



LEBANON BOROUGH COMMON COUNCIL
Wednesday, April 17, 2024
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Pittinger at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

Please join me in a moment of silence for all
US service members who have given their lives for
our country.

On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilwoman Porcello, Councilman Kirchofer and Councilman Crawford
Absent: Councilwoman Baldinger
Also, Present: Administrator/Clerk Karen M Romano RMC, Borough Attorney Joseph Novak Esq.

RESOLUTION #71-2024:

Council President Burton made a motion to approve Resolution 71-2024 the Consent Agenda. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #71-2024
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Animal Control
2. Fire Department Report
3. Tax Assessor Resignation
4. Board of Commissioners Legislation A4/S50
5. NJ State Planning Commission
6. Tewksbury Township regarding S250

Introduced and adopted: April 17, 2024.

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello

Nays:

Abstain:

Absent: Baldinger

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the April 17, 2024, force and effect as of the date I have subscribed my signature.

Date: April 17, 2024

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello,
Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

Trooper John Caemmerer Report

Reported NJSP: 3 investigations, 1 Identity theft, 1 DWI and 5 Car Crashes on Route 22/78.
No damage reported regarding the Earthquake.

Mayor Pittinger Thanked Administrator Romano and Deputy Clerk Saharic going above and beyond during the Earthquake event.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

ORDINANCE 2024-02 LEAD PAINT

Council President Burton made a motion to Introduce Ordinance 2024-02 Lead Paint. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #2024-02

LEAD BASED PAINT INSPECTIONS

WHEREAS, pursuant to P.L. 2021, c. 182 (N.J.S.A. 52:27D-437.6), all municipalities are required to inspect certain single-family, two (2) family, and multiple rental dwellings located within the municipality at tenant turnover and periodic lead-based paint inspections unless otherwise exempted; and,

WHEREAS, it is in the best interests of the residents of the Borough to require inspections for lead-based paint in residential rental dwellings to conform to and ensure compliance with State Law; and

NOW THEREFORE BE IT ORDAINED by the Borough Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey, that a lead based inspection requirement be enacted as follows:

1-1. Inspections for Lead-Based Paint.

Definitions.

The following words and terms shall have the following meanings in accordance with N.J.S.A. 52:27D-437.6 and N.J.A.C. 5:28A-1.1, et seq.

“Dust wipe sampling” means a sample collected by wiping a representative surface and tested, in accordance with a method approved by the United States Department of Housing and Urban Development (HUD) and as conducted pursuant to N.J.A.C. 5:28A-2.3.

“Dwelling” means a building containing a room or rooms, or suite, apartment, unit, or space, that is rented and occupied, or intended to be rented and occupied, for sleeping and dwelling purposes by one or more persons.

“Dwelling unit” means a unit within a building that is rented and occupied, or intended to be rented and occupied, for sleeping and dwelling purposes by one or more persons.

“Interim controls” means a set of measures designed to reduce temporarily human exposure or likely exposure to lead-based paint hazards, including specialized cleaning, repairs, maintenance, painting, temporary containment, ongoing monitoring of lead-based paint hazards or potential hazards, and the establishment and operation of management and resident education programs, or the term as it is defined pursuant 42 U.S.C. § 4851b and the regulations adopted pursuant thereto.

“Lead abatement” means a set of measures designed to permanently eliminate lead-based paint hazards, in accordance with the standards established by the Commissioner of the Department of Community Affairs at N.J.A.C. 5:17.

“Lead abatement contractor” means a firm certified by the New Jersey Department of Health to perform lead abatement or interim control work pursuant to N.J.A.C. 5:17.

“Lead abatement worker” means an individual certified by the New Jersey Department of Health to perform lead abatement or interim control work pursuant to N.J.A.C. 8:62.

“Lead-based hazard control methods” means interim controls, as defined above.

“Lead-based paint” means paint or other surface coating material that contains lead in excess of 1.0 milligrams per centimeter squared or in excess of 0.5 percent by weight, or such other level as may be established by Federal law.

“Lead-based paint hazard” means any condition that causes exposure to lead from lead-contaminated dust or lead contaminated paint that is deteriorated or present on surfaces that would result in adverse human effects.

“Lead evaluation contractor” means a firm certified by the Department to perform lead inspection and risk assessment work pursuant to N.J.A.C. 5:17. This includes the ability to perform dust wipe sampling.

“Lead inspector/risk assessor” means an individual certified by the New Jersey Department of Health to perform lead inspection and risk assessment work pursuant to N.J.A.C. 8:62. This includes the ability to perform dust wipe sampling.

“Lead-free certification” means the certificate issued, in accordance with N.J.A.C. 5:17, which states that there is no lead-based paint or that the dwelling has undergone lead abatement, in accordance with N.J.A.C. 5:17.

“Lead-safe certification” means the certification issued pursuant to N.J.A.C. 5:28A, which confirms that a periodic lead-based paint inspection was performed, and no lead-based paint hazards were found. This certification is valid for two years from the date of issuance, in accordance with N.J.A.C. 5:28A-2.4.

“Lead free” means that a dwelling has been found to have no outstanding lead-based paint hazards. It does not mean that the dwelling is certified to be lead free.

“Lead safe” means that a dwelling has been found to have no outstanding lead-based paint hazards. It does not mean that the dwelling id certifies to be lead free.

“Multiple dwelling” means any building or structure and any land appurtenant thereto, and any portion thereof, in which three or more dwelling units are occupied or intended to be occupied by three or more persons living independently of each other. “Multiple dwelling” also means any group of 10 or more buildings on a single parcel of land or on contiguous parcels under common ownership, in each of which two dwelling units are occupied, or intended to be occupied, by two persons or households living independently of each other, and any land appurtenant thereto, and any portion thereof. “Multiple dwelling” does not include those buildings and structures that are excluded pursuant to N.J.S.A. 55:13A-3(k).

“Periodic lead-based paint inspection” means the initial inspection of all applicable dwelling units at the earlier of two years form the effective date of P.L. 2021, c. 182, July 22, 2022 , or tenant turnover, and thereafter the earlier of three years or upon tenant turnover, consistent with N.J.A.C. 5:28A-2.1, for the purposes of identifying lead-based paint hazards in dwellings subject to this chapter in accordance with N.J.A.C. 5:28A.

“Remediation” means interim controls or lead abatement work undertaken in conformance with this chapter in accordance with N.J.A.C. 5:28A to address lead-based paint hazards.

“Tenant turnover” means the time at which all existing occupants vacate a dwelling unit, and all new tenants move into the dwelling unit or the time at which a new tenant enters a vacant dwelling unit.

“Visual assessment” means a visual examination for deteriorated paint or visible surface dust, debris, or residue, and as conducted pursuant to N.J.A.C. 5:28A-2.3.

1-2. Applicability, Periodic lead-based paint inspection and performance.

