



LEBANON BOROUGH COMMON COUNCIL
Wednesday, January 20, 2021
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8499 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 130. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilman Lance, Councilwoman Logan, Councilman Cortese and Councilwoman Baldinger

Absent:

Also, Present: Administrator /Clerk Karen M Romano RMC
and Attorney Joseph Novak Esq.

RESOLUTION #48-2021:

Council President Burton made a motion to approve Resolution 48-2021 the Consent Agenda. With a second by Councilman Cortese.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION # 48-2021
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Animal Control Solutions
2. South Branch Emergency Services
3. Tax Assessor Report
4. Finance Report

Introduced and adopted: January 20, 2021.

Ayes: Lance, Burton, Berger, Logan, Cortese, Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 20, 2021 force and effect as of the date I have subscribed my signature.

Date: January 20, 2021

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

APPROVAL OF MINUTES:

Council President Burton made a motion to approve the December 16, 2020 regular. With a second by Councilman Berger.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain: Councilman Lance, and Councilwoman Logan

Council President Burton made a motion to approve the January 5, 2021 Reorganization minutes and the January 5, 2021 Executive minutes. With a second by Councilman Berger.

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

TAX ASSESSOR PRESENTION: 2021 Lebanon Commons Compliance Plan discussed may be found in the Clerk's office.

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was opened.

Trooper Tim Sanderson stated Domestic Calls have increased along with Identity theft and Mailbox theft.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION 49-2021:

Councilwoman Logan made a motion to approve Resolution 49-2021 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 49 -2021**

RESOLUTION APPOINTING MEMBERS TO THE LEBANON BOROUGH OFFICE OF EMERGENCY MANAGEMENT ("OEM) – LOCAL EMERGENCY PLANNING COMMITTEE ("LEPC"); DESIGNATING SUCH MEMBERS AS ESSENTIAL SERVICE PERSONNEL; AND SEPARATELY DESIGNATING "ESSENTIAL SERVICE PERSONNEL" FOR THE LEBANON BOROUGH SEWERAGE AUTHORITY

WHEREAS, the President of the United States has declared a National Emergency as a result of the COVID19 virus; and

WHEREAS, the Governor of the State of New Jersey has likewise imposed a State of Emergency as of March 9, 2020 pursuant to his emergency powers under N.J.S.A. App. A:9-45, and the Attorney General of the State of New Jersey also has certain emergency traffic control authority, which he may invoke pursuant to N.J.S.A. 39:4-213; and

WHEREAS, essential travel by first responders and authorized emergency management personnel to perform assigned duties is critical upon the issuance of such Directives; and

WHEREAS, authorized emergency management personnel, and designated emergency government employees are “Essential Service Personnel” (NJSA App. A:9-41) under such Directives and may be eligible for a travel restriction exemption.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council with the approval and Order of the Mayor and Council President of the Borough of Lebanon, as follows:

1. The following persons are hereby designated members of the Lebanon Borough Office of Emergency Management (“OEM”) and Local Emergency Planning Committee (“LEPC”) and designated as “Essential Service Personnel”:

- Planning
- (a) Mayor and Council Members
 - (b) Coordinator of Office of Emergency Management and Local Emergency Committee
 - (c) Borough Engineer, Attorney and Clerk/Administrator
 - (d) Lebanon Borough Volunteer Fire Company Chief
 - (e) Lebanon Borough designated liaison from the New Jersey State Police
 - (f) Clinton First Aid and Rescue Squad Chief

2. Specifically, the following persons are immediately appointed to the Office of Emergency Management- Local Emergency Planning Committee and are designated “Essential Service Personnel”:

- (a) James Pittinger, Mayor
- (b) Richard Burton, Council President
- (c) Sam Berger, Councilman
- (d) Joseph Cortese, Councilman

