



LEBANON BOROUGH COMMON COUNCIL
Wednesday, July 21, 2021
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8499 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 130. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Lance, Councilman Cortese and Councilwoman Baldinger

Absent:

Also, Present: Administrator /Clerk Karen M Romano RMC
and Attorney Joseph Novak Esq.

RESOLUTION #92-2021:

Council President Burton made a motion to approve Resolution 92-2021 the Consent Agenda. With a second by Councilman Cortese.

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent:

APPROVAL OF MINUTES:

Councilman Lance made a motion to approve the June 16, 2021 Regular minutes. With a second by Council President Burton.

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent:

Councilman Berger made a motion to approve the June 19, 2021 Special meeting minutes. With a second by Council President Burton.

The Motion was passed by the following vote:

YES:, Council President Burton, Councilman Berger, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain: Councilwoman Logan and Councilman Lance

Absent:

Councilman Cortese made a motion to approve the June 29, 2021 Special meeting minutes. With a second by Councilwoman Logan.

The Motion was passed by the following vote:

YES: Councilman Berger, Councilwoman Logan Councilman Cortese and Councilwoman Baldinger

NO:

Abstain: Councilman Lance and Council President Burton,

Absent:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Lance seconded the motion with the unanimous approval of Council the floor was opened.

Monica Connors Amy Court Asked Council “Why did my taxes go up so much and where are you spending the money?”

Six other residents of the Lebanon Commons shared disappointment with the recent Tax increase.

Mayor Pittinger requested the Tax Assessor’s explanation.

Tax Assessor Burd explained the number of Town Homes that sold above assessed value triggered the re-evaluation. Postcards were sent out in February to alert the homeowners. If the individual residents would like to appeal their taxes that can be done from January 1, 2022, to April 1, 2022.

There being no further public comment Councilman Lance made a motion to close the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION 93-2021:

Councilwoman Logan made a motion to approve Resolution 93-2021 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #93-2021**

Governor's Council on Alcoholism and Drug Abuse

Fiscal Grant Cycle July 2020 - June 2025

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Lebanon, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the North Hunterdon Municipal Alliance grant for fiscal year 2022 in the amount of:

DEDR	\$ <u>10,070.00</u>
Cash Match	\$ <u>2,517.50</u>
In-Kind	\$ <u>7,552.50</u>
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Borough Council further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortia to provide a streamlined process for the reimbursement of expenditures.

Introduced and adopted:

Ayes: Lance, Burton, Berger, Logan Cortese, Baldinger

Nays:

Absent:

LEBANON BOROUGH COUNCIL

Richard J Burton, Council President

ATTEST:

Karen Romano
Borough Administrator /Clerk

CERTIFICATION

I, Karen M Romano, Municipal Clerk of the Borough of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 21 day of July,2021.

Karen M. Romano), Municipal Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

Absent:

RESOLUTION 94-2021:

Council President Burton made a motion to approve Resolution 94-2021 with a second by Councilwoman Logan.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

REVIEW OF THE 2020 AUDIT

RESOLUTION #94-2021

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts, and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A-5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have received, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

and

WHEREAS, the members of the Lebanon Borough Common Council are personally requiring Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
Recommendations

And upon completion of their review they will so certify as evidenced by the group affidavit form of the Borough Governing Body; and

WHEREAS, such resolution of certification shall be adopted by the Borough Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board: and

WHEREAS, all members of the Borough Governing Body have received and familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey as stated aforesaid and have subscribed to the affidavit as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgation of the Local Finance Board of the State of New Jersey may subject the members of the Township Committee to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty

of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, and in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED that the Borough Governing Body of the Borough of Lebanon, County of Hunterdon and State of New Jersey hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Introduced and adopted: July 21, 2021

LEBANON BOROUGH COUNCIL

Ayes: Lance, Burton, Berger, Logan, Cortese, Baldinger

Nays: 0

Absent:

Richard J Burton Council President
Borough Council President

ATTEST:

Karen M. Romano
Borough Administrator/Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on July 21, 2021 at 7:30 pm that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: July 21, 2021

Karen M. Romano
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger
NO:

Abstain:

APPROVAL OF EXPENDITURES:
Councilman Berger made a motion to approve the bill list for July 2021. Council President Burton second the motion.

Lebanon Borough

List of Bills - (All Funds)

Meeting Date: 07/21/2021 For bills from 06/11/2021 to 07/16/2021

Vendor	Description	Current Fund	Payment	Check Total
745 - BALANEY CONTRACTING LLC	PO 11243 Regrade stone driveway in park		2,400.00	
	PO 11278 Initial clearing and periodic applicatio		2,150.00	
	PO 11288 Cut down and spray (Main Street and Rail		980.00	
	PO 11289 Install 50 yards playground mulch		1,100.00	
	PO 11290 Install Bluestone for bench		200.00	6,830.00
24 - BEN SHAFFER RECREATION INC	PO 11279 Playground Mulch		1,229.00	1,229.00
746 - BETHLEHEM TOWNSHIP	PO 11286 Shared Service CFO July 2021		2,249.58	2,249.58
247 - COMCAST	PO 11313 96 Main Street: Internet / Phone Service		237.60	237.60
652 - CONSTELLATION NEWENERGY INC	PO 11295 Electricity: 5/13/2021 - 6/11/2021		692.09	692.09
152 - Courier News	PO 11305 Advertising: Ordinance 2021-03		230.65	230.65
887 - Elizabeth Farrell	PO 11320 Reimbursement for Park School Supplies (370.94	370.94
39 - ELIZABETH TOWN GAS	PO 11299 Natural Gas: 6 High Street - 5/18/2021 -		157.17	157.17
39 - ELIZABETH TOWN GAS	PO 11300 Natural Gas: 96 Main Street - 5/18/2021		41.84	41.84
391 - FIREFIGHTER ONE LLC	PO 11277 Clinton Rescue Squad Equipment		9,161.01	9,161.01
127 - GARDEN STATE HIGHWAY PRODUCTS, INC	PO 11301 Signs		61.09	61.09
885 - General Code	PO 11319 20% - Invoiced within 30 days of contrac		3,300.00	3,300.00
153 - HOME DEPOT CREDIT SVCS	PO 11314 Topsoil / Paint for Curbs		205.73	205.73
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 11291 Employee Dental: 7/1/2021 - 8/1/2021		201.31	201.31
215 - HUNTERDON COUNTY CLERKS OFFICE	PO 11302 June 8, 2021 Primary Election		1,141.39	1,141.39
318 - HUNTERDON LOCK & SAFE	PO 11275 96 Main Street closet door opened and re		427.22	427.22
16 - JCP&L	PO 11282 Electricity		880.28	
	PO 11328 Electricity Master Account 5/13/2021 - 6		597.86	1,478.14
597 - JERSEY ELEVATOR COMPANY INC.	PO 11311 Monthly Maintenance July 2021		151.62	151.62
401 - JOINT COURT BETHLEHEM/BLOOMSBURY	PO 11281 Shared Service Court 2nd Qtr. 2021		4,527.00	4,527.00
167 - KAREN ROMANO	PO 11274 Costco / The Golf Range-Step Out Lebanon		271.63	
	PO 11287 Cell Phone Reimbursement July 2021		100.00	
	PO 11293 Employee Breakfast: Provenance Farm Mark		83.57	
	PO 11318 Reimbursement Park School Supplies (Cost		151.95	607.15
119 - LEBANON FIRE COMPANY	PO 11273 Chipping / Tree Removals: 5/20/2021 - 6/		9,315.00	9,315.00
119 - LEBANON FIRE COMPANY	PO 11284 2021 Annual Contribution July 2021		6,942.80	6,942.80
119 - LEBANON FIRE COMPANY	PO 11323 Clean up storm damage tree Brunswick Ave		750.00	750.00
197 - NEW JERSEY FIRE EQUIPMENT	PO 11331 3M/Scott #804722-01, 4500psi, nominal 45		14,562.00	14,562.00
253 - NEW JERSEY STATE POLICE	PO 11276 Billable Police Services (Hourly Basis)		5,065.44	5,065.44
54 - NJ ADVANCE MEDIA	PO 11304 Advertising Ordinance 2021-03		149.74	149.74
530 - NJ CONFERENCE OF MAYORS	PO 11307 57th Annual Mayors Conference 9/13-9/15/		420.00	420.00
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 11309 Regional School Tax July 2021		267,751.83	267,751.83
31 - NOVAK & NOVAK LLC	PO 11285 Legal Services Retainer July 2021		4,410.00	4,410.00
20 - QUILL CORPORATION	PO 11297 Office Supplies / Coffee		110.50	
	PO 11306 Office Supplies		116.28	226.78
830 - Republic Services	PO 11296 Monthly Garbage / Residential Service: 6		6,765.00	6,765.00
540 - STATEWIDE INSURANCE FUND	PO 11292 4th Installment of Insurance 2021		8,502.75	8,502.75
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 11272 Affordable Housing: 5/4/2021 - 5/24/2021		1,356.51	1,356.51
765 - Tele Cloud, LLC	PO 11280 Monthly Phone Service 6/1/2021 - 6/30/20		281.47	
	PO 11317 Monthly Phone Service - 7/1/2021 - 7/31/		281.02	562.49
808 - Thermal Service of New Jersey Inc.	PO 11294 Service Call 96 Main Street - (boiler no		629.16	
	PO 11327 Monthly Billing of PM Service Contract		349.00	978.16
43 - TOWN OF CLINTON	PO 11316 2nd Qtr. Water Billing - Apr/ May/ June		6,287.25	6,287.25
886 - Traffic Logix Corporation	PO 11298 Evolution Radar Signs		5,200.00	5,200.00
560 - TREASURER-STATE OF NJ	PO 11330 2nd Qtr 2021 Marriage Licenses		25.00	25.00
718 - VIKING PEST CONTROL	PO 11310 Pest Control: 96 Main Street & 6 High St		121.17	121.17
27 - WASTE MANAGEMENT OF NJ INC	PO 11312 Municipal Waste: 6/1/2021 - 6/30/2021		4,742.27	4,742.27
	ANIMAL CONTROL FUND			
321 - NJ DEPT OF HEALTH & SENIOR SVCS	PO 11308 Animal License Fee June 2021		1.20	1.20
	DEVELOPERS ESCROW			
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 11270 Town Center at Lebanon LLC - 5/11/2021 -		367.50	
	PO 11271 Superior Towing, LLC		52.50	420.00
864 - T & M Associates	PO 11324 Superior Towing LLC		1,669.00	
	PO 11325 Town Center at Lebanon		206.00	1,875.00
TOTAL				379,730.92
Total to be paid from Fund 01 Current Fund		377,434.72		
Total to be paid from Fund 12 ANIMAL CONTROL FUND		1.20		
Total to be paid from Fund 14 DEVELOPERS ESCROW		2,295.00		
		<u>379,730.92</u>		

Checks Previously Disbursed

7152021	LEBANON BOROUGH PAYROLL	PAYROLL 7/15/2021	15,423.05	7/15/2021
12276	LetterGraphix Signs	PO# 11104 Wrethane Carved Signs / Posts	5,300.00	7/14/2021
71521	NJ STATE HEALTH BENEFITS PLAN	PO# 11315 Employee Health Benefits June 2021	3,559.64	7/12/2021
259	New Jersey Department of Transportation	PO# 11303 Permit to Install Traffic Control	395.00	6/29/2021
6302021	LEBANON BOROUGH PAYROLL	PAYROLL 6/30/2021	15,590.35	6/25/2021

71821	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 11283	Email Services	227.50	6/18/2021
12275	PITNEY BOWES - RESERVE ACCOUNT	PO# 11269	Postage for meter	800.00	6/18/2021

				41,295.54	

Totals by fund		Previous Checks/Voids	Current Payments	Total	

Fund 01	Current Fund	40,900.54	377,434.72	418,335.26	
Fund 04	GENERAL CAPITAL FUND	395.00		395.00	
Fund 12	ANIMAL CONTROL FUND		1.20	1.20	
Fund 14	DEVELOPERS ESCROW		2,295.00	2,295.00	

BILLS LIST TOTALS		41,295.54	379,730.92	421,026.46	=====

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger

NO:

Abstain:

OPEN PUBLIC SESSION:

Councilman Cortese made a motion to open the public session. Councilman Lance seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Lance seconded the motion with the unanimous approval of Council the floor was closed.

DISCUSSION:

MISCELLANEOUS:

COUNCIL COMMITTEES:

Recreation: Mayor Pittinger stated the Recreation Committee was scheduling a Concert in the Park on August 28th. The Band, KONA Ice, Metropolitan Seafood, Sunken Silo and the Fire Company will all be selling food.

July 4th: Chairman Sam Berger state the Parade went great and they were ready to plan next years's

ADJOURN:

Councilman Lance moved, and Council President Burton seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:15 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

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