

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

April 2nd, 2020

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Edward Cichone at 7:30 PM, virtually due to the Covid-19 Virus. The call in number was posted on the Lebanon Borough website for the public.

The meeting was convened in compliance with the Open Public Meetings Act.

MEMBERS PRESENT: Richard Burton, John Saharic, Gregory Crawford, Benedict Valliere

Also present: Joseph Novak- Novak & Novak LLC, Jim Hill – Frey Engineering, Kayla Kearns – Frey Engineering, William Colantano of BKC and Secretary Anita Weingart

APPROVE MARCH MINUTES

Mr. Crawford moved and Mr. Burton seconded the motion to approve the March 2020 minutes.
All Ayes: Motion Carried.

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Mr. Hill recommended Predator based on their quote for 2020 Easement Clearing. Quotes were provided by Predator and Pine Brook.

Mr. Burton moved and Mr. Saharic seconded the motion for Predator for Easement Clearing. Roll Call Vote: All Ayes: Motion Carried.

EXPENDITURES

Mr. Saharic moved and Mr. Burton seconded the motion to approve April 2020 expenditures as listed below Roll Call Vote: All Ayes: Motion Carried.

<u>GENERAL</u>			APR 2020
<u>ACCT:</u>			
20-035	PAYROLL ACCT	PAYROLL	\$2,720.46
20-036	RLSA	WATER TREATMENT	\$38,523.92
	LEBANON		
20-037	BOROUGH	LEASE	\$1,300.00
	R&L		
20-038	DATA CENTERS	INV# 99532	\$96.50
	ONE CALL		
20-039	CONCEPTS	INV# 0025371	\$13.16
20-040	NOVAK & NOVAK	APR RETAINER	\$3,808.33
	CONSUMER		
20-041	CELLULAR	HEAT TAPE PHONE	\$20.62
	QUILL		
20-042	CORPORATION	INV# 5678303	\$336.17
20-043	ALPHADOG	INV# 24523	\$600.00
20-044	GANNETT	INV# 0003242114	7.31
20-045	FREY ENGINEERING	INV# 6658	\$6,220.83
	BANK FEE		50.00
TOTAL			\$53,697.30
 <u>ESCROW</u>			
<u>ACCT:</u>			
			\$0.00
		TOTAL	\$0.00

FINANCIAL REPORTS – Mar (bank statements), Apr (Financial Reports)

Mr. Saharic moved and Mr. Burton seconded the motion to acknowledge the Financial reports and bank statements. Roll Call Vote: All Ayes: Motion Carried.

RLSA –

Mr. Hill reports smooth flows within a gallon or less.

MISCELLANEOUS –

Mr. Hill suggests imposing fines on private properties for broken laterals. This will require Borough involvement. Mr. Novak discussed the possibility of using a code enforcement official to include sewer related issues on the CCO inspection. Lebanon Borough does not currently have this position. The zoning officer is a separate position that does not overlap in this area. LBSA secretary will draft a letter from Mr. Cichone regarding smoke test repairs and how to see the information from MSI.

HHP has responded that they are taking over their system in accordance with the state regulations. They will provide reports to Jim regularly with information from their Operator from Rapid Pump and Meter.

Mr. Hill and Mr. Novak will set up a meeting with Lebanon Cheese regarding a jet/video on the apartment lines.

EXECUTIVE SESSION: Contractual

Mr. Valliere moved and Mr. Burton seconded the motion to enter into a closed session

OPEN SESSION:

Mr. Burton moved and Mr. Crawford seconded the motion to go into open session.

ADJOURN-

Mr. Valliere moved and Mr. Burton seconded the motion to adjourn the meeting.
All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer