



LEBANON BOROUGH COMMON COUNCIL
Thursday, September 5, 2024
Special Meeting
8:30 am

The Regular Meeting of the Lebanon Borough Common Council was called to order by Council President Richard Burton at 5:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Council President Burton.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilman Crawford, Councilman Kirchofer and Councilwoman Baldinger

Absent: Councilwoman Porcello

Also, Present: Administrator/Clerk Karen M Romano RMC, Borough Attorney Joseph Novak Esq.

RESOLUTION 112-2024:

Councilman Berger made a motion to approve Resolution 112-2024 seconded by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #112-2024

**RESOLUTION OF THE BOROUGH OF LEBANON COUNTY OF HUNTERDON,
STATE OF NEW JERSEY ADOPTING AND MANDATING USE OF THE OPEN
PUBLIC RECORDS REQUEST FORM PURSUANT TO N.J.S.A. 47-1a-5(f)**

WHEREAS, Governor Phil Murphy signed the Open Public Records Act (OPRA) Modernization and Reform Legislation on June 5, 2024; with the legislation to take effect on September 3, 2024; and

WHEREAS, The Government Records Council (GRC) has created and promulgated an Adoptable OPRA Request Form on August 28, 2024, which will be required to be used once adopted by the Township as per N.J.S.A. 47:1A-5(f); (attachment A) and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Lebanon, that the GRC Adoptable OPRA Request Form promulgated on August 28, 2024, shall be the required form to be completed by all requestors seeking records under OPRA effective immediately.

BE IT FURTHER RESOLVED, that the Custodian of Records shall post said form to the Borough of Lebanon's website.

ADOPTED at a regular meeting of the Governing Body of the Borough of Lebanon, County of Hunterdon, State of New Jersey held on September 5, 2024.

Introduced and adopted: September 5, 2024

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Crawford, Kirchofer, Baldinger

Nays:

Absent: Porcello

Richard Burton, Borough Council President

CERTIFICATION

I, Karen M. Romano, hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Lebanon at a meeting held in the Lebanon Borough Municipal Building, 6 High Street, at 7:30 PM on the 5th day of September 2024.

Karen M. Romano
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford Councilman Kirchofer, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilwoman Porcello

Mayor Pittinger requested a motion to go into Executive session.

Councilman Berger made a motion to approve Resolution 113-2024 seconded by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #113-2024

Whereas, the Open Public Meetings Act allows the Mayor and Council to exclude the public from a portion of a meeting in certain circumstances,

Now therefore, be it Resolved, by the Council of the Borough of Lebanon, that the public shall be excluded from discussion of the following matter(s):

- ___ 1. A confidential matter under Federal or State Law or Court Rule.

- 2. A matter involving information that may jeopardize the Borough's rights to receive funds from the United States Government.
- 3. A matter constituting an unwarranted invasion of an individual's privacy rights.
- 4. Collective Bargaining Agreement or negotiation of the Agreement.
- 5. Matters involving the purchase, lease or acquisition of real property.
- 6. Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
- 7. Litigation Tax Court Matters _____ Anticipated Litigation _____
Contract Negotiations: _____
- 8. Matters falling within the attorney-client privilege: _____.
- 9. Personnel matters involving a specific employee or officer of the Borough: Policies.
- 10. Deliberations involving a public hearing which may result in the imposition of a specific civil penalty or suspension or loss of a license or permit.

The approved Executive Session minutes will be placed on file in the Borough Clerk's Office and will be available to the public as provided for by Law.

Be it further Resolved, that this Resolution shall take effect immediately.

Introduced and adopted: September 5, 2024

Ayes: Burton, Berger, Crawford, Kirchofer, Baldinger

Nays:

Abstain:

Absent: Porcello

LEBANON BOROUGH COUNCIL

By: Richard J. Burton, Council
President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk, hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 5th day of September 2024; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Dated: September 5, 2024

Karen M. Romano, RMC

Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford Councilman Kirchofer, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilwoman Porcello

Mayor Pittinger requested a motion to re-enter the regular session of the Common Council.

Councilman Berger made a motion to re-enter the regular meeting seconded by Council President Burton.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford Councilman Kirchofer, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilwoman Porcello

Mayor Pittinger requested a motion to authorize the Administrator to move forward with Termination of the CFO.

Councilman Berger made a motion to processed with Termination of the CFO seconded by Council President Burton.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford Councilman Kirchofer, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilwoman Porcello

DISCUSSION:

OPEN PUBLIC SESSION:

Councilman Kirchofer made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

ADJOURN:

Councilman Kirchofer moved, and Councilman Berger seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 7:55 am by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

