



LEBANON BOROUGH COMMON COUNCIL
Wednesday, February 17, 2021
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8499 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 130. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Lance, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger
Absent: Councilman Berger,
Also, Present: Administrator /Clerk Karen M Romano RMC
and Attorney Joseph Novak Esq.

APPOINTMENTS:

Council President Burton made a motion to approve the following appointments as read by Mayor Pittinger. With a second by Councilman Lance.

MAYORAL

OEM

Robert Junge Term expires 12/31/2022
Cory Garrabrant Term expires 12/31/2022

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Berger

COUNCIL APPOINTMENTS

LBSA Glenn Chandler Term expires 2/1/2023

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilwoman Logan, and Councilman Cortese

NO:

Abstain:

Absent: Councilman Berger

MAYOR APPOINTS WITH COUNCIL CONSENT:

RECREATION Heather Berg Term expires 12/31/2021
 Angela Carlucci Term expires 12/31/2021

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain: Councilwoman Baldinger

Absent: Councilman Berger

RESOLUTION #51-2021:

Council President Burton made a motion to approve Resolution 51-2021 the Consent Agenda. With a second by Councilman Cortese.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION # 51-2021
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. NJ DOT Clark Road
2. Tax Assessor Report
3. Finance Report
4. Tax collector report
5. Animal Control Solutions Monthly Report
6. HC Covid-19 letter
7. Fire Marshal Report
8. Hunterdon Land Trust

Introduced and adopted: February 17, 2021.

Ayes: Lance, Burton, Logan, Cortese, Baldinger

Nays:

Abstain:

Absent: Berger

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the February 17, 2021 force and effect as of the date I have subscribed my signature.

Date: February 17, 2021

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Berger

APPROVAL OF MINUTES:

Council President Burton made a motion to approve the January 20, 2021 Reorganization minutes and the January 20, 2021 Executive minutes. With a second by Councilman Cortese.

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Berger

Council President Burton made a motion to approve the February 10, 2021 Special Meeting. With a second by Councilman Berger.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Lance, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Berger

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilwoman Logan seconded the motion with the unanimous approval of Council the floor was opened.

Trooper Sanderson report via a text message to the Administrator that all was quiet in Lebanon this month.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION 52-2021:

Councilwoman Logan made a motion to approve Resolution 52-2021 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #52-2021
AUTHORIZING RELEASE OF ESCROW**

WHEREAS, JDN Properties created an escrow account with the Borough of Lebanon for the development of Block 2 Lot 9 known as 1262 Route 22,

WHEREAS, upon review of the construction status and associated paperwork, the Borough Engineer has found that all work has been completed in accordance with the approved plans and has recommended the release of the escrow in an email to the Lebanon Borough Clerk dated January 28, 2021,

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey that \$4,022.95 escrow balance is returned to the JDN Properties, 216 North Avenue East, Cranford, NJ 07016.

Introduced and adopted: February 17, 2021

LEBANON BOROUGH COUNCIL

Ayes: Lance, Burton, Logan, Cortese and Baldinger

Nays:
Absent: Berger

Richard Burton, Borough Council President

ATTEST:

Karen Romano
Borough Administrator/Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on February 17, 2021.

Karen Romano
Borough Administrator Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Berger

RESOLUTION 53-2021:

Councilwoman Logan made a motion to approve Resolution 53-2021 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 53-2021

LBSA APPOINTMENT RESOLUTION

WHEREAS, the Mayor and the Governing Body of Lebanon Borough wishes to appointment Glenn Chandler to the Lebanon Borough Sewage Authority.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon, that the following person shall be appointed to the LBSA authority committee position for the period of February 4, 2021 through February 2023.

LBSA Glenn Chandler

Introduced and adopted:

Ayes: Lance, Burton, Logan, Cortese, Baldinger

Nays:

Absent: Berger

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 17th day of February 2021; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: February 17, 2021

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Berger

APPROVAL OF EXPENDITURES:
Councilman Cortese made a motion to approve the bill list for February 2021. Council President Burton second the motion.