- (e) Marlene Baldinger, Councilwoman
- (f) Mary B. Logan, Councilwoman
- (g) James Lance, Councilwoman
- (h) Alexander Saharic – Coordinator – Office of Emergency Management and Local Emergency Planning Committee
- (i) Robert Brightly, PE – Lebanon Borough Engineer
- (j) Joseph Novak, Esq. – Lebanon Borough Attorney
- (k) Karen Romano – Lebanon Borough Clerk/Administrator
- (l) Kevin Saharic – Lebanon Fire Chief
- (m) Sergeant Brian Walsh, and Trooper Tim Sanderson, NJSP
- (n) Frank Setnicky – South Branch First Aid and Rescue Squad Chief
- (o) William Colantano – Economic/ Auditor

3. The Commissioners and Professional Consultants of Lebanon Borough Sewerage Authority (“LBSA”) are also critical personnel necessary to insure the continued maintenance and operation of the public sewer system serving all of the residents of the Borough of Lebanon, and so as to insure the protection of the public health, safety and welfare. Accordingly, the following Commissioners and Professional Consultants are hereby designated as “Emergency Service Personnel”:

- (a) Commissioner Edward Cichone, Chairman
- (b) Commissioner Richard Burton, Vice-Chairman
- (c) Commissioner
- (d) Commissioner Greg Crawford
- (e) Commissioner Benedict Valliere
- (f) James Hill, P.E. C-2 Operator
- (g) Joseph S. Novak, Esq., Attorney

- (h) Anita Weingart, Secretary
- (i) Kayla Kern, C-1 Operator
- (j) Brian Exley, C-1 Operator

4. The above-named persons are hereby declared to be “Emergency Service Personnel” charged with the responsibility to plan, govern, respond and abate emergencies and/or protect the health, safety and welfare of the public and thereby in addition to their other powers, are hereby granted travel restriction exemption and such other rights, powers and duties that may be directed for emergency personnel and for the purposes of essential travel by emergency personnel.

Introduced and adopted:

Ayes: : Lance, Burton, Berger, Logan, Cortese, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 20th day of January 2021; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 20, 2021

Karen Romano, RMC
Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

APPROVAL OF EXPENDITURES:

Councilman Berger made a motion to approve the bill list for January 2021. Council President Burton second the motion.

