



LEBANON BOROUGH COMMON COUNCIL  
Wednesday, April 20, 2022  
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Mayor Pittinger.

**MOMENT OF SILENCE:**

As of today, a total 8519 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 131. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

**ROLL CALL:**

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, Councilman Cortese and Councilwoman Baldinger

Absent:

Also, Present: Administrator /Clerk Karen M Romano RMC  
and Attorney Joseph Novak Esq.

**FIRE CHIEF KEVIN SAHARIC: PUBLIC SAFETY COORDINATOR**

Fire Chief Kevin Saharic thanked Councilwoman Logan and the Public Safety committee for working with him to establish the position of Public Safety Coordinator. He than Thanked Mayor Pittinger for the appointment. The position is fully explained in Ordinance 2022-03.

**Mayor Pittinger requested a motion to enter into Executive session.**

**Council President Burton made a motion to enter Executive Session with a second by Councilwoman Logan.**

**The Motion was passed by the following vote:**  
YES: Council President Burton, Councilman Berger, Councilwoman Logan, and Councilwoman Baldinger  
NO:  
Abstain:  
Absent: Councilman Lance and Councilman Cortese

**RESOLUTION #67-2022:**  
**Council President Burton made a motion to approve Resolution 67-2022 to enter into Executive session. With a second by Councilman Berger.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #67-2022**

**Whereas**, the Open Public Meetings Act allows the Mayor and Council to exclude the public from a portion of a meeting in certain circumstances,

**Now therefore, be it Resolved**, by the Council of the Borough of Lebanon, that the public shall be excluded from discussion of the following matter(s):

- 1. A confidential matter under Federal or State Law or Court Rule.
- 2. A matter involving information that may jeopardize the Borough’s rights to receive funds from the United States Government.
- 3. A matter constituting an unwarranted invasion of an individual’s privacy rights.
- 4. Collective Bargaining Agreement or negotiation of the Agreement.
- 5. Matters involving the purchase, lease or acquisition of real property.

6. Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
7. Litigation  Tax Court Matters \_\_\_\_\_ Anticipated Litigation  \_\_\_\_\_  
Contract Negotiations:  \_\_\_\_\_
8. Matters falling within the attorney-client privilege: \_\_\_\_\_.
9. Personnel matters involving a specific employee or officer of the Borough: Policies.
10. Deliberations involving a public hearing which may result in the imposition of a specific civil penalty or suspension or loss of a license or permit.

The approved Executive Session minutes will be placed on file in the Borough Clerk's Office and will be available to the public as provided for by Law.

**Be it further Resolved**, that this Resolution shall take effect immediately.

Introduced and adopted: April 20, 2022

Ayes: Lance, Burton, Berger, Logan, Cortese, Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
By: Richard J. Burton, Council  
President

#### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk, hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 20th day of

April 2022; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Dated: April 20, 2022

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Karen M. Romano, RMC  
Borough Administrator/ Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent:

**OPEN PUBLIC SESSION:**

**Council President Burton made a motion to open the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was opened.**

**There being no further public comment Councilman Berger made a motion to close the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was closed.**

**RESOLUTION #68-2022:**

**Council President Burton made a motion to approve Resolution 68-2022 the Consent Agenda. With a second by Councilman Berger.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #68-2022  
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate

discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

;

1. Animal Control
2. Finance report
3. Tax Assessor Report
4. Lebanon Borough Fire Company
5. Superior Towing Thank you

Introduced and adopted: April 20, 2022.

Ayes: Lance, Burton, Berger, Logan, Cortese and Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

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Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

#### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the April 20, 2022, force and effect as of the date I have subscribed my signature.

Date: April 20, 2022

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Karen M. Romano, RMC  
Borough Administrator/Clerk

#### The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent:

**APPROVAL OF MINUTES:**

**Councilman Burton made a motion to approve March 16, 2022 Regular Minutes and Executive Minutes. With a second by Councilwoman Logan.**

**The Motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, Councilman Cortese and Councilwoman Baldinger**

**NO:**

**Abstain:**

**Absent:**

**ORDINANCE 2022-03      PUBLIC SAFETY COORDINATOR      INTRODUCTION**

**Councilwoman Logan made a motion to approve Ordinance 2022-03 for Introduction with a second by Councilman Lance.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**ORDINANCE #03-2022**

**LEBANON BOROUGH PUBLIC SAFETY COORDINATOR**

**WHEREAS, with the advent of continuing population growth within the Borough, primarily due to large residential developments at Presidential Place and the Heights of Lebanon, and the ongoing planning for the Town Center apartment complex, the governing body has determined the need for an experienced person to coordinate the delivery of public safety services to its residents; and**

**WHEREAS**, the establishment of an unpaid, volunteer Coordinator position, by a person with experience in the delivery of fire, emergency medical, emergency management and/or police services to the public would be advantageous to the community.

**NOW THEREFORE BE IT ORDAINED** by the Borough Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey, that the position of Public Safety Coordinator is hereby established as follows:

**Section 1. Position, Duties, Administration of Public Safety Coordinator**

**1. Public Safety Coordinator.**

There is hereby established the position of Public Safety Coordinator of the Borough of Lebanon to be appointed annually by the Council, as an unpaid volunteer who has prior active duty and management experience as a firefighter, emergency management services, and/or police experience.

**2. Duties of the Public Safety Coordinator.**

The Public Safety Coordinator shall act as a conduit from the Governing Body through the Borough Administrator; to provide for the delivery of services in the interest of public safety, working in conjunction with the Lebanon Borough Fire Company Chief, and its officers; the Emergency Management Committee of the Borough, the EMS serving the Borough, and as the liaison to the New Jersey State Police. Such coordination shall be channeled so as to enhance the delivery of public safety services, including but not limited to all events or incidents involving residents of the Borough of Lebanon and/or visitors to the community including their interaction with the Fire Company, Office of Emergency Management, EMS Services, New Jersey State Police, Recreation Committee, and July 4<sup>th</sup> Parade Committee; town wide garage sales, parades, and the like.

**3. Administration.**

The Borough Administrator/Clerk shall maintain a supervisory role over to the Coordinator of Public Safety, and direct and receive communications from the Governing Body

through the Administrator/Clerk. In addition, the Coordinator shall submit monthly written reports to the Governing Body on projects undertaken, status, and completion of those tasks.

**Section 2. Repealer.** All ordinances and resolutions or parts thereof inconsistent with this ordinance are repealed.

**Section 3. Severability.** In event that any clause, section, paragraph, or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason; it shall be deemed severable, and the Borough Council hereby declares its intent that the balance of the Ordinance shall not be affected by the said invalidity, and the remainder shall remain in full force and effect.

**Section 4. Effective Date.** This Ordinance shall take effect upon final adoption and publication in accordance with the law.

Vote after public hearing and upon final adoption:

Burton \_\_\_\_\_  
Berger \_\_\_\_\_ Ordinance approved by the Governing  
Baldinger \_\_\_\_\_  
Cortese \_\_\_\_\_ Body and presented to the Mayor on  
Lance \_\_\_\_\_  
Logan \_\_\_\_\_, 2022

Veto in Whole or Part:

Approved:

\_\_\_\_\_ {or} \_\_\_\_\_  
James Pittinger, Mayor James Pittinger, Mayor  
Date: Date:

Returned to Borough Clerk with statement attached on \_\_\_\_\_, 2022

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on April 20, 2022, and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on May 18, 2022 at 7:30 p.m. in the Municipal Building, located at 6 High Street, Lebanon, New Jersey

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Karen M. Romano, Borough Adm/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent:

**RESOLUTION 69-2022:**

**Councilman Lance made a motion to approve Resolution 69-2022 with a second by Council President Burton.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #69-2022**

**RESOLUTION URGING THE SWIFT  
PASSAGE OF S-330/A3804, WHICH SHALL  
RESTORE THE ENERGY TAX RECEIPTS TO  
MUNICIPALITIES**

**WHEREAS**, taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and

**WHEREAS**, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; since, just as municipalities collect property taxes for the benefit of school districts, counties, and other entities, the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

**WHEREAS**, for years, though, State budget makers have diverted funding from Energy Taxes to fund State programs; and instead of being spent on local programs and services and used to offset property taxes, the money has been spent as successive Legislatures and Administrations have seen fit; and

**WHEREAS**, the diversion of dedicated energy tax receipts to the State's General Fund further jeopardizes this critical property tax relief funding in future years; and