- A. This chapter applies to all rental single-family, two-family, and multiple dwelling units unless otherwise exempted below in Sec. 1-3 below.
- B. The initial inspection for all single-family, two-family, and multiple dwellings subject to this chapter shall be upon tenant turnover or within two years of the effective date of P.L. 2021, c. 182 (N.J.S.A. 52:27D-437.6), July 22, 2022, whichever is sooner. Thereafter, all such dwelling units shall be inspected for lead-based paint hazards every three years or upon tenant turnover, whichever is earlier, except that an inspection shall not be required

at tenant turnover if the dwelling unit owner has a valid lead-safe certification for the dwelling unit.

1. The next periodic lead-based paint inspection shall be counted from the most recent periodic lead-based paint inspection that resulted in a valid lead-safe certification.
- C. The Borough shall retain a lead evaluation contractor to perform inspections for lead-based paint hazards in every single-family, two-family, and multiple dwelling subject to this chapter. Inspections shall be performed as outlined in Sec. 1-2 above.
- D. The Borough shall permit, if a landlord or owner so chooses, a dwelling unit owner or landlord to directly hire a lead evaluation contractor to conduct the periodic lead-based paint inspections for lead-based paint. Inspections shall be performed as outlined in Sec. 1-2 above.
1. The Borough shall have the authority to conduct inspections or investigations of landlords or owners that directly hire lead evaluation contractors to ensure that periodic lead-based paint inspections are being performed in accordance with this chapter.
 2. The Borough shall have the authority to prohibit an owner from directly hiring a lead evaluation contractor to conduct a periodic lead-based paint inspection in the following situations:
 - An owner, who previously opted to hire a lead evaluation contractor to perform the periodic lead-based paint inspection, failed to have the inspection completed; or
 - The Borough determines there is a conflict of interest between the owner and their lead-evaluation contractor of choice.

1-3. Exemptions

A. The following rental dwelling units shall be exempt from the requirements of this chapter and shall not be subject to periodic lead-based paint inspection and evaluation for the presence of lead-based paint hazards:

1. Dwelling units that were constructed during, or after, 1978;

2. Single-family and two-family seasonal rental dwelling units that are rented for less than six months duration each year by tenants that do not have consecutive lease renewals;
3. Dwelling units that have been certified to be free of lead-based paint pursuant to N.J.A.C. 5:17.
4. Multiple rental dwelling units constructed prior to 1978 that have been registered with the Department of Community Affairs for at least 10 years and have no outstanding paint violations from the most recent cyclical inspection performed on the multiple dwelling pursuant to the Hotel and Multiple Dwelling Law, N.J.S.A. 55:13A-1 et seq., and N.J.A.C. 5:10.
 - i. All multiple dwelling units constructed prior to 1978 that have been registered with the Department of Community Affairs for at least 10 years and that have a current certificate or inspection issued by the Department of Community Affairs, Bureau of Housing Inspection, shall be exempt from this chapter; and
 - ii. All multiple dwelling units constructed prior to 1978 that have been registered with the Department of Community Affairs for at least 10 years with open inspections that have no violations for paint shall also be exempt from this chapter.
5. Lead-safe certifications are valid for two years from the date of issuance pursuant to N.J.A.C. 5:28A-2.4.

1-4. Periodic lead-based paint inspection procedures.

- A. At the time of enactment of P.L. 2021, c.182 (N.J.S.A. 52:27D-437.6), the Department of Community Affairs identified the Borough as a municipality in which more than three percent of children tested, six years of age or younger, have a blood lead level greater than or equal to five [micro]g/dL according to the central lead screening database maintained by the New Jersey Department of Health. Accordingly, the licensed lead evaluation contractor shall perform the periodic lead-based paint inspection through a dust wipe sampling, collecting samples by wiping representative surfaces, including floors, interior windowsills, and other similar surfaces, and tested, in accordance with methods approved by HUD. A visual

assessment in accordance with chapter 275-18B below may be undertaken during the course of the dust wipe sampling.

- B. In the event the Department of Community Affairs designates the Borough as a municipality in which at least three percent of children tested, six years of age or younger, do not have a blood lead level greater than or equal to five [micro]g/dL according to the central lead screening database maintained by the New Jersey Department of Health, then the inspections required by this chapter, the periodic lead-based paint inspection may be performed through a visual assessment.
 - 1. The lead evaluation contractor for visual assessments shall examine dwellings, in accordance with HUD guidelines and regulations at 42 U.S.C. § 4851b for deteriorated paint or visible surface dust, debris, or residue on all painted building components, especially any walls, window, trim, and surfaces that experience friction or impact.
- C. A lead evaluation contractor with the duty to inspect dwellings subject to this chapter in accordance with N.J.A.C. 5:28A may consult with the Department of Community Affairs, the local health board, or the New Jersey Department of Health concerning the criteria for the inspection and identification of areas and conditions involving a high risk of lead poisoning in such dwellings, including detection of lead and standards of the repair of such dwellings containing lead paint.

1-5. Inspection results and lead-safe certification.

- A. Following an inspection, if a lead evaluation contractor finds that no lead-based paint hazard exists in a dwelling unit, the lead evaluation contractor shall certify the dwelling unit as lead-safe on the form prescribed by the Department of Community Affairs.
 - 1. The lead-safe certification shall be valid for a period of **two years** from the date of issuance.
 - i. If, during the two-year certification period, a lead evaluation contractor, lead inspector/risk assessor, a local health department or the Borough conducts an independent inspection or risk assessment and determines that there is lead-based paint hazard, the lead-safe certification issued pursuant to this chapter in accordance with N.J.A.C. 5:28A shall be invalid. A period

lead-based paint inspection shall be scheduled upon the conclusion of remediation, in accordance with chapter 275-20 Remediation below.

- ii. Where an independent inspection or risk assessment determines that there is a lead-based paint hazard, the inspector/risk assessor shall inform the Borough of the result of the inspection.
 - iii. The lead-safe certification shall not exempt the dwelling from any other law that would require a lead inspection/risk assessment.
2. A copy of the lead-safe certification shall be provided to the owner of the building. If a lead evaluation contractor issues the lead-safe certification, a copy shall also be provided to the Borough at the time that it is issued.
- B. If a lead evaluation contractor finds that a lead-based paint hazard exists in the dwelling unit, they shall notify the Department of Community Affairs for review of the findings, in accordance with the Lead Hazard Control Assistance Act.
1. If the lead-based paint hazard is identified in an inspection of one of the dwelling units in a building consisting of two or three dwelling units, then the lead contractor shall inspect the remainder of the building's dwelling units, with the exception of those dwelling units that have been certified to be free of lead-based paint or which have a valid lead-safe certification.
- C. The owner of the dwelling unit shall be responsible for remediation of the lead-based paint hazard. Remediation must be conducted consistent with the requirements at N.J.A.C. 5:28A-2.5.

1-6. Remediation.

- A. Where a lead-based paint hazard exists in a dwelling, the owner shall remediate the hazard by using either abatement or interim controls. The owner shall choose the appropriate remediation mechanism.
- B. Interim controls shall be performed, in accordance with the requirements of the United States Department of Housing and Urban Development at 42 U.S.C. §

4851b and detailed within the HUD Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing.

