



LEBANON BOROUGH COMMON COUNCIL
Wednesday, November 18, 2020

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8499 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 130. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilman Junge, Councilwoman Saharic, Councilman Cortese and Councilwoman Baldinger

Absent:

Also, Present: Administrator /Clerk Karen M Romano RMC
and Attorney Joseph Novak Esq.

Rob Clifton with COMCAST FRANCHISE RENEWAL PUBLIC HEARING

Mr. Clifton explained the franchise agreement with Lebanon Borough.

Mayor Pittinger opened the floor for public comment.

Council President Burton made a motion to open the public session for the renewal of the Comcast Franchise. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

Joe Hauck asked Mr. Clifton how Comcast regulates pricing. Mr. Clifton stated Comcast regulates via the basic rate set by the FCC. Mr. Hauck asked if there were plans to install new equipment such as Nodes.

Councilwoman Baldinger questioned Bandwidth and monies returned to the Borough. Mr. Clifton stated Bandwidth is customer choice and yes approximately \$1900.00 has been returned to the Borough each year. Administrator Romano confirmed.

Ben Valliere of Brunswick Ave stated there is a significant drop in speed during the day. Are there any plans to correct the problem? Mr. Clifton stated there were no plans for new equipment however he would be happy to speak to Mr. Valliere regarding his individual needs.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION #122-2020:

Council President Burton made a motion to approve Resolution 122-2020 the Consent Agenda. With a second by Councilman Junge.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION # 122-2020
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Fire Marshall Report
2. Finance Report
3. Tax Assessor Report
4. Animal Control Report
5. Lebanon Borough Bond Amortization Schedule Comparison
6. NJDEP Compliance Advisory
7. OEM letter to the Governing Body

Introduced and adopted: November 18, 2020

Ayes: Saharic, Burton, Berger, Junge, Cortese, Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the November 18, 2020 force and effect as of the date I have subscribed my signature.

Date : November 18, 2020

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilman Cortese and Councilwoman Baldinger

NO:

Absent:

Mayor Pittinger complimented the Bond savings of \$321,000.00

Mayor Pittinger asked OEM Chair Lex Saharic if Lebanon could burn pallets instead of Trees.

Mr. Saharic stated COVID -19 rules would not permit the gathering. Mr. Saharic went on to state the importance of keeping Borough Hall closed.

APPROVAL OF MINUTES:

Council President Burton made a motion to approve the October 21, 2020 regular meeting minutes. With a second by Councilman Berger.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger Councilman Junge, and Councilwoman Baldinger

NO:

Abstain: Councilwoman Saharic

Council President Burton made a motion to approve the November 5, 2020 Special meeting minutes. With a second by Councilman Junge.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger Councilman Junge, Councilwoman Saharic and Councilwoman Baldinger

NO:

Abstain:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

Trooper Sanderson stated Lebanon was quite and they are investigating the car break ins from the summer months.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION 123-2020:

Councilman Junge made a motion to approve Resolution 123-2020 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #123-2020
AUTHORIZING RELEASE OF ESCROW**

WHEREAS, KJM Properties, LLC created an escrow account with the Borough of Lebanon for the development of Block 4 Lot 8 known as 1262 Route 22,

WHEREAS, upon review of the construction status and associated paperwork, the Borough Engineer has found that all work has been completed in accordance with the approved plans and has recommended the release of the escrow in an email to the Lebanon Borough Clerk dated October 27, 2020,

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey that \$1,913.75 escrow balance is returned to the KJM Properties, LLC, 1262 Route 22, Lebanon, NJ 08833.

Introduced and adopted: November 18, 2020

Ayes: Saharic, Burton, Berger, Junge, Cortese, Baldinger

Nays:

Absent:

LEBANON BOROUGH COUNCIL

ATTEST:

Richard Burton, Council President

Karen Romano
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on November 18, 2020.

Karen Romano
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilman Cortese and Councilwoman Baldinger

NO:

Absent:

NO:

Absent:

RESOLUTION 124-2020:

Councilman Junge made a motion to approve Resolution 124-2020 with a second by Councilman Cortese.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #124-2020

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the CFO is hereby authorized to make the following payment for redemption of tax sale a certificate.

Block	Lot	Cert #	Name/Address	Amount
4	1.02	2020-002	US Bank, Pro Cap 8 50 S 16 th St, Ste 2050 Philadelphia, PA 19102	\$ 144,893.35
				Also a Premium of \$ 100.00

Introduced and adopted: November 18, 2020
Ayes:Saharic, Burton, Berger, Junge, Cortese, Baldinger

LEBANON BOROUGH COUNCIL

Nays:
Absent:

Richard Burton, Council President

ATTEST:

Karen Romano
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on November 18, 2020.

Karen Romano
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger,
Councilman Junge, Councilman Cortese and Councilwoman Baldinger

NO:

Absent:

RESOLUTION 125-2020:

**Councilman Junge made a motion to approve Resolution 125-2020
with a second by Councilman Berger.**

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #125-2020

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the CFO is hereby authorized to make the following payment for redemption of tax sale a certificate.

Block	Lot	Cert #	Name/Address	Amount
10	2 C7050	2020-004	US Bank, Tax Lien Services Group	\$ 1,842.32

50 S 16th St, Ste 2050
Philadelphia, PA 19102

Also a Premium of

\$12,600.00

Introduced and adopted: November 18, 2020
Ayes: Saharic, Burton, Berger, Junge, Cortese, Baldinger

LEBANON BOROUGH COUNCIL

Nays:
Absent:

Richard Burton, Council President

ATTEST:

Karen Romano
Borough Administrator/ Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on November 18, 2020.

Karen Romano
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilman Cortese and Councilwoman Baldinger

NO:

Absent:

RESOLUTION 126-2020:

Councilman Junge made a motion to approve Resolution 126-2020 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #126-2020

**STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER**

WHEREAS, Borough of Lebanon is a member of the Statewide Insurance Fund a joint insurance fund as defined in N.J. S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lebanon Karen M. Romano is hereby appointed as the Fund Commissioner for the Local Unit for the year 2021; and

BE IT FURTHER RESOLVED that **Council President Richard Burton** is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2019; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Introduced and adopted: November 18, 2020

Ayes: Saharic, Burton, Berger, Junge, Cortese, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th of November 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: November 18, 2020

Karen M. Romano, RMC
Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilman Cortese and Councilwoman Baldinger

NO:

Absent:

RESOLUTION 127-2020:

Council President Burton made a motion to approve Resolution 127-2020 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 127-2020

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, Lebanon Borough (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-26 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Hunterdon and State of New Jersey, as follows:

1. Lebanon Borough hereby appoints **Sharon Cooper of Public Entity Advocates** its local Risk Management Consultant.
2. The **Administrator/Clerk Karen Romano and Sharon Cooper Risk Management Consultant** (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2021 in the form attached hereto.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Cortese, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on November 18, 2020 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: November 18, 2020

Karen M. Romano
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilman Cortese and Councilwoman Baldinger

NO:

Absent:

RESOLUTION 128-2020:

Council President Burton made a motion to approve Resolution 128-2020 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 128 -2020

**2021 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January 2021, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Borough of Lebanon("MEMBER") and Public Entity Advocates ("CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S

safety committee, if required.

- (h) assist in the claim's settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as January be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
 - (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of all lines assessment (excluding any fees, PLIGA, and loss ratio apportionment); and 10% of Selective umbrella assessment (excluding fees, PLIGA and administrative expenses).
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
3. If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties. The term of this Agreement shall be from **January 1, 2021 to January 1, 2022**. However, this Agreement January be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Corporate Officer

Risk Management Consultant

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE

(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

**GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE
CONTRACTS**

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity January obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____
SIGNATURE: _____
PRINT NAME: _____
TITLE: _____ DATE: _____

Introduced and adopted:
Ayes: Saharic, Burton, Berger, Junge, Cortese, Baldinger

Nays: 0
Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on November 18, 2020 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: November 18, 2020

Karen M. Romano
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilman Cortese and Councilwoman Baldinger

NO:

Absent:

RESOLUTION 129-2020:

Council President Burton made a motion to approve Resolution 129-2020 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION # 129-2020
Transfer of funds**

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
01-201-20-101-200	SUMMER RECREATION-OTHER EXPENSE	6,725.00	
01-201-25-252-200	EMERGENCY MANAGEMENT – OTHER EXPENSE	3,300.00	
01-201-20-110-201	COMMUNICATION	5,000.00	

01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSE
225.00	
01-201-25-255-200	FIRE DEPT. – OTHER EXPENSE
3,300.00	
01-201-26-280-010	PUBLIC WORKS – SALARY & WAGES
1,500.00	
01-201-26-310-200	BUILDINGS & GROUNDS – OTHER EXPENSE
10,000.00	

Introduced and adopted November 18, 2020.