Lebanon Borough

List of Bills - (All Funds)				
Meeting Date: 01/20/2021 For bills from 12/17/2020 to 01/20/2021				
Vendor	Description	Current Fund	Payment	Check Total
19 - AMAZON CREDIT PLAN	PO 10861 Recreation: Hand Bells for Christmas/Tre		496.50	496.50
403 - AMERICAN PROTECTIVE SYSTEMS, INC	PO 10939 2021 Security Monitoring		1,597.08	1,597.08
745 - BALANEY CONTRACTING LLC	PO 10915 Snow Removal / Salter: 12/23/2020 (Borou		4,439.50	
	PO 10916 Snow Removal / Salter: 12/23/2020 (Scho		524.50	
	PO 10943 1/3/2021 - School - salt		61.00	
	PO 10944 1/3/2021 Salt		488.00	5,513.00
255 - BANISCH ASSOC., INC	PO 10917 Planning Services Ordinance 2020-08		125.00	125.00
746 - BERTHEHEM TOWNSHIP	PO 10959 Shared Service CFO January 2021		2,194.71	2,194.71
26 - BOROUGH OF LEBANON - PETTY CASH	PO 10965 Replenish Petty Cash		200.00	200.00
247 - COMCAST	PO 10951 Internet / Phone Service 6 High Street		471.66	
	PO 10952 Internet / Phone Service 96 Main Street		236.22	707.88
652 - CONSTELLATION NEWENERGY INC	PO 10953 High Street Electricity 11/11/2020 to 12		581.71	581.71
152 - Courier News	PO 10938 Legal Advertising Reorganization Meetin		3.87	3.87
785 - Denville Line Painting, Inc.	PO 10926 2020 Striping Program: Main Street & Var		6,715.80	6,715.80
39 - ELIZABETHTOWN GAS	PO 10923 6 High Street: Natural Gas 11/16 20 - 12		541.51	541.51
39 - ELIZABETHTOWN GAS	PO 10924 96 Main Street Natural Gas 11/16/2020 -		176.04	176.04
46 - FERRIERO ENGINEERING	PO 10946 Engineering Misc. 2020		997.50	997.50
769 - Great America Financial Services	PO 10964 Phone System Lease December 2020		101.19	101.19
670 - HARRY HAUSHALTER	PO 10909 Professional Services: Tax Appeals 11/1/		229.50	229.50
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 10930 Employee Dental 1/1/2021 - 2/1/2021		201.31	201.31
737 - Hunterdon County Democrat	PO 10942 2021 Annual Subscription		53.92	53.92
16 - JCP&L	PO 10925 Electricity		1,899.47	1,899.47
597 - JERSEY ELEVATOR COMPANY INC.	PO 10940 Monthly Maintenance January 2021		146.79	146.79
167 - KAREN ROMANO	PO 10907 Reimbursement: Frames for Proclamations,		117.94	
	PO 10961 Cell Phone Reimbursement January 2021		100.00	
	PO 10967 Reimbursement: Office Supplies, Frames,		206.94	424.88
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 10932 Local School Tax January 2021		288,552.10	288,552.10
119 - LEBANON FIRE COMPANY	PO 10957 2021 Annual Contribution-Partial Payment		10,000.00	10,000.00
715 - Maser Consulting P.A.	PO 10921 Affordable Housing		250.25	250.25
322 - MCCPC	PO 10931 MCCPC Membership Fee - 2021		1,100.00	1,100.00
9 - MUNICIPAL SOFTWARE, INC	PO 10962 2021 Annual Support		6,963.00	6,963.00
253 - NEW JERSEY STATE POLICE	PO 10910 Billable Police Services November 2020		4,432.26	4,432.26
530 - NJ CONFERENCE OF MAYORS	PO 10935 2021 Membership Dues		295.00	295.00
40 - NJ PLANNING OFFICIALS	PO 10966 2021 Membership Dues		325.00	325.00
42 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 10963 2021 Membership Dues		289.00	289.00
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 10933 Regional School Tax January 2021		288,616.83	288,616.83
31 - NOVAK & NOVAK LLC	PO 10958 Legal Services Retainer January 2021		4,083.33	4,083.33
20 - QULLL CORPORATION	PO 10913 Office / Cleaning Supplies		95.44	95.44
830 - Republic Services	PO 10918 Monthly Garbage / Recycling Disposal 12/		7,213.40	7,213.40
176 - SHOPRITE OF HUNTERDON COUNTY	PO 10919 Seniors/Clerk/Building & Grounds and Rec		229.27	229.27
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 10969 Planning Board - Non-escrow (12/8/2020 -		805.00	
	PO 10970 Affordable Housing: 12/3/2020 - 12/31/20		1,260.00	2,065.00
765 - Tele Cloud, LLC	PO 10960 Monthly Phone Service: 1/1/2021 - 1/31/2		248.55	248.55
808 - Thermal Service of New Jersey Inc.	PO 10937 Monthly Billing of PM Service Contract:		330.00	
	PO 10941 Water pump coupling Broken		345.00	675.00
43 - TOWN OF CLINTON	PO 10936 Fire Hydrants: 4th Qtr. Water Billing -		6,287.25	6,287.25
824 - Tucker Harding	PO 10934 Recreation: Personalized Ornaments		30.00	30.00
718 - VIKING PEST CONTROL	PO 10945 Pest Control 6 High Street & 96 Main Str		117.12	117.12
11 - VITAL COMMUNICATIONS, INC	PO 10920 Senior Citizen Post Year Statements		35.00	35.00
27 - WASTE MANAGEMENT OF NJ INC	PO 10954 Municipal Waste Services: 12/1/2020 - 12		4,181.25	4,181.25
FEDERAL AND STATE GRANTS				
46 - FERRIERO ENGINEERING	PO 10949 GIS Mapping of Stormwater Structures and		142.50	142.50
715 - Maser Consulting P.A.	PO 10922 Stream Corridor Assessment		170.50	
	PO 10955 Stream Corridor Assessment		99.00	269.50
GENERAL CAPITAL FUND				
46 - FERRIERO ENGINEERING	PO 10947 Clark Roads Improvement		142.50	142.50
ANIMAL CONTROL FUND				
466 - ANIMAL CONTROL SOLUTIONS, LLC	PO 10929 24 Hour Animal Control Coverage for the		3,000.00	3,000.00
SENIOR CITIZEN FUND				
176 - SHOPRITE OF HUNTERDON COUNTY	PO 10919 Seniors/Clerk/Building & Grounds and Rec		710.00	710.00
DEVELOPERS ESCROW				
773 - Borough of Lebanon-Operating Acct	PO 10973 Food License paid on same check as escro		125.00	125.00
846 - Davey Company	PO 10950 Stream Corridor Protection & Restoration		7,195.22	7,195.22
46 - FERRIERO ENGINEERING	PO 10948 Pellegrino Variance Application B7 L16		178.13	178.13

369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 10971	Joann Pellagrino: 55 Brunswick Ave	612.50		612.50
864 - T & M Associates	PO 10908	Corporate Drive Redevelopment Study: Res	1,338.75		1,338.75
UNEMPLOYMENT TRUST					
319 - STATE OF NEW JERSEY	PO 10956	NJ Unemployment Compensation Fund	224.88		224.88
TOTAL					
Total to be paid from Fund 01 Current Fund			648,991.71		662,930.69
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS			412.00		
Total to be paid from Fund 04 GENERAL CAPITAL FUND			142.50		
Total to be paid from Fund 12 ANIMAL CONTROL FUND			3,000.00		
Total to be paid from Fund 13 SENIOR CITIZEN FUND			710.00		
Total to be paid from Fund 14 DEVELOPERS ESCROW			9,449.60		
Total to be paid from Fund 16 UNEMPLOYMENT TRUST			224.88		

Checks Previously Disbursed					662,930.69
2172021	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 10972	E-mail Services: 12/18/2020 - 1/17	227.50	1/18/2021
1182021	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 10911	E-mail Services 11/18/2020 - 12/17	227.50	1/11/2021
1152021	LEBANON BOROUGH PAYROLL		PAYROLL 1/15/2021	10,460.50	1/11/2021
1212021	NJ STATE HEALTH BENEFITS PLAN	PO# 10928	Employee Health Benfits December 2	4,223.48	1/11/2021
12036	PITNEY BOWES - RESERVE ACCOUNT	PO# 10927	Postage for Meter	800.00	1/08/2021

				15,938.98	
Totals by fund					
		Previous Checks/Voids	Current Payments		Total
Fund 01 Current Fund		15,938.98	648,991.71		664,930.69
Fund 02 FEDERAL AND STATE GRANTS			412.00		412.00
Fund 04 GENERAL CAPITAL FUND			142.50		142.50
Fund 12 ANIMAL CONTROL FUND			3,000.00		3,000.00
Fund 13 SENIOR CITIZEN FUND			710.00		710.00
Fund 14 DEVELOPERS ESCROW			9,449.60		9,449.60
Fund 16 UNEMPLOYMENT TRUST			224.88		224.88

BILLS LIST TOTALS		15,938.98	662,930.69		678,869.67
					=====

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Cortese seconded the motion with the unanimous approval of Council the floor was closed.

DISCUSSION:

Budget Workshop Meeting Date Monday, March 1st at 6 pm

MISCELLANEOUS:

COUNCIL COMMITTEES:

Council President Burton requested a motion to carryover all unused sick and vacation days of Administrator /Clerk Karen Romano and Deputy Clerk Lisa Saharic. Council President Burton made the motion to carryover all unused sick and vacation days with a second from Councilman Berger.

The Motion was passed by the following vote:

YES: Councilman Lance, Council President Burton, Councilman Berger, Councilwoman Logan, Councilman Cortese, and Councilwoman Baldinger

NO:

Abstain:

Councilwoman Logan request to set up meeting times for Codification and Public Safety

ADJOURN:

Councilwoman Logan moved, and Councilman Berger seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:05 pm by unanimous vote.

Respectfully Submitted

Karen M. Romano, RMC
Borough Administrator/Clerk

LBCC
7-17-13
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