- C. Abatement work shall be performed in accordance with the requirements in the Lead Hazard Evaluation and Abatement Regulations, N.J.A.C. 5:17.
- D. Any relocation of tenants required pursuant to a remediation shall be undertaken, in accordance with applicable law.
- E. Upon conclusion of the remediation, the following procedures shall be followed:
 - 1. If the owner utilized interim controls for remediation, the lead evaluation contractor shall conduct an additional inspection within 60 days of the initial inspection by using dust wipe sampling. If the inspection shows that the hazard no longer exists, the lead evaluation contractor shall certify the unit as lead-safe on the form prescribed by the Department of Community Affairs. The certification shall be valid for a period of two years from the date of issuance; and
 - 2. If the owner utilized abatement for remediation, and a lead abatement clearance certificate has been issued by local enforcing agency in accordance with N.J.A.C. 5:17, then the lead-free certificate issued at the final clearance inspection shall exempt the dwelling from future periodical lead-based paint inspections.

1-7. Responsibility.

A. Owners

- 1. The owner of a dwelling that is subject to this chapter shall provide to the tenant and to the municipality evidence of a valid lead-safe certification obtained pursuant to this chapter and in accordance with N.J.A.C. 5:28A, at the time of tenant turnover. The owner shall also affix a copy of any such certification as an exhibit to the tenant's lease.
- 2. The owner of a multiple dwelling that is subject to this chapter shall provide evidence of a valid lead-safe certification obtained pursuant to this chapter and

in accordance with N.J.A.C. 5:28A, as well as evidence of the most recent tenant turnover, at the time of any cyclical inspection performed pursuant to the Hotel and Multiple Dwelling Law, N.J.S.A. 55:13A-1, et seq.

3. The owner of a dwelling that is subject to this chapter shall maintain a record of the lead-safe certification, which shall include the name or names of a unit's tenants, if the inspection was conducted during a period of tenancy.
4. The owner of any dwelling subject to this chapter shall inform the municipality of all tenant turnover activity to ensure any required inspection may be scheduled.
5. The owner of a dwelling shall provide a copy of N.J.A.C. 5:28A, and any lead-safe certifications issued pursuant thereto, along with the accompanying guidance document, Lead-Based Paint in Rental Dwellings, to any prospective owners of the dwelling during a real estate transaction, settlement, or closing.

B. Municipal and lead evaluation contractor.

1. The Borough shall maintain a record of all dwellings subject to this chapter, which includes up-to-date information on inspection schedules, results, and tenant turnover.
2. The Borough shall maintain a record of all lead-safe certifications issued pursuant to this chapter in accordance with N.J.A.C. 5:28A.
 - i. Where a lead evaluation contractor performs inspections for the Borough, the lead evaluation contractor shall provide a copy of the lead-safe certification to the Borough.
 - ii. Where an owner hires a lead evaluation contractor to perform inspections for his or her dwelling, the lead evaluation contractor shall provide a copy of the lead-safe certification to the Borough.
 - iii. Pursuant to N.J.A.C. 5:17, the Borough shall maintain a record of all issued lead-free certifications.

1-8. Fees for inspection.

- A. The Borough shall charge the dwelling owner or landlord a fee sufficient to cover the cost of the periodic lead-based paint inspection, including the cost of hiring a lead evaluation contractor, where applicable. Fee schedules for Borough retained lead evaluation contractor shall be adopted by resolution authorizing the agreement of service entered in to by the Borough and such contractor.
- B. In addition to these fees, the Borough shall assess an additional fee of \$20.00 per unit inspected by a lead evaluation contractor for the purposes of the Lead Hazard Control Assistance Act, P.L. 2003, c. 311 (N.J.S.A. 52:27D-437.1, et seq), concerning lead hazard control work, unless the unit owner demonstrates that the Department of Community Affairs has already assessed an additional inspection fee of \$20.00 pursuant to the provisions of Section 10 at P.L. 2003, c. 311 (N.J.S.A. 52:27D-437.10). The fees collected pursuant to this subsection shall be deposited into the Lead Hazard Control Assistance Fund under the administration of the New Jersey State Department of Community Affairs, but no additional lead-based paint inspection fee shall be charged by the Borough.
- C. In a common interest community, any inspection fee charged pursuant to this chapter shall be the responsibility of the unit owner and not the homeowners' association, unless the association is the owner of the unit.

1-9. **Enforcement.**

- A. Pursuant to N.J.A.C. 5:28A-4.1 the Borough is authorized to conduct investigations and issue penalties in order to enforce a property owner's failure to comply with this chapter.
 - 1. The owner of the dwelling shall first be given a period of 30 days to cure any violation by conducting the required inspection or initiating any required remediation efforts.
 - 2. If the owner of the dwelling has not cured the violation within that time period, they shall be subject to a penalty, not to exceed \$1,000 per week, until the required inspection has been conducted or the remediation efforts have been initiated. Remediation efforts shall be considered to be initiated when the dwelling owner has hired a lead abatement contractor or other qualified party to perform lead-hazard control methods.

- B. The Borough, pursuant to N.J.A.C. 5:28A-2.1(d), shall exercise appropriate oversight of a landlord or owner who chooses to hire a lead evaluation contractor to perform the periodic lead-based paint inspection.
- C. The Borough Administrator, and any and all other Borough officials, are hereby directed and authorized to perform all acts necessary to effectuate the purposes of this chapter.
- D. Any article, section, paragraph, subsection, clause, or other provision of this chapter which is inconsistent with the provisions of N.J.A.C. 5:28A or other laws is hereby repealed.

1-10. Repealer: All ordinances and resolutions or parts thereof inconsistent with this ordinance are repealed.

1-11. Severability: In event that any clause, section, paragraph, or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason; it shall be deemed severable, and the Borough Council hereby declares its intent that the balance of the Ordinance shall not be affected by the said invalidity, and the remainder shall remain in full force and effect.

1-12. Effective Date: This Ordinance shall take effect upon final adoption and publication in accordance with the law.

Vote after public hearing and upon final adoption:

Burton_____

Berger_____

Crawford_____

Kirchofer_____

Baldinger_____

Ordinance approved by the Governing

Body and presented to the Mayor on

_____, 2024

Porcello_____

Veto in Whole or Part:

Approved:

{or}

James Pittinger, Mayor

James Pittinger, Mayor

Date:

Date:

Returned to Borough Clerk with statement attached on _____, 2024

NOTICE

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on April 17, 2024 and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on May 15., 2024 at 7:30 p.m. in the Municipal Building, located at 6 High Street, Lebanon, New Jersey

Karen M. Romano, Borough Adm/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford, Councilwoman Porcello, Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

ORDINANCE 2024-03 TREE REMOVAL

**Council President Burton made a motion to Introduce Ordinance 2024-03 Tree Removal.
With a second by Councilman Crawford.**

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE # 2024-03

Tree Removal and Replacement Ordinance

WHEREAS, the removal of trees throughout the Borough contributes to soil erosion and pollutant runoff; and

WHEREAS, such removal without replacement diminishes infiltration of rain water into the soil, among other negative impacts on the Community, and

WHEREAS, the requirement for the replacement of removed trees in the Borough of Lebanon will reduce soil erosion and pollutant runoff, promote infiltration of rain water into the soil, and protect the environment, and public health, safety and welfare.

