



LEBANON BOROUGH COMMON COUNCIL
Wednesday, November 22, 2021
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8519 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 131. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger
Absent: Councilman Lance
Also, Present: Administrator /Clerk Karen M Romano RMC
and Attorney Joseph Novak Esq.

RESOLUTION #111-2021:

Council President Burton made a motion to approve Resolution 111-2021 the Consent Agenda. With a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION # 111-2021
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

;

1. Animal Control report
2. Finance report
3. Tax Assessor Report
4. Hunterdon County Economic Development Grant
5. Note of Thanks for the Volunteer Dinner

Introduced and adopted: November 22, 2021.

Ayes: Burton, Berger, Logan, Cortese, Baldinger

Nays:

Abstain:

Absent: Lance

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the November 22, 2021, force and effect as of the date I have subscribed my signature.

Date: November 22, 2021

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

APPROVAL OF MINUTES:

Councilman Berger made a motion to approve the October 20, 2021, Regular and Executive minutes. With a second by Council President Burton.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was opened.

Lex Saharic OEM Chair report there was a propane leak at the Exxon Station. The leak was handled by the Fire Company.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION 112-2021:

Councilwoman Logan made a motion to approve Resolution 112-2021 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #112-2021**

**RESOLUTION REQUESTING APPROVAL OF
ITEMS OF REVENUE AND APPROPRIATION
NJS 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local

Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Lebanon in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$150,000.00, which is now available from NJ DOT Grant – Clark Road in the amount of \$150,000.00.

BE IT FURTHER RESOLVED, that the like sum of \$150,000.00 is hereby appropriated under the caption Clean Communities Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from Sate of New Jersey in the amount of \$150,000.00.

Introduced and adopted:

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Logan, Cortese, Baldinger

Nays: 0

Absent: 0

Council President, Richard Burton

Abstain: Lance

ATTEST:

Karen M. Romano, RMC
Lebanon Borough Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the November 22, 2021 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: November 22, 2021

Karen M. Romano, RMC
Lebanon Borough Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance,

RESOLUTION 113-2021:

Council President Burton made a motion to approve Resolution 113-2021 with a second by Councilwoman Logan.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #113-2021

Tax Collector Appointment

WHEREAS, the Borough of Lebanon requires the services of a Certified Tax Collector and desires to appoint such person.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Borough of Lebanon:

1. Rebecca Newman is hereby appointed as the Tax Collector of the Borough of Lebanon from December 1, 2021 until December 31, 2022.
2. The Tax Collector shall be employed by the Borough of Lebanon at an annual salary of \$14,000.00 per year.

LEBANON BOROUGH

COUNCIL

Introduced and adopted: November 22, 2021

Ayes: Burton, Berger, Logan, Cortese, Baldinger

Nays: 0

Absent: Lance

Richard J Burton
Borough Council President

CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 22nd day of November 2021; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: November 22, 2021,

Karen M Romano, RMC, CMR
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain: Councilman Lance,

RESOLUTION 114-2021:

Councilwoman Logan made a motion to approve Resolution 114-2021 with a second by Councilman Cortese.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #114-2021

**STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER**

WHEREAS, Borough of Lebanon is a member of the Statewide Insurance Fund a joint insurance fund as defined in **N.J. S.A. 40A:10-36 *et seq.***; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lebanon Karen M. Romano is hereby appointed as the Fund Commissioner for the Local Unit for the year 2022; and

BE IT FURTHER RESOLVED that **Council President Richard Burton** is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2022; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Introduced and adopted: November 22, 2021

Ayes: Burton, Berger, Logan, Cortese, Baldinger

Nays: 0

Absent: Lance,

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 22nd of November 2021; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: November 22, 2021

Karen M. Romano, RMC
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 115-2021:

Council President Burton made a motion to approve Resolution 115-2021 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 115-2021

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, Lebanon Borough (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-26 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Hunterdon and State of New Jersey, as follows:

1. Lebanon Borough hereby appoints **Sharon Cooper of Public Entity Advocates** its local Risk Management Consultant.
2. The **Administrator/Clerk Karen Romano and Sharon Cooper Risk Management Consultant** (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2022 in the form attached hereto.

Introduced and adopted:

Ayes: Burton, Berger, Logan, Cortese, Baldinger

Nays: 0

Absent: Lance,

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on November 22, 2021 this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: November 20, 2021

Karen M. Romano
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger

NO:
Abstain:
Absent: Councilman Lance

RESOLUTION 116-2021:

Council President Burton made a motion to approve Resolution 116-2021 with a second by Councilwoman Logan.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 116-2021

**2022 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January 2022, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Borough of Lebanon ("MEMBER") and Public Entity Advocates ("CONSULTANT") through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available

from the FUND.

- (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
- (d) explain to the MEMBER, or its representatives the operation of the FUND.
- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claim's settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as January be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
 - (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of all lines assessment (excluding any fees, PLIGA, and loss ratio apportionment); and 10% of Selective umbrella assessment (excluding fees, PLIGA and administrative expenses).
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
3. If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties. The term of this Agreement shall be from **January 1, 2022 to January 1, 2023**. However, this Agreement January be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Corporate Officer

Risk Management Consultant

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE

(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

**GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE
CONTRACTS**

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity January obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____
SIGNATURE: _____
PRINT NAME: _____

TITLE: _____ DATE: _____

Introduced and adopted:

Ayes: Burton, Berger, Logan, Cortese, Baldinger

Nays: 0

Absent: Lance

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on November 22, 2021 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: November 22, 2021

Karen M. Romano
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

APPROVAL OF EXPENDITURES:
Councilman Berger made a motion to approve the bill list for November 2021. Council President Burton second the motion.

Lebanon Borough

List of Bills - (All Funds)

