

# **LEBANON BOROUGH SEWERAGE AUTHORITY**

## **MINUTES**

**June 20<sup>th</sup>, 2024**

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Richard Burton at 7:30 PM.

**MEMBERS PRESENT:** Richard Burton, Greg Crawford, Glen Chandler, Edward Cichone

Also present: Jim Hill – Liberty Environmental, Joseph Novak – Novak & Novak Law, and Secretary Anita Weingart

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT.

### **APPROVE MINUTES**

**Mr. Crawford moved, and Mr. Cichone seconded the motion to approve the May 16, 2024, minutes. All Ayes: Motion Carried**

**PUBLIC COMMENTS** – no public comments

### **ENGINEER'S REPORT**

Mr. Hill's report is on file.

I&I discussion – Manny from RLSA and data Mr. Hill is searching for. This needs clarification and further details. Different solutions were discussed regarding leaks/cracks in lines.

### **MISCELLANEOUS**

- Liberty Environmental contract is in progress. The recent meetings with Mr. Cinelli and Mr. Hill are reaching for closure to finalize the details of the contract. Examples are Kayla may not need to attend each meeting; reports may not be needed each month.
- Edmund's update – LBSA began using Edmunds on 4/5/24. There were many issues initially, however, tickets are resolved at a faster rate.
- A brief discussion about 161 Main St. took place regarding capacity. They came before LBSA with an Informal Meeting and were approved. They have been to PB. At this point in the project, they may need to formally apply for 1 additional unit of sewer. LBSA is waiting for a response from PB to move forward.

**EXPENDITURES**

**Mr. Valliere moved; Mr. Cichone seconded the motion to approve June 2024 expenditures as listed below.**

**Roll Call Vote: Crawford, Cichone, Chandler, Valliere, Burton, All Ayes: Motion Carried**

<u>GENERAL ACCT:</u>			June 2024	NF BANK Check#
24-058	PAYROLL ACCT	PAYROLL	\$3,136.65	EFT
24-059	RLSA	WASTE WATER TREATMENT	\$38,464.95	1204
24-060	LEBANON BOROUGH	LEASE	\$2,400.00	1205
24-061	LEBANON BOROUGH		\$468.08	1206
24-062	R&L DATACENTERS	INV# 112222	\$98.90	1207
24-063	QUILL CORP.	HEAT TAPE	\$45.99	1208
24-064	ONE CALL CONCEPTS	RETAINER MAY 2024	\$16.80	1209
24-065	ANITA WEINGART	INV# 38409218, 38309470	\$300.00	1210
24-066	NOVAK & NOVAK	INV# 4045386	\$4,333.33	1211
24-067	LIBERTY ENV.	AD# 10124646	\$6,833.75	1212
24-068	BKC	INV# 30015	\$20,120.00	1213
<b>TOTAL</b>			<b>\$76,218.45</b>	
<u>ESCROW ACCT:</u>				TD BANK
ELIZABETHTOWN				
GAS	LIBERTY ENV.	INV# 934	\$2,320.00	1530
			\$0.00	
<b>TOTAL</b>			<b>\$2,320.00</b>	

**FINANCIAL REPORTS –** May (bank statements), June financial reports 2024

**Mr. Cichone moved; Mr. Valliere seconded the motion to acknowledge the financial reports and bank statements.**

**Roll Call Vote: Crawford, Cichone, Chandler, Valliere, Burton, All Ayes: Motion Carried**

**RLSA**

Mr. Hill discussed I&I calculations but needs dates for flows from Manny.

**EXECUTIVE SESSION – Contractual – Liberty Environmental, Inc. and LCF**

**Mr. Cichone moved; Mr. Valliere seconded the motion to enter closed session. All Ayes: Motion Carried.**

**PUBLIC SESSION**

**Mr. Valliere moved; Mr. Cichone seconded the motion to open public session. All Ayes: Motion Carried.**

During the Executive session, it was decided that a letter to LCF would be sent regarding the amount owed to LBSA due to exceeding allotted sewer capacity.

**ADJOURN**

**Mr. Valliere moved, and Mr. Cichone seconded the motion to adjourn. All Ayes: Motion Carried.**

Respectfully submitted by,

*Anita Weingart,*

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of \_\_\_\_6/20/2024\_\_\_\_.

\_\_\_\_Anita Weingart, Secretary/Treasurer\_\_\_\_