



LEBANON BOROUGH COMMON COUNCIL
Wednesday, October 18, 2023
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Pittinger at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8519 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 131. Mayor Pittinger of collected requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger Councilwoman Logan, Councilman Crawford, and Councilman Kirchofer

Absent: Councilman Lance

Also, Present: Administrator/Clerk Karen M Romano RMC, Borough Attorney Joseph Novak Esq.

RESOLUTION #103-2023:

Council President Burton made a motion to approve Resolution 103-2023 the Consent Agenda. With a second by Councilman Berger.

**. BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #102-2023**

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Fire Department Report
2. Animal Control Solutions Report
3. South Branch EMS Financial Report
4. NJDOT EV Infrastructure letter
5. NJLM Dues increase.

Introduced and adopted: October 18, 2023.

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays:

Abstain:

Absent: Lance

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 18, 2023, force and effect as of the date I have subscribed my signature.

Date: October 18, 2023

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

OPEN PUBLIC SESSION:

Councilwoman Logan made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Crawford made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

**OPEN PUBLIC SESSION: PUBLIC HEARING FOR ORDINANCE 2023-03 LAND USE
CHAPTER 165**

Councilwoman Logan made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Crawford made a motion to close the public session. Council President Burton seconded the motion with the unanimous approval of Council the floor was closed.

ORDINANCE: 03-2023 Chapter 165 Land Use: Adoption

Council President Burton made a motion to adopt Ordinance 2023-03 LAND USE CHAPTER 165. With a second by Councilman Berger.

AN ORDINANCE BY THE GOVERNING BODY AMENDING THE BOROUGH OF LEBANON CODE OF LAND USE ORDINANCES TO REPEAL LEBANON BOROUGH LAND USE ORDINANCES REVISED IN 2004. CHAPTER 165 LAND USE REGULATIONS ORDINANCE; TO ADOPT CHAPTER 165 LAND USE ORDINANCE; AND TO ADOPT ADMINISTRATIVE WAIVER OF SITE PLAN REVIEW APPLICATION AND WAIVER CHECKLIST TO ADOPT CHECK LISTS, TO ADOPT ZONING MAP AND SCHEDULE OF ZONING REQUIREMENTS.

The Ordinance is available in its entirety on the website www.lebanonboro.com and in the clerk's office.

Council President Burton Thanked Councilwoman Logan and Administrator Karen Romano for the dedication and work to complete the Lane Use Ordinance.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

ORDINANCE: 04-2023 Salt Shed: Introduction

Council President Burton made a motion to introduce Ordinance 04-2023 Salt Shed. With a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #04-2023

Privately-Owned Salt Storage Structures

WHEREAS, it has been widely recognized that the open storage of salt and other solid, winter de-icing materials exposed to moisture, decomposition, runoff, and infiltration of storm water areas creates a public health and environmental hazard; and

WHEREAS, governmental entities, having recognized these problems, have taken remedial action to properly store and protect these types of materials, and

WHEREAS, it is necessary to prevent the personal and private storage of such materials to the detriment of public health and environment.

NOW THEREFORE BE IT ORDAINED by the Borough Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey, that the storage of salt and winter de-icing materials be regulated as follows:

SECTION I. Purpose:

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being openly exposed to the elements and subjected to possible runoff and stormwater dispersion.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials in structures and/or on properties not owned or operated by the municipality, or other governmental entities, and/or to include residential, commercial, or other privately owned properties or structures in the Borough of Lebanon, and in order to protect the environment, and the public health, safety and welfare, and to prescribe penalties for failure to comply.

SECTION II. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.

B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

C. “Storm drain inlet” means the point of entry into the storm sewer system.

D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed

and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
3. The structure shall be erected on an impermeable slab;
4. The structure cannot be open sided; and
5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.

E. “Person” means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

F. “Resident” means a person who resides on a residential property where de-icing material is stored.

SECTION III. Deicing Material Storage Requirements:

A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:

1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;
 - b. The cover shall extend to the base of the pile(s);
 - c. The cover shall be free from holes or tears;
 - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
 - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.

(1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;

5. Containers must be sealed when not in use; and

6. The site shall be free of all de-icing materials between April 16th and October 14th.

B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.

C. All such temporary and/or permanent structures must also comply with all other local ordinances, including building and zoning regulations.

D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, who shall document in a written record, that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.

1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

SECTION IV. Exemptions:

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials

from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent, fully enclosed structure, they are not subject to the storage and inspection requirements in Section III above. Piles of loose de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

SECTION V. Violations and Penalties:

1. For violation of any of the provisions or sections of this Ordinance and Code of the Borough of Lebanon or any amendments, modifications, revisions or additions thereto (with the exception of housing or zoning violations), the maximum penalty upon conviction of each violation shall be one or more of the following:

A fine not exceeding \$2,000.00; and/or a period of community service not exceeding ninety (90) days; and/or imprisonment in the County Jail or in any other place provided by the Court for the retention of prisoners for a term not exceeding ninety (90) days, as determined by the Court. (N.J.S. 40:49-5)

With regard to housing or zoning code violations, the maximum penalty for each violation shall be a fine not to exceed \$1,250.00.

Each day that a violation continues shall be deemed and treated as a separate and distinct violation for purposes of penalties to be imposed.

2. Any person who is convicted of violating this Ordinance or Code of the Borough of Lebanon within one year of the date of a previous violation of the same Ordinance and who is fined for the previous violation, shall be sentenced by the Court to an additional fine as a repeat offender.

3. Any person convicted of a violation of any Ordinance or Code of the Borough of Lebanon, may, in the discretion of the Court by which the person was convicted, and in default of the payment of any fine imposed therefore, be imprisoned in the County jail or place of detention provided by the Court, for any term not exceeding ninety (90) days or be required to perform community service for a period not exceed ninety (90) day.

SECTION VI. Repealer: All ordinances and resolutions or parts thereof inconsistent with this ordinance are repealed.

SECTION VII. Severability.: In event that any clause, section, paragraph, or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason; it shall be deemed severable, and the Borough Council hereby declares its intent that the balance of the Ordinance shall not be affected by the said invalidity, and the remainder shall remain in full force and effect.

SECTION VIII. Effective Date: This Ordinance shall take effect upon final adoption and publication in accordance with the law.

Vote after public hearing and upon final adoption:

Burton_____

Berger_____

Crawford_____

Kirchofer_____

Lance_____

Logan_____

Ordinance approved by the Governing

Body and presented to the Mayor on

_____, 2023

Veto in Whole or Part:

Approved:

{or}

James Pittinger, Mayor

James Pittinger, Mayor

Date:

Date:

Returned to Borough Clerk with statement attached on _____, 2023

NOTICE

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on October 18, 2023 and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on November 20, 2023 at 7:30 p.m. in the Municipal Building, located at 6 High Street, Lebanon, New Jersey

Karen M. Romano, Borough Adm/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

APPROVAL OF MINUTES:

Councilman Crawford made a motion to approve the September 2023 regular minutes. With a second by Councilman Kirchofer.

The Motion was passed by the following vote:

YES: Council President Burton, Councilwoman Logan, Councilman Crawford, Councilman Kirchofer and Councilman Berger

NO:

Abstain:

Absent: and Councilman Lance

RESOLUTION 103-2023:

Councilman Berger made a motion to approve Resolution 103-2023 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #103-2023

Tax Assessor Appointment

WHEREAS, the Borough of Lebanon requires the services of a Certified Tax Assessor and desires to appoint such person.

WHEREAS, N.J.S.A. 40A:9-148 states “Every municipal tax assessor and deputy assessor shall hold his office for a term of 4 years from the first day of July next following his appointment.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Borough of Lebanon as follows:

1. Rescinds Resolution 93-2023

2. Jeffery Ward is hereby appointed as the Tax Assessor of the Borough of Lebanon from October 1, 2023 – June 30, 2024 and July 1, 2024 – June 30, 2028
3. The Tax Assessor shall be employed by the Borough of Lebanon at an annual salary of \$18,055.00per year.

Introduced and adopted: October 18, 2023 LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays: 0

Absent: Lance

ATTEST:

Karen Romano, Admin/Clerk

Richard J Burton
Borough Council President

CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th day of October 2023; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 18, 2023

Karen M. Romano
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 104-2023:

Councilwoman Logan made a motion to approve Resolution 104-2023 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #104-2023**

**RESOLUTION REQUESTING APPROVAL OF
ITEMS OF REVENUE AND APPROPRIATION
NJS 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Lebanon in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$4,000.00, which is now available from Clean Communities Grant in the amount of \$4,000.00.

BE IT FURTHER RESOLVED, that the like sum of \$4,000.00 is hereby appropriated under the caption Clean Communities Grant; and

BE IT FURTHER RESOLVED, that the above is the result of funds from Sate of New Jersey in the amount of \$4,000.00.

Introduced and adopted:

Ayes: Burton, Berger, Logan, Crawford, Kirchofer
Nays: 0
Absent: Lance
Abstain:

LEBANON BOROUGH COUNCIL

Council President, Richard Burton

ATTEST:

Karen M. Romano, RMC
Lebanon Borough Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 18, 2023 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 18, 2023

Karen M. Romano, RMC
Lebanon Borough Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 105-2023:

Councilman Berger made a motion to approve Resolution 105-2023 with a second by Councilwoman Logan.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #105-2023

**RESOLUTION AUTHORIZING 2023 BEST
PRACTICE INVENTORY**

WHEREAS, The State of New Jersey, Division of Local Government Services is requiring all Municipalities to file a Best Practice inventory worksheet, and

WHEREAS, The Borough of Lebanon has complied with that request; and

NOW, Therefore, Be It Resolved that the Borough of Lebanon Best Practice inventory worksheet has been reviewed by the governing body of the Borough of Highlands at a meeting held on October 18, 2023 and submitted to the DLGS by the required. The Chief Finance Officer and Municipal Clerk are hereby directed to prepare the necessary certifications.

Introduced and adopted: October 18, 2023

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays: 0

Absent: Lance

ATTEST:

LEBANON BOROUGH COUNCIL

Karen Romano, Admin/Clerk

Richard J Burton
Borough Council President

CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th day of October 2023; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 18, 2023

Karen M. Romano
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 106-2023:

Council President Burton made a motion to approve Resolution 106-2023 with a second by Councilwoman Logan.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #106-2023

Requiring Certain Commercial Motor Vehicles to be Equipped with Global Positioning Systems

WHEREAS, bipartisan Assembly Bill No. 975 sponsored by Assemblyman John DiMaio and Assemblyman Daniel Benson would require a commercial motor vehicle operating upon the public highways of this State, to be equipped with a global positioning system navigation program that provides information about upcoming highway infrastructure with low vertical clearance and weight restrictions and dynamic route directions that account for commercial motor vehicle restrictions; and

WHEREAS, the legislation defines a “commercial motor vehicle” as a select group of vehicles with a gross vehicle weight rating of 26,001 or more pounds, or that display a gross vehicle weight rating of 26,001 or more pounds; and

WHEREAS, commercial motor vehicles have restricted routes of travel that are not readily displayed on civilian navigation systems that are sometimes used by operators of commercial motor vehicles; and

WHEREAS, because of limited information on civilian navigation systems, commercial motor vehicle operators often unintentionally end up on restricted weight roadways or are stopped along their route by a restricted weight bridge; and

WHEREAS, Hunterdon County has sustained damages to roadways and bridges as a result of overweight trucks traveling on them; and

WHEREAS, unless identified by a camera, or law enforcement personnel, Hunterdon County taxpayers are on the hook for the cost of repairs to infrastructure damaged by large trucks; and

WHEREAS, this legislation is also important given the number of historic bridges, culverts, and downtowns located throughout Hunterdon County that cannot accommodate large commercial vehicles and cause considerable disruption to local traffic flow; and

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Lebanon does hereby support Assembly Bill No. 975 and Senate Bill No. 2643; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to members of the 15th, 16th, and 23rd Legislative Districts; and

BE IT FURTHER RESOLVED, that the Clerk of the Borough of Lebanon shall send a copy of this resolution to all 26 Hunterdon County municipalities, with a request that they adopt similar resolutions in support of Assembly Bill No. 975 and Senate Bill No. 2643.

