



LEBANON BOROUGH COMMON COUNCIL
Wednesday, January 19, 2022
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8519 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 131. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilwoman Logan, and Councilwoman Baldinger
Absent: Councilman Lance and Councilman Cortese
Also, Present: Administrator /Clerk Karen M Romano RMC
and Attorney Joseph Novak Esq.

RESOLUTION #44-2022:

Council President Burton made a motion to approve Resolution 44-2022 the Consent Agenda. With a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #44-2022
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

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1. Animal Control report
2. Finance report
3. Tax Assessor Report

Introduced and adopted: January 19, 2022.

Ayes: Burton, Berger, Logan, Baldinger

Nays:

Abstain:

Absent: Lance, Cortese

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 19, 2022, force and effect as of the date I have subscribed my signature.

Date: January 19, 2022

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance and Councilman Cortese

APPROVAL OF MINUTES:

Councilman Berger made a motion to approve December 15th Regular Minutes, December 15th Executive Minutes, December 17, 2021 and January 4th Reorganization minutes. With a second by Councilwoman Logan.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance and Councilman Cortese

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was opened.

Maddie Nolan of the Senior Club Thanked Karen for setting of the Council room for Meetings and Bingo. She stated she would let her know when Game Day and Senior Exercise would be. Maddie then asked Council why the Senior were not allowed to be upstairs in the Senior room. After discussion, Council agreed to allow the Senior use of the Senior room of groups of 20 or less. Groups of 20 or more would be held in the Council room.

There being no further public comment Councilman Berger made a motion to close the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was closed.

Mayor Pittinger requested a motion to enter into Executive session.

Council President Burton made a motion to enter Executive Session with a second by Councilwoman Logan.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance and Councilman Cortese

RESOLUTION 45-2022:

Council President Burton made a motion to approve Resolution 45-2022 with a second by Councilwoman Logan.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #45-2022

Whereas, the Open Public Meetings Act allows the Mayor and Council to exclude the public from a portion of a meeting in certain circumstances,

Now therefore, be it Resolved, by the Council of the Borough of Lebanon, that the public shall be excluded from discussion of the following matter(s):

- 1. A confidential matter under Federal or State Law or Court Rule.
- 2. A matter involving information that may jeopardize the Borough's rights to receive funds from the United States Government.
- 3. A matter constituting an unwarranted invasion of an individual's privacy rights.
- 4. Collective Bargaining Agreement or negotiation of the Agreement.
- 5. Matters involving the purchase, lease or acquisition of real property.
- 6. Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
- 7. Litigation Tax Court Matters _____ Anticipated Litigation _____
Contract Negotiations: _____

- ___ 8. Matters falling within the attorney-client privilege:_____.
- ___ 9. Personnel matters involving a specific employee or officer of the Borough: Policies.
- ___ 10. Deliberations involving a public hearing which may result in the imposition of a specific civil penalty or suspension or loss of a license or permit.

The approved Executive Session minutes will be placed on file in the Borough Clerk's Office and will be available to the public as provided for by Law.

Be it further Resolved, that this Resolution shall take effect immediately.

Introduced and adopted: January 19, 2022

Ayes: Burton, Berger, Logan, and Baldinger

Nays: 0

Absent: Lance and Cortese

Abstain:

LEBANON BOROUGH COUNCIL

By: Richard J. Burton, Council
President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk, hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 19th day of January 2022; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Dated: January 19, 2022

Karen M. Romano, RMC
Borough Administrator/ Clerk

Mayor Pittinger requested a motion to enter into the Regular meeting of January 19, 2022.

Council President Burton made a motion to enter the Regular meeting with a second by Councilwoman Logan.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance and Councilman Cortese

RESOLUTION 46-2022:

Councilwoman Logan made a motion to approve Resolution 46-2022 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #46-2022

THE LEBANON BOROUGH SPECIAL REAL ESTATE DEVELOPMENT SERVICES

WHEREAS, the Borough of Lebanon Council has determined a need for the services of Robert S Powell Jr. Nassau Capital Advisors. LLC 92 Nassau St. Princeton, NJ 08542 for REAL ESTATE DEVELOPMENT SERVICES; and

WHEREAS, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Council has determined in consultation with the Borough Robert S. Powell Jr. has the requisite experience for such specialized matters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council and the Borough of Lebanon as follows:

1. Robert S. Powell Jr. is hereby retained as Real Estate Development Services to the Borough of Lebanon as of January 19, 2022.
2. The Mayor and Clerk are hereby authorized to execute a professional services contract with Robert S. Powell Jr. on the condition that the Robert S Powell shall complete a Business Entity Disclosure Certification.
3. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney not to exceed \$20,000.00.
4. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 19, 2022
Ayes: Burton, Berger, Logan, Baldinger
Nays: 0
Absent: Lance, Cortese

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 19^h day of January 2022; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 19, 2022

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance and Councilman Cortese

RESOLUTION 47-2022:

Councilwoman Logan made a motion to approve Resolution 47-2022 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 47-2022

RLSA APPOINTMENT RESOLUTION

WHEREAS, the Mayor and the Governing Body of Lebanon Borough wishes to appointment Richard Burton the Readington Lebanon Sewage Authority.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon, that the following person shall be appointed to the RLSA authority committee position for the period of January 31, 2022 through February 1, 2027.

RLSA Richard Burton

Burton, Berger, Logan, Baldinger

Nays: 0

Absent: Lance, Cortese
President

Richard J. Burton, Council

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 19th day of January 2022; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 19, 2022

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance and Councilman Cortese

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #48 -2022**

Governor's Council on Alcoholism and Drug Abuse

Fiscal Grant Cycle October 2020 - June 2025

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Lebanon, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the North Hunterdon Municipal Alliance grant for fiscal year 2023 in the amount of:

DEDR	\$ 10,070.00
Cash Match	\$ 2,517.50
In-Kind	\$ 7,552.50

Total Alliance Budget \$20,140.00

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Borough Council further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

Introduced and adopted:

Ayes: Lance, Burton, Berger, Logan Cortese, Baldinger

Nays:

Absent:

LEBANON BOROUGH COUNCIL

Richard J Burton, Council President

ATTEST:

Karen Romano

Borough Administrator /Clerk

CERTIFICATION

I, Karen M Romano, Municipal Clerk of the Borough of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 19th day of January, 2022.

Karen M. Romano), Municipal Clerk

APPROVAL OF EXPENDITURES:

Councilman Berger made a motion to approve the bill list for January 2022. Council President Burton second the motion.

Lebanon Borough

		List of Bills - (All Funds)		Meeting Date: 01/19/2022 For bills from 12/16/2021 to 01/14/2022	
Vendor	Description	Payment	Check	Total	
Current Fund					
712 - ALPHA DOG SOLUTIONS, INC.	PO 11689 Website Maintenance and Hosting: January	1,200.00		1,200.00	
19 - AMAZON CREDIT PLAN	PO 11636 Santa paper: Recreation Santa reply lett	18.94		18.94	
403 - AMERICAN PROTECTIVE SYSTEMS, INC	PO 11682 2022 Security Monitoring	1,624.32		1,624.32	
745 - BALANEY CONTRACTING LLC	PO 11665 Salt 12/24/2021	742.50			
	PO 11666 Salt 12/24/2021 (School)	61.00			
	PO 11684 Salt: 1/5/2022 (Borough)	732.00			
	PO 11685 Salt: 1/5/2022 (School)	61.00			
	PO 11715 1/7/2022 Snow 5"	2,704.50		4,301.00	
745 - BALANEY CONTRACTING LLC	PO 11716 1/7/2022 Snow 5"	305.00		305.00	
659 - BECKAGE SEALCOATING	PO 11667 Asphalt Repair - Various Streets	6,544.63		6,544.63	
746 - BETHLEHEM TOWNSHIP	PO 11699 Shared Service CFO-January 2022	2,249.58		2,249.58	
833 - Borough of Frenchtown	PO 11703 DFW Supervisor / Admin Fees	3,652.80		3,652.80	
899 - Boswell Engineering, Inc.	PO 11677 Main Street Culvert Inspection	5,000.00		5,000.00	
883 - Business Information Systems, Inc.	PO 11710 On-Site Service & Support Renewal - Bosc	1,045.00		1,045.00	
247 - COMCAST	PO 11686 96 Main Street: Internet / Phone Service	1,245.88			
	PO 11713 6 High Street: Internet / Phone Service	473.21		713.09	
652 - CONSTELLATION NEWENERGY INC	PO 11688 Electricity: 10/13/2021 - 11/10 2021	671.56			
	PO 11727 Electricity: 11/11/2021 - 12/9/2021	681.54		1,353.10	
13 - COUNTY OF HUNTERDON - COUNTY TAX	PO 11720 County Tax 1st Qtr 2022	164,876.34		164,876.34	
14 - COUNTY OF HUNTERDON - LIBRARY TAX	PO 11721 Library Tax 1st Qtr 2022	15,666.17		15,666.17	
15 - COUNTY OF HUNTERDON- OPEN SPACE TAX	PO 11719 Open Space Tax 1st Qtr 2022	14,890.13		14,890.13	
152 - Courier News	PO 11687 Advertising: Common Council Reorganiatio	58.22		58.22	
39 - ELIZABETHTOWN GAS	PO 11675 Natural Gas: 96 Main Street 11/15/2021 -	185.65		185.65	
39 - ELIZABETHTOWN GAS	PO 11676 Natural Gas: 6 High Street 11/15/2021 -	920.43		920.43	
46 - FERRIERO ENGINEERING	PO 11730 Clinton Water Main Replacement-	2,682.50			
	PO 11734 Engineering Services	362.50		3,045.00	
769 - Great America Financial Services	PO 11702 Phone System Lease January 2022	101.19		101.19	
670 - HARRY HAUSHALTER	PO 11654 Professional Services November 2021	1,012.50			
	PO 11668 Professional Services December 2021	486.00		1,498.50	
153 - HOME DEPOT CREDIT SVCS	PO 11678 Streets & Roads	19.46		19.46	
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 11693 Employee Dental 1/1/2022 - 2/1/2022	201.31		201.31	
737 - Hunterdon County Democrat	PO 11707 2022 Annual Subscription	53.92		53.92	
16 - JCP&L	PO 11657 Electricity	888.78		888.78	
597 - JERSEY ELEVATOR COMPANY INC.	PO 11691 Monthly Maintenance January 2022	151.62		151.62	
167 - KAREN ROMANO	PO 11653 Costco Reimbursement: Clorox Wipes / KS	32.97			
	PO 11656 Reimbursement Postage for Lantern	121.80			
	PO 11659 Christmas Luncheon: Galasso's	83.09			
	PO 11672 Office Supplies: McAfee, Dell XPS Tower	1,102.07			
	PO 11673 Reimbursement: Walmart - Spruce Wreaths	820.06		2,159.99	
167 - KAREN ROMANO	PO 11698 Cell Phone Reimbursement January 2022	100.00		100.00	
559 - LANZA & LANZA LLP	PO 11670 Special Litigation Clinton Water Decembe	4,957.10		4,957.10	
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 11695 Local School Tax January 2022	288,552.10		288,552.10	
119 - LEBANON FIRE COMPANY	PO 11700 2022 Annual Contribution (January)	10,000.00		10,000.00	
323 - LISA SAHARIC	PO 11663 Reimbursement Hard Rock Hotel Fee - Regi	27.99		27.99	
323 - LISA SAHARIC	PO 11664 Notary Renewal	30.00		30.00	
322 - MCCPC	PO 11709 MCCPC Membership Fee - 2022	1,100.00		1,100.00	
2 - MGL FORMS-SYSTEMS, LLC	PO 11697 Received Date Stamp	111.00		111.00	
9 - MUNICIPAL SOFTWARE, INC	PO 11711 2022 Annual Support	6,963.00		6,963.00	
253 - NEW JERSEY STATE POLICE	PO 11652 Billable Police Services (Hourly Basis)	3,165.90		3,165.90	
253 - NEW JERSEY STATE POLICE	PO 11662 Billable Police Service (Hourly Basis) O	4,643.32		4,643.32	
253 - NEW JERSEY STATE POLICE	PO 11680 Billable Police Services (Hourly Basis)	3,165.90		3,165.90	
54 - NJ ADVANCE MEDIA	PO 11712 Advertising: Lebanon Borough Common Coun	142.70		142.70	
530 - NJ CONFERENCE OF MAYORS	PO 11708 2022 Membership Dues	295.00		295.00	
172 - NJ REGISTRARS' ASSOCIATION	PO 11704 Membership Renewal 2022 (Karen Romano &	50.00		50.00	
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 11694 Regional School Tax January 1, 2022	267,751.83		267,751.83	
31 - NOVAK & NOVAK LLC	PO 11701 Legal Services Retainer January 2022	4,083.33		4,083.33	
20 - QUILL CORPORATION	PO 11645 Office Supplies	236.95			
	PO 11655 Office Supplies	27.99			
	PO 11658 Office Supplies	123.54			
	PO 11714 Coffee / Office Supplies	60.45			
	PO 11724 Quillplus Blue Renewal	69.99		518.92	
20 - QUILL CORPORATION	PO 11728 Epson Black ink 2pk	35.99			
	PO 11731 Office Supplies	54.80		90.79	
830 - Republic Services	PO 11661 Monthly Garbage / Residential: 12/1/2021	7,152.60		7,152.60	
844 - Sharp Electronics Corporation	PO 11674 Copier: 9/23/2021 - 12/22/2021	152.90			
	PO 11718 Copier: 6/23/2021 - 9/1/2021	296.16		449.06	
765 - Tele Cloud, LLC	PO 11696 Monthly Phone Service: 1/1/2022 - 1/31/2	275.87		275.87	
808 - Thermal Service of New Jersey Inc.	PO 11660 Service Call: Repair condensate trap on	619.82			
	PO 11679 Service Call - Replace Pump	1,382.16			
	PO 11706 Monthly Billing of PM Service Contract J	349.00		2,350.98	
43 - TOWN OF CLINTON	PO 11669 4th Qtr. Water Billing - Oct/Nov/Dec 202	6,287.25		6,287.25	
560 - TREASURER-STATE OF NJ	PO 11725 4th Qtr. 2021 Marriage / Civil Union Lic	50.00		50.00	
718 - VIKING PEST CONTROL	PO 11692 Pest Control: January - 6 High Street /	63.99		63.99	
11 - Vital Communication, Inc.	PO 11723 Post Year - PD5 form	35.00		35.00	
FEDERAL AND STATE GRANTS					
46 - FERRIERO ENGINEERING	PO 11729 Update Municipal Stormwater Mitigation P	168.00		168.00	
ANIMAL CONTROL FUND					
466 - ANIMAL CONTROL SOLUTIONS, LLC	PO 11671 Disposal of wild animal (12/3/2021) dead	50.00		50.00	
466 - ANIMAL CONTROL SOLUTIONS, LLC	PO 11683 24 Hour Animal Control Coverage 2022	3,000.00		3,000.00	

