



LEBANON BOROUGH COMMON COUNCIL  
Monday, November 21, 2022  
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm. The meeting was held in person and virtually.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Mayor Pittinger.

**MOMENT OF SILENCE:**

As of today, a total 8519 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 131. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

**ROLL CALL:**

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford, and Councilwoman Baldinger  
Absent: Councilman Lance  
Also, Present: Administrator /Clerk Karen M Romano RMC  
and Attorney Joseph Novak Esq.

**RESOLUTION #118-2022:**

**Councilwoman Logan made a motion to approve Resolution 118-2022 the Consent Agenda. With a second by Councilman Berger.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON**

**STATE OF NEW JERSEY  
RESOLUTION #118-2022  
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Tax Assessor Report
2. Fire Department Report
3. Animal Control
4. Hunterdon Commissioners Agreement to reopen 629
5. Raritan Headwaters
6. HC Growth Management Plan

Introduced and adopted: November 21, 2022.

Ayes: Burton, Berger, Logan, Crawford, Baldinger

Nays:

Abstain: Lance

Absent:

LEBANON BOROUGH COUNCIL

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Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the November 21, 2022, force and effect as of the date I have subscribed my signature.

Date: November 21, 2022

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Karen M. Romano, RMC  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

**OPEN PUBLIC SESSION:**

**Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.**

**There being no further public comment Council President Burton made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.**

**APPROVAL OF MINUTES:**

**Council President Burton made a motion to approve October 19,2022, Regular Minutes With a second by Councilwoman Logan.**

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

**RESOLUTION 119 -2022:**

**Councilwoman Logan made a motion to approve Resolution 119-2022 with a second by Councilman Berger.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #119 -2022**

**Main Street Section 1 and Section 2  
Phase 1 Improvement Project**

**WHEREAS**, the Borough of Lebanon has determined as part of its long-term road program to provide roadway improvements to Main Street, and

**WHEREAS**, the Streets and Roads Committee, along with assistance from the Borough Engineer has advised the Council that certain curb, sidewalk, drainage and roadway improvements are required on Main Street, and

**WHEREAS**, the Borough, solicited bids for improvements to Main Street Section 1 and Section 2; and

**WHEREAS**, four (4) bids were received for Main Street Section 1 and Section 2, Phase 1 Improvements on October 12, 2022; and

**WHEREAS**, Top Line Construction Corp has submitted the lowest total bid, which includes alternate bids for phase 1 section 1 and section 2 improvements as necessitated by combining different NJDOT Municipal Aid grants, and under any combination of award, which includes a bid of \$133,222.69 for the Base Bid work on Section 1 and a bid of \$53,583.12 for Alternate Bid No. 1 work on Section 2; and

**WHEREAS**, the Borough has received an allotment of \$125,000.00 from the NJDOT for the work on Section 1 and an allotment \$162,360.00 from the NJDOT for the work on Section 2; and

**WHEREAS**, the Borough Engineer has recommended an award in the total amount of \$186,805.81; and

**WHEREAS**, sufficient funds have been appropriated to undertake the said project.

**NOW THEREFORE BE IT RESOLVED**, by the Council of the Borough of Lebanon that a contract be awarded to Top Line Construction Corp in the amount of \$186,805.61 for the Main Street Section 1 and Section 2, Phase 1 Improvements Project.

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are hereby authorized to execute said contract, after review and approval by Borough Attorney, and upon submittal of a Certificate of Insurance, and all other documents required for the contract. Introduced and adopted: November 21, 2022.

Ayes: Burton, Berger, Logan, Crawford, Baldinger

Nays:

Abstain:

Absent: Lance

LEBANON BOROUGH COUNCIL

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Richard J. Burton, Council President

ATTEST:

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the November 21, 2022, force and effect as of the date I have subscribed my signature.

Date: November 21, 2022

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

**RESOLUTION 120 -2022:**

**Councilwoman Logan made a motion to approve Resolution 120-2022 with a second by Councilman Berger.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #120-2022  
AUTHORIZING RELEASE OF ESCROW**

**WHEREAS**, Kaplan Companies created an escrow account with the Borough of Lebanon for the development of Block 10 Lot 2 known as Heights of Lebanon Conover Ter.

**WHEREAS**, upon review of the construction status and associated paperwork, the Borough Engineer has found that all work has been completed in accordance with the approved plans and has recommended the release of the escrow in an email to the Lebanon Borough Clerk dated November 4, 2022,

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey that \$25,323.96 escrow balance is returned to the Kaplan Companies 433 River Road Highland Park, NJ 08904.