Introduced and adopted: October 18, 2023

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays: 0

Absent: Lance

ATTEST:

LEBANON BOROUGH COUNCIL

Karen Romano, Admin/Clerk

Richard J Burton
Borough Council President

CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th day of October 2023; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 18, 2023

Karen M. Romano
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the Bill list for October 2023. Councilman Crawford second the motion.

Meeting Date: 10/18/2023

For bills from 09/21/2023 to 10/18/2023

		Current Fund		
167 - KAREN ROMANO	PO 12936	Reimbursement (Walmart): Building & Grou	492.73	
	PO 12942	Reimbursement Postage for Lantern: (PO B	272.25	
	PO 12953	Reimbursement: 2023-2024 Membership Muni	100.00	
	PO 12956	Reimbursement Costco: Building & Grounds	40.50	
	PO 12959	Reimbursement: Cakes for Volunteer Dinne	220.00	
	PO 12961	Cell Phone Reimbursement October 2023	100.00	1,225.48
652 - CONSTELLATION NEWENERGY INC	PO 12937	Electricity: 8/12/2023 - 9/13/2023	834.06	834.06
886 - Traffic Logix Corporation	PO 12938	Supplies for Radar Signs	303.00	303.00
597 - JERSEY ELEVATOR COMPANY INC.	PO 12939	Monthly Maintenance: October 2023	162.41	162.41
54 - NJ ADVANCE MEDIA	PO 12940	Advertising: Audit Synopsis 2022	178.80	
	PO 12970	Advertising: Ordinance 2023-03 (Adoption	33.23	212.03
765 - TeleCloud LLC	PO 12941	Monthly Phone Service: 10/1/2023 - 10/31	441.90	441.90
929 - KYLE MCMANUS ASSOCIATES LLC	PO 12943	Codification	514.50	514.50
560 - TREASURER-STATE OF NJ	PO 12944	Marriage/Civil Union License (July, Augu	75.00	75.00
718 - VIKING PEST CONTROL	PO 12945	Pest Control: 6 High Street & 96 Main St	141.51	141.51
247 - COMCAST	PO 12946	96 Main Street: Phone/Internet Service 1	242.65	
	PO 12968	6 High Street: Phone / Internet 10/1/202	457.48	700.13
947 - POWER PLACE	PO 12947	Leaf Blower: Building & Gounds	538.96	538.96
808 - Thermal Service of New Jersey Inc.	PO 12948	Monthly Billing of PM Service Contract 0	349.00	349.00
745 - BALANEY CONTRACTING LLC	PO 12949	Site Triangles	1,295.00	1,295.00
43 - TOWN OF CLINTON	PO 12950	Fire Hydrants: 3rd Qtr. Water Billing -	6,438.75	6,438.75
559 - LANZA & LANZA LLP	PO 12951	Litigation Clinton Water	203.50	203.50
176 - SHOPRITE OF HUNTERDON COUNTY	PO 12952	Building & Grounds	48.73	48.73
27 - WASTE MANAGEMENT OF NJ INC	PO 12954	Municipal Waste: 9/1/2023 - 9/30/2023	5,782.89	5,782.89
860 - Community Grants, Planning & Housing	PO 12955	Administrative Agent services for Afford	330.00	330.00
912 - De Lage Landen Financial Services, INC	PO 12957	Copier Lease: 10/1/2023 - 10/31/2023	140.00	140.00
431 - INTELLI-SHRED, LLC	PO 12958	Community Shredding 10/7/2023 (9:00AM to	1,185.00	1,185.00
31 - NOVAK & NOVAK LLC	PO 12960	Legal Services Retainer October 2023	4,723.33	4,723.33
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 12962	Local School Tax October 2023	293,323.10	293,323.10
176 - SHOPRITE OF HUNTERDON COUNTY	PO 12963	Crossing Guards: Meeting	36.16	36.16

