

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

January 19, 2023

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman Richard Burton 7:30 PM.

MEMBERS PRESENT: Richard Burton, Glen Chandler, Greg Crawford, Ben Valliere

Also present: Jim Hill, Kayla Kern – Frey Engineering, William Colantano - BKC, and Secretary Anita Weingart

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT.

APPROVE Dec 15, 2022 MINUTES

Mr. Cichone moved and Mr. Crawford seconded the motion to approve the Dec 15, 2022 minutes. All Ayes: Motion Carried

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Mr. Hill briefly discussed:

- Metering
- RLSA pump station – Heiner recalibration done on 12/28/22
- the water report from TOC
- a repair on Main St (near Thorne)
- NJ Transit has 1 bathroom but there is no water and they are charged 1 sewer unit.

Mr. Lotito was present as a business owner in the Borough. He suggested syncing up his meter with the LBSA meter on site to understand discrepancies.

Maglo Electric will send a quote for service to the heat tape.

Mr. Hill recommended payment to SSI for work previously done that had not been charged and for work that has not yet been done.

Mr. Colantano suggested we pay for the work that was done not for work to be done as a pre-payment. It was confirmed that the SIM card is in place to track data. Mr. Hill will get additional pricing information.

Mr. Valliere moved, Mr. Chandler seconded the motion to approve payment of \$1,260.00 to SSI for work previously done that was not yet billed to LBSA. Roll Call Vote: Burton, Cichone, Crawford, Chandler, Valliere. All Ayes: Motion Carried

EXPENDITURES

Mr. Valliere moved, Mr. Crawford seconded the motion to approve January 2023 expenditures as listed below.

Roll Call Vote: Valliere, Crawford, Chandler, Cichone, Burton, All Ayes: Motion Carried

<u>GENERAL ACCT:</u>			JAN 2023
23-001	PAYROLL ACCT	PAYROLL	\$2,872.31
23-002	RLSA	WASTE WATER TREATMENT	\$38,683.42
23-003	LEBANON BOROUGH	LEASE	\$1,300.00
23-004	R&L DATACENTERS	INV# 108304	\$96.50
23-005	GANNET - NJ	INV# 0005240683	\$41.63
23-006	NJ ADVANCE MEDIA	INV# 0010508765, 0010534396	\$47.36
23-007	NOVAK & NOVAK	JAN RETAINER	\$3,983.33
23-008	MSI	UTILITY SUPPORT	\$1,030.00
23-009	ALPHADOG ACRISURE	INV# 25323	\$600.00
23-010	(INSURANCE)	INV# 617822, 618344, 617822	\$7,278.00
23-011	ONE CALL CONCEPTS	INV# 2125384	\$9.29
22-012	FREY ENGINEERING	INV# 7846	\$6,508.33
TOTAL			\$62,450.17

ESCROW ACCT:

Elizabethtown Gas	Frey Engineering, LLC	INV# 7847	\$360.00
		TOTAL	\$360.00

FINANCIAL REPORTS – Dec (bank statements), Jan. financial reports 2023

Mr. Cichone moved, Mr. Valliere seconded the motion to acknowledge the Financial reports and bank statements.

Roll Call Vote: Crawford ,Valliere, Chandler, Cichone, Burton, All Ayes: Motion Carried

RLSA

There is nothing new to report.

MISCELLANEOUS

Professional Contracts for 2023 are due now for review before the Re-organization meeting in February.

Kaplan sewer agreement – tabled

ADJOURN

Mr. Cichone moved and Mr. Crawford seconded the motion to adjourn. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of ____1/19/2023____.

____Anita Weingart, Secretary/Treasurer____