

LEBANON BOROUGH SEWERAGE AUTHORITY
MINUTES
October , 2022

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman Richard Burton 7:30 PM at the Borough Hall, 6 High Street, Lebanon NJ.

MEMBERS PRESENT: Richard Burton, Benedict Valliere, Glen Chandler, Edward Cichone

Also present: Jim Hill– Frey Engineering, Laura Atwell – BKC, and Secretary Anita Weingart

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT

APPROVE Sept MINUTES

Mr. Cichone moved and Mr.Valliere seconded the motion to approve the Sept 2022 minutes. All Ayes: Motion Carried

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Mr. Hill briefly discussed smoke testing, easements and mark-outs

He plans to continue working with Manny from RLSA to look for leakage concerning crossing of streams.

EXECUTIVE SESSION – Contractual LCF

Mr. Cichone moved and Mr. Chandler seconded the motion for a closed session. All Ayes: Motion Carried.

PUBLIC SESSION

Mr. Valliere moved and Mr. Chandler seconded the motion to return to public session. All Ayes: Motion Carried.

Mr. Hill and Mr. Novak will coordinate efforts to send a letter to Lebanon Cheese Factory including an invitation to attend a meeting with LBSA. Secretary will coordinate a meeting with sub-committee members prior to the LBSA November meeting.

EXPENDITURES

Mr. Cichone moved, Mr. Chandler seconded the motion to approve October 2022 expenditures as listed below.

Roll Call Vote: Valliere, Cichone, Chandler, Burton, All Ayes: Motion Carried

<u>GENERAL ACCT:</u>			OCT 2022
22-104	PAYROLL ACCT	PAYROLL	\$2,872.31
22-105	RLSA	WATER TREATMENT	\$36,711.80
	LEBANON		
22-106	BOROUGH	LEASE	\$1,300.00
22-107	JCP&L	HEAT TAPE	\$8.55
	ONE CALL		
22-108	CONCEPTS	INV# 2095384	\$11.44
	QUILL		
22-109	CORPORATION	INV# 27624956, 27626948, 27610498	\$309.92
	R&L		
22-110	DATACENTERS	INV# 107553	\$96.50
22-111	NOVAK & NOVAK	OCT RETAINER	\$3,983.33
	FREY		
22-112	ENGINEERING	INV# 7737	\$6,508.33
	STATE OF NJ -	DEPT. OF LABOR & WORKFORCE	
22-113	DLWD	DEVELOPMENT	\$7.09
	OSWALD		
22-114	ENTERPRISES	INV# IN000013732	\$4,200.00
22-115	BEAVER BROOK	DEPOSIT FOR EVENT	\$315.00
22-116	BANK FEE		\$48.26
TOTAL			<u>\$56,372.53</u>

ESCROW ACCT:

	\$0.00
TOTAL	\$0.00

FINANCIAL REPORTS – Sept. (bank statements), Oct. financial reports 2022

Mr. Cichone moved, Mr. Chandler seconded the motion to acknowledge the Financial reports and bank statements.

Roll Call Vote: Cichone ,Valliere, Chandler, Burton, All Ayes: Motion Carried

EXECUTIVE SESSION – Contractual RLSA

Mr. Valliere moved, Mr. Chandler seconded the motion for a closed session. All Ayes: Motion Carried.

PUBLIC SESSION

Mr. Valliere moved and Mr. Chandler seconded the motion to return to public session. All Ayes: Motion Carried.

RLSA

Ms. Atwell requested the budget proposal for RLSA.

MISCELLANEOUS –

- Tax sale is re-scheduled for 11/30/22. Tax collector has advertised the properties.
- Mr. Novak stated we need to pass a Resolution in the November meeting to adopt the updated Policy and Procedure Manual. Secretary will provide a Resolution number to Mr. Novak.

ADJOURN

Mr. Valliere moved and Mr. Chandler seconded the motion to adjourn. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____10/20/2022_____.

_____ Anita Weingart, Secretary/Treasurer