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Junge, Cortese, Baldinger

Nays:

Absent

ATTEST:

Richard Burton, Borough Council President

Karen Romano
Borough Administrator/Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on November 25, 2019.

Karen Romano, Borough Administrator/ Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilman Cortese and Councilwoman Baldinger

NO:

Absent:

RESOLUTION 130-2020:

Council President Burton made a motion to approve Resolution 130-2020 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 130-2020
FIRE DEPARTMENT FIRE HOSE**

WHEREAS, the Borough of Lebanon has agreed to assist with the purchase of Fire Hose for the safety of all fire personnel and occupants, and

NOW THEREFORE BE IT RESOLVED, by the Common Council of the Borough of Lebanon, in the County of Hunterdon, and State of New Jersey as follows: The sum not to exceed \$5,586.80 from the account entitled "Fire Department other expense" is hereby appropriated for the purchase of Fire Hose from New Jersey Fire Equipment 119-131 Route 22 East Green Brook NJ 08812

Introduced and adopted: November 18, 2020
Ayes: Saharic, Burton, Berger, Junge, Cortese, Baldinger
Nays: 0
Absent: 0

LEBANON BOROUGH COUNCIL

Richard Burton, Council President

ATTEST:

Karen Romano, RMC
Borough Administrator/ Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th^t of November 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: November 18, 2020

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilman Cortese and Councilwoman Baldinger

NO:

Absent:

RESOLUTION 131-2020:

Councilman Cortese made a motion to approve Resolution 131-2020 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 131-2020
FIRE DEPARTMENT HIGH FLOW JET FAN**

WHEREAS, the Borough of Lebanon has agreed to assist with the purchase of a High Flow Jet Fan for the safety of all fire personnel and occupants, and

NOW THEREFORE BE IT RESOLVED, by the Common Council of the Borough of Lebanon, in the County of Hunterdon, and State of New Jersey as follows: The sum not to exceed \$3,299.00 from the account entitled "Fire Department other expense" is hereby appropriated for the purchase of High Flow Jet Fan from Skylands Area Fire Equipment and Training LLC 23 Hamburg TPK Unit A Riverdale, NJ 07457

Introduced and adopted: November 18, 2020

Ayes: Saharic, Burton, Berger, Junge, Cortese, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

ATTEST:

Karen Romano, RMC
Borough Administrator/ Clerk

Richard Burton, Council President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th^t of

November 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: November 18, 2020

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilman Cortese and Councilwoman Baldinger

NO:

Absent:

APPROVAL OF EXPENDITURES:

Councilman Berger made a motion to approve the bill list for November 2020. Council President Burton second the motion.

Lebanon Borough

List of Bills - (All Funds)

