



LEBANON BOROUGH COMMON COUNCIL
Wednesday, October 19, 2022
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8519 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 131. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

Absent:

Also, Present: Administrator /Clerk Karen M Romano RMC
and Attorney Joseph Novak Esq.

RESOLUTION #114-2022:

Councilwoman Logan made a motion to approve Resolution 114-2022 the Consent Agenda. With a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON**

**STATE OF NEW JERSEY
RESOLUTION #114-2022
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Tax Assessor Report
2. Fire Department Report

Introduced and adopted: October 19, 2022.

Ayes: Lance, Burton, Berger, Logan, Crawford, Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 19, 2022, force and effect as of the date I have subscribed my signature.

Date: October 19, 2022

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman, Crawford and Councilwoman Baldinger

NO:

Abstain:
Absent:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was closed.

APPROVAL OF MINUTES:

Councilman Burton made a motion to approve September 21, 2022, Regular Minutes With a second by Councilwoman Logan.

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION 115 -2022:

Council President Burton made a motion to approve Resolution 115-2022 with a second by Councilman Lance.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 115-2022**

**AWARDING OF SNOW REMOVAL AND ICE CONTROL SERVICES FOR
THE 2023-2025 WINTER SEASON**

WHEREAS, the removal of snow and ice control services are required for maintenance of public roads and property during the coming winter season; and

WHEREAS, a quotation package was prepared, and Twelve quotes were solicited, however, one company has quoted to provide the services, that company, Balaney Contracting, LLC 1 Shipman Rd. Stewartsville, NJ 08886 being the supplier of Snow Removal services to the Borough; and

WHEREAS, the quote has been reviewed and it has been determined that the quote is a qualified provider of such services.

NOW THEREFORE BE IT RESOLVED by the Lebanon Borough Council that a contract for the provision of snow removal and ice control services for the 2023-2024 and 2024-2025 a two year winter season be entered into with Balaney Contracting, LLC

BE IT FURTHER RESOLVED that the Mayor, President and Clerk are authorized to execute such Contract on behalf of the Borough of Lebanon.

Introduced and adopted October 19, 2022:

Ayes: Lance Burton, Berger, Logan, Crawford, Baldinger

Nays: 0

Absent:

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 19, 2022 force and effect as of the date I have subscribed my signature.

Date: October 19, 2022

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION 116 -2022:

Council President Burton made a motion to approve Resolution 116-2022 with a second by Councilwoman Logan.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #116-2022

2022 Pothole Repair Program

WHEREAS, the Borough of Lebanon has determined as part of its continued roadway maintenance that certain pothole repairs are required, and,

WHEREAS, the Borough, initially solicited quotes from two (2) contractors known to normally bid on this type of work, but received only 1 bid by the requested bid date, and,

WHEREAS, the Borough Engineer has recommended the award of a contract to A. Patullo Sealcoating in the amount of \$5,250.00 for the pothole repair, and,

WHEREAS, sufficient funds have been appropriated to undertake the said project.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon that a contract be awarded to Beckage Sealcoating in the amount of \$5250.00 for the 2022 Pothole Repair Program.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute said contract, after review and approval by Borough Attorney, and upon submittal of a Certificate of Insurance, and all other documents required for the contract.

Introduced and adopted: October 19, 2022

LEBANON BOROUGH COUNCIL

Ayes: Lance Burton, Berger, Logan, Crawford, Baldinger

Nays: 0

Absent: 0

Richard J Burton Council President
Borough Council President

ATTEST:

Karen M. Romano
Borough Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on October 18, 2022 at 7:30 pm that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 19, 2022

Karen M. Romano
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman, Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION 117-2022:

Councilwoman Logan made a motion to approve Resolution 117-2022 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION 117-2022**

**BALANEY CONTRACTING LLC
ROADWAY AND SIGHT TRIANGE MAINTENANCE**

WHEREAS the Borough fines the need for maintenance to the roadways three times a year; and

WHEREAS, a quotation package was prepared, and three quotes were solicited, however, one company quoted to provide the services, that company, Balaney Contracting, LLC 1 Shipman Rd. Stewartsville, NJ 08886 being the contractor for maintenance of the roadway three times a year the Borough; and

WHEREAS, the quote has been reviewed and it has been determined that the quote is a qualified provider of such services.

NOW THEREFORE BE IT RESOLVED by the Lebanon Borough Council that a contract for the provision of maintenance to the roadway for the 2022 season be entered into with Balaney Contracting, LLC not to exceed \$1930.00;

BE IT FURTHER RESOLVED that the Mayor, Council President and Clerk are authorized to execute such Contract on behalf of the Borough of Lebanon.

Introduced and adopted October 19, 2022:

Ayes: Lance Burton, Berger, Logan,
Crawford, Baldinger

Richard J. Burton, Council President

Nays: 0
Absent: 0

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 19, 2022 force and effect as of the date I have subscribed my signature.