Lebanon Borough List of Bills - (All Funds)					
Meeting Date: 02/17/2021 For bills from 01/21/2021 to 02/12/2021					
Vendor	Description	Current Fund	Payment	Check	Total
712 - ALPHA DOG SOLUTIONS, INC.	PO 11019 Website Maintenance and Hosting January,		1,200.00		1,200.00
745 - BALANEY CONTRACTING LLC	PO 10979 1/20/2021 - (Snow) salt for roads		772.50		
	PO 10980 1/20/2021 - (Snow) salt for school		61.00		
	PO 10994 1/26/2021 Salt School		61.00		
	PO 10995 1/26/2021 Salt for Roads		1,153.50		
745 - BALANEY CONTRACTING LLC	PO 11026 School: Snow Removal / Salt (1/31/2021 t		1,265.00		3,313.00
	PO 11027 Snow Removal / Salt: (Borough) 1/31/2021		8,610.50		
	PO 11030 School: Snow Removal / Salt (2/5/2021)		122.00		
	PO 11031 School: Snow Removal / Salt (2/7/2021)		237.00		
745 - BALANEY CONTRACTING LLC	PO 11032 Snow Removal / Salt: (Borough) 2/5/2021		688.00		9,657.50
	PO 11033 Snow Removal / Salt: (Borough) 2/7/2021		2,364.00		
	PO 11038 School: Snow Removal / Salt (2/11/2021)		237.00		
	PO 11039 Borough- Snow Removal / Salt (2/11/2021)		1,442.00		
	PO 11041 Relocate Snow		2,900.00		6,943.00
746 - BETHLEHEM TOWNSHIP	PO 11003 Shared Service CFO February 2021		2,305.27		2,305.27
247 - COMCAST	PO 11022 Phone / Internet Services 1/31/2021 - 2/		246.77		
	PO 11029 6 High Street: Internet/Phone Service 2/		472.19		718.96
652 - CONSTELLATION NEWENERGY INC	PO 10983 High Street Electricity 12/11/2020 to 1/		760.42		760.42
13 - COUNTY OF HUNTERDON - COUNTY TAX	PO 10989 County Tax 1st Qtr. 2011		163,685.01		163,685.01
14 - COUNTY OF HUNTERDON - LIBRARY TAX	PO 10990 Library Tax 1st Qtr. 2021		15,547.42		15,547.42
15 - COUNTY OF HUNTERDON- OPEN SPACE TAX	PO 10988 Open Space Tax 1st Qtr. 2021		14,775.35		14,775.35
152 - Courier News	PO 11040 Legal Advertising: Borough Council Meeti		38.01		38.01
39 - ELIZABETHTOWN GAS	PO 10984 96 Main Street Natural Gas 12/16/2020 to		242.08		242.08
39 - ELIZABETHTOWN GAS	PO 10985 6 High Street Natural Gas 12/16/2020 to		735.98		735.98
99 - GRAMCO INC	PO 10982 2021 Maintenance Contract		1,425.00		1,425.00
670 - HARRY HAUSHALTER	PO 10977 Professional Services: Tax Appeals 12/1/		1,552.50		
	PO 11024 Professional Services Tax Appeals 1/1/20		1,755.00		3,307.50
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 10987 Employee Dental 2/1/2021 - 3/1/2021		201.31		201.31
16 - JCP&L	PO 10974 Electricity		307.54		
	PO 11000 Electricity		653.12		
	PO 11007 Electricity		462.57		1,423.23
597 - JERSEY ELEVATOR COMPANY INC.	PO 11006 Monthly Maintenance: February 2021		146.79		146.79
167 - KAREN ROMANO	PO 10993 Employee Lunch		80.93		
	PO 11004 Cell Phone Reimbursement February 2021		100.00		
	PO 11016 Water/ Cleaning supplies / Meeting Refre		99.00		279.93
557 - LANDMARK FIRE PROTECTION, INC.	PO 10976 2021 - 1st Qtr. Fire Sprinkler Testing &		460.00		460.00
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 10992 Local School Tax February 2021		288,552.10		288,552.10
119 - LEBANON FIRE COMPANY	PO 11001 2021 Annual Contribution		10,000.00		10,000.00
715 - Maser Consulting P.A.	PO 10986 Affordable Housing		539.50		539.50
253 - NEW JERSEY STATE POLICE	PO 10978 Billable Police Services December 2020		6,331.80		6,331.80
54 - NJ ADVANCE MEDIA	PO 10998 Legal Advertising: Meeting dates 2021, R		212.97		
	PO 11009 Legal Advertising		43.02		255.99
31 - NOVAK & NOVAK LLC	PO 11002 Legal Services February 2021		4,736.67		
	PO 11035 Special Litigation: Zoning Violations -		621.00		
	PO 11036 Special Litigation: Zoning Violations -		351.00		5,708.67
233 - PITNEY BOWES	PO 11005 Postage Machine Rental: 2/16/2021 - 5/15		75.00		75.00
20 - QUILL CORPORATION	PO 10968 Office Supplies		139.51		
	PO 10996 Office Supplies		410.81		
	PO 10997 Office Supplies		4.29		554.61
830 - Republic Services	PO 10975 Monthly Garbage Disposal 1/1/2021 - 1/31		6,765.00		6,765.00
176 - SHOPRITE OF HUNTERDON COUNTY	PO 11018 Clerk / Recreation		98.44		98.44
540 - STATEWIDE INSURANCE FUND	PO 10981 1st Installment of Insurance 2021		8,502.75		8,502.75
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 11013 Affordable Housing November 2020		1,216.25		
	PO 11014 Planning Board November 2020		140.00		
	PO 11043 Affordable Housing 1/4/2021 - 1/26/2021		1,015.00		
	PO 11045 Planning Board & Board of Adjustment		70.00		2,441.25
765 - Tele Cloud, LLC	PO 11011 Monthly Phone Service: 2/1/2021 - 2/28/2		252.28		252.28
808 - Thermal Service of New Jersey Inc.	PO 11010 Service Call 96 Main Street: Boiler need		345.00		
	PO 11021 Monthly Billing of PM Service Contract:		330.00		675.00
43 - TOWN OF CLINTON	PO 11023 Water Bill: 6 High Street & 96 Main Stre		308.21		308.21
560 - TREASURER-STATE OF NJ	PO 11012 4th Qtr. 2020 Marriage License		75.00		75.00
718 - VIKING PEST CONTROL	PO 11008 Pest Control: 6 High Street / 96 Main St		117.12		117.12
11 - VITAL COMMUNICATIONS, INC	PO 11017 MOD IV Tax Master File		100.00		100.00
27 - WASTE MANAGEMENT OF NJ INC	PO 11020 Municipal Waste Services: 1/1/2021 - 1/3		4,936.64		4,936.64
GENERAL CAPITAL FUND					
219 - KEY TECH	PO 11037 Main Street: Prp. Water Main Rep - Core		975.00		975.00
ANIMAL CONTROL FUND					
321 - NJ DEPT OF HEALTH & SENIOR SVCS	PO 11046 Animal License Fees January 2021		147.60		147.60
DEVELOPERS ESCROW					
879 - Hamal Associates, Inc	PO 11025 Traffic Engineering Review Services: Tow		2,343.62		2,343.62
878 - JDN Properties	PO 10991 refund of escrow		4,022.95		4,022.95
TOTAL					570,944.29
Total to be paid from Fund 01 Current Fund		563,455.12			
Total to be paid from Fund 04 GENERAL CAPITAL FUND		975.00			
Total to be paid from Fund 12 ANIMAL CONTROL FUND		147.60			
Total to be paid from Fund 14 DEVELOPERS ESCROW		6,366.57			
-----					570,944.29
Checks Previously Disbursed					
21521	NJ STATE HEALTH BENEFITS PLAN	PO# 11015 Employee Health Benfits January 20	3,559.64	2/12/2021	
12082	Great America Financial Services	PO# 10999 Phone System Lease January 2021	101.19	1/29/2021	
1302021	LEBANON BOROUGH PAYROLL	PAYROLL 1/30/2021	10,788.27	1/25/2021	
-----					14,449.10
Totals by fund		Previous Checks/Voids	Current Payments	Total	

Fund 01 Current Fund	14,449.10	563,455.12	577,904.22
Fund 04 GENERAL CAPITAL FUND		975.00	975.00
Fund 12 ANIMAL CONTROL FUND		147.60	147.60
Fund 14 DEVELOPERS ESCROW		6,366.57	6,366.57

BILLS LIST TOTALS	14,449.10	570,944.29	585,393.39

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Berger

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was closed.

DISCUSSION:

MISCELLANEOUS:

COUNCIL COMMITTEES:

Public Safety: Councilwoman Logan, Chair the committee would be looking into updating the speed monitoring signs. Councilwoman Baldinger asked if Cameras for the Park and Building could be accounted for in the 2021 Budget. Administrator Romano stated the would be accounted for in the Building and Grounds line item.

Codification: Councilwoman Logan stated the committee met with Karen and started the process of going through each ordinance. The committee was schedule to meet with Municode next week.

Streets and Roads: Council President Burton, Chair stated the committee met with the Town of Clinton to discuss the Water Main Replacement project. Nothing was decided but things are progressing.

School Liaison: Councilwoman Baldinger, Chair stated The State approved the move of 7th and 8th graders to Clinton Public.

OEM: Lex Saharic, Chair stated he was working with Karen to submit all the Snow plowing invoices to FEMA

Mayor Pittinger requested a motion to enter Executive Session.

Council President Burton made a motion to approve Resolution 54-2021 to move into executive session. Councilman Cortese second the motion.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #54-2021

Whereas, the Open Public Meetings Act allows the Mayor and Council to exclude the public from a portion of a meeting in certain circumstances,

Now therefore, be it Resolved, by the Council of the Borough of Lebanon, that the public shall be excluded from discussion of the following matter(s):

- 1. A confidential matter under Federal or State Law or Court Rule.
- 2. A matter involving information that may jeopardize the Borough's rights to receive funds from the United States Government.
- 3. A matter constituting an unwarranted invasion of an individual's privacy rights.
- 4. Collective Bargaining Agreement or negotiation of the Agreement.
- 5. Matters involving the purchase, lease or acquisition of real property.
- 6. Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
- 7. Litigation Tax Court Matters _____ Anticipated Litigation _____
Contract Negotiations: _____
- 8. Matters falling within the attorney-client privilege: _____.

___ 9. Personnel matters involving a specific employee or officer of the Borough: Policies___.

___ 10. Deliberations involving a public hearing which may result in the imposition of a specific civil penalty or suspension or loss of a license or permit.

The approved Executive Session minutes will be placed on file in the Borough Clerk's Office and will be available to the public as provided for by Law.

Be it further Resolved, that this Resolution shall take effect immediately.

Introduced and adopted: February 17, 2021

Ayes: Lance, Burton, Logan, Cortese, Baldinger

Nays: 0
Absent: Berger
Abstain: 0

LEBANON BOROUGH COUNCIL

By: Richard J. Burton, Council
President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk, hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 17th day of February 2021; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Dated: February 17, 2021

Karen M. Romano, RMC
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Berger

Mayor Pittinger requested a motion to re-enter the regular meeting.

Council President Burton made a motion to move into the regular meeting . Councilman Cortese second the motion.

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

Absent: Councilman Berger

ADJOURN:

Councilman Lance moved, and Councilman Cortese seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:25 pm by unanimous vote.

Karen M. Romano, RMC
Borough Administrator/Clerk

LBCC
7-17-13
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