**WHEREAS**, by reducing Consolidated Municipal Property Tax Relief Act (CMPTRA), which is also comprised of revenues that should be returned to municipalities, State Budget makers have been able to continue collecting Energy Taxes, while keeping additional revenue that should have been returned to provide property tax relief; and

**WHEREAS**, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

**WHEREAS**, local elected officials are in the best position to decide the best use of these resources, which were always intended to fund local programs and services; and

**WHEREAS**, Senator Singleton and Senate President Scutari have introduced legislation (S-330) that will restore, over a five-year period, Energy Tax Receipts to municipalities;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Lebanon\_ in the County of Hunterdon urges the Legislature to swiftly pass this legislation and Governor Murphy sign the legislation prior to passage of the FY2023 State budget; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution is forwarded to Senate President Scutari, Assembly Speaker Coughlin, Governor Murphy, and the League of Municipalities.

Introduced and adopted: April 20, 2022.  
Ayes: Lance, Burton, Berger, Logan, Cortese and Baldinger  
Nays:

Abstain:  
Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the April 20, 2022, force, and effect as of the date I have subscribed my signature.

Date: April 20, 2022

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, and Councilman Cortese

NO: Councilwoman Baldinger

Abstain:

Absent:

**RESOLUTION 70-2022:**

**Councilman Berger made a motion to approve Resolution 70-2022 with a second by Council President Burton.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #70-2022**

**CHIEF FINANCIAL OFFICER**

**WHEREAS**, pursuant to New Jersey Statutes, N.J.S.A. 40A:9-140-10, every Municipality of the State of New Jersey is required to have a Chief Financial Officer, responsible for the proper financial administration of the Municipality; and

**WHEREAS**, the Administrator and Personnel Committee of the Council have interviewed candidates for the position; and

**WHEREAS**, the Committee recommends the retention and appointment of Cameron Keng to the position of Chief Financial Officer of the Borough of Lebanon based upon a review of his application, resume, employment history in the field, and personal interview.

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey, as follows:

1. Cameron Keng, CMFO is hereby appointed as the Chief Financial Officer of the Borough of Lebanon on an interim, trial basis for the balance of the calendar year through December 31, 2022;
2. The Chief Financial Officer shall be responsible for the proper financial administration of the Municipality under the Local Government Supervision Act, N.J.S. 52:27BB-1 et seq.; the Local Bond Law, N.J.S. 40A:2-1 et seq.; the Local Budget Law, N.J.S. 40A:4-1 et seq.; the Local Fiscal Affairs Law N.J.S. 40A:5-1 et seq., and if necessary; the Local Public Contracts Law N.J.S. 40A:11-1 et. seq., as well as such other Statutes, rules and regulations promulgated by the Director of the Division of Local Government Services, the Local Finance Board or any other State agency as may pertain to financial administration of the Municipality.
3. The Chief Financial Officer shall be employed by the Borough of Lebanon as a part-time employee, at an annual salary of \$30,000.00 per year, prorated over the months of service and to be paid in accordance with the normal payroll periods applicable to all employees of the Borough of Lebanon.
4. The Chief Financial Officer shall be supervised by the Administrator of Lebanon Borough when performing services for, or on behalf of the Borough.
5. The Chief Financial Officer shall attend all audit and budget meetings of the Governing Body and shall provide office hours in the morning and late afternoons, as directed by the Borough Administrator, prior to and/or subsequent to his full time position as Franklin Township CFO.

6. The Chief Financial Officer as a part-time employee shall not be entitled to receive any vacation period, sick time, personal days nor any pension benefits. The Borough shall pay the required portion of all state and federal employer obligations, as well as providing liability and workman's compensation insurance coverages. In addition, the Borough shall provide appropriate office space, furniture and equipment.

Introduced and adopted: April 20, 2022

Ayes: Lance, Burton, Berger, Logan, Cortese, Baldinger

Nays:

Absent:

Attest:

\_\_\_\_\_  
Karen Romano, Adm/Clerk

\_\_\_\_\_  
Richard J. Burton, Council President

#### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the April 20, 2022 force and effect as of the date I have subscribed my signature.

Date: April 20, 2022

\_\_\_\_\_  
Karen M. Romano, RMC

Borough Administrator/Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, and Councilman Cortese

NO: Councilwoman Baldinger

Abstain:

Absent:

**RESOLUTION 71-2022:**

**Councilman Lance made a motion to approve Resolution 71-2022 with a second by Councilwoman Logan.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #71-2022  
Town Wide Yard Sale**

**BE IT RESOLVED** that the Borough of Lebanon Mayor and Council permit one-way traffic only on the following streets on May14, 2022 from the hours of 8:00AM to 4:00 PM, or on the rain date, May 15, 2022 from 12:00 PM to 4:00 PM.

**ONE WAY:**

going South on Myrtle Avenue  
going North on High Street  
going South on Maple Street  
and going East on Brunswick Avenue

The Recreation Commission or State Police may, at its discretion; post “No Parking” signs where ever it is deemed necessary.

Introduced and adopted: April 20, 2022

LEBANON BOROUGH

COUNCIL

Ayes: Lance, Burton, Berger, Logan, Cortese and Baldinger

Nays: 0

Absent:

\_\_\_\_\_  
Richard J Burton

Borough Council President

ATTEST:

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator / Clerk

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 20th day of April 2022 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 20, 2022

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator / Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, and Councilman Cortese

NO: Councilwoman Baldinger

Abstain:

Absent:

**OPEN PUBLIC SESSION 2022 BUDGET:**

**Councilwoman Logan made a motion to open the public session for the 2022 Budget. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.**

**There being no further public comment Councilman Berger made a motion to close the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was closed.**

**RESOLUTION 72-2022:**

**Councilman Berger made a motion to approve Resolution 72-2022 with a second by Council President Burton.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #72-2022**

**ADOPTION OF 2022 BUDGET**

**2022 Available in the Clerk's Office**

Introduced and adopted: April 20, 2022,

LEBANON BOROUGH COUNCIL

Ayes: Lance, Burton, Berger, Logan, and Cortese

Nays: Baldinger 0

Absent:

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Richard J. Burton,  
Borough Council President

### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 20<sup>st</sup> of April 2022; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 20,2022

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Karen M. Romano, RMC  
Borough Administrator/ Clerk

**The Motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, and Councilman Cortese

NO: Councilwoman Baldinger

Abstain:

Absent:

**RESOLUTION 73-2022:**

**Councilman Berger made a motion to approve Resolution 73-2022 with a second by Council President Burton.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #73-2022**

**AUTHORIZING LOCAL BUDGET REVIEW**

**WHEREAS**, NJSA 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

**WHEREAS**, NJAC 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

**WHEREAS**, pursuant to NJAC 5:30-7.2 thru 7.5 the Borough of Lebanon has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2022 budget year, so now therefore

**BE IT RESOLVED**, by the Governing Body of the Borough of Lebanon that the in accordance with NJAC 5:307.6a & b and based upon the Chief Financial Officers certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to NJSA 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and NJAC 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of NJSA 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the  
Director of the Division of Local Government Services.  
**CERTIFICATION OF APPROVED BUDGET**

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to NJSA 40A:4-78b and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:307.6.

\_\_\_\_\_  
Dated

By: \_\_\_\_\_  
Chief Financial Officer

Introduced and adopted: April 20, 2022,

LEBANON BOROUGH COUNCIL

Ayes:  
Nays: 0  
Absent:

\_\_\_\_\_  
Richard J. Burton,  
Borough Council President

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 20<sup>st</sup> of April 2022; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 20,2022

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/ Clerk

**The Motion was passed by the following vote:**

**YES:** Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, and Councilman Cortese

**NO:** Councilwoman Baldinger

**Abstain:**

**Absent:**

**APPROVAL OF EXPENDITURES:**

**Councilman Berger made a motion to approve the bill list for April 2022. Council President Burton second the motion.**

**Lebanon Borough**

**List of Bills - (All Funds)**

Meeting Date: 04/20/2022 For bills from 03/17/2022 to 04/18/2022

Vendor	Description	Current Fund	Payment	Check Total
745 - BALANEY CONTRACTING LLC	PO 11852 3/9/2022 Snow 0.5" (School) / 3/12/2022		272.00	
	PO 11853 3/9/2022 Snow 0.5" / 3/12/2022 Snow 2.8"		2,448.50	2,720.50
746 - BETHLEHEM TOWNSHIP	PO 11893 Shared Service CPO- April 2022		2,249.58	2,249.58
766 - BKC CERTIFIED PUBLIC ACCOUNTANTS	PO 11880 Performance of the Statutory audit for t		10,000.00	10,000.00
26 - BOROUGH OF LEBANON - PETTY CASH	PO 11912 Replenish Petty Cash and Change Fund		166.51	166.51
247 - COMCAST	PO 11878 96 Main Street: Phone / Internet Servic		245.12	
	PO 11891 6 High Street: Phone /Internet Service 4		471.18	716.30
125 - Commons at Lebanon Homeowners Assoc.	PO 11877 2021 Snow removal, branch and leaf pick		7,648.02	7,648.02
652 - CONSTELLATION NEWENERGY INC	PO 11904 Electricity: 2/11/2022 - 3/10/2022		741.39	741.39
13 - COUNTY OF HUNTERDON - COUNTY TAX	PO 11905 County Tax 2nd Qtr. 2022		163,286.11	163,286.11
14 - COUNTY OF HUNTERDON - LIBRARY TAX	PO 11906 Library Tax 2nd Qtr. 2022		15,507.81	15,507.81
15 - COUNTY OF HUNTERDON- OPEN SPACE TAX	PO 11907 Open Space Tax 2nd Qtr. 2022		14,736.73	14,736.73
907 - Dorsey & Semrau, LLC	PO 11894 Professional Services: Tax Appeals March		416.00	416.00
39 - ELIZABETHTOWN GAS	PO 11872 Natural Gas: 6 High Street 2/15/2022 - 3		792.99	792.99
39 - ELIZABETHTOWN GAS	PO 11873 Natural Gas: 96 Main Street 2/15/2022 -		201.32	201.32
769 - Great America Financial Services	PO 11866 Phone System Lease April 2022		101.19	101.19
670 - HARRY HAUSHALTER	PO 11881 Professional Services: 3/1/2022 - 3/31/2		337.50	337.50
153 - HOME DEPOT CREDIT SVCS	PO 11884 Building & Grounds		40.89	40.89
133 - HUNTERDON COUNTY ASSESSOR ASSOC.	PO 11888 Membership Dues: Association of Municipa		150.00	150.00
16 - JCP&L	PO 11870 Electricity: 2/11/2022 - 3/11/2022		1,010.39	
	PO 11910 Electricity: 2/11/2022 - 4/19/2022		788.12	
	PO 11911 Electricity		71.02	1,869.53
597 - JERSEY ELEVATOR COMPANY INC.	PO 11882 Monthly Maintenance April 2022		151.62	151.62
167 - KAREN ROMANO	PO 11854 Reimbursement: Office Supplies, Seniors		215.72	
	PO 11857 Reimbursement: Postage for Lantern		122.00	
	PO 11860 Reimbursement for Office Supplies		435.38	
	PO 11867 Cell Phone Reimbursement April 2022		100.00	873.10
167 - KAREN ROMANO	PO 11890 Reimbursement: Clerks Conference March 20		195.08	195.08
559 - LANZA & LANZA LLP	PO 11879 Clinton Water Litigation: 3/24/2022 - 3/		3,047.00	3,047.00
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 11868 Local School Tax April 2022		288,552.10	288,552.10
119 - LEBANON FIRE COMPANY	PO 11863 2022 Annual Contribution: April 2022		6,942.80	6,942.80
323 - LISA SAHARIC	PO 11859 Notary Stamp		54.00	54.00
323 - LISA SAHARIC	PO 11862 Reimbursement: Recreation Easter Candy		37.28	37.28
2 - MGL FORMS-SYSTEMS, LLC	PO 11837 Stamp for Tax Collector		66.00	66.00
253 - NEW JERSEY STATE POLICE	PO 11851 Billable Police Service (Hourly Basis) F		3,799.08	3,799.08
54 - NJ ADVANCE MEDIA	PO 11871 Advertising: Ordinance 2022-01 2022-02,		272.47	272.47
31 - NOVAK & NOVAK LLC	PO 11864 Legal Services Retainer April 2022		4,541.67	4,541.67
20 - QUILL CORPORATION	PO 11876 Office Supplies / Building & Grounds		177.48	177.48
830 - Republic Services	PO 11861 Monthly Garbage / Recycling Residential		7,701.70	7,701.70
176 - SHOPRITE OF HUNTERDON COUNTY	PO 11892 Finance / Seniors		254.92	254.92
864 - T & M Associates	PO 11902 2022 General Planning Services		203.00	203.00
765 - Tele Cloud, LLC	PO 11897 Monthly Phone Service: 4/1/2022 - 4/30/2		277.80	277.80
808 - Thermal Service of New Jersey Inc.	PO 11869 Service call: Change relief valve - blee		471.94	
	PO 11883 Monthly Billing of FM Service Contract A		349.00	820.94
43 - TOWN OF CLINTON	PO 11885 1st Qtr. Water Billing - Jan/Feb/Mar 202		6,287.25	6,287.25
56 - TREASURER, STATE OF NEWJERSEY	PO 11874 Environmental Regulation - NJPDES		1,050.00	1,050.00
11 - Vital Communication, Inc.	PO 11838 MOD IV Tape - Tax Collector		100.00	
	PO 11866 MOD IV Tax Master File Re-Issue check t		100.00	200.00
<b>ANIMAL CONTROL FUND</b>				
321 - NJ DEPT OF HEALTH & SENIOR SVCS	PO 11895 Animal License Fee March 2022		4.80	4.80
<b>SENIOR CITIZEN FUND</b>				
167 - KAREN ROMANO	PO 11854 Reimbursement: Office Supplies, Seniors		69.75	
	PO 11855 Reimbursement: Seniors		55.95	125.70
<b>DEVELOPERS ESCROW</b>				
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 11900 Superior Towing		481.25	
	PO 11901 Presidential Place Realty, LLC		621.25	1,102.50