Date: October 19, 2022

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman, Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the bill list for October 19, 2022. Council President Burton second the motion.

Oct 19, 2022 Meeting Bill List

16 - JCP&L	PO 12180 ELECTRICITY	2,643.33	
	PO 12203 Electricity: 8/13/2022 - 9/14/2022	738.96	
	PO 12250 Electricity	162.71	3,545.00
830 - Republic Services	PO 12181 MONTHLY GARBAGE/RECYCLING RESIDENTIAL SE	15,502.20	15,502.20
900 - Quadient Finance USA, Inc.	PO 12182 OFFICE SUPPLIES	107.29	107.29
11 - Vital Communication, Inc.	PO 12183 Senior Citizen Post Year (PD5) Forms	35.00	35.00
20 - QUILL CORPORATION	PO 12184 Building & Grounds, Seniors	79.42	
	PO 12247 Office Supplies	117.22	196.64
39 - ELIZABETHTOWN GAS	PO 12185 Natural Gas: 6 High Street 8/18/2022 - 9	155.80	155.80
883 - Business Information Systems, Inc.	PO 12186 On-Site Service & Support Renewal Contra	495.00	495.00
39 - ELIZABETHTOWN GAS	PO 12187 Natural Gas: 96 Main Street 8/18/2022 -	32.81	32.81
31 - NOVAK & NOVAK LLC	PO 12188 Legal Services Retainer October 2022	4,541.67	4,541.67
769 - Great America Financial Services	PO 12189 Phone System Lease October 2022	101.19	101.19
167 - KAREN ROMANO	PO 12190 Cell Phone Reimbursement October 2022	100.00	
	PO 12225 Reimbursement: Building & Grounds	118.08	218.08

59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 12191	Local School Tax October 2022	288,552.10
453 - RR DONNELLY	PO 12192	Forms: Certified Copy of Vital Records R	142.00
652 - CONSTELLATION NEWENERGY INC	PO 12193	Electricity: 8/13/2022 - 9/14/2022	1,556.47
860 - Community Grants, Planning & Housing	PO 12194	Administrative Agent services fro Afford	2,366.00
46 - FERRIERO ENGINEERING	PO 12197	Main Street Section 1 and 2	72.50
	PO 12201	Misc. 2022	72.50
	PO 12235	Main Street Section 1 and 2	635.25
	PO 12236	E-Code Review & Analysis	435.00
	PO 12239	Misc. 2022	196.50
910 - Office Concepts, Inc.	PO 12204	Copier Maintenance Agreement	121.00
247 - COMCAST	PO 12208	6 HIgh Street: Phone / Internet Service	480.45
	PO 12211	96 Main Street: Phone/Internet Service 1	256.15
27 - WASTE MANAGEMENT OF NJ INC	PO 12209	Municipal Waste 9/1/2022 - 9/30/2022	5,352.47
119 - LEBANON FIRE COMPANY	PO 12210	Remove trees on Clark Road	1,000.00
808 - Thermal Service of New Jersey Inc.	PO 12212	Monthly Billing of PM Service Contract O	349.00
559 - LANZA & LANZA LLP	PO 12213	Litigation Clinton Water	55.50
43 - TOWN OF CLINTON	PO 12214	Fire Hydrants 3rd Qtr. Water Billing -Ju	6,287.25
153 - HOME DEPOT CREDIT SVCS	PO 12215	Building & Grounds	15.65
765 - Tele Cloud, LLC	PO 12216	Monthly Phone Service 10/1/2022 - 10/31/	322.99
597 - JERSEY ELEVATOR COMPANY INC.	PO 12217	Monthly Maintenance October 2022	157.68
54 - NJ ADVANCE MEDIA	PO 12218	Advertising: Audit Synopsis 2021	130.81
	PO 12245	Advertising: Notice of Award Leaf Remova	19.01
	PO 12249	Advertising: Notice to Bidders (Main Str	139.23
420 - STATE OF NEW JERSEY	PO 12219	Annual Assessment 2021	78.28
718 - VIKING PEST CONTROL	PO 12222	Pest Control: 6 High Street & 96 Main St	131.03
792 - Michele Saharic	PO 12223	Reimbursement: Recreation Easter Bunny C	100.00
176 - SHOPRITE OF HUNTERDON COUNTY	PO 12224	Building & Gounds / Seniors	40.15
95 - NJ STATE HEALTH BENEFITS PLAN	PO 12226	Employee Health Benfits: 10/1/2022 - 10/	3,703.27
907 - Dorsey & Semrau, LLC	PO 12227	Tax Appeals July 2022	400.00
462 - OVERHEAD DOOR CORP.	PO 12228	Entrance Door Repair	260.00
912 - De Lage Landen Financial Services, INC	PO 12229	Copier Lease 10/1/2022 - 10/31/2022	140.00
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 12230	Codification	393.75
919 - COUNTY OF HUNTERDON DFW	PO 12232	Street Signs / Labor	255.13
13 - COUNTY OF HUNTERDON - COUNTY TAX	PO 12242	County Tax 4th Qtr 2022	290,922.95
14 - COUNTY OF HUNTERDON - LIBRARY TAX	PO 12243	County Library Tax 4th Qtr. 2022	29,093.97
15 - COUNTY OF HUNTERDON- OPEN SPACE TAX	PO 12244	County Open Space Tax 4th Qtr. 2022	28,642.21
152 - Courier News	PO 12246	Advertising: Snow Removal / Ice Control	45.14
920 - STANDARD METALS TRADING LLC	PO 12248	Electronics and Scrap Metal Collection	500.00
253 - NEW JERSEY STATE POLICE	PO 12251	Billed Police Services (Hourly Basis) Se	2,651.04
46 - FERRIERO ENGINEERING	PO 12202	Clark Road Improvements	165.63
	PO 12240	Clark Road Improvements	23.38
384 - WILENTZ GOLDMAN & SPITZER PA	PO 12234	For professional services rendered	3,206.62
			189.01
			3,206.62

