

# **LEBANON BOROUGH SEWERAGE AUTHORITY**

## **MINUTES**

**March 16, 2023**

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Richard Burton at 7:30 PM.

**MEMBERS PRESENT:** Richard Burton, Greg Crawford, Glen Chandler, Edward Cichone

Also present: Jim Hill, Kayla Kern – Frey Engineering, William Colantano - BKC, and Secretary Anita Weingart

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT.

### **APPROVE MINUTES**

**Mr. Crawford moved and Mr. Cichone seconded the motion to approve the Feb. 16, 2023 minutes. All Ayes: Motion Carried**

### **PUBLIC COMMENTS**

Mr. Lotito confirmed a meeting time with LBSA for 3/24/23 at 2:00 pm with Mr. Burton, Mr. Crawford and Mr. Hill.

### **ENGINEER'S REPORT**

Mr. Hill's report is on file.

Mr. Hill briefly discussed:

- Metering – moving meters to MH50 and MH8 for monitoring purposes.
- Mr. Hill will get a quote to check laterals
- A resident reported soap suds in the stream. Mr. Hill looked into it and did not find anything to report. He suggested the homeowner keep LBSA informed if he sees that again.
- Ms. Kern provided DOT the location of the manholes per their request.

Mr. Hill recommended No Flow company for 40 caps.

**Mr. Chandler moved, Mr. Crawford seconded the motion to purchase 40 caps from No Flow, In Flow, not to exceed their quoted price of 2/15/23 of \$2,000.00. Roll Call Vote: Crawford, Chandler, Cichone, Burton. All Ayes: Motion Carried.**

**FINANCIAL REPORTS** – Feb (bank statements), Mar. financial reports 2023

**Mr. Cichone moved, Mr. Crawford seconded the motion to acknowledge the Financial reports and bank statements.**

**Roll Call Vote: Crawford, Chandler, Cichone, Burton, All Ayes: Motion Carried**

**EXPENDITURES**

**Mr. Cichone moved, Mr. Crawford seconded the motion to approve March 2023 expenditures as listed below.**

**Roll Call Vote: Crawford, Chandler, Cichone, Burton, All Ayes: Motion Carried**

<u>GENERAL ACCT:</u>			<b>MAR 2023</b>
23-022	PAYROLL ACCT	PAYROLL	\$3,015.98
23-023	RLSA	WASTE WATER TREATMENT	\$38,683.42
	LEBANON		
23-024	BOROUGH	LEASE	\$1,300.00
	ONE CALL		
23-025	CONCEPTS	INV# 3025385	\$2.86
23-026	R&L DATACENTERS	INV# 108810	\$96.50
	QUILL		
23-027	CORPORATION	INV# 30640327	\$88.28
23-028	USPS	100 STAMPS	\$63.00
	NJ ADVANCE		
23-029	MEDIA	INV# 0002977400	\$14.34
23-030	COURIER NEWS	ORDER #0005552639	\$41.63
23-031	ANITA WEINGART	MOBILE PH JAN-MAR	\$300.00
23-032	NOVAK & NOVAK	MARCH RETAINER + BAL FROM FEB	\$4,381.67
	FREY		
23-033	ENGINEERING	INV# 7907	\$6,833.75
<b>TOTAL</b>			<b>\$54,821.43</b>

