



LEBANON BOROUGH COMMON COUNCIL
Wednesday, September 21, 2022
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8519 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 131. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger
Absent:

Also, Present: Administrator /Clerk Karen M Romano RMC
and Attorney Joseph Novak Esq.

RESOLUTION #107-2022:

Councilwoman Logan made a motion to approve Resolution 107-2022 the Consent Agenda. With a second by Councilman Lance.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON**

**STATE OF NEW JERSEY
RESOLUTION #107-2022
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Animal Control Solutions
2. NHVHS Bond Proposal Question
3. Tax Assessor Report
4. Fire Department Report

Introduced and adopted: September 21, 2022.

Ayes: Lance, Burton, Berger, Logan, Crawford, Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the September 21, 2022, force and effect as of the date I have subscribed my signature.

Date: September 21, 2022

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

Dan Spanton from the NHV Board of Education presented the \$6.5 million dollar Bond for repairs and upgrades to North Hunterdon and Vorhees High Schools. 40 % of the project shall be covered by a State Aid Grant and 60 % has been budgeted for over the last 5 years. No tax increase for all 12 sending districts.

Robert from Old Mountain Road reported on the status of 629. He Thanked Councilwoman Logan for attending the Water Authority meeting on October 3rd and for her letter to the Commissioner requesting facts. The Water Authority stated they intent to open 629 by December 1st. They will be conducting a study to confirm the integrity of the road. The Water Authority also state there was no issue regarding Homeland Security.

There being no further public comment Council President Burton made a motion to close the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was closed.

APPROVAL OF MINUTES:

Councilman Burton made a motion to approve August 17, 2022, Regular Minutes With a second by Councilwoman Logan.

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION 108 -2022:

Councilman Berger made a motion to approve Resolution 108-2022 with a second by Councilwoman Logan.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #108-2022
CROSSING GUARDS APPOINTMENT**

BE IT RESOLVED, by the Lebanon Borough Common Council that the following are appointed as Adult School Crossing Guards and Substitute Crossing Guards:

Mark Valenti
Maryann Durange
Casey Durange
Dorothy Reed
Maria Bevilacqua
Thresa Grzankowski

BE IT FURTHER RESOLVED by the Lebanon Borough Council that the salary range for the Adult School Crossing Guards and Substitute Crossing Guards having been established and set forth in Ordinance #2019-04, the following salary is hereby granted to the employee for the year 2021-2022:

Adult School Crossing Guards and Substitute Crossing Guards
and Substitute Crossing Guards \$ 23.00/hr. (NTX 5 hours per week)

Introduced and adopted: September 21, 2022
Ayes: Lance, Burton, Berger, Logan, Crawford, Baldinger

Nays: 0
Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the September 21, 2022 force and effect as of the date I have subscribed my signature.

Date: September 21, 2022

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION 109 -2022:

Councilwoman Logan made a motion to approve Resolution 109-2022 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #109-2022
Town Wide Yard Sale**

BE IT RESOLVED that the Borough of Lebanon Mayor and Council permit one-way traffic only on the following streets on October 1, 2022 from the hours of 8:00AM to 4:00 PM, or on the rain date, October 2, 2022 from 12:00 PM to 4:00 PM.

ONE WAY:

going South on Myrtle Avenue
going North on High Street
going South on Maple Street
and going East on Brunswick Avenue

The Recreation Commission or State Police may, at its discretion; post "No Parking" signs where ever it is deemed necessary.

LEBANON BOROUGH COUNCIL

Introduced and adopted: September 21, 2022

Ayes: Lance, Burton, Berger, Logan, Crawford, Baldinger

Nays: 0

Absent:

Richard J Burton
Borough Council President

ATTEST:

Karen M. Romano, RMC
Borough Administrator / Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 21st day of September 2022 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: September 21, 2022

Karen M. Romano, RMC
Borough Administrator /Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION 110-2022:

Councilwoman Logan made a motion to approve Resolution 110-2022 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #110-2022
Leaf Removal**

WHEREAS, the Borough of Lebanon would like to provide Leaf Removal services to Borough Residences for the Fall of 2022 -2023, and

WHEREAS, the Borough solicited 8 quotes, and received 1quotes for this service; and

WHEREAS, **A. Patullo Power Washing LLC.** has submitted the lowest quote of \$24,999.98 for crew and equipment for two sweeps to be performed on the following Late October/Early November (2022 and 2023) and Late November/ Early December (2022 and2023) All dates are approximate.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon that a Leaf Removal contract for 2022 and 2023, be awarded to **A. Patullo Power Washing LLC.** in the amount not to exceed \$24, 999.98.

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator/Clerk are hereby authorized to execute said contract.

Introduced and adopted September 17, 2022:

Ayes: Lance, Burton, Berger, Logan, Crawford, Baldinger

Nays: 0

Absent:

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the September 17, 2022 force and effect as of the date I have subscribed my signature.

Date: September 21, 2022

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION 111-2022:

Councilwoman Logan made a motion to approve Resolution 111-2022 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #111-2022
Shed**

WHEREAS, the Borough of Lebanon Building and Ground Committee find it necessary to purchase an outdoor equipment shed for 96 Main Street: and

WHEREAS, four quotes have been obtained; and

WHEREAS, **Abel Santos of Swing set and Toy Warehouse** has submitted the best quote of \$8853.00 for a 12 x 20 shed with an overhead garage door; and

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon, to purchase a Shed from **Swing set and Toy Warehouse 118 Route 17 North Upper Saddle River, NJ 07458** in the amount not to exceed \$8853.00. .

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute said contract.

Introduced and adopted September 21, 2022:

Ayes: Lance, Burton, Berger, Logan, Crawford, Baldinger

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 21st of September 2022 force and effect as of the date I have subscribed my signature.

Date: September 21, 2022

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION 112 -2022:

Councilwoman Logan made a motion to approve Resolution 112-2022 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

APPROVAL OF THE 2021 AUDIT

RESOLUTION #112-2022

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts, and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A-5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have received, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

and

WHEREAS, the members of the Lebanon Borough Common Council are personally requiring Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations

And upon completion of their approval they will so certify as evidenced by the group affidavit form of the Borough Governing Body; and

WHEREAS, such resolution of certification shall be adopted by the Borough Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board: and

WHEREAS, all members of the Borough Governing Body have received and familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey as stated aforesaid and have subscribed to the affidavit as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgation of the Local Finance Board of the State of New Jersey may subject the members of the Township Committee to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand

dollars (\$1,000.00) or imprisoned for not more than one year, or both, and in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED that the Borough Governing Body of the Borough of Lebanon, County of Hunterdon and State of New Jersey hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Introduced and adopted: September 21, 2022

LEBANON BOROUGH COUNCIL

Ayes: Lance, Burton, Berger, Logan, Crawford, Baldinger

Nays: 0

Absent:

Richard J Burton Council President
Borough Council President

ATTEST:

Karen M. Romano
Borough Administrator/Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on September 21, 2022 at 7:30 pm that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: September 21, 2022

Karen M. Romano
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

STREET OPENING: Main Street and Pedowitz Drive

Councilman Berger made a motion to approve the opening of Main and Pedowitz Drive for Clinton Water. Council President Burton second the motion.

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

APPROVAL OF EXPENDITURES: Councilman Berger made a motion to approve the bill list for September 21, 2022. Council President Burton second the motion.

September 21, 2022 Bill list

172 - NJ REGISTRARS' ASSOCIATION	PO 12128	NJRA 2022 Conference - Registrar (Karen	90.00	90.00
172 - NJ REGISTRARS' ASSOCIATION	PO 12129	NJRA 2022 Conference - Deputy Registrar	90.00	90.00
762 - MR. BUG'S LAWN CARE	PO 12132	Lawn Care: Park, 6 High Street and 96 Ma	3,400.00	3,400.00
20 - QUILL CORPORATION	PO 12133	Office Supplies / Building & Grounds	104.62	
	PO 12136	Office Supplies	22.59	
	PO 12163	Office Supplies	22.49	
	PO 12164	Office Supplies / Building & Grounds	151.96	
	PO 12179	Ammex Latex Free Gloves	22.99	324.65
39 - ELIZABETHTOWN GAS	PO 12134	Natural Gas: 96 Main Street 7/18/2022 -	27.01	27.01
830 - Republic Services	PO 12137	Monthly Garbage/Recycling Residential Se	8,737.20	8,737.20
652 - CONSTELLATION NEWENERGY INC	PO 12138	Electricity: 7/15/2022 - 8/12/2022	1,794.38	1,794.38
900 - Quadiant Finance USA, Inc.	PO 12139	Equipment Rental	67.24	67.24
910 - Office Concepts, Inc.	PO 12140	Copier Maintenance Agreement	121.00	121.00
16 - JCP&L	PO 12141	Electricity	904.11	
	PO 12155	Electricity: see attached for details	1,403.91	2,308.02
167 - KAREN ROMANO	PO 12142	Reimbursement Office Supplies	54.91	
	PO 12143	League Conference Registration 11/15/20	420.00	
	PO 12146	Cell Phone Reimbursement September 2022	100.00	
	PO 12169	Social Permit (Music in the Park) & Post	216.76	791.67
31 - NOVAK & NOVAK LLC	PO 12144	Legal Services Retainer September 2022	4,541.67	4,541.67
769 - Great America Financial Services	PO 12145	Phone System Lease September 2022	101.19	101.19
39 - ELIZABETHTOWN GAS	PO 12147	Natural Gas: 6 High Street 7/18/2022 -	111.70	111.70
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 12148	Local School Tax September 2022	288,552.10	288,552.10
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 12149	Regional School Tax September 2022	291,114.33	291,114.33
765 - Tele Cloud, LLC	PO 12150	Monthly Phone Service: 9/1/2022 - 9/30/2	325.20	325.20
718 - VIKING PEST CONTROL	PO 12151	Pest Control 6 High Street & 96 Main Str	131.03	131.03
247 - COMCAST	PO 12152	96 Main Street: Phone / Internet Service	256.15	
	PO 12154	Account: 8499052950016289 (96 Main Stre	1,432.02	
	PO 12172	6 High Street: Phone / Internet Service	480.41	2,168.58
54 - NJ ADVANCE MEDIA	PO 12153	Advertising: PB/BOA Special Meeting 9/14	15.27	15.27
660 - RR DONNELLEY	PO 12156	Certified Paper	171.80	171.80
766 - BKC CERTIFIED PUBLIC ACCOUNTANTS	PO 12157	Professional Services	2,429.00	
	PO 12165	Performance of the Statutory audit for	14,300.00	16,729.00
431 - INTELLI-SHRED, LLC	PO 12158	Community Shredding Day 10/8/2022	975.00	975.00
712 - ALPHA DOG SOLUTIONS, INC.	PO 12159	Website Maintenance & Hosting Services:	1,200.00	1,200.00

597 - JERSEY ELEVATOR COMPANY INC.	PO 12160	Monthly Maintenance September 2022	157.68	157.68
559 - LANZA & LANZA LLP	PO 12161	Litigation Clinton Water	2,849.00	2,849.00
907 - Dorsey & Semrau, LLC	PO 12162	Tax Appeals August 2022	672.00	672.00
95 - NJ STATE HEALTH BENEFITS PLAN	PO 12168	Employee Health Benefits 9/1/2022 - 9/30/	3,703.27	3,703.27
808 - Thermal Service of New Jersey Inc.	PO 12170	Monthly Billing of PM Service Contract S	349.00	349.00
27 - WASTE MANAGEMENT OF NJ INC	PO 12171	Municipal Waste: 8/1/2022 - 8/31/2022	5,366.23	5,366.23
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 12174	Planning Board	52.50	
	PO 12175	Litigation: Hunterdon Executive Center,	52.50	105.00
194 - M & W COMMUNICATIONS, INC	PO 12176	Radios	8,238.70	8,238.70
132 - COUNTY OF HUNTERDON	PO 12177	Food Inspection 2nd Qtr. 2022	500.00	500.00
912 - De Lage Landen Financial Services, INC	PO 12178	Copier Lease 9/1/2022 - 9/30/2022	140.00	140.00

ANIMAL CONTROL FUND

321 - NJ DEPT OF HEALTH & SENIOR SVCS

PO 12166 Animal License Fee August 2022
2.40
2.40

SENIOR CITIZEN FUND

915 - Theresa Altvater	PO 12130	Refund: Senior Trip to Windcreek Casino	30.00	30.00
916 - Hilde Valentino	PO 12135	Refund: Senior Trip to Windcreek Casino	30.00	30.00

DEVELOPERS ESCROW

369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 12173	Superior Towing, LLC	70.00	70.00
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TOTAL

646,101.32

Total to be paid from Fund 01 Current Fund	645,968.92
Total to be paid from Fund 12 ANIMAL CONTROL FUND	2.40
Total to be paid from Fund 13 SENIOR CITIZEN FUND	60.00
Total to be paid from Fund 14 DEVELOPERS ESCROW	70.00

	646,101.32

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:

Abstain:

Absent:

Mayor Pittinger requested a motion to enter Executive session.

EXECUTIVE SESSION: Councilman Berger made a motion to enter into Executive Session. Council President Burton second the motion.

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Crawford and Councilwoman Baldinger

NO:
Abstain:
Absent:

DISCUSSION:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Burton made a motion to close the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was closed.

COMMITTEE UPDATES:

AD Hoc Beautification: Councilwoman Logan stated Veteran Flag will be going on Sale for \$200 each.

Recreation: Mayor Pittinger reminded everyone of Music in the Park on October 8th from 3 -7 pm

MISCELLANEOUS:

Mayor Pittinger reminded everyone of the Wellness Hike Saturday Oct 22nd at 8 am at Windy Acres

ADJOURN:

Councilman Crawford moved, and Council President Burton seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:45 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