Meeting Date: 11/18/2020 For bills from 10/22/2020 to 11/16/2020

Vendor	Description	Current Fund	Payment	Check Total
403 - AMERICAN PROTECTIVE SYSTEMS, INC	PO 10849 RAM Programming		45.00	45.00
745 - BALANEY CONTRACTING LLC	PO 10833 Drains		845.00	845.00
659 - BECKAGE SEALCOATING	PO 10844 Parking Lot 6 High Street: crack repair/		4,489.19	4,489.19
746 - BETHLEHEM TOWNSHIP	PO 10817 Shared Service CFO November 2020		2,249.08	2,249.08
247 - COMCAST	PO 10829 Internet / Phone Service: 96 Main Street		236.22	
	PO 10830 Internet / Phone Service: 6 High Street		472.13	708.35
652 - CONSTELLATION NEWENERGY INC	PO 10808 High Street Electricity 9/12/2020 - 10/1		477.96	477.96
132 - COUNTY OF HUNTERDON	PO 10848 County Food Inspection Fees 3rd Qtr. 202		1,000.00	1,000.00
152 - Courier News	PO 10852 Legal Advertising: Zoom video conference		60.20	60.20
838 - EA Boniakowski Insurance Services	PO 10823 Snow Liability Streets & Roads ONLY		7,500.00	7,500.00
39 - ELIZABETHTOWN GAS	PO 10809 6 High Street: Natural Gas 9/17/2020 - 1		249.49	249.49
39 - ELIZABETHTOWN GAS	PO 10810 96 Main Street: Natural Gas 9/17/2020 -		93.21	93.21
670 - HARRY HAUSHALTER	PO 10822 Professional Services: Tax Appeals 9/1/2		202.50	202.50
153 - HOME DEPOT CREDIT SVCS	PO 10832 Recreation Halloween gold spray paint		26.57	26.57
16 - JCP&L	PO 10836 Electricity		1,548.45	
	PO 10843 Electricity		994.93	
	PO 10853 Electricity		453.58	2,996.96
597 - JERSEY ELEVATOR COMPANY INC.	PO 10820 Monthly Maintenance November 2020		146.79	
	PO 10826 Elevator Door off track 5/21/2020		445.00	591.79
167 - KAREN ROMANO	PO 10804 Clerk Certificate Renewal		50.00	
	PO 10812 Reimbursement Elections		44.64	
	PO 10818 Cell Phone Reimbursement November 2020		100.00	194.64
557 - LANDMARK FIRE PROTECTION, INC.	PO 10811 2020 Annual Fire Sprinkler Testing and I		460.00	460.00
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 10802 Local School Tax November 2020		288,552.10	288,552.10
715 - Maser Consulting P.A.	PO 10800 Affordable Housing		750.75	750.75
197 - NEW JERSEY FIRE EQUIPMENT	PO 10757 Municipal Grade Fire Hose		5,586.80	5,586.80
253 - NEW JERSEY STATE POLICE	PO 10806 Billable Police Services September 2020		3,799.08	3,799.08
54 - NJ ADVANCE MEDIA	PO 10814 Legal Advertising Ordinance 2020-08 / 20		61.36	61.36
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 10803 Regional School Tax November 2020		288,616.83	288,616.83
31 - NOVAK & NOVAK LLC	PO 10816 Legal Services Retainer November 2020		4,083.33	4,083.33
233 - PITNEY BOWES	PO 10821 Postage Machine Rental: 11/16/2020 - 2/1		75.00	75.00
20 - QUILL CORPORATION	PO 10805 Office Supplies		102.45	
	PO 10807 Office Supplies		116.82	219.27
830 - Republic Services	PO 10813 Monthly Garbage Disposal 10/1/2020 - 10/		6,765.00	6,765.00
868 - Skylands Area Fire Equipment & Training	PO 10758 20" High Flow Jet PPV Fan		3,299.00	3,299.00
765 - Tele Cloud, LLC	PO 10819 Monthly Phone Service: 11/1/2020 to 11/3		251.56	251.56
808 - Thermal Service of New Jersey Inc.	PO 10828 Monthly Billing of PM Service Contract		330.00	

