

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

July 20, 2023

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Richard Burton at 7:30 PM.

MEMBERS PRESENT: Greg Crawford, Edward Cichone, Glen Chandler, Ben Valliere

Also present: Jim Hill, Kayla Kern – Liberty Environmental, Joseph Novak – Novak and Novak, and Secretary Anita Weingart

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT.

APPROVE MINUTES

Mr. Valliere moved, Mr. Crawford seconded the motion to approve May and June 2023 Minutes. All Ayes: Motion Carried

PUBLIC COMMENTS

There were no comments from the public.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Mr. Hill discussed in general the meters and maintenance of the lines. Mr. Hill has Predator scheduled for easement clearing to be completed in August.

Grease trap inspections will begin soon.

EXPENDITURES

Mr. Cichone moved, Mr. Valliere seconded the motion to approve July 2023 expenditures as listed below.

Roll Call Vote: Valliere, Chandler, Cichone, Crawford, Cichone, Burton All Ayes: Motion Carried

<u>GENERAL ACCT:</u>			JULY 2023
23-067	PAYROLL ACCT	PAYROLL	\$3,015.98
23-068	RLSA	WASTE WATER TREATMENT	\$37,587.30
23-069	LEBANON BOROUGH	LEASE	\$1,300.00
23-070	NOVAK & NOVAK	JULY	\$4,182.50
23-071	R&L DATACENTERS	INV# 109799	\$96.50
23-072	JCP&L	HEAT TAPE	\$5.94
23-073	ONE CALL CONCEPTS	INV# 3065386	\$11.08
23-074	NJ ADVANCE MEDIA	ORDER# 0010675894	\$143.53
23-075	BKC	INV# 23552	\$23,955.00
23-076	NO FLOW IN FLOW	INV# 3516	\$2,000.00
23-077	EDMUNDS GOVTECH LIBERTY	INV# 23-IN3717	\$2,575.00
23-078	ENVIRONMENTAL	LUMP SUM	\$6,833.75
23-079	FREY ENGINEERING	INV# 8016	\$2,049.00
23-079	USPS	ROLL OF STAMPS	\$66.00
TOTAL			\$83,821.58

ESCROW ACCT:
ELIZABETHTOWN

GAS	FREY ENGINEERING	INV# 165.00	\$165.00
			\$0.00
		TOTAL	\$165.00

FINANCIAL REPORTS – Jun (bank statements), Jul financial reports 2023

Mr. Cichone moved, Mr. Crawford seconded the motion to acknowledge the financial reports and bank statements.

Roll Call Vote: Valliere, Chandler, Cichone, Crawford, Burton All Ayes: Motion Carried

RLSA

Additional work on maintaining flumes for flow was completed and is working properly.

MISCELLANEOUS

The August 2023 meeting is cancelled. The newspaper has been notified and this information is posted in the building.

The tax sale is scheduled for 9/20/23.

Edmunds is scheduled for full transition by 10/1.

EXECUTIVE SESSION – CONTRACTURAL – Lebanon Cheese

Mr. Valliere moved to enter closed session. Mr. Crawford seconded. All Ayes: Motion Carried.

PUBLIC SESSION

Mr. Valliere moved to close Executive Session and re-enter public session. Mr. Crawford seconded the motion. All Ayes: Motion Carried.

ADJOURN

Mr. Valliere moved and Mr. Chandler seconded the motion to adjourn. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____7/20/2023_____.
____Anita Weingart, Secretary/Treasurer____