NOW THEREFORE BE IT ORDAINED by the Borough Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey, that a tree removal and replacement Ordinance be enacted as follows:

SECTION 1. Definitions:

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The use of the word "shall" indicates a mandatory requirement, and the term "may" indicates a permissive action.

- A. "Applicant" means any "person", as defined below, who applies for approval to remove trees regulated under this ordinance.
- B. "Critical Root Zone (CRZ)" – means the region measured outward from a tree trunk representing the essential area of the roots that must be maintained or protected for the tree's survival. At a minimum, the area shall be shown as a circular area around the tree

trunk extending 1.5 feet of radial distance for every inch of tree DBH, with a minimum of eight feet. For trees over 24 inches DBH, a probe shall be used in the field to determine the extent of the root zone.

- C. “Diameter at Breast Height (DBH)” means the diameter of the trunk diameter measured at a height of 4.5 feet above the ground. If a tree splits into multiple trunks below 4.5 feet, the trunk is measured at its most narrow point beneath the split.
- D. “Hazard Tree” means a tree or limbs thereof that meet one or more of the criteria below. Trees that do not meet any of the criteria below and are proposed to be removed solely for development purposes are not hazard trees.
 - 1. Has an infectious disease or insect infestation;
 - 2. Is dead or dying, as confirmed to the satisfaction of the Borough’s Shade Tree Committee.
 - 3. Obstructs the view of traffic signs or the free passage of pedestrians or vehicles, where pruning attempts have not been effective;
 - 4. Is causing obvious damage to structures (such as building foundations, sidewalks, etc.); or in close proximity to a residential structure that if the tree were damaged or uprooted as the result of extreme weather conditions, it would likely result in damage to that structure and/or injury to the occupants, as determined by a certified arborist or Licensed Tree Expert (LTE); or
 - 5. Is determined to be a threat to public health, safety, and/or welfare by a certified arborist or Licensed Tree Expert (LTE).
- E. “Invasive Species” means any specific species listed in Section VI of the ordinance, or confirmed in writing by the Borough’s Landscape Architect to be considered invasive, that are not native to New Jersey and that have been recognized to overwhelm native species.
- F. “Person” means any individual, resident, corporation, utility, company, partnership, firm, or association.
- G. “Planting strip” means the part of a street right-of-way between the public right-of-way and the portion of the street reserved for vehicular traffic or between the abutting property line and the curb or traveled portion of the street, exclusive of any sidewalk..
- H. “Resident” means an individual who resides on the residential property or contractor hired by the individual who resides on the residential property where a tree(s) regulated by this ordinance is removed or proposed to be removed.
- I. “Street Tree” means a tree planted in the sidewalk, planting strip, and/or in the public right-of-way adjacent to (or specified distance from) the portion of the street reserved for

vehicular traffic. This also includes trees planted in planting strips within the roadway right-of-way, i.e., islands, medians, pedestrian refuges, and the like, in and upon developed properties requiring, or which have required, a site plan approval for such streets or right of ways for the passage of vehicles..

- J. “Tree” means large, woody plant having one or several self-supporting stems or trunks and numerous branches that reach a height of at least 20 feet at maturity.
- K. “Tree Caliper” means the diameter of the trunk of a young tree, measured six (6) inches from the soil line. For young trees whose caliper exceeds four (4) inches, the measurement is taken twelve (12) inches above the soil line.
- L. “Tree removal” means to kill or to cause irreparable damage that leads to the decline and/or death of a tree. This includes, but is not limited to, excessive pruning, application of substances that are toxic to the tree, over-mulching or improper mulching, and improper grading and/or soil compaction within the critical root radius around the base of the tree that leads to the decline and/or death of a tree. Removal does not include responsible pruning and maintenance of a tree, or the application of treatments intended to manage invasive species.

SECTION 2. Regulated Activities:

A. Application Process:

1. Any person planning to remove a street tree, as defined as Tree removal, with a DBH of 2.5” or more or any non-street tree with a DBH of 6” or more on their property shall submit a Tree Removal Permit Application to the Borough Clerk. No tree shall be removed until municipal officials have reviewed and approved the removal.
2. A review fee of \$25 shall accompany each application for tree removal. For the development of vacant property, or redevelopment of a property with a demolished dwelling, an additional fee of \$100 per acre or portion thereof shall be paid. The maximum additional fee under this section shall be \$500.00.

B. Tree Replacement Requirements

1. Any person who removes one or more street tree(s) with a DBH of 2.5” or more, unless exempt under Section 3, shall be subject to the requirements of the Tree Replacement Requirements Table below.
2. Any person, who removes one or more tree(s), as defined as Tree removal, with a DBH of 6” or more, unless otherwise exempt under Section 3, shall be subject to the requirements of the Tree Replacement Requirements Table.
3. All required replacement tree(s) shall be of nursery grade quality, balled and burlapped and planted on the site from which trees were removed.

4. The genus of the replacement tree(s) shall be the same as the genus removed from the site; other genera in accordance with the list of plants contained in Section V below; or as approved by the Shade Tree Committee and/or Planning Board. Planting times/seasons and planting standards shall be in accordance with standard procedures established or as approved by the Borough's Landscape Architect.
5. Replacement tree(s) shall:
 - a. Be replaced in kind with a tree that has an equal or greater DBH than the tree removed or meet the Tree Replacement Requirements in the table below;
 - b. Be planted within twelve (12) months of the date of removal of the original tree(s) or at an alternative date specified by the municipality;
 - c. Be monitored by the applicant for a period of two (2) years to ensure their survival and shall be replaced as needed within twelve (12) months; and
 - d. Shall not be planted in temporary containers or pots, as these do not count towards tree replacement requirements.

Tree Replacement Requirements Table:

Category	Tree Removed (DBH)	Number of Replacement Trees with a Minimum 2-inch Tree Caliper
Street Tree	DBH of 2.5" or greater	1
1	DBH of 6" to 12.99"	2
2	DBH of 13" to 17.99"	3
3	DBH of 18" to 23.99"	5
4	DBH of 24" to 29.99"	6
5	DBH of 30" or greater	7

C. Replacement Alternatives:

1. If the Shade Tree Committee or Planning Board determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall do one of the following:
 - a. Plant replacement trees in a separate area(s) as directed and approved by the municipality.
 - b. Pay a contribution of \$150.00 to the Borough Tree Trust Fund for each required replacement tree that is not planted, or part there of if a tree credit calculation is being used for larger replacement trees. All contributions to the Borough Tree Trust Fund shall be deposited in a separate interest-bearing Tree Trust Fund. The Tree Trust Fund and all interest accrued in the Tree Trust Fund shall only be used on eligible tree replacement and maintenance activities.
 - c. Plant replacement trees with a tree caliper that is larger than the minimum 2-inch requirement. Larger replacement plantings shall receive a replacement credit in accordance with the Larger Replacement Tree Credit table below.

