



LEBANON BOROUGH COMMON COUNCIL
Wednesday, February 21, 2024
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Pittinger at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

Please join me in a moment of silence for all
US service members who have given their lives for
our country.

On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilwoman Porcello, and Councilwoman Baldinger

Absent: Councilman Kirchofer and Councilman Crawford

Also, Present: Administrator/Clerk Karen M Romano RMC, Borough Attorney Joseph Novak Esq.

RESOLUTION #52-2024:

Council President Burton made a motion to approve Resolution 52-2024 the Consent Agenda. With a seconded by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #52-2024
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Animal Control
2. Fire Department Report
3. Clinton Water Memo
4. Bill Colantano Financial Volunteer email
5. Letter from Carol Ford
6. Statewide Grant Award

Introduced and adopted: February 21, 2024.

Ayes: Burton, Berger, Porcello, Baldinger

Nays:

Abstain:

Absent: Kirchofer, Crawford

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the February 21, 2024, force and effect as of the date I have subscribed my signature.

Date: February 21, 2024

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Kirchofer and Councilman Crawford

Mayor Pittinger appointed Carol Ford and Valerie Fedun to the Environmental Commission and Shade Tree Committee. With the approval of Council.

OPEN PUBLIC SESSION:

Councilwoman Baldinger made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

Mr. Mathewson inquired about the Data from the Speed Sign. Council President Burton stated he met with Traffic Logic and will be meeting with the State Police this week. Councilwoman Baldinger stated the Public Safety committee would also like to meet with him.

Mrs. Mathewson expressed her concern about the Route 31 project impacting the traffic on Cherry street. Administrator Romano stated she would look into it.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

STREET OPENINGS:

Mayor Pittinger requested approval for street openings on Elizabethtown Gas 21 and 30 Cherry Street and 151 and 163 Main Street. Council President Burton made a motion to approve with a second for Councilwoman Baldinger.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Kirchofer and Councilman Crawford

DOG LATE FEE WAVIER:

Mayor Pittinger requested approval to waive the late fee for the month of February for Dog licensing, Council President Burton made a motion to approve with a second for Councilwoman Baldinger.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Kirchofer and Councilman Crawford

OPEN PUBLIC SESSION ORDINANCE 01-2024:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

ORDINANCE 01-2024: CAP ORDINANCE Adoption

**Mayor Pittinger called for a motion to adopt the CAP Ordinance.
Councilman Berger made a motion to introduce Ordinance 01-2024 Council President Burton seconded the motion.**

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #2024 - 01

**AN ORDINANCE BY THE BOROUGH OF LEBANON
IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY
TO EXCEED THE INDEX RATE FOR THE 2024 BUDGET**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Governing body of the Borough of Lebanon in the County of Hunterdon finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Governing body hereby determines that a 3.5% increase in the budget for said year, amounting to \$12,322.23 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Governing body of Borough of Lebanon, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Lebanon shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$42,725.97, and that the CY 2024 municipal budget for the Borough of Lebanon be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction: and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Vote after public hearing and upon final adoption:

Burton__1__

Berger__1__

Ordinance approved by the Governing.

Crawford__0__

Kirchofer__0__

Body and presented to the Mayor on

Porcello__1__

Baldinger 1

_____, 2024

Veto in Whole or Part:

Approved:

_____ {or}

James Pittinger, Mayor

James Pittinger, Mayor

Date:

Date:

Returned to Borough Clerk with statement attached on _____, 2024

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on January 17, 2024, and will be considered for

final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on February 21, 2024 at 7:30 p.m. in the Municipal Building, located at 6 High Street, Lebanon, New Jersey

Karen M. Romano, Borough Administrator

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE 2024-01

**AN ORDINANCE BY THE BOROUGH OF LEBANON
IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY
TO EXCEED THE INDEX RATE FOR THE 2024 BUDGET**

NOTICE is hereby given that the above Ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey, held in the Municipal Building on the 17th day of January 2024, and the same came up for final passage at a meeting of the said Borough Council on the 21st day of February, 2024 at which time, after persons interested were given an opportunity to be heard concerning said ordinance, the same was passed and will be in full force in the Borough according to law by order of the Borough Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey.

Karen M. Romano, RMC
Borough Administrator/ Clerk

INTRODUCED: January 17, 2024

ADOPTED: February 21, 2024

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Kirchofer and Councilman Crawford, Councilman Crawford

RESOLUTION #53-2024:

Council President Burton made a motion to approve Resolution 53-2024. With a seconded by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON**

STATE OF NEW JERSEY

RESOLUTION NO. 53-2024

APPOINTING ADMINISTRATIVE AGENT

FOR

AFFORDABLE HOUSING OBLIGATIONS

WHEREAS, the Borough of Lebanon petitioned the Superior Court of New Jersey for a Declaratory Judgment to determine that the Borough's proposed Housing Element and Fair Share Plan is compliant with its constitutional obligation to provide its fair share of the regional need for very-low, low, and moderate income housing; and

WHEREAS, the Borough's proposed 2024 Housing Element and Fair Share Plan ("Plan") will result in the creation of housing units affordable to and intended for occupancy solely by qualified very-low, low, and moderate-income households; and

WHEREAS, the Borough's Plan has a third-round component, and the Borough requires the assistance of an Administrative Agent for the Borough's third round program; and

WHEREAS, the Borough Council of the Borough of Lebanon has reviewed the proposal from CGP&H and has determined to retain and designate CGP&H its Administrative Agent for all other components of the Housing Element and Fair Share Plan; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey, that

1. The Borough hereby approves the retention of Community Grants, Planning and Housing, 101 Interchange Plaza, Suite 301, Cranbury, New Jersey 08512 as its Administrative Agent for all other administrative services set forth in the Borough's Housing Element and Fair Share Plan, including but not limited to the Borough's operating manual and affirmative marketing plan, in accordance with the terms of the January 28, 2020 proposal submitted by CPG&H for Affordable Housing Administrative Agent, at a cost to the Borough not to exceed \$2,000 for the year 2024; and
2. That the Mayor and the Administrator/Clerk are authorized to execute an Agreement with CGP&H on behalf of the Borough of Lebanon.
3. This Resolution shall take effect immediately.

Introduced and adopted:

Ayes: Burton, Berger, Porcello, Baldinger

Nays: 0

Absent: Crawford, Kirchofer

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 21st day of February 2024; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: February 21, 2024

Karen Romano, RMC
Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Crawford,
Councilwoman Porcello and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Kirchofer and Councilman Crawford Councilman Crawford

RESOLUTION #54-2024:

**Council President Burton made a motion to approve Resolution 54-2024 With a seconded
by Councilman Berger.**

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 54-2024

**RESOLUTION OF THE BETLEHEM TOWNSHIP COMMITTEE RECOMMENDING
THE APPOINTMENT OF HON. GERARD J. SHAMEY, P.J.M.C./Esq. AS THE
MUNICIPAL COURT JUDGE OF THE JOINT MUNICIPAL COURT OF
BETHLEHEM TOWNSHIP AND BLOOMSBURY BOROUGH PENDING A
GOVERNOR'S APPOINTMENT PURSUANT TO N.J.S.A. 2B:12-4B AND AS
JUDGE OF THE SHARED COURT OF LEBANON BOROUGH AND GLEN
GARDNER BOROUGHS**

WHEREAS, the member municipalities of the Joint Municipal Court of Bethlehem were advised of the retirement of Robert Alexander, Municipal Court Judge, which was effective on December 31, 2023; and

WHEREAS, the Township of Bethlehem, the "host" municipality of the Joint Municipal Court of Bethlehem and Bloomsbury and for the Shared Court of Lebanon Borough and Glen Gardner Borough, with the consent and in accordance with the procedures of of the Municipal Court Division, appointed the Presiding Municipal Court Judge in Vicinage XIII, Hon. Gerard J. Shamey, P.J.M.C on an interim basis; and

WHEREAS, the Township of Bethlehem, the "host" municipality of the Joint Municipal Court of Bethlehem and Bloomsbury and for the Shared Court of Lebanon Borough and Glen Gardner Borough, sought letters of intent to permanently fill the position of Municipal Court Judge; and

WHEREAS, three (3) individuals submitted their letters of intent, resumes and references for consideration; and

WHEREAS, the governing body determined that interviews would be conducted, and, thereafter conducted said interviews.

WHEREAS, the other member municipalities, Lebanon Borough, Glen Gardner Borough and Bloomsbury Borough were consulted and unanimously recommend the **Hon. Gerard J. Shamy, P.J.M.C.** as Municipal Court Judge for the Joint Municipal Court of Bethlehem and Bloomsbury and for the Shared Court of Lebanon Borough and Glen Gardner Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Bethlehem Township Committee respectfully recommends the appointment of Hon. Gerard J. Shamy, P.J.M.C. as

the candidate to fill the vacancy of Municipal Court Judge of the Bethlehem and Bloomsbury and for the Shared Court of Lebanon Borough and Glen Gardner Borough, located at 405 Mine Road, Asbury, NJ 08802, and effective April 1, 2024.

BE IT FURTHER RESOLVED, that the Municipal Clerk of the Township of Bethlehem shall forward a certified copy of this action to the Honorable Kevin M. Shanahan, A.J.S.C. of the Superior Court of New Jersey, Vicinage 13; Hon. Gerard J. Shamey, P.J.M.C., the candidate; Lebanon Borough, Glen Gardner Borough and Bloomsbury Borough.

Introduced and adopted:

Ayes: : Burton, Berger, Porcello, Baldinger

Nays: 0

Absent: Crawford, Kirchofer

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 21st day of February 2024; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: February 21, 2024

Karen Romano, RMC

Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Kirchofer and Councilman Crawford

RESOLUTION #55-2024:

Council President Burton made a motion to approve Resolution 55-2024. With a seconded by Councilwoman Baldinger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #55-2024
CROSSING GUARDS APPOINTMENT**

BE IT RESOLVED, by the Lebanon Borough Common Council that the following are appointed as Adult School Crossing Guards and Substitute Crossing Guards:

Amy Anness

BE IT FURTHER RESOLVED by the Lebanon Borough Council that the salary range for the Adult School Crossing Guards and Substitute Crossing Guards having been established and set forth in Ordinance #2019-04, the following salary is hereby granted to the employee for the year 2024-2025:

Adult School Crossing Guards and Substitute Crossing Guards

and Substitute Crossing Guards \$ 23.00/hr. (NTX 5 hours per week)

Introduced and adopted: February 21, 2024

Ayes: Burton, Berger, Porcello, Baldinger

Nays: 0

Absent: Kirchofer, Crawford

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the February 21, 2024 force and effect as of the date I have subscribed my signature.

Date: February 21, 2024

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Kirchofer and Councilman Crawford

RESOLUTION #56-2024:

Council President Burton made a motion to approve Resolution 56-2024. With a seconded by Councilwoman Baldinger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #56-2024

LOCAL AID RECREATION GRANT APPLICATION

WHEREAS, the Borough of Lebanon desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000.00 to carry out a project to \$100,000.00 (dollar amount of request) __Complete Build of a Recreation Storage Barn/ Shaded Pavilion, and ADA compliant Playground

BE IT THEREFORE RESOLVED, 1) that the Borough of Lebanon does hereby authorize the application for such a grant; and, 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between _The Borough of Lebanon and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED ,that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

_____ (signature)

Karen Romano, Administrator/Clerk

(signature) _____ Richard J
Burton, Council President

CERTIFICATION: I, Karen Romano, the Administrator/ Clerk,) of The Borough of Lebanon hereby certify that at a meeting of the Governing Body held on February 21, 2023 the above

RESOLUTION was duly adopted. AFFIX GOV'T, CORPORATE OR
_____ NOTARY SEAL

Introduced and adopted: February 21, 2024

Ayes: Burton, Berger, Porcello, Baldinger

Nays: 0

Absent: Crawford, Kirchofer

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the February 21, 2024 force and effect as of the date I have subscribed my signature.

Date: February 21, 2024

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Kirchofer and Councilman Crawford

APPROVAL OF MINUTES:

Council man Berger made a motion to approve the January 17, 2024 regular minutes and Executive minutes seconded by Council President Burton.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Kirchofer and Councilman Crawford

APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the Bill list for February 2024. Council President Burton seconded the motion.

Meeting Date: 2/21/2024 For bills from 1/30/2023 to 2/21/2024

907 - Dorsey & Semrau, LLC	PO 13167	Special Tax Counsel: Tax Appeals Decembe	96.00	96.00
765 - TeleCloud LLC	PO 13168	Monthly Phone Service: 2/1/2024 - 2/29/2	441.97	441.97
453 - RR DONNELLY	PO 13169	Certified Paper: REG-42B (Purple Paper)	213.00	213.00
127 - National Highway Products	PO 13170	Polls	438.00	438.00
16 - JCP&L	PO 13171	Electricity: Master Account January 2024	845.75	
	PO 13203	Electricity	908.58	
	PO 13207	Electricity	4.09	
	PO 13208	Electricity	144.78	1,903.20
652 - CONSTELLATION NEWENERGY INC	PO 13172	Electricity: 12/13/2023 - 1/12/2024	718.26	718.26
39 - ELIZABETHTOWN GAS	PO 13173	96 Main Street: Natural Gas (12/15/2023	132.29	132.29
39 - ELIZABETHTOWN GAS	PO 13174	6 High Street: Natural Gas 12/15/2023 -	976.42	976.42
20 - QUILL CORPORATION	PO 13175	Office Supplies / Building & Grounds	194.34	
	PO 13213	Office Supplies / Building & Grounds	108.06	302.40
26 - BOROUGH OF LEBANON - PETTY CASH	PO 13176	Replenish Petty Cash	154.15	154.15
555 - A. PATULLO POWER WASH INC.	PO 13177	2/2 of Leaf Agreement 2023	6,250.00	6,250.00
132 - COUNTY OF HUNTERDON	PO 13178	Food Inspections 2nd Qtr. 2023	200.00	200.00
132 - COUNTY OF HUNTERDON	PO 13179	Food Inspections 3rd Qtr. 2023	700.00	700.00
830 - Republic Services	PO 13180	Residential Service: 1/1/2024 - 1/31/202	8,133.51	8,133.51
745 - BALANEY CONTRACTING LLC	PO 13181	School: 1/19/2024 Snow 1.8"	120.00	
	PO 13182	Borough: 1/19/2024 Snow 1.8"	1,032.00	
	PO 13199	School: 1/15/2024 & 1/16/2024 (Snow 2.5"	300.00	
	PO 13200	Borough: 1/15/2024 & 1/16/2024 (Snow 2.5	4,763.00	
	PO 13204	School: 2/17/2024 (snow 7.4")	367.00	6,582.00
540 - STATEWIDE INSURANCE FUND	PO 13183	1st Installment of 2024	10,270.75	10,270.75
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 13184	Local School Tax February 2024	293,323.10	293,323.10
119 - LEBANON FIRE COMPANY	PO 13185	2024 Annual Contribution: February 2024	10,000.00	10,000.00

LBCC
2-21-2024
18

31 - NOVAK & NOVAK LLC	PO 13186	Legal Services Retainer: February 2024	4,865.00	4,865.00
167 - KAREN ROMANO	PO 13187	Cell Phone Reimbursement: February 2024	100.00	
	PO 13206	Reimbursement: ShopRite/Costco	43.66	143.66
46 - FERRIERO ENGINEERING	PO 13188	Clinton Water Main Replacement	518.00	
	PO 13190	Misc 2023	440.00	958.00
900 - Quadient Finance USA, Inc.	PO 13197	Postage Machine / Postage	250.00	
	PO 13234	Postage Machine/Postage	338.64	588.64
253 - NEW JERSEY STATE POLICE	PO 13198	Billable Police Service (Hourly Basis) -	3,313.80	3,313.80
54 - NJ ADVANCE MEDIA	PO 13201	Advertising: Lebanon Borough Land Use Bo	17.80	
	PO 13221	Advertising: Ordinance 2024-01 (To excee	76.81	
	PO 13231	Advertising: Budget Meeting 3/4/2024	15.99	110.60
910 - Office Concepts, Inc.	PO 13202	Copier Maintenance: 1/15/2024 - 2/14/202	127.05	
	PO 13230	Staple Kit	86.00	213.05
745 - BALANEY CONTRACTING LLC	PO 13205	Borough: 2/17/2024 (snow 7.4")	4,772.00	
	PO 13210	Borough: 2/13/2024 (Snow 7.3")	5,139.00	
	PO 13211	School: 2/13/2024 (Snow 7.3")	367.00	10,278.00
912 - De Lage Landen Financial Services, INC	PO 13209	Copier Lease: 2/1/2024 - 2/29/2024	140.00	140.00
951 - NEW JERSEY HILLS MEDIA GROUP	PO 13212	Advertising: January 9, 2024 Reorg meeti	7.91	7.91
953 - MUNICIPAL INFORMATION SYSTEM	PO 13215	Software/Service License - Microsoft	416.00	416.00
27 - WASTE MANAGEMENT OF NJ INC	PO 13217	Municipal Waste: 1/1/2024 - 1/31/2024	6,560.32	6,560.32
247 - COMCAST	PO 13218	96 Main Street: phone/internet 1/31/2024	246.44	
	PO 13219	6 High Street: phone/internet 1/1/2024 -	455.74	702.18
43 - TOWN OF CLINTON	PO 13220	96 Main Street & 6 High Street: Water Bi	132.65	132.65
718 - VIKING PEST CONTROL	PO 13222	Monthly Pest Control: 96 Main Street & 6	146.86	146.86
172 - NJ REGISTRARS' ASSOCIATION	PO 13223	New Jersey Registrar's Association 2024	75.00	75.00
559 - LANZA & LANZA LLP	PO 13224	Litigation Clinton Water	185.00	185.00
16 - JCP&L	PO 13229	Electricity	741.02	741.02
808 - Thermal Service of New Jersey Inc.	PO 13232	Monthly Billing of PM Service Contract:	349.00	349.00
291 - STORM WATER COMPLIANCE SOLUTIONS LL	PO 13233	Stormwater Services	2,477.50	2,477.50
899 - Boswell Engineering, Inc.	PO 13237	Clinton Water Main Replacement	58.25	
	PO 13242	Engineering Retainer January 2024	208.33	266.58
952 - Experienced IT Solutions	PO 13240	Network Support: February 2024	399.00	399.00
253 - NEW JERSEY STATE POLICE	PO 13243	Billable Police Services (Hourly Basis)	2,651.04	2,651.04
256 - STATE OF NEW JERSEY, TREASURY	PO 13244	FEBRUARY PENSION & HEALTH	3,112.69	3,112.69
GENERAL CAPITAL FUND				
46 - FERRIERO ENGINEERING	PO 13189	Main Street Section 1 and 2	37.00	
	PO 13191	Chestnut Place Resurfacing	74.00	111.00
899 - Boswell Engineering, Inc.	PO 13239	Myrtle Ave extension resurfacing	6,104.50	6,104.50
952 - Experienced IT Solutions	PO 13241	Network System	2,628.97	2,628.97
ANIMAL CONTROL FUND				
321 - NJ DEPT OF HEALTH & SENIOR SVCS	PO 13214	Animal License Fee: January 2024	186.00	186.00
SENIOR CITIZEN FUND				
26 - BOROUGH OF LEBANON - PETTY CASH	PO 13176	Replenish Petty Cash	41.58	41.58
140 - HUNTERDON HILLS PLAYHOUSE	PO 13216	Senior Trip Irish Cabaret: 20 people (3	1,529.00	1,529.00
46 - FERRIERO ENGINEERING	PO 13192	Street Opening Permits - 2023	403.00	
	PO 13193	Gas Main Extensin - 121A Main Street	148.00	
	PO 13194	Gas Main Extension - 155,157,&161 Main S	2,463.50	
	PO 13195	600 Corporate LLC -B4, L1.05	444.00	
	PO 13196	Car Rock Properties LLC	296.00	3,754.50
929 - KYLE MCMANUS ASSOCIATES LLC	PO 13225	LUB 600 Corporate Drive: Municipal Plann	1,466.75	1,466.75
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 13226	Woodhollow Contracting Corp.-Hertz EV Ch	400.00	
	PO 13227	Oasis Commons, LLC	150.00	
	PO 13228	Skyway Truck Parts	50.00	600.00
899 - Boswell Engineering, Inc.	PO 13235	OPS Dianostics LL-Oasis	116.50	
	PO 13236	600 Corporate Drive	815.50	

LBCC
2-21-2024
19

PO 13238 Street Opening: 121 Main Street

2,504.75 3,436.75

TOTAL

399,527.60

Checks Previously Disbursed

299	NEW JERSEY FIRE EQUIPMENT	PO# 13164	TURNOUT GEAR	105,921.25	1/31/2024
300	CAPITAL PAVING AND CONTRACTING LLC	PO# 13165		1,507.57	2/06/2024
13651	A. PATULLO POWER WASH INC.	PO# 13163	LEAF SERVICES	6,250.00	1/31/2024

				113,678.82	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	6,250.00	379,668.55	385,918.55
Fund 04 GENERAL CAPITAL FUND	107,428.82	8,844.47	116,273.29
Fund 12 ANIMAL CONTROL FUND		186.00	186.00
Fund 13 SENIOR CITIZEN FUND		1,570.58	1,570.58
Fund 14 DEVELOPERS ESCROW		9,258.00	9,258.00
BILLS LIST TOTALS	113,678.82	399,527.60	513,206.42

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Porcello and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Kirchofer and Councilman Crawford

DISCUSSION:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

COMMITTEE UPDATES:

Infrastructure Committee: Council President Burton stated the committee meet and spoke of 2024 Goals. Including Streets and Roads project; resurfacing upper Mrytle and Youngs, the Park renovation and Municipal building repairs.

LBS: Councilwoman Baldinger reported the school was considering a 3% increase. Councilwoman Baldinger also asked Mayor Pittinger what happen to the Mayor's Wellness campaign. Mayor Pittinger stated he was considering restarting it.

Recreation: Councilwoman Porcello stated the Egg Hunt would be March 16th, Music in the Park is scheduled for September 28th, and the Recreation Committee is also scheduling a Movie Night. The Yard Sale in Scheduled for October 5th.

MISCELLANEOUS:

ADMINISTRATOR'S REPORT TO THE GOVERNING BODY

February 21, 2024

INFRASTRUCTURE COMMITTEE

- Met with Infrastructure committee to set goals for 2024 and explain responsibilities.
- Discuss Municipal properties and needed repairs.
- Discussed 2024 Budget items.
- Working with Stormwater Solutions to comply with new Stormwater regulations.

OEM

- Submitted Storm Reports

PUBLIC SAFETY COMMITTEE

- Met with Councilwoman Baldinger and Mayor Pittinger to bring everyone up to date on Public Safety commitments and goals for 2024.

REGISTRAR

- Submitted all year end registrar reports to the State.

FOOD LICENSING

- Sent out Food licensing renewals.
- Collected Fees

- Issued all Licenses.
- Reported all Licenses to HC Board of Health

RECYCLING TONNAGE 2023 REPORTING

- Sent out all recycling tonnage requests.
- Started collecting Data for all receiving companies.

STREET OPENINGS

- Processed six Street Opening permits for Elizabethtown Gas

ZONING

- Working with the Zoning officer to refine the Zoning application process to coincide with the Land Use Ordinance.

SENIOR CLUB:

- Meeting January 24, 2024
- No speaker this month.
- Karen and Lisa collected dues for 2024 and updated membership emergency contact information.

RECREATION –

- **Date of Meeting:** January 24, 2024
- **SCHEDULE OF EVENTS FOR 2024**

Easter Egg Hunt	March 16 th 10:00AM	(Rain Date: March 23 rd 10:00AM)
Yard Sale	October 5 th 8:00 to 3:00	(Rain Date October 6 th)
Music in the Park	TBD	
Movie Night	TBD	
Halloween Party	October 26 th	(Park/School)
Tree Lighting	December 8 th	
Burning of the Greens	January 6 th , 2024	

- **EASTER**

Need to find an Easter Bunny.

Carol and Joyce volunteered to fill eggs for the Easter Egg Hunt.

- **MUSIC IN THE PARK**

Lisa will check with Reel to Real band to see their availability for the end of September.

- **MISC. /CORRESPONDENCES**

Committee discussed making wooden candy canes to decorate Main Street next year for Christmas.

Instead of the house decorating contest for Christmas next year the committee would like to have Battle of Streets decorating contest and have the best decorated street featured in the Lebanon Lantern.

SHADE TREE

- No meeting in February

HISTORICAL COMMITTEE

- No meeting in February

WELCOME BAGS

- **Date of Meeting:** No Meeting
- **New Residents:** No new Residents

ADJOURN:

Councilman President Burton moved, and Councilman Berger seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:10 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

