

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

October 19, 2023

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Rich Burton at 7:30 PM.

MEMBERS PRESENT: Richard Burton, Greg Crawford, Edward Cichone, Glen Chandler, Ben Valliere,

Also present: Jim Hill, Kayla Kern – Liberty Environmental, Joseph Novak – Novak and Novak, and Laura Atwell – BKC, Secretary Anita Weingart

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT.

APPROVE MINUTES

Mr. Cichone moved, Mr. Crawford seconded the motion to approve Sept 2023 Minutes, All Ayes: Motion Carried

INFORMAL APPLICATION – David Burden/Oasis Commons

Mr. Burden presented his early-stage plans for the possibility of purchasing Oasis Commons. He has 20 employees with 1 shift. Mr. Burden's company is currently located in Salem Park, Route 22, Whitehouse, NJ. He invited LBSA members to visit his facility if they would like to see in more detail the type of work done there. Mr. Burden's described the type of work to be done at Oasis Commons. The discussion concluded with Mr. Hill determining that his business would be compliant with what is allowed to enter the sewer system. It was also determined there is currently enough sewer capacity for this project. Mr. Hill will provide calculations and a report to include the flow from Town of Clinton Water. The zoning for this project is correct.

Mr. Hill will provide the estimated usage.

PUBLIC COMMENTS

There were no comments from the public.

ENGINEER’S REPORT

Mr. Hill’s report is on file.

Mr. Hill described the blockage that happened in early Oct. for 27 Main St. Based on the location of the blockage, it was determined that the property owner is responsible for that bill.

EXECUTIVE SESSION – CONTRACTURAL – Lebanon Cheese

Mr. Valliere moved to enter closed session. Mr. Chandler seconded. All Ayes: Motion Carried.

PUBLIC SESSION

Mr. Valliere moved to close Executive Session and re-enter public session. Mr. Crawford seconded the motion. All Ayes: Motion Carried.

EXPENDITURES

Mr. Crawford moved, Mr. Chandler seconded the motion to approve October 2023 expenditures as listed below.

Roll Call Vote: Valliere, Chandler, Cichone, Crawford, Burton, All Ayes: Motion Carried

<u>GENERAL ACCT:</u>			OCT 2023
23-105	PAYROLL ACCT	PAYROLL	\$3,015.98
23-106	RLSA	WASTE WATER TREATMENT	\$37,587.30
23-107	LEBANON BOROUGH	LEASE	\$1,300.00
23-108	JCP&L	HEAT TAPE	\$2.24
23-109	ONE CALL CONCEPTS	INV# 3095385	\$4.29
23-110	R&L DATACENTERS	INV# 110525	\$193.01
23-111	NOVAK & NOVAK		Oct-23 \$4,182.50
	PREDATOR TREE		
23-112	SERVICE	INV# 59486	\$1,500.00
	LIBERTY		
23-113	ENVIRONMENTAL	INV# 29968	\$6,833.75
	LIBERTY		
23-114	ENVIRONMENTAL	INV# 29966	\$1,241.25
TOTAL			\$55,860.32

ESCROW ACCT:

	\$0.00
	\$0.00
TOTAL	\$0.00

FINANCIAL REPORTS – Sept (bank statements), Oct financial reports 2023

Mr. Cichone moved, Mr. Crawford seconded the motion to acknowledge the financial reports and bank statements.

Roll Call Vote: Valliere, Chandler, Cichone, Crawford, Burton, All Ayes: Motion Carried

BKC – Ms. Atwell plans to have the Budget workshop and Intro to Budget 2024 ready for the November meeting. This stage of the budget does not need to be advertised.

RLSA

Mr. Burton reported work starting on the expansion for additional capacity for Readington.

MISCELLANEOUS

- The November meeting will be scheduled for 11/30 due to members attending the League of Municipalities
- The tax sale is re-scheduled for 11/15/23.
- Edmund transition is tentatively scheduled for after the tax sale. Ms. Atwell suggested we wait until January or at some point in 2024.

ADJOURN

Mr. Valliere moved and Mr. Crawford seconded the motion to adjourn. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of ____10/19/2023____.

____Anita Weingart, Secretary/Treasurer____