

LEBANON BOROUGH SEWERAGE AUTHORITY
MINUTES
July 21, 2022

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman Richard Burton 7:30 PM at the Borough Hall, 6 High Street, Lebanon NJ.

MEMBERS PRESENT: Richard Burton, Benedict Valliere, Glen Chandler

Also present: Jim Hill, Kayla Kern– Frey Engineering, Joseph Novak – Novak & Novak Law, William Colantano – BKC and Secretary Anita Weingart

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT

APPROVE June MINUTES

Mr. Valliere moved and Mr.Chandler seconded the motion to approve the June 2022 minutes.

All Ayes: Motion Carried

PUBLIC COMMENTS

There were no public comments.

EXECUTIVE SESSION: Contractual

Mr. Valliere moved, Mr. Chandler seconded the motion to enter Closed Session. All Ayes: Motion Carried.

PUBLIC SESSION: Mr. Valliere moved, Mr. Chandler seconded the motion to close executive session and enter public session. All Ayes: Motion Carried.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Smoke testing – Mr. Hill attempted to obtain quotes from 6 companies that provide smoke testing services. We only received 1 quote. The quote was from Oswald and recommended smoke testing and will substitute the 3rd meter for this testing.

Mr.Valliere moved, Mr. Chandler seconded the motion to hire Oswald Enterprises for smoke testing not to exceed 3 days and \$6,300.00. Roll Call Vote: Valliere, Chandler, Burton. All Ayes: Motion Carried.

AMEND FREY ENGINEERING CONTRACT

Mr. Valliere moved, Mr. Chandler seconded the motion to amend the contract between LBSA and Frey Engineering to substitute the 3rd meter for smoke testing. Roll Call Vote: Chandler, Valliere, Burton. All Ayes: Motion Carried.

Engineer's Report accepted.

EXPENDITURES

Mr. Chandler moved, Mr. Valliere seconded the motion to approve July 2022 expenditures as listed below.

Roll Call Vote: Chandler, Valliere, Burton, All Ayes: Motion Carried

<u>GENERAL ACCT:</u>			JULY 2022
22-071	PAYROLL ACCT	PAYROLL	\$2,872.31
22-072	RLSA	WATER TREATMENT	\$36,711.80
22-073	LEBANON BOROUGH NOVAK & NOVAK	LEASE	\$1,300.00
22-074	LLC	Jul-22	\$3,983.33
22-075	R&L DATACENTERS	INV# 106801 REIMBURSE FOR NOTARY	\$96.50
22-076	ANITA WEINGART	RENEWAL + OATH	\$45.00
22-077	ANITA WEINGART CONSTRUCTION	UNPAID PAYROLL -JUNE 2021 (AUDIT NOTES)	\$1,578.46
22-078	SPECIALTIES, INC	REIMBURSE SEWER PAYMENT FOR RELEASE OF CAPACITY	\$2,960.02
22-079	COURIER NEWS	LEGAL AD - SYNOPSIS OF AUDIT 2021	\$164.48
22-080	NJ ADVANCE MEDIA	LEGAL AD - SYNOPSIS OF AUDIT 2021	\$98.38
22-081	BKC	INV# 16851	\$22,100.00
22-082	FREY ENGINEERING	INV# 7635	\$6,508.33
22-083	BANK FEE		\$48.26
TOTAL			<u>\$78,466.87</u>

<u>ESCROW ACCT:</u>			
ELIZABETHTOWN			
GAS	FREY ENGINEERING	INV# 7636	\$525.00
TOWN CENTER	NOVAK & NOVAK	INV# 4254	\$989.75
SUPERIOR			
TOWING	NOVAK & NOVAK	INV# 4244	\$334.50
		TOTAL	<u>\$1,849.25</u>

FINANCIAL REPORTS – June (bank statements), July financial reports 2022

Mr. Valliere moved, Mr. Chandler seconded the motion to acknowledge the Financial reports and bank statements.

Roll Call Vote: Chandler, Valliere, Burton, All Ayes: Motion Carried

RLSA

There was nothing new to report. Mr. Novak will bring copies of the RLSA contract to the August 2022 LBSA meeting.

NORTHFIELD BANK

Mr. Valliere moved, Mr. Chandler seconded the motion to change banks from PNC to Northfield Bank for our banking except for escrow accounts. Those will remain with TD Bank. Roll Call Vote: Valliere, Chandler, Burton. All Ayes: Motion Carried.

MISCELLANEOUS – All items were discussed throughout the meeting. Nothing further to report.

ADJOURN

Mr. Valliere moved and Mr. Chandler seconded the motion to adjourn. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____7/21/2022_____.

_____ Anita Weingart, Secretary/Treasurer