



LEBANON BOROUGH COMMON COUNCIL
Wednesday, March 15, 2023
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor James J Pittinger.

MOMENT OF SILENCE:

As of today, a total 8519 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 131. Mayor Pittinger. requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford, and Councilman Kirchofer

Absent: Councilman Lance

Also, Present: Administrator/Clerk Karen M Romano RMC, Borough Attorney Joseph Novak Esq.

RESOLUTION #54-2023:

Councilwoman Logan made a motion to approve Resolution 54-2023 the Consent Agenda. With a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #54-2023

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Tax Assessor Report
2. Fire Department Report
3. Animal Control
4. Statewide Refund
5. Comcast Refund

Introduced and adopted: March 15, 2023.

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays:

Abstain:

Absent: Lance

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the March 15, 2023, force and effect as of the date I have subscribed my signature.

Date: March 15, 2023

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

OPEN PUBLIC SESSION:

Councilwoman Logan made a motion to open the public session. Councilman Crawford seconded the motion with the unanimous approval of Council the floor was opened.

Joe Lotito of Lebanon Cheese stated the Bill list was dated from 3/1/23 to 3/15/2023. Administrator/Clerk Romano thanked him for the correction.

There being no further public comment Councilman Crawford made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

APPROVAL OF MINUTES:

Councilman Berger made a motion to approve the March 15, 2023, Regular Minutes. With a second by Councilwoman Logan.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 55-2023:

Council President Burton made a motion to approve Resolution 55-2023 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 55-2023

COUNCIL ANNUAL APPOINTMENT OF A PUBLIC SAFETY COORDINATOR

WHEREAS, the governing body has determined the need for an experienced person to coordinate the delivery of public safety services to its residents;

WHEREAS, the establishment of an unpaid, volunteer Coordinator position, by a person with experience in the delivery of fire, emergency medical, emergency management and/or police services to the public would be advantageous to the community.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon, that the following person shall be appointed as Public Safety Coordinator for the year 2023.

PUBLIC SAFETY COORDINATOR KEVIN SAHARIC

Introduced and adopted:

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays:

Absent: Lance

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 15th day of March 2023; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: March 15, 2023

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 56-2023:

Councilman Berger made a motion to approve Resolution 56-2023 with a second by Councilwoman Logan.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #56-2023

INTRODUCTION OF 2023 BUDGET

2023 Available in the Clerk's Office

Introduced and adopted: March 15, 2023

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays: 0

Absent: Lance

Richard J. Burton
Borough Council President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 15th of March 2023; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: March 15, 2023

Karen M. Romano, RMC
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 57-2023:

Councilwoman Logan made a motion to approve Resolution 57-2023 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION # 57-2023**

WHEREAS, regulations of the State of New Jersey provide for the deferral of school taxes in an amount not to exceed fifty percent of the annual school tax levy when such taxes are raised on a fiscal year basis (school year July 1 through June 30); and

WHEREAS, said taxes subject to deferral have not been requisitioned by or paid to the school district; and

WHEREAS, it is the desire and intent of the governing body of the Borough of Lebanon, County of Hunterdon, to avail the Borough of the deferral as permitted by regulations promulgated by the Local Finance Board, Division of Local Government Services, New Jersey Department of Community Affairs; and

WHEREAS, fifty percent of the school tax levy of the North Hunterdon Regional High School District is \$859,325.50.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Lebanon, County of Hunterdon, hereby authorize the Chief Financial Officer of the Borough to defer \$496,058.90 of school taxes as permitted by the aforementioned regulation; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be forwarded to the Chief Financial Officer of the Borough and the Director of the Division of Local Government Services, Department of Community Affairs.

Introduced and adopted: March 15, 2023

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays: 0

Absent: Lance

Richard J. Burton
Borough Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the March 15, 2023 force and effect as of the date I have subscribed my signature.

Date: March 15, 2023

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 58-2023:

Councilwoman Logan made a motion to approve Resolution 58-2023 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 58-2023

WHEREAS, regulations of the State of New Jersey provide for the deferral of school taxes in an amount not to exceed fifty percent of the annual school tax levy when such taxes are raised on a fiscal year basis (school year July 1 through June 30); and

WHEREAS, said taxes subject to deferral have not been requisitioned by or paid to the school district; and

WHEREAS, it is the desire and intent of the governing body of the Borough of Lebanon, County of Hunterdon, to avail the Borough of the deferral as permitted by regulations promulgated

by the Local Finance Board, Division of Local Government Services, New Jersey Department of Community Affairs; and

WHEREAS, fifty percent of the school tax levy of the Lebanon School District is \$1,442,760.50.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Lebanon, County of Hunterdon, hereby authorize the Chief Financial Officer of the Borough to defer \$1,442,760.50 of school taxes as permitted by the aforementioned regulation; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be forwarded to the Chief Financial Officer of the Borough and the Director of the Division of Local Government Services, Department of Community Affairs.

Introduced and adopted: March 15, 2023

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays: 0

Absent: Lance

Richard J. Burton
Borough Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the March 15, 2023 force and effect as of the date I have subscribed my signature.

Date: March 15, 2023

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:
Abstain:
Absent: Councilman Lance

RESOLUTION 59-2023:

Council President Burton made a motion to approve Resolution 59-2023 with a second by Councilwoman Logan.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 59-2023

Recycling Tonnage Grant

WHEREAS, the Borough of Lebanon desires to anticipate as an item of general revenue with prior written consent of the Director of Local Government Services in the amount of \$12,367.70 and

THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lebanon that the prior written consent of the Director of Local Government Services be requested to include as an item of general revenue in the 3 Budget under the following caption:

Recycling Tonnage Grant

BE IT FURTHER RESOLVED those TWO certified copies of this Resolution be forwarded to the Office of the Director of Local Government Services

* * * * *

Introduced and adopted: March 15, 2023

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays: 0

Absent: Lance

Richard J. Burton
Borough Council President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the March 15, 2023 force and effect as of the date I have subscribed my signature.

Date: March 15, 2023

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 60-2023:

Councilwoman Logan made a motion to approve Resolution 60-2023 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 60-2023

CLEAN COMMUNITIES GRANT

WHEREAS, the Borough of Lebanon desires to anticipate as an item of general revenue with prior written consent of the Director of Local Government Services in the amount of \$4,000 and

THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lebanon that the prior written consent of the Director of Local Government Services be requested to include as an item of general revenue in the 2023 Budget under the following caption:

Clean Communities

BE IT FURTHER RESOLVED that TWO certified copies of this Resolution be forwarded to the Office of the Director of Local Government Services

* * * * *

Introduced and adopted: March 15, 2023

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays: 0

Absent: Lance

Richard J. Burton
Borough Council President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the March 15, 2023 force and effect as of the date I have subscribed my signature.

Date: March 15, 2023

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 61-2023:

Councilwoman Logan made a motion to approve Resolution 61-2023 with a second by Councilman Crawford.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON**

STATE OF NEW JERSEY

RESOLUTION # 61-2023

AUTHORIZING LOCAL BUDGET REVIEW

WHEREAS, NJSA 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, NJAC 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to NJAC 5:30-7.2 thru 7.5 the Borough of Lebanon has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2023 budget year, so now therefore

BE IT RESOLVED, by the Governing Body of the Borough of Lebanon that the in accordance with NJAC 5:307.6a & b and based upon the Chief Financial Officers certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to NJSA 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and NJAC 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of NJSA 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to NJSA 40A:4-78b and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:307.6.

Dated

By:
Chief Financial Officer

Introduced and adopted: March 15, 2023

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays: 0

Absent: Lance

Richard J. Burton
Borough Council President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the March 15, 2023 force and effect as of the date I have subscribed my signature.

Date: March 15, 2023

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 62-2023:

Councilwoman Logan made a motion to approve Resolution 62-2023 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 62-2023
HUNTERDON COUNTY ECONOMIC DEVELOPMENT GRANT**

WHEREAS, the Borough of Lebanon desires to anticipate as an item of general revenue with prior written consent of the Director of Local Government Services in the amount of \$ \$397.50.and

THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lebanon that the prior written consent of the Director of Local Government Services be requested to include as an item of general revenue in the 3 Budget under the following caption:

Hunterdon County Economic Development Grant

BE IT FURTHER RESOLVED that TWO certified copies of this Resolution be forwarded to the Office of the Director of Local Government Services

* * * * *

Introduced and adopted: March 15, 2023

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays: 0

Absent: Lance

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the March 15, 2023 force and effect as of the date I have subscribed my signature.

Date: March 15, 2023

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 63-2023:

Councilman Crawford made a motion to approve Resolution 63-2023 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 63-2023
American Rescue Plan**

WHEREAS, the Borough of Lebanon desires to anticipate as an item of general revenue with prior written consent of the Director of Local Government Services in the amount of \$ \$86, 037.55.and

THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lebanon that the prior written consent of the Director of Local Government Services be requested to include as an item of general revenue in the 3 Budget under the following caption:

American Recue Plan

BE IT FURTHER RESOLVED that TWO certified copies of this Resolution be forwarded to the Office of the Director of Local Government Services

* * * * *

Introduced and adopted: March 15, 2023

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Logan, Crawford, Kirchofer

Nays: 0

Absent: Lance

Richard J. Burton
Borough Council President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the March 15, 2023 force and effect as of the date I have subscribed my signature.

Date: March 15, 2023

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the Bill list for March 15, 2023. Councilman Crawford second the motion.

