

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

December 21st, 2023

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Rich Burton at 7:30 PM.

MEMBERS PRESENT: Richard Burton, Edward Cichone, Glen Chandler, Ben Valliere,

Also present: Jim Hill, Kayla Kern – Liberty Environmental, Joseph Novak – Novak and Novak, and Secretary Anita Weingart

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT.

APPROVE MINUTES

Mr. Valliere moved, Mr. Cichone seconded the motion to approve Nov 2023 Minutes and Dec 10, 2023, Awards Dinner Minutes, All Ayes: Motion Carried

PUBLIC COMMENTS

There were no comments from the public.

ENGINEER'S REPORT

Mr. Hill's report is on file.

- Mr. Hill reported heavy rains flooded the pump station.
- He noted he didn't see extra water from the camera in MH 90.
- Mr. Hill doesn't feel there is a leak as Mr. Lotito believes so.
- MH inspections will begin in January.
- MH 91 has cheese curds.
- MH 50 - Mr. Chandler asked if this would be raised 2 feet. Mr. Hill said this MH belongs to RLSA.
- A wall and drainage were discussed regarding the pump station.
- Mr. Hill is waiting for the end of the year for MH 90. Mr. Valliere stated flows were compared to dry times and asked if we go to litigation does Mr. Hill stand by there is no leak in the pipes. Mr. Hill does stand by this based on his data. LCF contractor backs up our data. Mr. Chandler suggested other ways to pinpoint flows specifically with LCF.

- Mr. Chandler asked about Maglio Electric and the heat tape maintenance. Mr. Hill advised that it continues to be maintained.

RESOLUTION 23-017 BUDGET ADOPTION 2024

Mr. Valliere moved, Mr. Chandler seconded the motion adopting Res 23-017 as listed below. Roll Call Vote: Chander, Cichone, Valliere, Burton. All Ayes: Motion Carried.

2024 ADOPTED BUDGET RESOLUTION 23-017

Lebanon Borough Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Lebanon Borough Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Lebanon Borough Sewerage Authority at its open public meeting of November 30, 2023; and

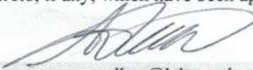
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$747,088.00, Total Appropriations, including any Accumulated Deficit, if any, of \$770,867.00, and Total Unrestricted Net Position utilized of \$23,779.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Lebanon Borough Sewerage Authority at an open public meeting held on November 30, 2023 that the Annual Budget and Capital Budget/Program of the Lebanon Borough Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


lbsa@lebanonboro.com
 (Secretary's Signature)

12/21/2023
 (Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Edward Cichone	✓			
R. Burton	✓			
B. Valliere	✓			
G. Crawford				✓
G. Chandler	✓			

EXPENDITURES

Mr. Valliere moved; Mr. Cichone seconded the motion to approve December 2023 expenditures as listed below.

Roll Call Vote: Valliere, Chandler, Cichone, Burton, All Ayes: Motion Carried

<u>GENERAL ACCT:</u>			DEC 2023
23-126	PAYROLL ACCT	PAYROLL	\$3,015.98
23-127	RLSA	WASTE WATER TREATMENT	\$37,587.34
23-128	LEBANON BOROUGH	LEASE	\$1,300.00
23-129	ONE CALL CONCEPTS	INV# 3115386	\$12.87
23-130	R&L DATACENTERS	INV# 111008	\$193.00
23-131	NOVAK & NOVAK	DEC RETAINER 2023	\$4,182.50
23-132	MGL PRINTING	INV# 201754	\$457.00
	LIBERTY		
23-133	ENVIRONMENTAL	INV# 30436	\$6,833.75
	LIBERTY	INV# 30090, 30091, 30089, 29967,	
23-134	ENVIRONMENTAL	30437	\$6,157.50
23-135	QUILL CORPORATION	INV# 35831775	\$25.99
23-136	WEINGART	Tewksbury Inn	\$300.00
23-137	WEINGART	MOBILE PH. Oct - Dec	\$2,625.60
23-138	ALL SEASONS FLORIST	POINTSETTIA	\$120.00
23-139	COURIER - GANNETT	INV# 0006034772	\$38.51
23-140	STATE OF NJ DLWD	QUARTERLY REPORT	\$23.07
23-141	JCP&L	Heat tape	\$17.83
TOTAL			\$62,890.94
 <u>ESCROW ACCT:</u>			
			\$0.00
			\$0.00
		TOTAL	\$0.00

FINANCIAL REPORTS – Nov (bank statements), Dec financial reports 2023

Mr. Valliere moved; Mr. Cichone seconded the motion to acknowledge the financial reports and bank statements.

Roll Call Vote: Valliere, Chandler, Cichone, Burton, All Ayes: Motion Carried

RLSA

Mr. Burton briefly discussed possible expansion.

MISCELLANEOUS

Mr. Burton discussed the possibility of having Mr. Colantano come back to LBSA as a financial consultant.

ADJOURN

Mr. Valliere moved and Mr. Chandler seconded the motion to adjourn. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of ____12/21/2023_____
____Anita Weingart, Secretary/Treasurer____