

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

May 6, 2021

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Edward Cichone at 7:30 PM at the Lebanon Borough Hall, 6 High Street, Lebanon NJ. The meeting was convened in compliance with the Open Public Meetings Act.

MEMBERS PRESENT: Richard Burton, Ben Valliere, Greg Crawford, Glen Chandler

Also present: Joseph Novak of Novak & Novak LLC, James Hill of Frey Engineering, William Colantano and Laura Atwell of BKC, and Secretary Anita Weingart

The meeting was convened in compliance with the Open Public Meetings Act.

APPROVE April 2021 MINUTES

Mr. Crawford moved, Mr. Burton seconded the motion to approve the minutes for April 2021.

SUPERIOR TOWING AND TRANSPORT, LLC

Mr. Novak discussed the requirements still needed from Superior Towing for LBSA and for PB. Mr. Hill concluded they will need an additional sewer unit and that LBSA may approve that based on PB decisions. Superior Towing will need to submit a signed Escrow Agreement with LBSA, respond to Mr. Hill's report regarding their plans. They will be considered for the June agenda.

Mr. Burton moved, and Mr. Crawford seconded the motion to deny the Sewer Capacity Application from Superior Towing and Transport, LLC. Roll Call Vote: Mr. Burton, Mr. Valliere, Mr. Cichone, Mr. Crawford, Mr. Chandler
All Ayes: Motion Carried.

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Metering – These activities continue on a regular basis.

LBSA, RLSA – Mr. Hill provided the quarterly report to RLSA and it will be presented in their May meeting.

The Engineer's report was accepted.

AUDIT – Laura Atwell, CPA, PSA delivered the Financial Presentation.

Mr. Novak asked Mr. Colantano if LBSA will receive funding from the state of NJ in a similar way that municipalities will receive funding. Mr. Colantano stated that Authorities are not qualified as municipalities are.

EXPENDITURES

Mr. Burton moved and Mr. Crawford seconded the motion to approve May 2021 expenditures as listed below. Roll Call Vote: Mr. Burton, Mr. Valliere, Mr. Cichone, Mr. Crawford, Mr. Chandler; All Ayes: Motion Carried.

<u>GENERAL ACCT:</u>			MAY 2021
21-047	PAYROLL ACCT	PAYROLL	\$2,788.49
21-048	RLSA	WATER TREATMENT	\$37,490.00
	LEBANON		
21-049	BOROUGH	LEASE	\$1,300.00
21-050	R&L DATACENTER	PAYROLL SERVICES	\$96.50
	ONE CALL		
21-051	CONCEPTS	INV# 1035373	\$11.44
21-052	NOVAK & NOVAK	APRIL RETAINER	\$3,903.50
21-053	ALPHADOG	INV# 24819	\$600.00
21-054	COURIER NEWS	ORDER# GC10625302	\$155.40
	NJ ADVANCE		
21-055	MEDIA	AD# 0009938173	\$100.25
	CONSUMER		
21-056	CELLULAR	HEAT TAPE PHONE	\$20.87
21-057	JCP&L	HEAT TAPE	\$11.85

21-058	BEDARD, KUROWICKI & CO	INV# 11255	\$15,000.00
21-059	CROWN TROPHY QUILL	INV# 7919	\$20.00
21-060	CORPORATION FREY	INV# 15642331	\$136.96
21-061	ENGINEERING FREY	INV# 7064	\$6,376.53
21-062	ENGINEERING BANK FEE	INV# 7067, 7065, 7066	\$870.00 35.00
TOTAL			\$68,916.79

ESCROW ACCT:

TOWN CENTER	FREY ENGINEERING	INV# 7068	\$735.00
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TOTAL \$735.00

FINANCIAL REPORTS & BANK STATEMENTS

Mr. Crawford moved and Mr. Valliere seconded the motion to accept the March and April of 2021 bank statements and the May 2021 financial reports. Roll Call Vote: Valliere, Crawford, Burton, Chandler, Cichone. All Ayes: Motion Carried.

RLSA

There was nothing new to report. Mr. Novak is waiting for a response from Mr. Buzak, attorney for RLSA regarding the new agreement proposal. Payment from LBSA to RLSA will be held until further notice.

MISCELLANEOUS

Mr. Novak will update Resolution 15-2021.

**Mr. Valliere moved, Mr. Crawford seconded the motion for the Blockage Policy updates.
Roll Call Vote: Valliere, Crawford, Burton, Chandler, Cichone; All Ayes: Motion Carried.**

ADJOURN

Mr. Burton moved and Mr. Valliere seconded the motion to adjourn the meeting. All Ayes:
Motion Carried.

Respectfully submitted by,
Anita Weingart,
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by
the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer