



LEBANON BOROUGH COMMON COUNCIL

July 19, 2023

7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Mayor James J Pittinger.

**MOMENT OF SILENCE:**

As of today, a total 8519 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 131. Mayor Pittinger of collected requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

**ROLL CALL:**

Present: Mayor Pittinger, Council President Burton, Councilwoman Logan, Councilman Crawford, and Councilman Kirchofer

Absent: Councilman Berger and Councilman Lance

Also, Present: Administrator/Clerk Karen M Romano RMC, Borough Attorney Joseph Novak Esq.

**RESOLUTION #87-2023:**

**Councilman Crawford made a motion to approve Resolution 87-2023 the Consent Agenda. With a second by Councilwoman Logan.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #87-2023  
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Tax Assessor Report
2. Fire Department Report
3. Animal Control
4. Lebanon Volunteer Fire Company Financial Statements 2021/22
5. NJ Courts Prohibition of the Carrying of Weapons Inclusive of Firearms

Introduced and adopted: July 19, 2023.

Ayes: Burton, Logan, Crawford and Kirchofer

Nays:

Abstain:

Absent: Lance and Berger

LEBANON BOROUGH COUNCIL

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Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the July 19, 2023, force and effect as of the date I have subscribed my signature.

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Berger, and Councilman Lance

### **OPEN PUBLIC SESSION:**

**Councilwoman Logan made a motion to open the public session. Councilman Crawford seconded the motion with the unanimous approval of Council the floor was opened.**

Mr. Murphy of Brunswick Ave enquired an electric consortium that Califon Borough was using to lower electric rate for residential users. He shared the contact information with Karen. She stated she would contact the consortium and invite them to the next Council meeting.

Fire Chief Kevin Saharic stated 4 Knox Lane was getting cleaned up. He Thanked Karen for her effort in helping with the process.

Ms. Rowland of Main Street asked what the status of the property maintenance ordinance was. Councilwoman Logan said she would be reporting on the status in the Board of Health meeting following the Council meeting.

The Matthewson's of Cherry Street wanted to know when the Speed sign was scheduled to be installed. Administrator Romano explained the repair of the sign was being troubleshooted. The batteries keep burning out. An electrician was scheduled to come out in August.

Mr. Foley of the Lebanon Commons stated he was unhappy with the way the July 9<sup>th</sup> flooding in the Commons was handled. Stating Councilwoman Logan demanded his help cleaning off storm drains. Councilwoman Logan stated the public safety committee was grateful for any and all help given by the residents and Fire Company to assist with getting the water to recede.

Fire Chief Saharic explained the rescue efforts of the Fire Company and Emergency teams with regard to the July 9<sup>th</sup> flood. He Thanked Councilwoman Logan, CPWM Mike Reino and Administrator Romano for their help as well. Starting it was a team effort.

**There being no further public comment Councilman Crawford made a motion to close the public session. Council President Burton seconded the motion with the unanimous approval of Council the floor was closed.**

### **APPROVAL OF MINUTES:**

**Councilman Crawford made a motion to approve the June 26, 2023, Regular Minutes. With a second by Councilwoman Logan.**

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Berger, and Councilman Lance

**RESOLUTION 88-2023:**

**Councilman Crawford made a motion to approve Resolution 88-2023 with a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 88-2023**

**BALANEY CONTRACTING LLC  
Emergent Repair to Cherry Street**

**WHEREAS** the Borough finds the need to install gravel and repair the drainage along Cherry Street under the trestle; and

**WHEREAS**, Balaney Contracting, LLC 1 Shipman Rd. Stewartsville, NJ 08886 being the contractor to be awarded the contract: and

**NOW THEREFORE BE IT RESOLVED** by the Lebanon Borough Council that a contract for the provision of repair to Cherry Street be entered into with Balaney Contracting, LLC not to exceed \$7500.00.

**BE IT FURTHER RESOLVED** that the Mayor, Council President and Administrator/Clerk are authorized to execute such Contract on behalf of the Borough of Lebanon.

Introduced and adopted July 19, 2023:

LEBANON BOROUGH COUNCIL

Ayes: Burton, Logan, Crawford, Kirchofer

Nays: 0

Absent: Berger and Lance

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Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the July 19, 2023 force and effect as of the date I have subscribed my signature.

Date: July 19,2023

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Karen M. Romano, RMC  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Berger, and Councilman Lance

**RESOLUTION 89-2023:**

**Councilman Crawford made a motion to approve Resolution 89-2023 with a second by Councilman Kirchofer.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #89-2023  
Seasonal Employees**

**BE IT RESOLVED**, by the Lebanon Borough Common Council that the Borough Administrator/Clerk is authorized to retain two part time seasonal summer Park Camp Counselors, in addition a Full Time Seasonal Park Camp Director.

**BE IT FURTHER RESOLVED** by the Lebanon Borough Council that the salary range for the Park Camp Counselor/seasonal employees and Director having been established and set forth in Ordinance #2019-04;

Charlette Stern	\$14.13 per hour
Sara Elwell	\$14.13 per hour
Mallory Mondoro	\$14.13 per hour

Introduced and adopted: July 19, 2023

Ayes: Burton, Logan, Crawford, Kirchofer

LEBANON BOROUGH COUNCIL

Nays: 0

Absent: Berger and Lance

Abstain:

By: Richard J. Burton, Council President

### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk, hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 19th day of July 2023; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Dated: July 19, 2023

Karen M. Romano, RMC  
Borough Administrator/ Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Berger, and Councilman Lance

**APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the Bill list for July 2023. Councilman Crawford second the motion.**

For bills from 06/27/2023 to 07/19/2023  
Current Fund

167 - KAREN ROMANO	PO 12755 Reimbursement: Walmart	3.67	
	PO 12764 Cell Phone Reimbursement July 2023	100.00	
	PO 12769 Reimbursement Costco: Building & Grounds	199.31	302.98
16 - JCP&L	PO 12756 Electricity: 5/12/2023 - 6/12/2023	459.24	459.24
659 - BECKAGE SEALCOATING	PO 12757 Pot Hole Repairs	5,250.00	5,250.00
39 - ELIZABETHTOWN GAS	PO 12758 Natural Gas: 96 Main Street 5/17/2023 -	39.92	39.92
20 - QUILL CORPORATION	PO 12759 Office Supplies	75.98	75.98
176 - SHOPRITE OF HUNTERDON COUNTY	PO 12760 Senior Meeting 6/28/2023 (Fried Chicken)	69.99	69.99
39 - ELIZABETHTOWN GAS	PO 12761 Natural Gas: 6 High Street 5/17/2023 - 6	205.09	205.09
119 - LEBANON FIRE COMPANY	PO 12762 2023 Annual Contribution July 2023	6,942.80	6,942.80
31 - NOVAK & NOVAK LLC	PO 12763 Legal Services Retainer July 2023	4,723.33	4,723.33
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 12765 Regional School Tax July 2023	279,777.00	279,777.00
907 - Dorsey & Semrau, LLC	PO 12766 Special Tax Counsel: Tax Appeals June 20	152.00	152.00
597 - JERSEY ELEVATOR COMPANY INC.	PO 12768 Monthly Maintenance July 2023	162.41	162.41

745 - BALANEY CONTRACTING LLC	PO 12770	Cut down and spray weeds along Main Stre	1,295.00	
	PO 12773	Railroad Trestle/Drainage Seale and Culv	7,370.00	<b>8,665.00</b>
765 - Tele Cloud, LLC	PO 12771	Monthly Phone Service: 7/1/2023 - 7/31/2	445.73	<b>445.73</b>
557 - LANDMARK FIRE PROTECTION, INC.	PO 12772	2023 Annual Fire Sprinkler Testing & Ins	1,170.00	<b>1,170.00</b>
215 - HUNTERDON COUNTY CLERKS OFFICE	PO 12774	Primary Election June 6, 2023	863.74	<b>863.74</b>
718 - VIKING PEST CONTROL	PO 12775	Pest Control: 6 High Street & 96 Main St	135.98	<b>135.98</b>
153 - HOME DEPOT CREDIT SVCS	PO 12776	Recreation: Rebar for Ga Ga Pit	136.00	<b>136.00</b>
46 - FERRIERO ENGINEERING	PO 12779	E- Code Review & Analysis	2,331.00	<b>2,331.00</b>
119 - LEBANON FIRE COMPANY	PO 12783	TAIT RADIOS AND TAIT MICS	4,274.50	<b>4,274.50</b>
913 - Flemington Borough	PO 12784	Street Sweeping; 6/27/2023	1,540.00	<b>1,540.00</b>
559 - LANZA & LANZA LLP	PO 12785	Litigation Clinton Water	795.50	<b>795.50</b>
247 - COMCAST	PO 12786	96 Main Street: phone / internet 7/1/202	241.38	
	PO 12790	6 High Street: Phone / Internet Service	455.19	<b>696.57</b>
43 - TOWN OF CLINTON	PO 12787	Fire Hydrants: 2nd Qtr. Water Billing -	6,438.75	<b>6,438.75</b>
830 - Republic Services	PO 12788	Waste Container (Street Sweeping)	581.15	<b>581.15</b>
808 - Thermal Service of New Jersey Inc.	PO 12789	Monthly Billing of PM Service Contract J	349.00	<b>349.00</b>
27 - WASTE MANAGEMENT OF NJ INC	PO 12791	Municipal Waste: 6/1/2023 - 6/30/2023	5,537.44	<b>5,537.44</b>

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**46 - FERRIERO ENGINEERING**

**GENERAL CAPTITAL FUND**

PO 12781 Chestnut Place Resurfacing  
548.00

PO 12782 Main Street Section 1 and 2

296.00

**844.00**

**321 - NJ DEPT OF HEALTH & SENIOR SVCS**

**ANIMAL CONTROL FUND**

PO 12767 Animal License Fee: June 2023

1.20

**1.20**

46 - FERRIERO ENGINEERING

PO 12777	Town Center @Lebanon LLC	222.00	
PO 12778	Superior Towing Site Plan	185.00	
PO 12780	Gas Main Extension	185.00	<b>592.00</b>

TOTAL

**333,558.30**

**DEVELOPERS ESCRO**

Total to be paid from Fund 01 Current Fund	332,121.10
Total to be paid from Fund 04 GENERAL CAPTITAL FUND	844.00
Total to be paid from Fund 12 ANIMAL CONTROL FUND	1.20
Total to be paid from Fund 14 DEVELOPERS ESCROW	592.00

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Berger, and Councilman Lance

**DISCUSSION:**

Council approved Canceling the August regular meeting

**OPEN PUBLIC SESSION:**

**Councilman Crawford made a motion to open the public session. Councilman Kirchofer seconded the motion with the unanimous approval of Council the floor was opened.**

Chief Saharic Thanked all Emergency Services for their time at the July 4<sup>th</sup> Parade.

**There being no further public comment Council President Burton made a motion to close the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was closed.**

**COMMITTEE UPDATES:**

**Beautification:**

**MISCELLANEOUS:**

**ADJOURN:**

Councilman Kirchofer moved, and Councilman Crawford seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:20 pm by unanimous vote.

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Karen M. Romano, RMC  
Borough Administrator/Clerk