	PO 10850	Service Call - Replace Condensate Pump	320.87	
	PO 10851	Service Call - Boiler Repairs From Amint	910.28	1,561.15
	PO 10827	Water Bill: Aug / Sept / Oct 2020	138.95	138.95
43 - TOWN OF CLINTON	PO 10845	Bureau of Fire Code Enforcement Registra	512.00	512.00
633 - TREASURER - STATE OF NJ	PO 10846	Elevator Inspection Fee	258.00	258.00
522 - TREASURER, STATE OF NJ	PO 10837	Redemption of Tax Sale Certificate 2020-	144,993.35	144,993.35
874 - US Bank, Pro Cap 8	PO 10838	Redemption of Tax Sale Certificate 2020-	14,442.32	14,442.32
875 - US Bank, Tax Lien Services Group	PO 10834	Pest Control	117.12	117.12
718 - VIKING PEST CONTROL	PO 10835	MOD IV Tax Master File	100.00	100.00
11 - VITAL COMMUNICATIONS, INC	PO 10831	Municipal Waste October 2020	6,011.40	6,011.40
27 - WASTE MANAGEMENT OF NJ INC		FEDERAL AND STATE GRANTS		
	PO 10839	Highlands Stormwater Control Ordinance Am	142.50	
46 - FERRIERO ENGINEERING	PO 10840	Highlands Stormwater Control Ordinance Am	534.38	676.88
	PO 10600	Community Shredding Day	885.00	885.00
31 - INTELLI-SHRED, LLC	PO 10815	Stream Corridor Assessment	607.75	607.75
15 - Maser Consulting P.A.		GENERAL CAPITAL FUND		
	PO 10841	Bond Counsel issuance of Bond Anticipati	2,613.80	2,613.80
384 - WILENTZ GOLDMAN & SPITZER PA		DEVELOPERS ESCROW		
	PO 10825	Return of balance of escrow	1,913.75	
873 - KJM Properties, LLC		RECREATION TRUST FUND		
	PO 10842	Refund deposit for park bathroom keys/ M	50.00	50.00
366 - SHIRLEY SCARPONI				
TOTAL				799,131.49
Total to be paid from Fund 01 Current Fund		792,384.31		
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS		2,169.63		
Total to be paid from Fund 04 GENERAL CAPITAL FUND		2,613.80		
Total to be paid from Fund 14 DEVELOPERS ESCROW		1,913.75		
Total to be paid from Fund 15 RECREATION TRUST FUND		50.00		
				799,131.49
Checks Previously Disbursed				
111820	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 10801	E-mail Services November 2020	227.50 11/09/2020
111520	NJ STATE HEALTH BENEFITS PLAN	PO# 10824	Employee Health Benefits October 2	4,223.48 11/09/2020
20203010	LEBANON BOROUGH PAYROLL		PAYROLL 10/15/2020	10,489.87 10/30/2020
11956	TREASURER-STATE OF NJ	PO# 10799	3rd Qtr 2020 Marriage License	125.00 10/23/2020
11955	Municipal Clerks Association of NJ	PO# 10797	2020-2021 Membership	100.00 10/23/2020
11954	JPMonzo Municipal Consulting, LLC	PO# 10798	Best Practice Inventory 2020/PL 20	50.00 10/23/2020
				15,215.85
Totals by fund	Previous Checks/Voids	Current Payments		Total
Fund 01 Current Fund		792,384.31		807,600.16
Fund 02 FEDERAL AND STATE GRANTS	15,215.85	2,169.63		2,169.63
Fund 04 GENERAL CAPITAL FUND		2,613.80		2,613.80
Fund 14 DEVELOPERS ESCROW		1,913.75		1,913.75
Fund 15 RECREATION TRUST FUND		50.00		50.00
BILLS LIST TOTALS	15,215.85	799,131.49		814,347.34

The Motion was passed by the following vote:

YES: Councilwoman Saharic Council President Burton, Councilman Berger Councilman Junge, Councilman Cortese and Councilwoman Baldinger

NO:

Absent:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was opened.

MaryAnn Badore of the Grist Mill stated Superior Towing and the Landscaper on Clark Road still present a problem. Attorney Novak explained there is an ongoing court case regarding the zoning on the property to solve the issues. Councilwoman Baldinger asked if the Borough could take more of a stand on Superior Towing. Attorney Novak stated they were considering more Zoning violations.

Doris of 103 Clark Road stated the pothole are an issue and people are speeding. Councilman Burton replied the potholes are schedule to be fixed and Trooper Sanderson would look into the speeding issue.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.

DISCUSSION:

MISCELLANEOUS:

COUNCIL COMMITTEES:

Recreation: Chairman Ben Valliere listed the following Halloween house decorating winners. First Place 9 High Street, 2nd Place 14 Cherry Street and Third Place 16 Myrtle Ave. The Scavenger Hunt winners were Liam Cohen, Greg Pardo and Brandon Borzelli. Ben stated due to the rules of COVID-19 the tree lighting would be a Bell Ringing event.

ADJOURN:

Councilwoman Saharic moved, and Councilman Berger seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 9:15 pm by unanimous vote.

Respectfully Submitted

Karen M. Romano, RMC
Borough Administrator/Clerk

LBCC
11-18-2020
25

LBCC
7-17-13
45

LBCC
7-17-13
46

