



LEBANON BOROUGH COMMON COUNCIL
Wednesday, May 20, 2020

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEASE TAKE NOTICE that the Borough of Lebanon Governing Body conducted a VIRTUAL PUBLIC HEARING on May 20, 2020 at 7:30 p.m.

The hearing was held as a virtual hearing to protect the health, safety and welfare of residents, municipal officials, municipal employees, and consultants in response to the COVID-19 public health emergency.

The link to the virtual hearing was on the Borough of Lebanon website at least 48 hours prior to the hearing: www.lebanonboro.com . For those with no internet access, a phone number and code will also be included on the meeting agenda which will be posted on the Borough of Lebanon website at least 48 hours prior to the hearing: www.lebanonboro.com .

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8497 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 130. Mayor Pittinger requested a moment of silence

in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.
Mayor Pittinger requested a moment of silence for the lives lost Worldwide to COVID-19.

US
Confirmed Cases 1,528,235
Confirmed Deaths 91,664

NJ
Confirmed Cases 149,013
Confirmed Deaths 10,586

Hunterdon County
Confirmed Cases 897
Confirmed Deaths 54

ROLL CALL:

Present: Mayor Pittinger, Councilwoman Saharic, Council President Burton, Councilman Berger, Councilman Junge, Councilwoman Harris and Councilwoman Baldinger

Absent:

Also, Present: Administrator /Clerk Karen M Romano RMC
and Attorney Joseph Novak Esq.

RESOLUTION #72-2020:

Council President Burton made a motion to approve Resolution 72 -2020 the Consent Agenda. With a second by Councilman Junge.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION # 72-2020
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Animal Control Solutions
2. Tax Appeal

3. NJDOT Local Aid Grant
4. Finance Report
5. Tax Assessor report
6. Thank you from Mary Beth Pittinger

Introduced and adopted: May 20, 2020

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays:

Abstain:

Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the May 20, 2020 force and effect as of the date I have subscribed my signature.

Date: May 20, 2020

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

APPROVAL OF MINUTES:

Council President Burton made a motion to approve the April 2020 regular meeting minutes. With a second by Councilman Berger.

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

Councilwoman Harris made a motion to approve the May 6, 2020 Special meeting minutes. With a second by Council President Burton.

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilwoman Harris made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION #73-2020:

Councilwoman Saharic made a motion to approve Resolution #73-2020 with a second by Councilman Berger.

BOROUGH OF LEBANON

**COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION 73-2020

**RESOLUTION ENDORSING THE THIRD ROUND HOUSING ELEMENT &
FAIR SHARE PLAN DATED APRIL 22, 2020**

WHEREAS, the Planning Board of the Borough of Lebanon adopted a 2020 Third Round Housing Element and Fair Share Plan dated April 22, 2020 ("2020 HE&FSP") as part of the Borough of Lebanon Master Plan at a duly noticed public hearing conducted by the Planning Board on the 2020 HE&FSP on May 12, 2020; and

WHEREAS, the Planning Board has forwarded it's adopted HE&FSP, and which Plan was circulated for review by the Lebanon Borough Governing Body members prior to its regular meeting on May 20, 2020.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Lebanon, after review by its members, that it hereby endorses the May 12, 2020 Housing Element and Fair Share Plan in the form adopted by the Planning Board.

Introduced and adopted: May 20, 2020
Ayes: : Saharic, Burton, Berger, Junge, Harris and Baldinger
Nays:
Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____
Karen Romano, Adm/Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 20TH day of May 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 20, 2020

Karen Romano, RMC
Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

Planner Darlene Green Explained the Trust Fund Spending Plan.

RESOLUTION #74-2020:

Councilman Junge made a motion to approve Resolution #74-2020 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #74-2020

**RESOLUTION ADOPTING THE 2020 AFFORDABLE
HOUSING TRUST FUND SPENDING PLAN**

WHEREAS, on May 12, 2020 the Lebanon Board Planning Board adopted the Housing Element and Fair Share Plan, which addresses the period between 1999 and 2025, in furtherance of its Settlement Agreement with Fair Share Housing Center, regarding the Borough's Third-Round Affordable Housing Obligation; and

WHEREAS, the Borough Planner has prepared the 2020 Affordable Housing Trust Fund Spending Plan, which is consistent with the Housing Element and Fair Share Plan and provides for the use of the future affordable housing trust funds in furtherance of the provision of affordable housing in the Borough of Lebanon.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Lebanon, that the Borough of Lebanon does hereby adopt the 2020 Affordable Housing Trust Fund Spending Plan.

Introduced and adopted May 20, 2020:

LEBANON BOROUGH COUNCIL

Ayes: Saharic, Burton, Berger, Junge, Harris and Baldinger

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk, hereby certify that this Resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 20 day of May, 2020 at 7:30 PM; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 20, 2020

Karen M. Romano, RMC
Borough Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge,
Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

Planner Darlene Green Explained the Affordable Housing Affirmative Marketing Plan. Councilwoman Baldinger asked who administers all affordable housing. Darlene explained it would be administered by CPG&H and the Borough Administrator.

RESOLUTION #75-2020:

Council President Burton made a motion to approve Resolution #75-2020 with a second by Councilman Junge.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #75-2020

**RESOLUTION TO ADOPT BOROUGH AFFORDABLE HOUSING AFFIRMATIVE
MARKETING PLAN**

WHEREAS, in accordance with the New Jersey Uniform Housing Affordability Controls pursuant to N.J.A.C. 5:80-26-1, et seq., the Borough of Lebanon is required to adopt one or more Affirmative Marketing Plans to ensure that all affordable housing units created within the Borough of Lebanon, are affirmatively marketed to low and moderate income households, particularly those living and/or working within Housing Region 3, the COAH Housing Region encompassing the Borough of Lebanon.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Lebanon, as follows:

Affirmative Marketing Plan

- A. All affordable housing units in the Borough of Lebanon shall be marketed in accordance with the provisions herein.

- B.* The Borough of Lebanon has a Prior Round Obligation and a Third Round Obligation covering the years from 1999 to 2025. This Affirmative Marketing Plan shall apply to all developments that contain or will contain low and moderate income units, including those that are part of the Borough's Prior Round Fair Share Plan and its current Fair Share Plan and those that may be constructed in future developments not yet anticipated by the Fair Share Plan, unless the development has its own Affirmative Marketing Plan that has been approved by the Borough Council.
- C.* The Affirmative Marketing Plan shall be implemented by one or more Administrative Agent(s) designated by and/or under contract to the Borough of Lebanon. All of the costs of advertising and affirmatively marketing affordable housing units shall be borne by the developers/sellers/owners of affordable unit(s), and all such advertising and affirmative marketing shall be subject to approval and oversight by the designated Administrative Agent.
- D.* In implementing the Affirmative Marketing Plan, the Administrative Agent, acting on behalf of the Borough of Lebanon, shall undertake, at the minimum, publication of an advertisement in one or more newspapers of general circulation within the housing region.
- E.* The Affirmative Marketing Plan is a regional marketing strategy designed to attract buyers and/or renters of all majority and minority groups, regardless of race, creed, color, national origin, ancestry, marital or familial status, gender, affectional or sexual orientation, disability, age or number of children to housing units which are being marketed by a developer or sponsor of affordable housing. The Affirmative Marketing Plan is also intended to target those potentially eligible persons who are least likely to apply for affordable units in that region. It is a continuing program that directs all marketing activities toward the COAH Housing Region in which the municipality is located and covers the entire period of the deed restriction for each restricted housing unit. The Borough of Lebanon is located in COAH Housing Region 3, consisting of Hunterdon, Middlesex, and Somerset Counties.
- F.* The Affirmative Marketing Plan is a continuing program intended to be followed throughout the entire period of restrictions and shall meet the following requirements:
- 1.* All newspaper articles, announcements and requests for applications for very-low, low and moderate income units shall appear in the papers as noted in the attached plan.
 - 2.* The advertisement shall include a description of the:
 - a.* Address of the units;
 - b.* Range of prices for the units;
 - c.* Size, as measured in bedrooms, of units;

- d. Maximum income permitted to qualify for the units;
- e. Location of applications;
- f. Business hours when interested households may obtain an application; and
- g. Application fees.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Borough Council, that the Borough of Lebanon does hereby adopt the following attached Affirmative Marketing Plan:

1. Borough of Lebanon Affirmative Fair Housing Marketing Plan.

Introduced and adopted May 20, 2020:

LEBANON BOROUGH COUNCIL

Ayes: Saharic, Burton, Berger, Junge, Harris and Baldinger
Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk, hereby certify that this Resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 20th day of May, 2020 at 7:30 PM; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 20, 2020

Karen M. Romano, RMC
Borough Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge,
Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

Planner Darlene explained the Affordable Units Operating Manual and Affordable Assistance Rental Assistance Program Operating Manual.

RESOLUTION #76-2020:

Councilwoman Harris made a motion to approve Resolution #76-2020 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #76-2020

RESOLUTION ADOPTING THE ADMINISTRATION OF AFFORDABLE UNITS OPERATING MANUAL AND AFFORDABILITY ASSISTANCE RENTAL ASSISTANCE PROGRAM OPERATING MANUAL FOR THE BOROUGH OF LEBANON

WHEREAS, in accordance with the New Jersey Uniform Housing Affordability Controls pursuant to N.J.A.C. 5:80-26-1, et seq., the Borough of Lebanon is required to adopt all program operating manuals, which set forth the procedures for administering the program(s) and their associated affordability controls for affordable housing units created within the Borough of Lebanon.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Lebanon, that the Borough of Lebanon does hereby adopt the following attached operating manuals:

1. Administration of Affordable Units Operating Manual
2. Borough of Lebanon Affordability Assistance: Rental Assistance Program Operating Manual

Introduced and adopted May 20, 2020:

LEBANON BOROUGH COUNCIL

Ayes: Saharic, Burton, Berger, Junge, Harris and Baldinger

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk, hereby certify that this Resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 20th day of May, 2020 at 7:30 PM; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 20, 2020

Karen M. Romano, RMC
Borough Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

RESOLUTION #77-2020:

Council President Burton made a motion to approve Resolution #77-2020 with a second by Councilman Junge.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #77-2020
A Patullo Power Washing**

WHEREAS, the Borough of Lebanon Building and Ground Committee find it nessecary to Power wash the exterior of the Municipal at 6 High Street: and

WHEREAS, **A Patullo Power Wash Inc** has submitted the best quote of \$1,749.99 for crew and equipment for Power washing services as stated in the contract; and

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon the Power washing of the Lebanon Municipal building on 6 High Street, be awarded to **A Patullo Power Wash Inc 35 Rupell Road Hampton, NJ 08827** in the amount not to exceed \$1,749.99.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute said contract.

Introduced and adopted May 20, 2020:

LEBANON BOROUGH COUNCIL

Ayes: Saharic, Burton, Berger, Junge, Harris and Baldinger

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 20th of May 2020 force and effect as of the date I have subscribed my signature.

Date :May 20, 2020

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

RESOLUTION #78-2020:

Councilwoman Harris made a motion to approve Resolution #78-2020 with a second by Councilman Junge.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #78-2020
Lamp Post 96 Main Street**

WHEREAS, the Borough of Lebanon Building and Ground Committee find it nessecary to install lighting around the Municipal Building at 96 Main Street: and

WHEREAS, **Green Revolution Electric** has submitted the best quote of \$4,800.00 for crew and equipment for the installation of five Lamp Post as stated in the contract: and

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon to install five lamp post at 96 Main Street, be awarded to **Green Revolution Electric 55 Main Street Lebanon, NJ 08833** in the amount not to exceed \$4,800.00. .

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute said contract.

Introduced and adopted May 20, 2020:

LEBANON BOROUGH COUNCIL

Ayes: Saharic, Burton, Berger, Junge, Harris and Baldinger

Nays: 0
Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 20th of May 2020 force and effect as of the date I have subscribed my signature.

Date: May 20, 2020

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

RESOLUTION #79-2020:

Councilwoman Harris made a motion to approve Resolution #79-2020 with a second by Councilman Berger.

BOROUGH OF LEBANON

**COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION 79-2020

RESOLUTION GRANTING A CONCESSION AND AGREEMENT FOR THE PUBLICATION OF THE “LEBANON BOROUGH LANTERN” NEWSLETTER

WHEREAS, pursuant to the Local Public Contracts Law NJSA 40A:11-1 et seq. a Municipality may grant a license in the form of a concession to act for or on behalf of the Municipality, in providing needed public services; and

WHEREAS, pursuant to the New Jersey Administrative Code, NJAC 5:39-9.4 et seq, guidance and standards are established for such governmental concessions which may involve a payment or exchange in providing services including specifically the right to publish a newsletter, directory and/or calendar of the Municipality; and

WHEREAS, the Governing Body has researched various mechanisms to enhance its communications with the citizens of the Borough and determined that a communication-concession under the Statutes and Administrative Code are in the best interests of the Municipality for the quarterly publication of the “Lebanon Borough Lantern”.

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Lebanon, makes the following findings, and based thereon hereby authorizes the granting of a concession with regard to publication of the “Lebanon Borough Lantern” in accordance with NJAC 5:39-9.4 et seq. and as hereinafter more particularly set forth:

- I. There is a public need to expand, and more efficiently and cost effectively, revise and continue all aspects of the “Lebanon Borough Lantern” community newsletter publication.
- II. The concession awarded is the production and printing of the “Lebanon Borough Lantern” Newsletter on a minimum, quarterly basis, with 1000 copies, full color covers and pages, collated and stapled, with graphic art design, on-line technical support, free access to publishers software and other like services.
- III. The consideration and benefits to the Municipality include a cost savings in production and enhancement of the existing “Lebanon Borough Lantern” by a company providing professional production of the publication, better exposure for community advertisers, with potential for Municipal sharing of excess advertising revenue.
- IV. An estimate of the total value of the concession is \$16,000.00.
- V. In addition to the production of the publication, ready for delivery, 30% of any advertising revenue over \$7,400.00 per publication year.

- VI. Quotations for publishing services resulted in one qualified proposal.
- VII. The estimated cost of the Municipality as part of the concession are the same labeling and postage charges presently expended and not expected to exceed \$1,500/year.
- VIII. The Municipality will provide the publishing company with an internet connection, desk space and a telephone from which to solicit advertisers for a limited period.
- IX. The concession is being procured by informal quotation.

BE IT FURTHER RESOLVED, that the Mayor, Council President, and Clerk are hereby authorized to enter into a Concession-Publishing Services Contract on behalf of the Borough of Lebanon for the publication of the “Lebanon Borough Lantern” with Liturgical Publications, Inc. (“LPI”) for a period of two years (8 publications), subject to renewal as mutually agreed upon by the parties, and in a form of Contract approved by the Borough Attorney.

Introduced and adopted: May 20, 2020

Ayes: : Saharic, Burton, Berger, Junge, Harris and Baldinger

Nays:

Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____
Karen Romano, Adm/Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 20th day of May 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 20, 2020

Karen Romano, RMC
Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge,
Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

RESOLUTION #80-2020:

Councilwoman Baldinger made a motion to approve Resolution #80-2020 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #80-2020

**RESOLUTION IN SUPPORT OF ASSEMBLY BILL A-3971
AUTHORIZING THE ISSUANCE “CORONAVIRUS RELIEF BONDS” BY
MUNICIPALITIES AND COUNTIES**

WHEREAS, A-3971 was introduced on May 4, 2020, which authorizes the issuance of “coronavirus relief bonds” by municipalities and counties; and

WHEREAS, municipalities and counties are experiencing revenue short falls and expenses overrun because of the COVID-19 pandemic; and

WHEREAS, these fiscal consequences of the pandemic are likely to continue and further impact the Borough of Lebanon; and

WHEREAS, the Borough of Lebanon has significant fixed statutory expenses and provides essential services; and

WHEREAS, the cost of providing many essential services is likely to increase as a result of the COVID-19 pandemic for an extended period afterwards; and

WHEREAS, A-3971 would allow counties and municipalities to borrow moneys through the issuance of bonds and notes to cover the revenue shortfalls and additional costs that are directly attributable to the COVID-19 pandemic; and

WHEREAS, This Bill would establish a new financing mechanism to enable the Borough to borrow moneys to address the costs attributable to increased expenses and revenue shortfalls due to COVID-19 and allow the Borough to pay back that money over a ten year period; and

WHEREAS, the Bill would also require the Borough to thoroughly investigate and apply for financial assistance that may be available to it from the federal government, the State and other sources due to revenue shortfalls and expenditures because of the pandemic, prior to authorizing the issuance of the “coronavirus relief bonds”; and

WHEREAS, under A-3971 a municipality may use the proceeds from the sale and issuance of the coronavirus relief bonds to address a revenue shortfall experienced by the municipality and cover the cost of unanticipated expenses that are directly attributable to the COVID-19 pandemic and which occurred within 24 months after the end of the Public Health Emergency and State of Emergency; and

WHEREAS, A-3971 would be of great financial assistance to the Borough to help address all revenue shortfalls and expenditures directly attributable to this pandemic.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Lebanon that:

1. The Borough hereby supports A-3971, which will offer relief to municipalities and counties to address their revenue shortfalls and expenditures directly attributable to the COVID-19 pandemic.
2. That a copy of this resolution be sent to the Office of the Governor, our State Legislators, and the New Jersey League of Municipalities.

Introduced and adopted May 20, 2020:

LEBANON BOROUGH COUNCIL

Ayes: Saharic, Burton, Berger, Junge, Harris and Baldinger

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 20th of May 2020 force and effect as of the date I have subscribed my signature.

Date: May 20, 2020

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge,
Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

APPROVAL OF EXPENDITURES:

Councilman Berger made a motion to approve the bill list for May 2020 with the insertion on the \$14,000 invoice paid to Fair Share Housing. Council President Burton second the motion.

Lebanon Borough

List of Bills - (All Funds)