Vendor	Description	Meeting Date: 11/22/2021 For bills from 10/21/2021 to 11/19/2021	Current Fund	Payment	Check Total
19 - AMAZON CREDIT PLAN	PO 11545	Walkie Talkies: Crossing Guards		77.98	77.98
745 - BALANEY CONTRACTING LLC	PO 11556	Proposal 9-21-116 Main Street		980.00	980.00
746 - BETHLEHEM TOWNSHIP	PO 11548	Shared Service CFO - November 2021		2,249.58	2,249.58
839 - Cinderellie's Sweets	PO 11579	Cookies for Christmas Tree Lighting (Rec		200.00	200.00
247 - COMCAST	PO 11571	96 Main Street: Phone / Internet Service		247.16	
	PO 11583	6 High Street: Phone/Internet Service 11		472.25	719.41
860 - Community Grants, Planning & Housing	PO 11589	Administrative Agent Services for Afford		364.50	364.50
652 - CONSTELLATION NEWENERGY INC	PO 11552	Electricity: 9/14/2021-10/12/2021		786.27	786.27
132 - COUNTY OF HUNTERDON	PO 11573	Food Inspections Fee 3rd Qtr.- 7/1/2021		200.00	200.00
39 - ELIZABETHTOWN GAS	PO 11554	Natural Gas: 96 Main Street 9/17/2021 -		30.62	30.62
39 - ELIZABETHTOWN GAS	PO 11555	Natural Gas: 6 High Street 9/17/2021 - 1		247.38	247.38
127 - GARDEN STATE HIGHWAY PRODUCTS, INC	PO 11495	Stop Signs Crossing Gurards		222.15	222.15
769 - Great America Financial Services	PO 11567	Phone System Lease November 2021		101.19	101.19
670 - HARRY HAUSHALTER	PO 11593	Professional Services Tax Appeals Octobe		351.00	351.00
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 11562	Employee Dental 11/1/2021 - 12/1/2021		201.31	201.31
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 11596	Employee Dental 12/1/2021 - 1/1/2022		201.31	201.31
16 - JCP&L	PO 11584	Electricity		1,143.18	
	PO 11586	Electricity		242.52	
	PO 11590	Electricity		691.27	2,076.97
597 - JERSEY ELEVATOR COMPANY INC.	PO 11561	Monthly Maintenance October 2021		151.62	151.62
167 - KAREN ROMANO	PO 11549	Cell Phone Reimbursement November 2021		100.00	
	PO 11557	Reimbursement: Background check for cros		200.00	
	PO 11577	Eye Glasses Reimbursement		200.00	
	PO 11580	Reimbursement Seniors: Costco		79.10	
	PO 11582	Reimbursement: Outdoor letters to Santa		201.52	
	PO 11588	Reimbursement: Atlantic City (NJ League		1,040.34	1,820.96
57 - LANDMARK FIRE PROTECTION, INC.	PO 11570	2021 Annual Fire Sprinkler Testing & Ins		460.00	460.00
59 - LANZA & LANZA LLP	PO 11565	Special Litigation Clinton Water		2,600.53	2,600.53
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 11591	Local School Tax December 2021		288,552.10	288,552.10
23 - LISA SAHARIC	PO 11558	Reimbursement: Hard Rock Hotel 11/15/202		221.73	221.73
23 - LISA SAHARIC	PO 11585	Reimbursement: Registrar Class Atlantic		222.71	222.71
53 - NEW JERSEY STATE POLICE	PO 11550	Billable Police Services (Hourly Basis)		4,643.32	4,643.32
54 - NJ ADVANCE MEDIA	PO 11594	Advertising: Meeting Notice / Proposals		32.41	32.41
29 - NJ DIVISION OF ALCOHOLIC	PO 11581	Liquor License Renewal 2021-2022		9.00	9.00
42 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 11587	Request for proposals Tax Appeal Attorne		115.00	115.00
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 11592	Regional School Tax November 2021		267,751.83	267,751.83
31 - NOVAK & NOVAK LLC	PO 11547	Legal Services Retainer November 2021		4,410.00	4,410.00
20 - QUILL CORPORATION	PO 11513	Office Supplies / Cleaning Supplies		116.27	
	PO 11514	Coffee / Office Supplies		46.27	
	PO 11517	Office Supplies		12.59	
	PO 11569	Office / Cleaning Supplies		167.77	342.90
30 - Republic Services	PO 11553	Monthly Garbage/Residential Service: 10/		16,509.40	16,509.40
487 - RICHARD BURTON	PO 11601	Reimbursement for NJ League 2021		160.83	160.83
53 - RR DONNELLY	PO 11493	Vital Records Forms		147.00	147.00
897 - Samuel Berger	PO 11600	Reimbursement for NJ League 2021		392.21	392.21
65 - Tele Cloud, LLC	PO 11566	Monthly Phone Service 11/1/2021 - 11/30/		275.27	275.27
08 - Thermal Service of New Jersey Inc.	PO 11572	Monthly Billing of PW Service Contract		349.00	349.00
43 - TOWN OF CLINTON	PO 11563	Water Bill 6 High Street & 96 Main Stree		516.97	516.97
633 - TREASURER - STATE OF NJ	PO 11564	Bureau of Fire Code Enforcement Registra		512.00	512.00
522 - TREASURER, STATE OF NJ	PO 11595	Elevator Inspection Fee		258.00	258.00
718 - VIKING PEST CONTROL	PO 11568	Pest Control - 6 High Street & 96 Main		125.91	125.91
27 - WASTE MANAGEMENT OF NJ INC	PO 11575	Municipal Waste: 10/1/2021 - 10/31/2021		6,276.23	6,276.23
864 - T & M Associates	PO 11599	Highlands Training		710.50	710.50
2 - MGL FORMS-SYSTEMS, LLC	PO 11350	Dog Tags / License Book for 2022		315.00	315.00
167 - KAREN ROMANO	PO 11580	Reimbursement Seniors: Costco		26.98	26.98
855 - Rose Hrehowesik	PO 11602	Reimbursement for Senior Luncheon		130.37	130.37
46 - FERRIERO ENGINEERING	PO 11406	Town Center		386.25	
	PO 11473	Town Center @ Lebanon LLC B4 L1.03 & 1.0		3,344.25	3,730.50
46 - FERRIERO ENGINEERING	PO 11531	Town Center Misc. 9/7/2021 - 9/14/2021		1,957.50	1,957.50
879 - Hamal Associates, Inc	PO 11435	Traffic Engineering Services: Town Cente		1,351.85	
	PO 11496	Traffic Engineering Review Services: Tow		859.90	
	PO 11539	Traffic Engineering Review Services Town		255.00	2,466.75
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 11411	Town Center at Lebanon LLC - 7/23/2021 -		2,590.00	
	PO 11455	Town Center at Lebanon LLC 8/2/2021 - 8/		3,998.75	
	PO 11515	Town Center at Lebanon LLC - Redevelopm		551.25	
	PO 11578	Town Center at Lebanon, LLC		87.50	7,227.50
864 - T & M Associates	PO 11326	Corporate Drive Redevelopment Plan		106.50	
	PO 11335	Town Center At Lebanon (Aprl 2021)		9,451.00	
	PO 11336	Superior Towing LLC (Professional Serci		852.00	
	PO 11337	Corporate Drive Redevelopment Plan: Prof		5,676.50	
	PO 11405	Corporate Drive Redevelopment Plan (7/7		1,704.00	
	PO 11456	Corporate Drive Redevelopment Plan 8/2/2		3,408.00	
	PO 11457	Town Center at Lebanon		426.00	21,624.00
864 - T & M Associates	PO 11507	Corporate Drive Redevelopment Plan Septem		8,157.50	
	PO 11597	Corporate Drive Redevelopment Plan		852.00	
	PO 11598	Superior Towing LLC		518.50	9,528.00

TOTAL		----- 653,583.70
Total to be paid from Fund 01 Current Fund	605,866.60	
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	710.50	
Total to be paid from Fund 12 ANIMAL CONTROL FUND	315.00	
Total to be paid from Fund 13 SENIOR CITIZEN FUND	157.35	
Total to be paid from Fund 14 DEVELOPERS ESCROW	46,534.25	
	----- 653,583.70	

Checks Previously Disbursed

644	Harper's Table	PO# 11551	45 Boxed Chicken Lunches for Senio	250.00	10/26/2021
12440	EA Boniakowski Insurance Services	PO# 11542	Snow PlowLiability Insurance: Bala	8,287.50	10/22/2021
12441	NJ REGISTRARS' ASSOCIATION	PO# 11541	Membership / NJRA 2021 Conference	111.00	10/22/2021
12442	KAREN ROMANO	PO# 11543	Recreation: 60-IN Mailbox for Sant	398.00	10/22/2021
12443	Hard Rock Hotel & Casino	PO# 11321	Rooms for NJLDM	1,280.00	11/08/2021
12444	FLEMINGTON DEPT. STORE	PO# 11574	Crossing Guards: coats/rain	724.00	11/08/2021
111521	NJ STATE HEALTH BENEFITS PLAN	PO# 11560	Employee Health Benfits October 20	3,559.64	11/08/2021
111821	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 11544	E-mail Services	227.50	10/29/2021
10312021	LEBANON BOROUGH PAYROLL		PAYROLL 10/31/2021	11,600.45	10/29/2021
11152021	LEBANON BOROUGH PAYROLL		PAYROLL 10/31/2021	14,296.18	11/12/2021
				----- 40,734.27	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	40,484.27	605,313.56	646,350.87
Fund 02 FEDERAL AND STATE GRANTS		710.50	710.50
Fund 12 ANIMAL CONTROL FUND		315.00	315.00
Fund 13 SENIOR CITIZEN FUND	250.00	26.98	407.35
Fund 14 DEVELOPERS ESCROW		46,534.25	46,534.25
			----- 694,317.97
BILLS LIST TOTALS	40,734.27	652,900.29	694,317.97

The Motion was passed by the following vote:

YES, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent: : Councilman Lance

OPEN PUBLIC SESSION:

Councilman Cortese made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was closed.

DISCUSSION:

MISCELLANEOUS:

COUNCIL COMMITTEES:

Recreation: Mayor Pittinger announced Santa will be pulled in his sleigh on December 5th through town. The Tree lighting and visit with Santa will follow at the Fire House.

Beautification: Councilwoman Logan stated Beatification will be decorating for Christmas.

Public Safety: Councilwoman Logan Chair stated they had a tour and explanation of equipment at the Fire House. Chief Saharic gave a detailed explanation of the need for a rescue boat and water rescue equipment. The explanation was most helpful. The Public Safety Committee then recommended the purchase of the stated equipment totaling \$19,000.

Streets and Roads: Council President Burton said they were still waiting for a report from Boswell Engineering regarding the Culvert. They were also waiting for a pothole proposal.

School Liaisons:

Councilwoman Baldinger reported on the American Rescue Plan regarding Lebanon Borough School funding totaling \$247,947.00:

Category	Amount
ESSER III	\$72,947
Mental Health Support	\$45,000
Accelerated Learning/ Educator Support	\$50,000
Beyond the School Day	\$40,000
Summer Learning	\$40,000

Councilwoman Logan reported on the American Rescue Plan funds allocation

This supplemental note seeks to reiterate to the governing body the American Rescue Plan funds allocated to Lebanon Borough School to that of Governor Murphy's proposed FY2022 budget reductions.

The American Rescue Plan federal allocations will offset those impacts brought about by COVID-19 and the social/psychological impacts of the science-based mandates imposed. However, these funds will be paid back through taxpayer contributions through the Federal budget process.

Moreover, “the Governor’s proposed FY2022 budget reduces school aid to all Hunterdon County schools by \$2.6 million, while increasing school aid for most other Districts in the State by over \$589 million.” (Lanza, March 2, 2021) Adding to the local tax levy these adjustments, this reduction has been consistent over the past four (4) years, all four fiscal years wherein Lebanon Borough School and all Hunterdon County Schools have experienced budget reductions.

In addition, when considering these facts, we must also consider that according to tax-rates.org, “The average yearly property tax paid by Hunterdon County residents amounts to about 7.53% of their yearly income. Hunterdon County is ranked **9th of the 3143 counties** for property taxes as a percentage of median income.” As stewards of the taxpayers, noting the grave economic impacts from COVID-19, it becomes imperative that we look at the broad taxpayer implications to that of the immediacy provided for by small contributions of federal offset measures. Taking this approach, the federal “gift” takes on an entirely different measurement of impact.

Mayor Pittinger request a motion to enter Executive session.

Councilwoman Logan made a motion to enter Executive Session. Council President Burton second the motion.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance

RESOLUTION 117-2021:

Council President Burton made a motion to approve Resolution 117-2021 with a second by Councilwoman Logan.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #117-2021

Whereas, the Open Public Meetings Act allows the Mayor and Council to exclude the public from a portion of a meeting in certain circumstances,

Now therefore, be it Resolved, by the Council of the Borough of Lebanon, that the public shall be excluded from discussion of the following matter(s):

- 1. A confidential matter under Federal or State Law or Court Rule.
- 2. A matter involving information that may jeopardize the Borough's rights to receive funds from the United States Government.
- 3. A matter constituting an unwarranted invasion of an individual's privacy rights.
- 4. Collective Bargaining Agreement or negotiation of the Agreement.
- 5. Matters involving the purchase, lease or acquisition of real property.
- 6. Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
- 7. Litigation Tax Court Matters _____ Anticipated Litigation _____
Contract Negotiations: _____
- 8. Matters falling within the attorney-client privilege: _____.
- 9. Personnel matters involving a specific employee or officer of the Borough: Policies.
- 10. Deliberations involving a public hearing which may result in the imposition of a specific civil penalty or suspension or loss of a license or permit.

The approved Executive Session minutes will be placed on file in the Borough Clerk's Office and will be available to the public as provided for by Law.

Be it further Resolved, that this Resolution shall take effect immediately.

Introduced and adopted: November 22, 2021

Ayes: Burton, Berger, Logan Cortese, Baldinger

Nays: 0

Absent: Lance

Abstain:

LEBANON BOROUGH COUNCIL

By: Richard J. Burton, Council
President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk, hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 22nd day of November 2021; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Dated: November 22, 2021

Karen M. Romano, RMC
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Lance,

Mayor Pittinger requested a motion to re-enter the regular session of November 22, 2021

ADJOURN:

Councilman Cortese moved, and Council President Burton seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:35 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

LBCC

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