Larger Replacement Tree Credit Table

Replacement Tree Caliper	Equivalent Number of Replacement Trees
3" to 3.49"	1.5
3.5" to 3.99"	2
4" to 4.49"	2.5
4.5" to 4.99"	3.5
5" or larger	4

SECTION 3. Exemptions:

All persons shall comply with the tree replacement standard outlined above, except in the cases detailed below. Proper justification shall be provided in advance of any removal, in writing, to the municipality by all persons claiming an exemption and shall be accompanied by photographs and a statement from a NJ licensed tree expert or arborist, per NJSA 45:15C-11. Proper justification can also be considered by conformation from the Borough's Landscape Architect or the Shade Tree Committee following a field inspection.

Residents who remove less than four (4) trees per acre within a five-year period, where the number of trees removed is a rolling count across a five-year period shall also be exempt. For example, if 3 trees from category 1 are removed in July 2023, the 'count' resets to zero in July

2028. However, if 1 tree from category 1 is removed in July 2023 and another in July of 2025 the first tree will come off the count in July 2028 and the second in July 2030.

- A. Tree farms in active operation, nurseries, fruit orchards, and garden centers;
- B. Any activity protected by the Right to Farm Act, N.J.S.A. 4:1 C-9 et seq. or any other State statute or regulation in an area in which local regulation has been preempted.
- C. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the municipality;
- D. Any trees removed as part of a municipal or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.
- E. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;
- F. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;
- G. Hazard trees may be removed with no fee or replacement requirement, subject to a tree removal permit application being filed and verification by the Shade Tree Committee that the intended removal(s) are invasive species as defined above.
- H. Invasive species may be removed with no fee or replacement requirement, subject to a tree removal permit application being filed and verification by the Shade Tree Committee that the intended removal(s) are invasive species as defined above.
- I. Trees within the limits of cemeteries.
- J. Any tree that negatively impacts an existing sanitary sewer lateral or main, subject to the advanced written confirmation of the Lebanon Borough Sewer Authority Engineer.

SECTION 4. Replacement Plant Selection:

The following list of plants is provided as a guide to species selection and is intended that selected species are native to the region and non-invasive, as determined by the Shade Tree Committee:

Canopy Trees

Red oak (*Quercus rubra*)
Black oak (*Quercus velutina*)
Pin oak (*Quercus palustris*)

White Oak (*Quercus alba*)
Chestnut oak (*Quercus prinus*)
Red maple (*Acer rubrum*)

Sugar maple (*Acer saccharum*)
Sweet birch (*Betula lenta*)
Paper birch (*Betula papyrifera*)
Basswood (*Tilia americana*).

American beech (*Fagus grandifolia*)
River birch (*Betula nigra*)
Black gum or sour gum (*Nyssa sylvatica*)

Ornamental/Understory Trees

Common witchhazel (*Hamamelis virginiana*)
Shadtrees (*Amelanchier canadensis*)
Sweetbay magnolia (*Magnolia virginiana*)
American Hornbeam (*Carpinus carolinian*)
American Holly (*Ilex opaca*) EG
Red pine (*Pinus resinosa*) EG
Note: EG = evergreen

Flowering dogwood (*Comus florida*)
Sassafras (*Sassafras albidum*)
Eastern Hophornbeam (*Ostrya virginiana*)
Red cedar (*Juniperus virginiana*) EG
White pine (*Pinus strobus*) EG

SECTION 5. List of Invasive Species:

The following list of invasive and non-native species are not to be included in any tree replacement planting selection process in the Borough. The removal of species on the list of invasive species are provided certain exemptions under Section 3 (H) of this ordinance:

<u>Species - Common Name</u>	<u>Scientific Name</u>
Norway maple	<i>Acer platanoides</i>
Amur maple	<i>Acer ginnala</i>
Amur corktree	<i>Phellodendron amurense</i>
Tree of Heaven	<i>Ailanthus altissima</i>
Mimosa	<i>Albizia julibrissin</i>
Paper mulberry	<i>Broussonetia papyrifera</i>
White mulberry	<i>Morus alba</i>
Camphor tree	<i>Cinnamomum camphora</i>
Princess tree	<i>Paulownia tomentosa</i>
Winged spindle tree	<i>Euonymus alata</i>
Sweet Cherry	<i>Prunus avium</i>
Black locust*	<i>Robinia pseudoacacia</i>
Common Buckthorn	<i>Rhamnus cathartica</i>
Amur honeysuckle	<i>Lonicera maackii</i>
Autumn olive	<i>Elaeagnus umbellata</i>
Russian olive	<i>Elaeagnus angustifolia</i>

* Native to North America but not New Jersey and on the NJDEP List of non-native problem species.

SECTION 6. Enforcement:

This ordinance shall be enforced by the Zoning Officer, Shade Tree Committee, or other designated representative of the Borough of Lebanon.

SECTION 7. Violations and Penalties:

Any person(s) who shall violate any of the provisions of this Ordinance shall be subject to the penalties as set forth in the General Penalty Provision of the Lebanon Borough Ordinance (Ord. #2010-4); that is:

The minimum fine which may be imposed for a violation shall be \$100 per tree removed without a tree removal permit. The destruction, cutting or removal of each tree in violation of the provisions of this chapter shall be considered as a separate offense and subject to a separate penalty for each offense.

In addition to the penalties listed above, when regulated tree(s) are removed without a tree removal permit or when regulated tree(s) not permitted to be removed under the terms of an issued permit are removed, the affected areas shall be replanted to the satisfaction of the Shade Tree Committee or Planning Board in accordance with Section 2 of this chapter. In the case of such a removal on a construction site, the Zoning Enforcement Officer shall immediately issue a "stop work" notice which will remain in force until the property owner provides a replanting plan which is satisfactory to the appropriate municipal authority. In addition, a certificate of occupancy shall not be issued on the property until the Shade tree Committee has verified that replanting has been satisfactorily completed, or sufficient bond has been deposited with the Borough of Lebanon..

SECTION 8. Repealer: All ordinances and resolutions or parts thereof inconsistent with this ordinance are repealed.

SECTION 9. Severability: In event that any clause, section, paragraph, or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason; it shall be deemed severable, and the Borough Council hereby declares its intent that the balance of the Ordinance shall not be affected by the said invalidity, and the remainder shall remain in full force and effect.

SECTION 10. Effective Date: This Ordinance shall take effect upon final adoption and publication in accordance with the law.

