in the Park	June 21 st time and band TBD
Movie Night	TBD
Halloween Party	October 24 th (Friday) 6:30 at Borough Hall
Tree Lighting	December 7 th
Burning of the Greens	January 6 th , 2025

- **ENVIRONMENTAL/SHADE TREE**

- **Shade Tree Committee Meeting: 5/1/2025**

- Borer Treatment was approved for an Ash tree in the park
- **Committee discussed the following 2025 work items**
- Tree Stumps – locate, measure, and photos
- Prune young trees – to be done by committee members
- Inspect large trees – look for disease, pruning or removal
- Identify potential planting sites – address and photo
- Hire company to inoculate Ash and Beech
- Update Tree Inventory or create a new one
- Arbor Day Program, tree planting, student talk
- Public Education – pruning, native trees
- Committee education – webinars, nursery trip

- **Environmental Commission Meeting: 5/1/2025**

- Pathway needs to be cleared of overgrowth

HISTORICAL COMMITTEE

- No meeting

WELCOME BAGS

- **No New Residents**

ADJOURN:

Councilman Berger moved, and Councilwoman Porcello seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 9:15 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

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