16 - JCP&L	PO 12964 Electricity Master Account: 8/12/2023 -	861.76	
	PO 12969 Electricity	134.27	996.03
13 - COUNTY OF HUNTERDON - COUNTY TAX	PO 12965 County Tax 4th Qtr. 2023	222,530.19	222,530.19
14 - COUNTY OF HUNTERDON - LIBRARY TAX	PO 12966 County Library Tax 4th Qtr. 2023	21,851.41	21,851.41
15 - COUNTY OF HUNTERDON- OPEN SPACE TAX	PO 12967 County Open Space Tax 4th Qtr. 2023	21,252.50	21,252.50
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 12971 Codification	2,640.00	
	PO 12972 Planning Board	320.00	2,960.00
253 - NEW JERSEY STATE POLICE	PO 12973 Billable Police Services (Hourly Basis)	3,313.80	3,313.80
256 - STATE OF NEW JERSEY, TREASURY	PO 12976 PENSION BENEFIT PAYMENT	9,371.77	9,371.77
	DEVELOPERS ESCROW		
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 12975 Wawa	60.00	60.00

TOTAL			601,340.14

Checks Previously Disbursed

13488	Sara Flacks	PO# 12932	REIMBURSEMENT	479.81	9/22/2023
13489	BOROUGH OF LEBANON - PETTY CASH	PO# 12933	PETTY CASH	191.00	9/24/2023
13490	NORTH BRUNSWICK VOLUNTEER ENGINE CO 2	PO# 12934	RADIO PURCHASE	1,200.00	9/27/2023
13491	BEAVER BROOK COUNTRY CLUB	PO# 12935	Volunteer Dinner 10/13/2023	4,998.06	10/13/2023

				6,868.87	
	Totals by fund		Previous Checks/Voids	Current Payments	Total
	Fund 01 Current Fund		6,868.87	601,280.14	608,149.01
	Fund 14 DEVELOPERS ESCROW			60.00	60.00
	BILLS LIST TOTALS		6,868.87	601,340.14	608,209.01

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

DISCUSSION:

OPEN PUBLIC SESSION:

Councilman Crawford made a motion to open the public session. Councilman Kirchofer seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

COMMITTEE UPDATES:

MISCELLANEOUS:

**ADMINISTRATOR'S REPORT TO THE GOVERNING BODY
October 18, 2023**

PUBLIC SAFETY

- Councilwoman Logan and I met with Sargent Walsh to discuss the responsibilities of the NJSP with regard to the speed signs.
- A laptop was purchased and designated to the Speed signs to be used by the NJSP for data collection.

INFRASTRUCTURE COMMITTEE

- I am meeting with Stormwater Solutions to discuss the new Tier A requirement of the Borough tomorrow morning.
- The committee is purchasing cameras for Borough Hall.

OEM

- The EOP plan has been updated and Signatures for the EOP have been obtained.

CODIFICATION

- Councilwoman Logan, Joe Novak Esq. and I have started updating Borough Ordinances for Codification.

VOLUNTEER DINNER

- I acknowledge that I missed a May email sending me the Beaver Brook Contract.
- The Volunteer Dinner was well attended and went smoothly.

SENIOR CLUB

- Their Holiday party is set for lunch at the Mountain View Chalet.

RECREATION

Meeting Sept 27th and October 12th

Summary of Meeting: September 27th

- Music in the park will be Saturday, October 7th from 3:30 to 6:30 PM
- Reel to Real (County Band will be performing)
- Food vendors will be: Metropolitan Sea Food, Lebanon Fire Company, Twin Goats and Sunken Silo.
- Lisa Saharic will send flyers home through school.
- Yard sale will be Saturday, September 30th as we had to cancel on September 23rd and 24th due to rain. Yard sale flyers will be sent home through school.

Summary of Meeting: October 12th

- Due to the weather Music in the Park was moved to Sunken Silo
- Halloween Party will be on Saturday, October 28th at Lebanon Borough School it will be sponsored by Lebanon Borough PTA and Lebanon Recreation Committee.
- 6:00-6:30PM: craft and snacks
- 6:30PM: movie outside weather permitting.
- Contest: bring a carved or painted pumpkin to be judged Prizes
- Three pumpkins will be given away with raffle tickets.
- Recreation will also have a Halloween house decorating contest with 3 winners.
- Lisa will send flyers home through school.
- Tree Lighting will be on Sunday, December 3rd further discussion will take place at the next meeting.

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SHADE TREE

- September Meeting Cancelled

HISTORICAL COMMITTEE

- No Meeting in September

WELCOME BAGS

- No Meeting in September

ADJOURN:

Councilman President Burton moved, and Councilman Berger seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:25 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk