

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

May 19, 2022

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman Richard Burton 7:30 PM at the Borough Hall, 6 High Street, Lebanon NJ.

MEMBERS PRESENT: Edward Cichone, Richard Burton, Benedict Valliere, Greg Crawford, Glen Chandler

Also present: Jim Hill, Kayla Kern– Frey Engineering, William Colantano – BKC, Laura Atwell - BKC and Secretary Anita Weingart

The meeting was convened in compliance with the OPEN PUBLIC MEETINGS ACT

APPROVE April MINUTES

Mr. Valliere moved and Mr.Chandler seconded the motion to approve the April 2022 minutes.
All Ayes: Motion Carried

PUBLIC COMMENTS

There were no public comments.

ENGINEER’S REPORT

Mr. Hill’s report is on file.

Metering – Mr. Hill discussed metering and flow reports. He provided quotes and recommendations for Maintenance and Emergency services. Quotes and recommendations were also provided for Easement Clearing.

Mr. Cichone moved, Mr. Valliere seconded the motion to approve Oswald Enterprises, Inc. for the following: Jet/Vacuum and video services, Manhole/line grouting and Minor manhole repairs as provided in the quote from 4/5/2022. Roll Call Vote: Valliere, Chandler, Cichone, Burton. (Crawford joined the meeting just as this was being passed and therefore abstained). All Ayes: Motion Carried.

Mr. Valliere moved, Mr. Cichone seconded the motion to approve Predator for easement clearing work to be done. Roll Call Vote: Valliere, Cichone, Crawford, Chandler, Burton. All Ayes: Motion Carried.

Engineer’s Report accepted.

EXECUTIVE SESSION - Contractural

Mr. Cichone moved, Mr. Crawford seconded the motion to enter closed session. All Ayes: Motion Carried.

PUBLIC SESSION

Mr. Cichone moved, Mr. Chandler seconded the motion to re-enter public session. All Ayes: Motion Carried.

EXPENDITURES

Mr. Crawford moved, Mr. Chandler seconded the motion to approve May 2022 expenditures as listed below.

Roll Call Vote: Valliere, Chandler, Cichone, Crawford, Burton, All Ayes: Motion Carried

<u>GENERAL ACCT:</u>			MAY 2022
22-052	PAYROLL ACCT	PAYROLL	\$2,872.31
22-053	RLSA	WATER TREATMENT	\$36,711.80
	LEBANON		
22-054	BOROUGH	LEASE	\$1,300.00
	R&L		
22-055	DATACENTERS	PAYROLL SERVICES	\$96.50
	ONE CALL		
22-056	CONCEPTS	INV# 2045378	\$5.72
22-057	NOVAK & NOVAK	MAY 2022	\$3,983.33
22-058	BKC	INV# 15989	\$15,000.00
	QUILL		
22-059	CORPORATION	INV# 24825191, 24697729	\$364.96
22-060	ESCROW	CLOSE ACCOUNTS	\$1,677.22
	FREY		
22-061	ENGINEERING	INV# 7557	\$6,508.33
22-062	BANK FEE		\$48.26
TOTAL			\$68,568.43

ESCROW ACCT:
ELIZABETHTOWN

GAS	FREY ENGINEERING	INV# 7558	\$192.50
TOWN CENTER	FREY ENGINEERING	INV# 7559	\$975.00
		TOTAL	\$1,167.50

FINANCIAL REPORTS – Apr. (bank statements), May financial reports 2022

Mr. Cichone moved, Mr. Valliere seconded the motion to acknowledge the Financial reports and bank statements.

Roll Call Vote: Chandler, Valliere, Cichone, Crawford, Cichone, Burton, All Ayes: Motion Carried

RLSA

There was nothing new to report.

MISCELLANEOUS

- HHP grease trap letter – Mr. Hill will follow up with Mr. Novak
- Werner Way – Mr. Hill informed us that we are waiting for their response.
- Frey Engineering – Special Project Inv#7561 – Pending approval
- Cokesbury Rd. electric meter box – Mr. Hill will follow up with Maglio Electric to turn it back on.

ADJOURN

Mr. Crawford moved and Mr. Chandler seconded the motion to adjourn. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of ____5/19/2022____.

_____ Anita Weingart, Secretary/Treasurer