ANIMAL CONTROL FUND			
321 - NJ DEPT OF HEALTH & SENIOR SVCS	PO 12221	Animal License Fee September 2022	1.20
			1.20
SENIOR CITIZEN FUND			
20 - QUILL CORPORATION	PO 12184	Building & Grounds, Seniors	112.97
176 - SHOPRITE OF HUNTERDON COUNTY	PO 12224	Building & Gounds / Seniors	137.88
140 - HUNTERDON HILLS PLAYHOUSE	PO 12252	Deposit Senior Trip 3/15/2023	450.00
			450.00
DEVELOPERS ESCROW			
46 - FERRIERO ENGINEERING	PO 12195	Clinton Water-Concrete Base Removal Exhi	1,689.75
	PO 12196	Street Opening Permits 2022	290.00
	PO 12198	Town Center @ Lebanon LLC B4 L1.03 & 1.0	435.00
	PO 12199	Superior Towing Site Plan B5 L32	725.00
	PO 12200	Knox Lane Gas Main Extension	72.50
	PO 12237	Superior Towing Site Plan B5 L32	398.75
167 - KAREN ROMANO	PO 12220	Beautification: Mums	134.25
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 12231	Superior Towing, LLC	647.50
46 - FERRIERO ENGINEERING	PO 12238	Knox Lane Gas Main Extension	1,000.75
	PO 12241	Clinton Water-Concrete Base Removal Exhi	685.50
			1,686.25
RECREATION TRUST FUND			
167 - KAREN ROMANO	PO 12233	Reimbursement Recreation: Disc. Golf Ba	995.71
			995.71

TOTAL

702,175.50

272	TOP LINE CONSTRUCTION CORP	PO# 12124	Clark Road Improvement Project	3,323.51
305	BEN SHAFFER RECREATION INC	PO# 12205	20' GaGa Pit / Freight	2,575.00
12948	BECKAGE SEALCOATING	PO# 12123	Catch Basin Main and Cherry Street	5,977.43
12949	NEW JERSEY STATE POLICE	PO# 12122	Billable Police Services (Hourly B	5,302.08
12950	Readington Township Emergency Management	PO# 12125	JULY 4TH PARADE	200.00
12951	Clinton Township CERT Team	PO# 12126	JULY 4TH PARADE	200.00
12952	WHITEHOUSE STATION FIRE DEPT OEM	PO# 12127	JULY 4TH PARADE	200.00
12988	Ken Sidotti	PO# 12167	Recreation: Music in the Park, Hig	1,400.00
				----- 19,178.02

Totals by fund	Previous Checks/Voids	Current Payments	Total

Fund 01 Current Fund	13,279.51	691,003.11	704,282.62
Fund 04 GENERAL CAPTITAL FUND	3,323.51	3,395.63	6,719.14
Fund 12 ANIMAL CONTROL FUND		1.20	1.20
Fund 13 SENIOR CITIZEN FUND		700.85	700.85
Fund 14 DEVELOPERS ESCROW		6,079.00	6,079.00
Fund 15 RECREATION TRUST FUND	2,575.00	995.71	3,570.71

BILLS LIST TOTALS

19,178.02

702,175.50

721,353.52

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

DISCUSSION:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was closed.

COMMITTEE UPDATES:

Public Safety: Councilman Lance believes the battery for the speed sign on Main Street needs to be replaced. He will look into it.

Volunteer Dinner: Mayor Pittinger canceled the 2022 Volunteer Dinner saying it was too expensive.

MISCELLANEOUS:

ADJOURN:

Councilman Crawford moved, and Council President Burton seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:45 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

