

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

JULY 1st, 2021

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Edward Cichone at 7:30 PM at the Lebanon Borough Hall, 6 High Street, Lebanon NJ. The meeting was convened in compliance with the Open Public Meetings Act.

MEMBERS PRESENT: Richard Burton, Ben Valliere, Glen Chandler

Also present: James Hill of Frey Engineering, William Colantano and Secretary Anita Weingart

The meeting was convened in compliance with the Open Public Meetings Act.

APPROVE June 2021 MINUTES

Mr. Burton moved, Mr. Chandler seconded the motion to approve the minutes for May 2021.

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Mr. Hill discussed metering activities as they continue. Mr. Hill suggested HOA install grinders as it could reduce blockages.

The Town Center application is under review by the land use board.

O&M – Mr. Hill continues to monitor flow reports.

Mr. Burton moved, Mr. Chandler seconded the motion to accept the Engineer's Report. The Engineer's report was accepted.

EXPENDITURES

Mr. Burton moved and Mr. Chandler seconded the motion to approve July 2021 expenditures as listed below. Roll Call Vote: Mr. Burton, Mr. Chandler, Mr. Cichone; All Ayes: Motion Carried.

<u>GENERAL ACCT:</u>			JUL 2021
21-076	PAYROLL ACCT	PAYROLL	\$2,788.49
21-077	RLSA LEBANON	WATER TREATMENT	\$37,490.00
21-078	BOROUGH CONSUMER	LEASE	\$1,300.00
21-079	CELLULAR	HEAT TAPE PHONE	\$20.88
21-080	NOVAK & NOVAK ONE CALL	JUL RETAINER	\$3,903.50
21-081	CONCEPTS	INV# 1055376	\$13.94
21-082	R&L DATACENTER QUILL	INV# 103450	\$193.00
21-083	CORPORATION STATE OF NJ-	INV# 17391643	\$248.96
21-084	ANNUAL REPORT	ANNUAL REPORT CERTIFICATE	\$30.50
21-085	FREY ENGINEERING BANK FEE	INV# 7135	\$6,376.33 \$35.00
TOTAL			<u>\$52,400.60</u>
 <u>ESCROW ACCT:</u>			
TOWN CENTER SUPERIOR	FREY ENGINEERING	INV# 7136	\$840.00
TOWING, LLC	FREY ENGINEERING	INV# 7137	\$980.00
		TOTAL	<u>\$1,820.00</u>

FINANCIAL REPORTS & BANK STATEMENTS

Mr. Burton moved and Mr. Valliere seconded the motion to accept the July 2021 financial reports. Roll Call Vote: Burton, Chandler, Cichone. All Ayes: Motion Carried.

RLSA

Nothing new to report.

MISCELLANEOUS

- Grease trap inspections will begin for 2021. LBSA Secretary sent out letters to property owners this applies to. An update will be provided at the next meeting.
- HOA letters should be ready by the next meeting.
- Mr. Colantano may be out of the office from approximately September 15 – November 15, 2021.

ADJOURN

Mr. Burton moved and Mr. Chandler seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer