

LEBANON BOROUGH SEWERAGE AUTHORITY
MINUTES
April 17th, 2025

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Richard Burton at 7:30 PM.

MEMBERS PRESENT: Richard Burton, Glen Chandler, Edward Cichone, Benedict Valliere

Also present: James Hill – Liberty Environmental, Joseph Novak – Novak & Novak, Laura Atwell – BKC, and Secretary Anita Weingart

Absent: Greg Crawford

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT of 1975.

APPROVE MINUTES

Mr. Valliere moved, and Mr. Chandler seconded the motion to approve Mar. 2025 minutes.
All Ayes: Motion Carried

PUBLIC COMMENTS – There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Mr. Hill didn't receive any other quotes for the 20 lids/inserts that need to be replaced. He has 1 quote now from NoFlow InFlow that was provided at the last meeting and this meeting. The lids will be replaced on an as needed basis.

Mr. Hill will provide quotes for easement clearing. He also reported that smoke testing was completed in the borough and will not be needed for another 3-5 years.

Mr. Hill reported that our flows are good at 175,000 – 180,000 gpd. HHP reports have been consistent. Presidential Place flows are steady and remain where they should be.

He also reported that grease trap inspections will begin in July.

EXPENDITURES

Mr. Valliere moved; Mr. Chandler seconded the motion to approve the April 2025 expenditure report as listed below. Roll Call Vote: Chandler, Cichone, Valliere, Burton. All Ayes: Motion Carried

<u>GENERAL</u>				NF
<u>ACCT:</u>			APRIL 2025	BANK
				Check#
25-038	PAYROLL ACCT	PAYROLL	\$3,234.56	EFT
25-039	RLSA	INV# 24/049	\$44,662.42	1307
25-040	LEBANON BOROUGH	LEASE	\$1,300.00	1308
25-041	NOVAK & NOVAK LAW	APR 2025 RETAINER	\$4,483.33	1309
25-042	ONE CALL CONCEPTS	INV# 5035386	\$21.09	1310
25-043	R&L DATACENTERS	INV# 114820	\$101.40	1311
25-044	JCP&L	ACCT# 100150227336	\$98.19	1312
25-045	QUILL CORPORATION	INV# 43502574, 43501565	\$20.58	1313
25-046	BKC	INV# 35135	\$20,000.00	1314
25-047	LIBERTY ENVIRONMENTAL LIBERTY	INV# 2749	\$7,039.17	1315
25-048	ENVIRONMENTAL LIBERTY	INV# 237	\$160.00	1316
25-049	ENVIRONMENTAL LIBERTY	INV# 2751	\$85.00	1316
25-050	ENVIRONMENTAL	inv# 2750	\$42.50	1316
TOTAL			\$81,248.24	
<u>ESCROW</u>				TD
<u>ACCT:</u>				BANK
			\$0.00	
			\$0.00	
		TOTAL	\$0.00	

FINANCIAL REPORTS – Mar 2025 (bank statements), Apr. financial reports 2025. Ms. Atwell reviewed and approved of these reports. Mr. Colantano reviewed and approved.

Mr. Valliere moved; Mr. Chandler seconded the motion to approve the financial reports with the correction to be made. Roll Call Vote: Chandler, Cichone, Valliere, Burton. All Ayes: Motion Carried

RLSA

There was nothing new to report.

MISCELLANEOUS/In Progress:

- TWA – final signatures were completed by LBSA and will be sent to the applicant, Codd Liv, Inc. for the Town Center project.
- Delicious Bites – A follow up letter will be sent to the business owner asking for a letter with a description of how/where they dispose of grease and how often. Mr. Hill stated we should ensure the grease will not end up in Lebanon.

EXECUTIVE SESSION: Contractual and LCF

Mr. Chander moved; Mr. Valliere seconded the motion to enter closed session. All Ayes: Motion Carried.

OPEN SESSION

Mr. Valliere moved; Mr. Chandler seconded the motion to re-enter public session. All Ayes: Motion Carried.

ADJOURN MEETING

Mr. Valliere moved; and Mr. Chandler seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of __04/17/2025_____.
____Anita Weingart, Secretary/Treasurer____