TOTAL	548,420.66
Total to be paid from Fund 01 Current Fund	547,187.66
Total to be paid from Fund 12 ANIMAL CONTROL FUND	4.80
Total to be paid from Fund 13 SENIOR CITIZEN FUND	125.70
Total to be paid from Fund 14 DEVELOPERS ESCROW	1,102.50
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	548,420.66

Checks Previously Disbursed

12653	Hard Rock Hotel & Casino	PO# 11875	Mayors Conference 5/9-5/12/22	303.00	4/18/2022
31622	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 11896	Email Services 2/13-3/12/22	120.00	4/11/2022
40122	STATE OF NEW JERSEY, TREASURY	PO# 11887	2022 Annual Employer Appropriation	29,845.45	4/08/2022
41522	NJ STATE HEALTH BENEFITS PLAN	PO# 11889	Employee Health Benfits March 2022	3,703.27	4/08/2022
41722	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 11865	Email Services	112.33	3/28/2022
20223103	LEBANON BOROUGH PAYROLL		PAYROLL 3/31/2022	11,761.32	3/25/2022
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				45,845.37	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	45,845.37	547,187.66	593,033.03
Fund 12 ANIMAL CONTROL FUND		4.80	4.80
Fund 13 SENIOR CITIZEN FUND		125.70	125.70
Fund 14 DEVELOPERS ESCROW		1,102.50	1,102.50
BILLS LIST TOTALS	45,845.37	548,420.66	594,266.03
			=====

**The Motion was passed by the following vote:**  
**YES:** Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, Councilman Cortese and Councilwoman Baldinger  
**NO:**  
**Abstain:**  
**Absent:**

**OPEN PUBLIC SESSION:**

**Councilwoman Logan made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.**

**There being no further public comment Councilman Berger made a motion to close the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was closed.**

**Mayor Pittinger called for a motion to release the Nassau Capital Advisors Report dated April 15, 2022**

**Council President Burton made a motion to release the Nassau Capital Advisors Report dated April 15, 2022 . Councilwoman Logan second the motion.**

**The Motion was passed by the following vote:**  
**YES:** Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, Councilman Cortese and Councilwoman Baldinger  
**NO:**  
**Abstain:**

Absent:

**DISCUSSION:**

**MISCELLANEOUS:**

**COUNCIL COMMITTEES:**

**Codification:** Councilwoman Logan reported Codification was going well. General Code was through the second stage and waiting for the Professional's input.

**Public Safety:** Councilwoman Logan reported the speed Sign Battery came in and Councilman Lance would be working with Maintenance to build a portable sign carriage.

**Beautification Ad Hoc Committee:** Councilwoman Logan reported the American Flag for Main Street were ordered and should arrive in two weeks.

**ADJOURN:**

Councilman Lance moved, and Council President Burton seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 9:35 pm by unanimous vote.

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Karen M. Romano, RMC  
Borough Administrator/Clerk