Meeting Date: 05/20/2020 For bills from 04/16/2020 to 05/18/2020

Vendor	Description	Payment	Check Total
	Current Fund		
308 - BCI BURKE COMPANY, LLC	PO 9341 Rock Climber	5,000.00	5,000.00
746 - BETHLEHEM TOWNSHIP	PO 10442 Shared Service CFO- May 2020	2,250.08	2,250.08
26 - BOROUGH OF LEBANON - PETTY CASH	PO 10501 Petty Cash Reimbursement	178.91	178.91
247 - COMCAST	PO 10476 Internet / Phone Service: 6 High Steet /	502.40	502.40
652 - CONSTELLATION NEWENERGY INC	PO 10434 Electricity: 3/12/2020 - 4/10/2020	593.11	593.11
13 - COUNTY OF HUNTERDON - COUNTY TAX	PO 10459 County Tax 2nd QTR 2020	283,526.90	283,526.90
14 - COUNTY OF HUNTERDON - LIBRARY TAX	PO 10460 County Library Tax 2nd Qtr. 2020	28,366.97	28,366.97
15 - COUNTY OF HUNTERDON- OPEN SPACE TAX	PO 10461 County Open Space Tax 2nd Qtr. 2020	27,936.56	27,936.56
152 - Courier News	PO 10472 Notice of hearing Adoption of Master Pla	64.24	64.24
39 - ELIZABETHTOWN GAS	PO 10451 Natural Gas 3/19/2020 - 4/17/2020	506.61	506.61
46 - FERRIERO ENGINEERING	PO 10444 Professional Services: Engineering	142.50	142.50
46 - FERRIERO ENGINEERING	PO 10446 Professional Services: Planning Board	142.50	142.50
769 - Great America Financial Services	PO 10447 Phone System Lease-April 2020	101.19	101.19
670 - HARRY HAUSHALTER	PO 10473 professional Services: Tax Appeals April	769.50	769.50
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 10462 Employee Dental 5/1/2020 - 6/1/2020	201.31	201.31
16 - JCP&L	PO 10428 Electricity	114.24	
	PO 10458 Electricity	1,211.70	
	PO 10500 Electricity	227.18	1,553.12
597 - JERSEY ELEVATOR COMPANY INC.	PO 10470 Monthly Maintenance May 2020	146.79	146.79
167 - KAREN ROMANO	PO 10443 Cell Phone Reimbursement May 2020	100.00	
	PO 10448 Reimbursement for Microsoft Surface Dock	213.24	
	PO 10457 Building Grounds	51.41	364.65
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 10437 Local School Tax May 2020	282,894.20	282,894.20
119 - LEBANON FIRE COMPANY	PO 10439 2020 Annual Contribution - Partial Payme	6,942.80	6,942.80
715 - Maser Consulting P.A.	PO 10456 General Planning Services / Affordable H	250.25	250.25
2 - MGL FORMS-SYSTEMS, LLC	PO 10474 Tax Bills	195.00	195.00
197 - NEW JERSEY FIRE EQUIPMENT	PO 10449 Scott Air Packs & Leather Gloves	16,756.00	16,756.00
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 10438 Regional School Tax May 2020	266,077.85	266,077.85
31 - NOVAK & NOVAK LLC	PO 10440 Legal Services Retainer May 2020	4,083.33	4,083.33
233 - PITNEY BOWES	PO 10467 Postage Machine Rental: 5/16/2020 - 8/15	75.00	75.00
20 - QUILL CORPORATION	PO 10427 Office Supplies	219.96	
	PO 10432 Office Supplies	156.58	
	PO 10436 Quillplus Blue Renewal	69.99	446.53
830 - Republic Services	PO 10450 Monthly Garbage Disposal 4/1/2020 - 4/30	6,765.00	6,765.00
453 - RR DONNELLY	PO 10403 Vital Records Form	73.50	73.50
540 - STATEWIDE INSURANCE FUND	PO 10433 3rd Installment 2020 Insurance	8,460.50	8,460.50
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 10498 Planning Board & Board of Adjustments	157.50	
	PO 10499 Affordable Housing March & April 2020	1,190.00	1,347.50
765 - Tele Cloud, LLC	PO 10464 Monthly Phone Service - 5/1/2020 - 5/31/	252.24	252.24
808 - Thermal Service of New Jersey Inc.	PO 10463 Re-pipe boiler pumps	1,885.00	
	PO 10469 Monthly Billing of PM Service Contract	330.00	
	PO 10497 Service Call: replace pump, repair leak	5,247.07	7,462.07
43 - TOWN OF CLINTON	PO 10471 Water Bill: 2/1/2020 - 4/30/2020	219.89	219.89
718 - VIKING PEST CONTROL	PO 10435 Pest Control April 2020 - 6 High Street	113.24	113.24
718 - VIKING PEST CONTROL	PO 10465 Pest Control May 2020 - 6 High Street /	113.24	113.24
27 - WASTE MANAGEMENT OF NJ INC	PO 10496 Municipal Waste 4/1/2020 - 4/30/2020	4,682.41	4,682.41
FEDERAL AND STATE GRANTS			
46 - FERRIERO ENGINEERING	PO 10445 Professional Services: Stormwater Manage	2,351.25	2,351.25
119 - LEBANON FIRE COMPANY	PO 10502 Borough Spring Chipping	9,720.00	9,720.00
715 - Maser Consulting P.A.	PO 10455 Highlands HEFSP / Stormwater	1,036.75	1,036.75
GENERAL CAPTITAL FUND			
308 - BCI BURKE COMPANY, LLC	PO 9341 Rock Climber	3,335.48	3,335.48
396 - CORBY ASSOCIATES INC	PO 10466 Installation of new and existing playgro	5,550.00	5,550.00

ANIMAL CONTROL FUND

321 - NJ DEPT OF HEALTH & SENIOR SVCS PO 10468 Animal License Fee April 2020 2.40 2.40

SENIOR CITIZEN FUND

848 - Barbara Bailly	PO 10480	Refund for senior trip 3/16/2020	82.00	82.00
628 - BARBARA TICHY	PO 10494	Refund for senior trip 3/16/2020	82.00	82.00
849 - Betsy Baker	PO 10481	Refund for senior trip 3/16/2020	82.00	82.00
852 - David & Carole Jochen	PO 10487	Refund for senior trip 3/16/2020	164.00	164.00
857 - Ed & Dot Kasson	PO 10492	Refund for senior trip 3/16/2020	164.00	164.00
850 - Edmund & Helena Choinski	PO 10482	Refund for senior trip 3/16/2020	164.00	164.00
770 - Eileen Chrappa	PO 10478	Refund for senior trip 3/16/2020	82.00	82.00
858 - Gene & Janette Luciano	PO 10495	Refund for senior trip 3/16/2020	164.00	164.00
657 - HELEN MUCKELMANN	PO 10484	Refund for senior trip 3/16/2020	82.00	82.00
788 - JO HOBBIIE	PO 10491	Refund for senior trip 3/16/2020	82.00	82.00
854 - Joyce Foertsch	PO 10489	Refund for senior trip 3/16/2020	82.00	82.00
757 - Madeline Nolan	PO 10485	Refund for senior trip 3/16/2020	82.00	82.00
400 - MARY ANN BADOE	PO 10479	Refund for senior trip 3/16/2020 and Che	164.00	164.00
786 - MRS. NANCY MYERS	PO 10493	Refund for senior trip 3/16/2020	82.00	82.00
855 - Rose Hrehowesik	PO 10490	Refund for senior trip 3/16/2020	82.00	82.00
851 - Ruth Kauffman	PO 10483	Refund for senior trip 3/16/2020	82.00	82.00
612 - TRUDY PETERS	PO 10486	Refund for senior trip 3/16/2020	82.00	82.00
853 - William Wilson	PO 10488	Refund for senior trip 3/16/2020	82.00	82.00