Introduced and adopted: November 21, 2022  
Ayes: Burton, Berger, Logan, Crawford, Baldinger  
Nays:  
Absent: Lance

ATTEST: LEBANON BOROUGH COUNCIL

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Richard Burton, Borough Council President

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Karen Romano  
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on November 21, 2022.

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Karen Romano  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

**RESOLUTION 121 -2022:**

**Councilwoman Logan made a motion to approve Resolution 121-2022 with a second by Councilman Berger.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #121-2022  
CROSSING GUARDS APPOINTMENT**

**BE IT RESOLVED**, by the Lebanon Borough Common Council that the following are appointed as Adult School Crossing Guards and Substitute Crossing Guards:

**Anita Weingart**

**BE IT FURTHER RESOLVED** by the Lebanon Borough Council that the salary range for the Adult School Crossing Guards and Substitute Crossing Guards having been established and set forth in Ordinance #2019-04, the following salary is hereby granted to the employee for the year 2022-2023:

Adult School Crossing Guards and Substitute Crossing Guards  
and Substitute Crossing Guards ..... \$ 23.00/hr. (NTX 5 hours per week)

Introduced and adopted: November 21, 2022

Ayes: Burton, Berger, Logan, Crawford, Baldinger  
Nays: 0  
Absent: Lance

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the November 21, 2022, force and effect as of the date I have subscribed my signature.

Date: November 21, 2022

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

**STREET OPENINGS:**

**Councilwoman Logan made a motion to approve the opening of Main and Pedowitz Drive for Clinton Water. Council President Burton second the motion.**

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

**Councilwoman Logan made a motion to approve the opening of Nitzer Ave and Main Street for Clinton Water. Council President Burton second the motion.**

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

**Councilwoman Logan made a motion to approve the opening of 97,99, and 103 Brunswick Ave for Elizabethtown Gas. Council President Burton second the motion.**

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

**Councilwoman Logan made a motion to approve the opening of 101 Brunswick for Elizabethtown Gas. Council President Burton second the motion.**

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

**APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the bill list for November 21, 2022. Council President Burton second the motion.  
November 21, 2022, Meeting Bill List**

PO#      Vendor#      Vendor/Description

Credit

CURRENT FUND

	95	NJ STATE HEALTH BENEFITS PLAN HEALTH BENEFITS	\$ 3,703.27
	407	MICROSOFT ONLINE SERVICES MICROSOFT FEE	\$ 148.00
12254	910	Office Concepts, Inc. Copier Maintenance Agreement	\$ 121.00
12255	167	KAREN ROMANO Reimbursement for Recreation (Halloween Eggs)	\$ 14.38
12258	167	KAREN ROMANO Cell Phone Reimbursement November 2022	\$ 100.00
12263	167	KAREN ROMANO Reimbursement for Domain Renewal	\$ 5.85
12280	167	KAREN ROMANO Reimbursement for name plates	\$ 60.00
12256	31	NOVAK & NOVAK LLC Legal Services Retainer November 2022	\$ 4,541.67
12293	31	NOVAK & NOVAK LLC Hunterdon Executive Center/Maser & Green/ Leb	\$ 982.33
12257	769	Great America Financial Servic Phone System Lease November 2022	\$ 101.19
12259	59	LEBANON BOROUGH BOARD OF EDUCA Local School Tax November 2022	\$ 288,552.10
12260	70	NO HUNTERDON-VOORHEES REG HS D Regional School Tax November 2022	\$ 291,114.33
12261	16	JCP&L Electricity	\$ 709.52
12267	16	JCP&L Electricity: 9/15/2022 - 10/13/2022	\$ 671.72
12262	900	Quadient Finance USA, Inc. Postage	\$ 41.08
12264	904	U.S. Postal Service (Quadient- Postage for postage meter	\$ 500.00
12265	830	Republic Services Monthly Garbage/Recycling Services 10/1/2022	\$ 459.80
12266	20	QUILL Building & Grounds & Seniors	\$ 49.77
12290	20	QUILL Office Supplies & Building & Grounds	\$ 103.16
12297	20	QUILL Office Supplies	\$ 49.58
12268	745	BALANEY CONTRACTING LLC Cut down and spray Main Street and Railroad A	\$ 1,930.00
12269	176	SHOP RITE OF CLINTON Recreation: Halloween	\$ 33.63
12270	39	ELIZABETHTOWN GAS Natural Gas: 6 High Street 9/19/2022 - 10/18	\$ 430.46
12271	39	ELIZABETHTOWN GAS Natural Gas: 96 Main Street 9/19/2022 - 10/	\$ 99.45
12273	560	TREASURER, STATE OF NJ Marriage / Civil Union License Report (April	\$ 125.00
12274	559	LANZA & LANZA LLP Litigation Clinton Water	\$ 166.50
12275	597	JERSEY ELEVATOR COMPANY INC. Monthly Maintenance November 2022	\$ 157.68
12276	808	Thermal Service of New Jersey Monthly Billing of PM Service Contract Novemb	\$ 349.00
12335	808	Thermal Service of New Jersey Service Call 96 Main Street	\$ 1,671.08
12277	153	HOME DEPOT CREDIT SVCS Building & Grounds	\$ 11.70
12278	633	TREASURER - STATE OF NJ Bureau of Fire Code Enforcement Registration	\$ 512.00
12279	43	TOWN OF CLINTON Water Bill: 6 High Street & 96 Main Street A	\$ 400.28
12281	907	Dorsey & Semrau, LLC Tax Appeals: Sept. / Oct. 2022	\$ 224.00
12282	652	CONSTELLATION NEWENERGY INC Electricity: 9/15/2022 - 10/13/2022	\$ 716.62
12283	765	Tele Cloud, LLC Monthly Phone Services: 11/1/2022 - 11/30/202	\$ 322.99
12284	718	VIKING PEST CONTROL Pest Control: 6 High Street & 96 Main Street	\$ 131.03
12285	95	NJ STATE HEALTH BENEFITS PLAN Employee Health Benefits 11/1/2022 - 11/30/20	\$ 3,703.27
12286	247	COMCAST 6 High Street: Phone / Internet Service 11/1	\$ 745.86
12288	27	WASTE MANAGEMENT OF NORTH JERS Municipal Waste: 10/1/2022 - 10/31/2022	\$ 5,219.79
12289	876	Phoenix Advisors, LLC Professional Services Rendered	\$ 1,400.00
12291	291	STORM WATER COMPLIANCE SOLUTIO Stormwater Services	\$ 2,062.50
12292	197	NEW JERSEY FIRE EQUIPMENT Firefighter protective clothing	\$ 10,774.50
12294	323	LISA SAHARIC Reimbursement: Recreation (Gingerbread House	\$ 159.92
12295	912	De Lage Landen Financial Servi Copier Lease 11/1/2022 - 11/30/2022	\$ 140.00
12299	46	FERRIERO ENGINEERING ENGINEERING FEE	\$ 17.39