TOTAL		-----
Total to be paid from Fund 01 Current Fund	845,143.80	848,361.80
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	168.00	
Total to be paid from Fund 12 ANIMAL CONTROL FUND	3,050.00	

	848,361.80	

Checks Previously Disbursed

1152022	NJ STATE HEALTH BENEFITS PLAN	PO# 11690	Employee Health Benefits December	3,559.64	1/10/2022
1172022	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 11681	E-Mail Services	227.50	1/14/2022
20221501	LEBANON BOROUGH PAYROLL		PAYROLL 1/15/2021	11,725.24	1/14/2022

				15,512.38	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	15,512.38	845,143.80	860,656.18
Fund 02 FEDERAL AND STATE GRANTS		168.00	168.00
Fund 12 ANIMAL CONTROL FUND		3,050.00	3,050.00
BILLS LIST TOTALS	15,512.38	848,361.80	863,874.18

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance and Councilman Cortese

OPEN PUBLIC SESSION:

Council woman Baldinger made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Berger made a motion to close the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was closed.

DISCUSSION:

MISCELLANEOUS:

COUNCIL COMMITTEES:

Mayor Pittinger: Introduced the idea of obtaining donations to purchase re-useable bags in support of the new NJ law of using all re-useable bags starting May 1st. Council agreed.

Shade Tree: Chairman Joe Hauck stated he received email of interest for the pruning demonstration.

History: Chairman Joe Hauck would like to place Historical pictures on the website. He will be meeting with the committee to start the selection process.

Streets and Roads: Council President Burton Pothole repair was complete. The Boswell report the Bridge on Main will need to be replaced. Ferriero Engineering and Karen will be exploring Grants to offset the expense.

Public Safety: Councilwoman Logan Chair stated the Speed Signs were going well.

ADJOURN:

Councilman Berger moved, and Council President Burton seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:55 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

LBCC
7-17-13
35