Vote after public hearing and upon final adoption:

Burton_____

Berger_____

Crawford_____

Kirchofer_____

Baldinger_____

Porcello_____

Ordinance approved by the Governing

Body and presented to the Mayor on

_____, 2024

Veto in Whole or Part:

Approved:

_____ {or}

James Pittinger, Mayor

James Pittinger, Mayor

Date:

Date:

Returned to Borough Clerk with statement attached on _____, 2024

NOTICE

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on April 17, 2024 and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on May 15, 2024 at 7:30 p.m. in the Municipal Building, located at 6 High Street, Lebanon, New Jersey

Karen M. Romano, Borough Adm/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford,
Councilwoman Porcello, Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

RESOLUTION #72-2024:

Council President Burton made a motion to approve Resolution 72-2024. With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #72-2024**

STATEWIDE INSURANCE FUND

RESOLUTION TO JOIN (RENEW) THE FUND

WHEREAS, a number of the Borough of Lebanon have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, The Borough of Lebanon has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the Borough of Lebanon has determined that membership in the FUND is in the best interest of the Borough of Lebanon; and

WHEREAS, the Borough of Lebanon agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2024** terminating on **January 1, 2027** at 12:01 a.m. standard time; and

WHEREAS, the Borough of Lebanon has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED that the Borough of Lebanon does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Borough of Lebanon shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the Borough of Lebanon will be afforded the following coverage(s) :

Workers' Compensation & Employer's Liability
Comprehensive General Liability
Automobile Liability and Physical Damage
Public Officials and Employment Practices Liability
Property
Inland Marine Boiler and Machinery
Crime-Faithful Performance and Fidelity
Pollution Liability
Cyber Liability
Non Owned Aircraft

BE IT FURTHER RESOLVED that the Borough of Lebanon's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the Borough of Lebanon's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

Name of Member Entity:

ATTEST:

By: _____

Print Name

Title:
Clerk

This Resolution agreed to this 17 day of April, 2024 , by a
vote of:

_____ Affirmative _____ Abstain _____ Negative _____ Absent

STATEWIDE INSURANCE FUND

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT made this 1st day of January 2024, in the

County of Morris, State of New Jersey, by and between the Statewide Insurance Fund

(hereinafter “FUND”), and Borough of Lebanon in the County
of Hunterdon a duly constituted the Borough of Lebanon of government (hereinafter “the
Borough of Lebanon”);

WHEREAS, two or more the Borough of Lebanon have collectively formed a joint
insurance fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et seq.;

and
WHEREAS, the Borough of Lebanon has agreed to become a member of the FUND in
accordance with and to the extent provided for in the Bylaws of the FUND and in consideration
of such obligations and benefits to be shared by the membership of the FUND; and

WHEREAS, the Borough of Lebanon has complied with relevant law with regard to the
acquisition of insurance;

NOW, THEREFORE, it is agreed as follows:

1. The Borough of Lebanon, upon entering the FUND, agrees to be bound by and to accept and comply with each and every provision of the FUND’s Bylaws, Risk Management Program, as it applies to the Borough of Lebanon and the applicable statutes and administrative regulations pertaining to joint insurance funds.
2. The Borough of Lebanon agrees to participate in the FUND with respect to the coverage listed in the Borough of Lebanon’s “Resolution to Join” in accordance with the FUND’s Bylaws and Risk Management Program.
3. The Borough of Lebanon agrees to become a member of the FUND until January 1, 2023, at 12:01 a. m. eastern standard time. The commencement date shall be the effective date as established by the FUND’s Bylaws and policies.
4. The Borough of Lebanon certifies that it has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof, or, if self-insured, that it has never defaulted on any claims.
5. In consideration of membership in the FUND, the the Borough of Lebanon agrees that it shall jointly and severally assume and discharge the liability of each and every member

of the FUND in accordance with statute and regulation, and by execution hereof the full faith and credit of the Borough of Lebanon is pledged to the punctual payment of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable statute or regulation.

- 6. If the FUND, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney’s fees and/or court costs, the Borough of Lebanon agrees to reimburse the FUND for all such reasonable expenses, fees and costs on demand.
- 7. The Borough of Lebanon and the FUND agree that the FUND shall hold in trust all monies paid by the Borough of Lebanon to the FUND and those monies will be used in accordance with all applicable statutes, the FUND’s Bylaws and the Risk Management Program.
- 8. If required by the Commissioner of Insurance or applicable statutes or regulations, the FUND shall establish separate trust fund accounts in accordance with N.J.S.A. 40A:10-36, et seq. and any other statutes or regulations that may be applicable. Said trust accounts shall be used solely for the payment of claims made against members of the FUND, excess insurance premiums and/or the administration of the FUND, or for such other purposes as now or hereunder permitted by statute or regulation.
- 9. Each the Borough of Lebanon which shall become a member of the FUND shall be obligated to execute an agreement similar in form to this Agreement.
- 10. To the extent required by law, the Borough of Lebanon shall provide notice of this Agreement to the Office of the State Comptroller.

Name of Member Entity:

ATTEST:

By: _____

Print Name

Title:
Clerk

STATEWIDE INSURANCE FUND

By: Chairman

ATTEST:
Secretary
Dated:

LEBANON BOROUGH COUNCIL

Introduced and adopted:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello

Nays:

Absent: Baldinger

Richard J Burton
Borough Council President

ATTEST:

Karen Romano
Borough Administrator /Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on April 17, 2024.

Karen Romano
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford,
Councilwoman Porcello, Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

RESOLUTION #73-2024:

Council President Burton made a motion to approve Resolution 73-2024 With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 73-2024

**2024 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January 2024, among the Statewide Insurance Fund (“FUND”), a joint insurance fund of the State of New Jersey, Borough of Lebanon (“MEMBER”) and Lisa Pfenninger, Lisa A Pfenninger Insurance Agency, LLC (“CONSULTANT”) through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER’S exposures and advise on matters relating to the Member’s operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member’s commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.

- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claim's settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as January be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of all lines assessment (excluding any fees, PLIGA, and loss ratio apportionment); and 10% of Selective umbrella assessment (excluding fees, PLIGA and administrative expenses).
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
3. If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties. The term of this Agreement shall be from **January 1, 2024 to January 1, 2025**. However, this Agreement January be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.

4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Officer

Risk Management Consultant Corporate

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE

(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity January obtains the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____

Introduced and adopted:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello

Nays: 0

Absent: Baldinger

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

Karen M. Romano

Borough Administrator/Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on April 17, 2024 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 17, 2024

Karen M. Romano
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

RESOLUTION #74-2024:

Council President Burton made a motion to approve Resolution 74-2024 With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #74-2024

Dedication by Rider

**A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION
BY RIDER FOR SENIOR CITIZENS TRUST FUND
REQUIRED BY N.J.S.A. 40A:5-29**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 provides for receipt funds by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Senior Citizens are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Lebanon, County of Hunterdon, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Senior Citizens in accordance with N.J.S.A. 40A:5-29.
2. The Clerk of the Borough of Lebanon, County of Hunterdon is hereby directed to forward a copy of this Resolution to the Director of the Division of Local Government Services through the Financial Automation Submission and Tracking system.