12300	46	FERRIERO ENGINEERING ENGINEERING & LITIGATION FEE	\$	997.50
12301	46	FERRIERO ENGINEERING ENGINEERING FEE	\$	249.38
12302	46	FERRIERO ENGINEERING ENGINEERING & LITIGATION FEE	\$	926.25
12312	46	FERRIERO ENGINEERING ENGINEERING FEE	\$	145.00
12316	46	FERRIERO ENGINEERING ENGINEERING FEE	\$	203.75
12317	46	FERRIERO ENGINEERING ENGINEERING FEE	\$	362.50
12318	46	FERRIERO ENGINEERING ENGINEERING FEE	\$	48.00
12339	46	FERRIERO ENGINEERING E-Code Review & Analysis	\$	725.00
12340	46	FERRIERO ENGINEERING Main Street Section 1 and 2	\$	580.00
12341	46	FERRIERO ENGINEERING Clinton Water Main Replacement	\$	145.00
12328	923	EAST COAST EMERGENCY LIGHTING CAMERA SYSTEM	\$	9,999.92
12331	922	SWINGSET & TOY WAREHOUSE INC Vinyl Cape Storage Shed/Ramp	\$	9,178.00
12334	54	NJ Advance Media Council Meeting November 16, 2022	\$	15.27
12336	557	LANDMARK FIRE PROTECTION, INC. 2022 Semi-Annual Fire Sprinkler Testing & Ins	\$	460.00
12343	46	FERRIERO ENGINEERING Main Street Culvert Rehabilitation	\$	2,740.50

\$ 650,309.47

**GENERAL CAPITAL FUND**

12296	46	FERRIERO ENGINEERING CAPITAL 2019-05 COKESBURY ROAD	\$	2,533.16
12298	46	FERRIERO ENGINEERING CAPITAL 2019-05 COKESBURY ROAD	\$	213.75
12304	46	FERRIERO ENGINEERING CAPITAL 2019-05 CLARK ROAD	\$	290.00
12305	46	FERRIERO ENGINEERING CAPITAL 2019-05 CLARK ROAD	\$	5,059.00
12313	46	FERRIERO ENGINEERING CAPITAL 2019-05 MAIN ST	\$	19,215.75
12314	46	FERRIERO ENGINEERING CAPITAL 2019-05 MAIN ST	\$	7,929.50
12315	46	FERRIERO ENGINEERING CAPITAL 2019-05 MAIN ST	\$	1,111.55
12342	46	FERRIERO ENGINEERING Clard Road Improvements	\$	165.85
			\$	36,518.56

