

## **NOVEMBER 4<sup>TH</sup>, 2021 LBSA Meeting Minutes**

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Edward Cichone at 7:30 PM at the Lebanon Borough Hall, 6 High Street, Lebanon NJ. The meeting was convened in compliance with the Open Public Meetings Act.

### **APPROVE OCT. 2021 MEETING MINUTES:**

**Mr. Burton moved, Mr. Crawford seconded the motion to approve the OCT. 2021 meeting minutes after the following change will be made to these minutes: The approval that was granted in the October meeting for Superior Towing from LBSA is subject to approval from the Lebanon Borough Planning Board. All Ayes: Motion Carried.**

### **PUBLIC COMMENTS:**

There were no public comments.

### **ENGINEER'S REPORT**

Mr. Hill's report is on file with LBSA.

Mr. Hill and Mr. Novak contacted Russell Reid regarding their contract. This contract will not be executed. Mr. Hill is in the process of searching for other companies. He recommended Twin River.

Mr. Novak explained that Russell Reid has a director of contracts who made changes to our original contract. Their changes are not acceptable to LBSA.

Mr. Hill reviewed his charts and discussed flow reports.

### **Engineer Report:**

**Mr. Burton moved and Mr. Crawford seconded the motion to approve the Engineer report. All Ayes: Motion Carried.**

**EXPENDITURES:**

<u>GENERAL ACCT:</u>			<b>NOV 2021</b>
21-119	PAYROLL ACCT	PAYROLL	\$2,788.49
21-120	RLSA	WATER TREATMENT	\$37,490.00
	LEBANON		
21-121	BOROUGH	LEASE	\$1,300.00
	ONE CALL		
21-122	CONCEPTS	INV# 1095376	\$30.74
	QUILL		
21-123	CORPORATION	INV# 19875756	\$140.75
21-124	BKC	INV# 13023	\$3,696.00
	FREY		
21-125	ENGINEERING	INV# 7281	\$6,376.33
21-126	NOVAK & NOVAK	NOV OF 2021	\$3,903.50
21-127	STATE OF NJ	DIVISION OF WORKFORCE AND LABOR	\$8.73
	BANK FEE		\$35.00
<b>TOTAL</b>			<b><u>\$55,769.54</u></b>

ESCROW ACCT:

	\$0.00
	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

**NOV 2021 Expenditures: (Karen Romano read the bill list aloud for approval)**

**Mr. Burton moved and Mr. Valliere seconded the motion to approve the Nov. 2021 Expenditures. Roll Call Vote: Mr. Crawford, Mr. Burton, Mr. Cichone, Mr. Valliere. All Ayes: Motion Carried.**

**Financial Statements** – November 2021 is on hold until the December meeting.

**RLSA Report** – Nothing new to report

**Executive Session: Personnel**

**Mr. Burton moved, Mr. Valliere seconded the motion to enter Executive Session. All Ayes: Motion Carried.**

**Close Executive Session:**

**Mr. Burton moved to close Executive Session to re-enter public meeting. Mr. Valliere seconded the motion. All Ayes: Motion Carried.**

**RESOLUTION 17-2021 LATE INTRODUCTION BUDGET 2022**

Laura introduced the LBSA 2022 Budget. Budget discussion took place. Laura made suggestions regarding RLSA in relation to the budget.

**Open Budget to public – No Comments**

**Mr. Burton moved, Mr. Crawford seconded the motion for the Late introduction of Budget 2022, RESOLUTION 17-2022. Roll call vote: Mr. Burton, Mr. Crawford, Mr. Valliere. All ayes motion carried.**

Mr. Novak thanked the Authority for a great year.

**ANNUAL AWARDS DINNER**

**Frenchtown Inn** – Details will be emailed to LBSA Members and Professionals

**ADJOURN:**

**Mr. Burton moved, Mr. Crawford seconded the motion to adjourn the meeting at 8:30 pm. All Ayes: Motion Carried.**

Respectfully submitted by,

*Anita Weingart,*

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of \_\_\_\_\_ . \_\_\_\_\_ Anita Weingart, Secretary/Treasurer