Introduced and adopted:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello

Nays: 0

Absent: Baldinger

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____
Karen M. Romano
Borough Administrator/Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 17th day of April 2024 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 17, 2024

Karen M. Romano, RMC
Borough Administrator /Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

OPEN PUBLIC SESSION ON 2024 BUDGET AS INTRODUCED

No Public comment was made.

RESOLUTION #75-2024:

Council President Burton made a motion to approve Resolution 75-2024 the 2024 Budget Introduction. With a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #75-2024

**MUNICIPAL BUDGET NOTICE
(adoption)**

Section 2 Upon Adoption for year 2024

BE IT RESOLVED, Council Members of the Borough of Lebanon, County of Hunterdon that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation of the purpose stated in the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 1,421,000 (item 2 below) for municipal purposes
- (b) \$ _____ (Item 3 below) purposes and Type I school districts only(N.J.S.A 18A 9-2) to be raised by taxation
- (c) \$ _____ (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II school districts only (N.J.S.A 18A 9-3) and certification to the county board of taxation of the following summary of general revenues and appropriations.
- (d) \$ _____ (Sheet 43) Open Space, Recreation, Farmland and Historical Preservation Trust Fund Levy
- (e) \$ _____ (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ _____ (Item 5 below) Minimum Library Tax

SUMMARY OF REVENUES

1.	General Revenues		
	Surplus Anticipated	08-100	\$419,300.77
	Miscellaneous Revenues Anticipated	13-099	\$443,586.97
	Receipts from Delinquent Taxes	15-499	\$131,664.55
2.	AMOUNT TO BE RASIED BY TAXATION FOR MUNCIIPAL PURPOSED (Item 59a) Sheet 11)		\$1,421,000.00
3.	AMAOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		
	Item 6 Sheet 42	07-195	\$ _____
	Item 6(b), Sheet 11 (NJSA 40A 4-14)	07-191	\$ _____
	TOTAL AMOUNT TO BE RASIED BY TAXATION FOR SCHOOL IN TYPE I SCHOOL DISTRICTS ONLY		
4.	To Be Added to CERTIFICATION FOR THE AMOUNT TO BE RASIED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY		
	Item 6(b) Sheet 11 (NJSA 40A 4-14)	07-191	\$ _____
5.	AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$ _____
	Total Revenues	13-299	\$2,415,552.29

Introduced and adopted: April 17, 2024
Recorded Vote:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello
Nays:
Abstain:
Absent: Baldinger

LEBANON BOROUGH COUNCIL

Richard J Burton
Borough Council President

ATTEST:

Karen M. Romano, RMC
Borough Administrator / Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 17th day of April 2024 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 17, 2024

Karen M. Romano, RMC
Borough Administrator /Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

RESOLUTION #76-2024:

Council President Burton made a motion to approve Resolution 76-2024. With a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #76-2024

Tax Assessor Appointment

WHEREAS, the Borough of Lebanon requires the services of a Certified Tax Assessor and desires to appoint such person.

WHEREAS, N.J.S.A. 40A:9-148 states “Every municipal tax assessor and deputy assessor shall hold his office for a term of 4 years from the first day of July next following his appointment.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Borough of Lebanon as follows:

1. Jeffery Burd is hereby appointed as the Tax Assessor of the Borough of Lebanon from April 17, 2024– June 30, 2028
2. The Tax Assessor shall be employed by the Borough of Lebanon at an annual salary of \$18,055.00per year.

Introduced and adopted: April 17, 2024

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello

Nays:

Absent: Baldinger

LEBANON BOROUGH COUNCIL

ATTEST:

Karen Romano, Admin/Clerk

Richard J Burton
Borough Council President

CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 17th day of April 2024; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 17, 2024

Karen M. Romano
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

RESOLUTION #77-2024:

Council President Burton made a motion to approve Resolution 77-2024 With a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #77-2024

**A RESOLUTION IN SUPPORT OF SENATE NO. 725
CONCERNING UNLAWFUL OCCUPANCY OF
DWELLINGS AND SUPPLEMENTING TITLE 2C
OF THE NEW JERSEY STATUTES
OF THE STATE OF NEW JERSEY**

WHEREAS, the occupancy of a dwelling without the permission of the property owner, also known as "squatting" is an increasing occurrence throughout the State of New Jersey and the Country; and

WHEREAS, persons engaging in squatting often do so with the express intention of depriving the lawful property owners of the use and possession of their own property for as long as possible, with the express knowledge that squatting is not a criminal offense, thus requiring a property owner to undertake expensive, time-consuming civil litigation to recover their property, which said litigation can be subject to delay tactics including, but not limited to, bankruptcy applications, resulting in squatters successfully depriving lawful owners of the use and benefit of their own property for extended periods of time; and

WHEREAS, Senators Steinhardt, Testa and Polistina have introduced and are sponsoring Senate No. 725, which said legislation would establish squatting in various contexts as criminal offenses and crimes of the fourth degree, thus permitting property owners to avail themselves of filing criminal complaints with local law enforcement that can be duly investigated, and, when appropriate, permit police officers to arrest and remove persons found to be engaged in said criminal squatting activities.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Lebanon Council that it hereby adopts this Resolution to memorialize its support for Senate No. 725 and certified copies of this Resolution shall be forwarded by the Borough Clerk to the Office of the Governor and Lieutenant

Governor, the Borough's elected Representatives in the State Legislature, and the New Jersey League of Municipalities.

Introduced and adopted: April 17, 2024

Ayes: Buron, Berger, Crawford, Kirchofer, Porcello

Nays: 0

Absent: Baldinger

ATTEST:

LEBANON BOROUGH COUNCIL

Karen Romano, Admin/Clerk

Richard J Burton
Borough Council President

CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 17th day of April 2024; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 17, 2024

Karen M. Romano
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

RESOLUTION #78-2024:

Council President Burton made a motion to approve Resolution 78-2024 With a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 78-2024

COUNCIL ANNUAL APPOINTMENT OF A PUBLIC SAFETY DIRECTOR

WHEREAS, , the governing body has determined the need for an experienced person to coordinate the delivery of public safety services to its residents;

WHEREAS, the establishment of an unpaid, volunteer Director position, by a person with experience in the delivery of fire, emergency medical, emergency management and/or police services to the public would be advantageous to the community.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon, that the following person shall be appointed as Public Safety Director for the year 2024.

PUBLIC SAFETY DIRECTOR KEVIN SAHARIC

Introduced and adopted:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello

Nays:

Absent: Baldinger

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 17th day of April 2024; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 17, 2024

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

RESOLUTION #79-2024:

Council President Burton made a motion to approve Resolution 79-2024 With a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 79-2024

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle October 2020-June 2025

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Lebanon, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the North Hunterdon Municipal Alliance grant for fiscal year 2025 in the amount of:

DEDR	\$ <u>10,070.00</u>
Cash Match	\$ <u>2,517.50</u>
In-Kind	\$ <u>7,552.50</u>

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
(Name), Head of Governing Body

Introduced and adopted:

Ayes: Burton, Berger, Crawford, Kirchofer, Porcello

Nays:

Absent: Baldinger

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 17th day of April 2024; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 17, 2024

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

APPROVAL OF MINUTES:

Councilman Kirchofer made a motion to approve the March 20, 2024 regular minutes seconded by Council President Burton.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the Bill list for April 2024. Council President Burton seconded the motion.