**ANIMAL CONTROL FUND**

12333	2	MGL FORMS-SYSTEMS, LLC Dog Tags / License Book 2023	\$	345.00
			\$	345.00

**SENIOR CITIZEN FUND**

12266	20	QUILL Building & Grounds & Seniors	\$	44.99
12272	855	Rose Hrehowesik Reimbursement for Senior Luncheon (Costco)	\$	127.92
12287	921	Kitty Valentino Refund for Senior Christmas Party 12/14/2022	\$	98.00
12337	176	SHOP RITE OF CLINTON Seniors	\$	45.22
			\$	316.13

**DEVELOPERS ESCROW**

11615	46	FERRIERO ENGINEERING Town Center @ Lebanon LLC B4 L1.03 & 1.04	\$	1,885.50
11637	46	FERRIERO ENGINEERING Town Center @ Lebanon LLC B4 L1.03 & 1.04	\$	891.75
11732	46	FERRIERO ENGINEERING Clinton Water Misc. Valve & Hydrant	\$	2,454.00
11733	46	FERRIERO ENGINEERING Town Center	\$	181.25
12306	46	FERRIERO ENGINEERING CLINTON WATER	\$	326.25
12307	46	FERRIERO ENGINEERING CLINTON WATER	\$	290.00
12303	369	STICKEL KOENIG & SULLIVAN & DR Superior Towing, LLC	\$	595.00
12308	46	FERRIERO ENGINEERING CLINTON WATER	\$	145.00
12309	46	FERRIERO ENGINEERING ELIZABETHTOWN GAS ESCROW	\$	142.50
12310	46	FERRIERO ENGINEERING ELIZABETHTOWN GAS ESCROW	\$	71.25
12311	46	FERRIERO ENGINEERING ELIZABETHTOWN GAS ESCROW	\$	1,370.00
12319	46	FERRIERO ENGINEERING CLINTON WATER STREET OPENING	\$	145.00
12320	46	FERRIERO ENGINEERING CLINTON WATER STREET OPENING	\$	72.50
12321	46	FERRIERO ENGINEERING 5 ALPAUGH LANE ESCROW	\$	106.88
12322	46	FERRIERO ENGINEERING TOWN CENTER ESCROW	\$	6,582.50
12323	46	FERRIERO ENGINEERING TOWN CENTER ESCROW	\$	145.00
12324	46	FERRIERO ENGINEERING TOWN CENTER ESCROW	\$	942.50
12325	46	FERRIERO ENGINEERING TOWN CENTER ESCROW	\$	3,951.25
12326	46	FERRIERO ENGINEERING SUPERIOR TOWING ESCROW	\$	688.00
12327	46	FERRIERO ENGINEERING PRESIDENTIAL PLACE ESCROW	\$	652.50
12338	46	FERRIERO ENGINEERING Street Opening Permits 2022	\$	72.50
12329	729	KAPLAN COMPANIES ESCROW REFUND	\$	25,324.11
12330	167	KAREN ROMANO Beautification: Batteries	\$	66.47
12332	167	KAREN ROMANO Beautification: Christmas Ribbon	\$	75.06
			\$	47,176.77

Total to be paid from Fund 01 Current Fund	\$	650,309.47
Total to be paid from Fund 04 GENERAL CAPITAL FUND	\$	36,518.56
Total to be paid from Fund 12 ANIMAL CONTROL FUND	\$	345.00
Total to be paid from Fund 13 SENIOR CITIZEN FUND	\$	316.13
Total to be paid from Fund 14 DEVELOPERS ESCROW	\$	47,176.77
	\$	734,665.93

**CHECKS PREVIOUSLY DISBURSED**

12207	273	TOP LINE CONSTRUCTION CORP	\$	926.35
12206	12989	ELIZABETHTOWN GAS	\$	118.63
12253	13033	EA Boniakowski Insurance Services	\$	8,287.50
			\$	9,332.48

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

**DISCUSSION:**

Best Practice survey was discussed a few members of Council disagreed with the way in which a few questions were answered. Karen stated she would look into making the changes.

**OPEN PUBLIC SESSION:**

**Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.**

**There being no further public comment Council President Burton made a motion to close the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was closed.**

**COMMITTEE UPDATES:**

**MISCELLANEOUS:**

**ADJOURN:**

Councilman Crawford moved, and Council President Burton seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:25 pm by unanimous vote.

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Karen M. Romano, RMC  
Borough Administrator/Clerk