-- TOTAL 973,719.77

Total to be paid from Fund 01 Current Fund	959,557.89
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	13,108.00
Total to be paid from Fund 04 GENERAL CAPTITAL FUND	8,885.48
Total to be paid from Fund 12 ANIMAL CONTROL FUND	2.40
Total to be paid from Fund 13 SENIOR CITIZEN FUND	1,886.00

	983,439.77

Checks Previously Disbursed

51520	NJ STATE HEALTH BENEFITS PLAN	PO# 10475	Employee Health Benefits April 202	4,223.48
5/08/2020	LEBANON BOROUGH PAYROLL		PAYROLL 5/15/2020	10,635.72
20201505	LEBANON BOROUGH PAYROLL		PAYROLL 4/30/2020	12,548.00
5/08/2020				
20203004				
4/27/2020	METROPOLITAN SEAFOOD & GOURMET	PO# 10454	Recreation: Easter Gift Certificat	75.00
11680	FOX AND HOUND	PO# 10453	Recreation: Easter Gift Certificat	25.00
4/27/2020	BELLA PIZZA	PO# 10452	Recreation: Easter Gift Certificat	100.00
11678	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 10441	Email Service: 3/18/2020 - 4/17/20	215.50
4/27/2020	US POSTAL SERVICE	PO# 10429	Envelopes	1,250.85
51820	TREASURER-STATE OF NJ	PO# 10426	Marriage License: January / Februa	50.00
4/24/2020				
11677				
4/20/2020				
11676				
4/17/2020				

				29,123.55

Totals by fund	Previous Checks/Voids	Current Payments	Total
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Fund 01 Current Fund	29,123.55	959,557.89	988,681.44
Fund 02 FEDERAL AND STATE GRANTS		3,388.00	13,108.00
Fund 04 GENERAL CAPTITAL FUND		8,885.48	8,885.48
Fund 12 ANIMAL CONTROL FUND		2.40	2.40
Fund 13 SENIOR CITIZEN FUND		1,886.00	1,886.00
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BILLS LIST TOTALS	29,123.55	973,719.77	1,012,563.32
			=====

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Berger Councilman Junge, Councilwoman Harris and Councilwoman Baldinger

NO:

Absent:

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was opened.

Troop Sanderson stated he is working on Graduation plans with the High School and Lebanon Borough School

There being no further public comment Councilwoman Saharic made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.

DISCUSSION:

Park School Director Pamela Junge explained her Virtual Park School plan given the current COVID-19 conditions. The Council agreed

MISCELLANEOUS:

Mayor Pittinger Thanked Councilman Junge for cleaning up the Memorial in the park for Memorial Day.

Councilwoman Baldinger asked about the Rockwall. Administrator/Clerk Romano stated the Rockwall would be completed at the end of the week and the installation of Mulch would follow.

Councilwoman Baldinger stated she would like to see Lebanon support the 2020 Census. Administrator/Clerk Romano said she would be happy to place the link on the website.

COUNCIL COMMITTEES:

School Liaison Councilwoman Baldinger stated Lebanon Borough graduates will start attending Clinton Public in 2022-2023

ADJOURN:

Councilwoman Saharic moved and Council President Burton seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:55 pm by unanimous vote.

Respectfully Submitted

Karen M. Romano, RMC
Borough Administrator/Clerk

LBCC
7-17-13
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LBCC
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