List of Bills - (All Funds)

Meeting Date: 04/17/2024 For bills from 03/21/2024 to 04/16/2024

	Current Fund		
814 - Municipal Clerks Association of NJ	PO 13308	2024 MCANJ Membership (ID#9302) / 2024 E	425.00 425.00
256 - STATE OF NEW JERSEY, TREASURY	PO 13312	APRIL PENSION & HEALTH	5,035.21 5,035.21
559 - LANZA & LANZA LLP	PO 13313	Litigation Clinton Water	92.50 92.50
167 - KAREN ROMANO	PO 13315	Reimbursement: Switch Pro 48 PoE / Switc	342.00
	PO 13316	Reimbursement: Postage for Lantern	276.68
	PO 13330	Cell Phone Reimbursement: April 2024	100.00
	PO 13341	Reimbursement: Bluehost-Renewal of: Word	203.88
	PO 13368	Reimbursement: Building & Grounds	78.03 1,000.59
952 - Experienced IT Solutions	PO 13317	Network Support	399.00 399.00
718 - VIKING PEST CONTROL	PO 13318	Monthly Pest Control: 6 High Street & 96	146.86 146.86
907 - Dorsey & Semrau, LLC	PO 13319	Special Tax Counsel: Tax Appeals	692.00 692.00
54 - NJ ADVANCE MEDIA	PO 13321	Advertising: 2024 Municipal Budget	46.85
	PO 13322	Advertising: Resolution #59-2024 (Proper	45.04 91.89
953 - MUNICIPAL INFORMATION SYSTEM	PO 13323	Software/Service Licensing - Microsoft	416.00 416.00
530 - NJ CONFERENCE OF MAYORS	PO 13324	Mayors Conference: 5/15/2024 - 5/17/2024	465.00 465.00
765 - TeleCloud LLC	PO 13325	Monthly Phone Service	441.02 441.02
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 13327	Local School Tax: April 2024	293,323.10 293,323.10
119 - LEBANON FIRE COMPANY	PO 13328	2024 Annau Contribution: April 2024	6,942.80 6,942.80
31 - NOVAK & NOVAK LLC	PO 13329	Legal Services Retainer: April 2024	4,865.00 4,865.00
39 - ELIZABETHTOWN GAS	PO 13331	96 Main Street: Natural Gas 2/16/2024 -	176.66 176.66
39 - ELIZABETHTOWN GAS	PO 13332	6 High Street: Natural Gas 2/16/2024 - 3	597.07 597.07
652 - CONSTELLATION NEWENERGY INC	PO 13333	Electricity: 2/13/2024 - 3/13/2024	529.85 529.85
16 - JCP&L	PO 13334	Electricity: Master Account	564.83
	PO 13342	Electricity	135.00 699.83
830 - Republic Services	PO 13336	Residential Service: 3/1/2024 - 3/31/202	7,879.41 7,879.41
253 - NEW JERSEY STATE POLICE	PO 13337	Billable Police Services (Hourly Basis)	3,976.56 3,976.56
20 - QUILL CORPORATION	PO 13338	Office Supplies / Building & Gounds	73.93
	PO 13370	Office Supplies / Building & Grounds	66.74 140.67
910 - Office Concepts, Inc.	PO 13339	Copier Maintenance: 3/15/2024 - 4/14/202	127.05 127.05

TOTAL

358,801.35

13735 PRESIDENTIAL PLACEREALTYLLC PO# 13311 GARBAGE BILL
8,473.48 4/04/2024

8,473.48

Totalsbyfund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	8,473.48	347,082.81	355,556.29
Fund 04 GENERAL CAPITAL FUND		5,165.75	5,165.75
Fund 12 ANIMAL CONTROL FUND		4.80	4.80
Fund 13 SENIOR CITIZEN FUND		31.99	31.99
Fund 14 DEVELOPERS ESCROW		6,516.00	6,516.00
BILLS LIST TOTALS	8,473.48	358,801.35	367,274.83

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello, Councilman Kirchofer and Councilman Crawford

NO:

Abstain:

Absent: Councilwoman Baldinger

DISCUSSION:

OPEN PUBLIC SESSION:

Councilman Crawford made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

Joe Hauck stated he sent Attorney Novak revisions for the Tree Removal Ordinance.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

COMMITTEE UPDATES:

Infrastructure:

Council President Burton reported on the Meeting with the County Administrator, County Engineer and Administrator Romano. The County counting coincided with the results from the speed sign on Cherry Street. The County new nothing about the Speed sign on Central

Rich also reported he changed out the switches at Borough Hall and will be upgrading the computers next.

Recreation: Councilwoman Porcello report the recreation committee decided to skip the spring yard sale and have one in October. They were looking into Country Line Dancing for the spring.

MISCELLANEOUS:

ADMINISTRATOR REPORT

April 17, 2024

INFRASTRUCTURE COMMITTEE

- Met with the Engineer regarding the Tree Ordinance
- Sprinkler repaired at 6 High Street
- Met with Stormwater Solutions regarding the Lead Paint Ordinance
- Researched Street Sweeping contractors.

PUBLIC SAFETY COMMITTEE

- Met with Trooper Caemmerer regarding reading the Speed sign.
- Meeting with the Public safety Committee and the Fire Department
- Met with the Crossing Guards for safety check
- Met with the Public Safety Director, OEM, and NJ Water Authority regarding Earthquake

- Interviewed 17 Media Stations along with Mayor Pittinger, Council President Burton, Councilman Kirchofer and Councilwoman Balingier

RECYCLING TONNAGE

- Collect tonnage information from Commercial Businesses

FDS

- Sent request to file FDS

REGISTRAR

- Submitted quarterly reports

ELECTIONS

- Sent death reports to Board of Elections

RECYCLING TONNAGE 2023 REPORTING

- Collecting Data for all receiving companies.

STREET OPENINGS

- Processed four Street Opening permits for Elizabethtown Gas
- Processed three Street Openings for Clinton Water emergency repairs

ZONING

- Working with the Zoning officer to refine the Zoning application process to coincide with the Land Use Ordinance.

SENIOR CLUB:

- Meeting March 27th
- **Summary of Meeting:** Joni Lauer from Hunterdon Care Center provided entertainment for the meeting. Everyone enjoyed the singer/guitar player.
- Cake and ice cream were served for refreshments

RECREATION –

- Date of Meeting: NO April meeting

ENVIRONMENTAL/SHADE TREE

Shade Tree Committee:

Meeting Cancelled

Environmental Commission:

Meeting Cancelled

HISTORICAL COMMITTEE

- No meeting in April
-

WELCOME BAGS

- **Date of Meeting:** No Meeting
- **New Residents:** no new residents

ADJOURN:

Councilman President Burton moved, and Councilman Crawford seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:35 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