Meeting Date: 03/15/2023 For bills from 03/16/2023 to 03/30/2023

929 - KYLE MCMANUS ASSOCIATES LLC	PO 12521 General Planning	367.50	367.50
886 - Traffic Logix Corporation	PO 12522 Supplies for Radar Signs	170.00	170.00
39 - ELIZABETH TOWN GAS	PO 12523 Natural Gas: 1/20/2023 - 2/15/2023	1,028.83	1,028.83
39 - ELIZABETH TOWN GAS	PO 12524 Natural Gas: 96 Main Street 1/20/2023 -	211.44	211.44
167 - KAREN ROMANO	PO 12525 Reimbursement: Costco & Walmart	398.64	
	PO 12536 Cell Phone Reimbursement: March 2023	100.00	498.64
20 - QUILL CORPORATION	PO 12526 Office Supplies and Building & Grounds	111.19	111.19
652 - CONSTELLATION NEWENERGY INC	PO 12528 Electricity: 1/13/2023 - 2/10/2023	594.37	594.37
16 - JCP&L	PO 12529 Electricity	851.96	
	PO 12541 Electricity: Master Account 1/13/2023 -	582.30	1,434.26
253 - NEW JERSEY STATE POLICE	PO 12530 Billable Police Services (Hourly Basis)	4,639.32	4,639.32

LBCC
3-15-2023
19

910 - Office Concepts, Inc.	PO 12531 Copier maintenance agreement: 2/15/2023	121.00	121.00
830 - Republic Services	PO 12532 Monthly Garbage: 2/1/2023 - 2/28/2023 R	8,521.55	8,521.55
401 - JOINT COURT BETHLEHEM/BLOOMSBURY	PO 12533 Shared Service Court 1st Qtr. March 2023	4,902.00	4,902.00
172 - NJ REGISTRARS' ASSOCIATION	PO 12534 NJRA 2023 Conference: Karen Romano #2096	100.00	100.00
119 - LEBANON FIRE COMPANY	PO 12535 2023 Annual Contribution: March 2023	10,000.00	10,000.00
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 12537 Local School Tax: March 2023	288,552.10	288,552.10
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 12538 Regional School Tax: March 2023	291,114.33	291,114.33
904 - U.S. Postal Service (Quadient-POC)	PO 12539 Postage for postage meter	1,000.00	1,000.00
900 - Quadient Finance USA, Inc.	PO 12540 Equipment Rental	66.21	66.21
912 - De Lage Landen Financial Services, INC	PO 12542 Copier Lease 2/1/2023 - 2/28/2023	140.00	140.00
132 - COUNTY OF HUNTERDON	PO 12543 Food Inspections 4th Qtr. 2022	1,900.00	1,900.00
152 - Courier News	PO 12544 Advertising: 2023 Budget Meeting 2/27/20	40.07	40.07
167 - KAREN ROMANO	PO 12545 Recreation: reimbursement Easter Eggs	49.97	
	PO 12547 Reimbursement: Laptop	1,085.34	
	PO 12556 Recreation Reimbursement - Easter (egg h	249.56	1,384.87
860 - Community Grants, Planning & Housing	PO 12546 Administrative Agent Services for Afford	190.48	190.48
176 - SHOPRITE OF HUNTERDON COUNTY	PO 12548 Building & Grounds and Budget Meeting	187.21	187.21
808 - Thermal Service of New Jersey Inc.	PO 12549 Service call: Clean Boiler 2	314.98	
	PO 12561 Monthly Billing of PM Service Contract	349.00	663.98
95 - NJ STATE HEALTH BENEFITS PLAN	PO 12550 Employee Health Benefits: 3/1/2023 - 3/3	4,684.19	4,684.19
718 - VIKING PEST CONTROL	PO 12551 Pest Control: 6 High Street & 96 Main St	135.98	135.98
765 - Tele Cloud, LLC	PO 12552 Monthly Phone Service: 3/1/2023 - 3/31/	440.96	440.96
105 - ALL SEASONS FLOWERS & GIFTS	PO 12553 Sympathy Plant: Anita Weingart (Brother)	50.00	50.00
745 - BALANEY CONTRACTING LLC	PO 12554 School: 2/27/2023 (plow and salt)	190.50	
	PO 12555 Borough 2/27/2023: (plow and salt)	2,354.00	2,544.50
247 - COMCAST	PO 12557 6 High Street: Phone / Internet 3/1/2023	455.22	
	PO 12564 96 Main Street: Phone / Internet 3/1/20	241.64	696.86
31 - NOVAK & NOVAK LLC	PO 12558 Legal Services March 2023	5,086.69	5,086.69
54 - NJ ADVANCE MEDIA	PO 12560 Advertising: Ordinance 2023-01 & Ordinan	59.21	59.21
597 - JERSEY ELEVATOR COMPANY INC.	PO 12562 Monthly Maintenance March 2023	157.68	157.68
928 - FIRE & SECURITY TECHNOLOGIES INC	PO 12563 Trouble with Smoke Detector	245.00	245.00
540 - STATEWIDE INSURANCE FUND	PO 12565 2nd Installment of Insurance 2023	9,689.31	9,689.31
559 - LANZA & LANZA LLP	PO 12567 Litigation Clinton Water	222.00	222.00
27 - WASTE MANAGEMENT OF NJ INC	PO 12568 Municipal Waste: 2/1/2023 - 2/28/2023	5,028.87	5,028.87
	ANIMAL CONTROL FUND		
321 - NJ DEPT OF HEALTH & SENIOR SVCS	PO 12566 Animal License Fee: February 2023	52.80	52.80
	SENIOR CITIZEN FUND		
167 - KAREN ROMANO	PO 12525 Reimbursement: Costco & Walmart	39.56	39.56
914 - Senior Citizens Community Club, Inc.	PO 12559 Senior Trip: Wind Creek 4/24/2023	270.00	270.00
	UNEMPLOYMENT TRUST		
319 - STATE OF NEW JERSEY	PO 12527 Department of Labor and Workforces - Emp	12.67	12.67
TOTAL			647,355.63

Checks Previously Disbursed

13211	RR DONNELLY	PO# 12520 Certified Paper Reg-42B	43.00	3/10/2023
			43.00	

	Previous Checks/Voids	Current Payments	Total
Totals by fund			
Fund 01 Current Fund	43.00	646,980.60	647,023.60

Fund 12 ANIMAL CONTROL FUND	52.80	52.80
Fund 13 SENIOR CITIZEN FUND	309.56	309.56
Fund 16 UNEMPLOYMENT TRUST	12.67	12.67

BILLS LIST TOTALS	43.00	647,355.63	647,398.63
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The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilman Kirchofer

NO:

Abstain:

Absent: Councilman Lance

DISCUSSION:

OPEN PUBLIC SESSION:

Councilman Crawford made a motion to open the public session. Councilman Kirchofer seconded the motion with the unanimous approval of Council the floor was opened.

Lebanon Borough Auditor Laura Atwell of BKC stated the increase in taxes for 2023 would be 0.02c. An average of \$54 per household.

There being no further public comment Councilman Berger made a motion to close the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was closed.

COMMITTEE UPDATES:

Public Safety: Councilwoman Logan stated she was researching the possibility of Stopping the Train whistle after resident complaints.

Councilman Kirchofer stated he was looking into having a Golf Outing as a Fire House Fund Raiser, Councilman Berger, Council President Burton and Councilwoman Logan stated they would be happy to help put it together.

Street and Roads: Council President Burton stated the work on Main Street would begin April 3rd and should run through April 14th. The Federal mandated ADA compliant sidewalks will be installed and the incline on High Street and Maple Street will be adjusted.

Lantern: Councilman Crawford stated the Lantern was out for delivery.

MISCELLANEOUS:

ADMINISTRATOR'S REPORT TO THE GOVERNING BODY

Jan. 18, 2023

BUILDINGS AND GROUNDS

- Fire inspection is complete.
- Fire Exit signs inspected.
- Fire Extinguishers updated.
- Exploring finding a company to do all required maintenance of Sprinklers, Alarms, Fire and Elevator services.

PUBLIC SAFETY

- Meeting with the Fire Chief to discuss 2023 Budget and future needs Thursday.
- Looking for a grant to cover the newly required cancer agent free Turnout gear. (\$85,000.00)
- Monday, January 16th worked with the Fire Chief and State Police regarding Commons Incident.

STREETS AND ROADS

- I am negotiating with Franklin Township for a Share Service for the newly required quarterly street sweeping.
- Bids for the Culvert will go out in Jan/Feb.
- No parking signs have been replaced on Brunswick Avenue.

SOLID WASTE, RECYCLING AND UTILITIES

- Negotiated the Comcast Bill at 6 High Street and 96 Main Street

FINANCE

- Made corrections to the Senior Account.
- Budget Prep: Meeting with Auditors February 1st
Finance Committee February 22nd
Council February 27th

PLANNING BOARD

- I met with Kendra Lelie to discuss a new Park layout.
- Highlands Money available.
- Redevelopment of the 22 Corridor.
- Redevelopment of Corporate Drive.

Registrar and Vital Statistics

- Quarterly reports filed.

OEM

- The Chair of Public Safety and I are in the process of updating the Borough's 1500-page Emergency Operations Plan.
- Working with HC OEM as to where the Borough Shelter should be located.

ADJOURN:

Councilman Kirchofer moved, and Councilman Berger seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:10 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk