



LEBANON BOROUGH COMMON COUNCIL
Wednesday, January 20, 2020

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8483 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 130. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Councilwoman Saharic, Council President Burton, Councilman Junge, and Councilwoman Baldinger

Absent: Councilman Berger and Councilwoman Harris

Also, Present: Administrator /Clerk Karen M Romano RMC
and Attorney Joseph Novak Esq.

RESOLUTION #47-2020:

Council President Burton made a motion to approve Resolution 47 -2020 the Consent Agenda. With a second by Councilman Junge.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION # 47-2020
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Finance Reports
2. Animal Control Report
3. Highlands Scope of work
4. HC Dept of Health
5. NJDEP Recycling Grant Award
6. Meals on Wheels

Introduced and adopted: January 15, 2020

Ayes: Saharic, Burton, Junge, Baldinger
Absent: Berger and Harris

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 15, 2020 force and effect as of the date I have subscribed my signature.

Date: January 15, 2020

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Junge, and Councilwoman Baldinger

NO:

Absent: Councilman Berger and Councilwoman Harris

APPROVAL OF MINUTES:

Councilman Junge made a motion to approve the December 2019 and January 2020 Reorg minutes. With a second by Councilwoman Saharic.

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Junge, and Councilwoman Baldinger

NO:

Absent: Councilman Berger and Councilwoman Harris

APPROVAL OF EXPENDITURES:

Councilwoman Saharic made a motion to approve the bill list for January 2020. Council President Burton second the motion.

Lebanon Borough

List of Bills - (All Funds)

Meeting Date: 01/15/2020 For bills from 12/19/2019 to 01/10/2020

Vendor	Description	Payment	Check Total
Current Fund			
674 - ACE OFFICE SOLUTIONS LLC	PO 10225 Copier 9/23/2019 to 12/22/2019	2,290.98	2,290.98
712 - ALPHA DOG SOLUTIONS, INC.	PO 10233 Website maintenance and hosting Jan	1,200.00	1,200.00
403 - AMERICAN PROTECTIVE SYSTEMS, INC	PO 10228 2020 Security Alarm Monitoring	1,571.16	1,571.16
466 - ANIMAL CONTROL SOLUTIONS, LLC	PO 10220 24 Hour Animal Control Coverage for	1,500.00	1,500.00
746 - BETHLEHEM TOWNSHIP	PO 10243 Shared Service CFO - January 2020	2,194.71	2,194.71
247 - COMCAST	PO 10188 Internet / Phone Services - 6 High	497.66	
	PO 10224 Internet / Phone Services - 6 High	492.97	990.63
652 - CONSTELLATION NEWENERGY INC	PO 10203 Electricity: 11/13/2019 to 12/12/20	781.71	781.71
152 - Courier News	PO 10231 Legal Advertising: Notice of Fairne	144.22	144.22
39 - ELIZABETHTOWN GAS	PO 10227 Natural Gas 11/14/2019 - 12/15/2019	839.86	839.86
99 - GRAMCO INC	PO 10238 2020 Maintenance Contract	1,425.00	1,425.00
769 - Great America Financial Services	PO 10246 Phone System Lease December 2019	101.19	101.19
670 - HARRY HAUSHALTER	PO 10200 Professional Services - Tax Appeals	675.00	
	PO 10218 Professional Services - Tax Appeals	931.50	1,606.50
153 - HOME DEPOT CREDIT SVCS	PO 10215 Flex-Drain 4" Solid Pipe / 4" ads c	9.76	9.76
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 10221 Employee Dental 1/1/2020 - 2/1/2020	201.31	201.31
16 - JCP&L	PO 10192 Electricity	125.76	
	PO 10202 Electricity	1,195.27	1,321.03
597 - JERSEY ELEVATOR COMPANY INC.	PO 10226 Monthly Maintenance January 2020	146.79	146.79
167 - KAREN ROMANO	PO 10193 Building Supplies	79.70	
	PO 10198 AED - Batteries, Pads Adult & Child	229.00	
	PO 10209 Postage for Lantern - Route 9	111.45	
	PO 10245 Cell Phone Reimbursement January 20	100.00	520.15
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 10239 Local School Tax January 2020	282,894.20	282,894.20
119 - LEBANON FIRE COMPANY	PO 10241 2020 Annual Contribution Partial Pa	10,000.00	10,000.00
715 - Maser Consulting P.A.	PO 10207 Affordabel Housing Professional Ser	840.00	
	PO 10247 Professional Services Rendered: Aff	210.00	
	PO 10248 Professional Services Rendered: Pla	70.00	1,120.00
322 - MCCPC	PO 10232 2020 MCCPC Membership - Morris Coun	1,100.00	1,100.00
253 - NEW JERSEY STATE POLICE	PO 10199 State Police Services November 2019	9,390.72	9,390.72
54 - NJ ADVANCE MEDIA	PO 10211 Meeting Change: Lebanon Borough Com	14.34	14.34
530 - NJ CONFERENCE OF MAYORS	PO 10229 2020 Membership Dues	295.00	295.00
530 - NJ CONFERENCE OF MAYORS	PO 10230 2020 Mayors Winter Summit	70.00	70.00
40 - NJ PLANNING OFFICIALS	PO 10237 2020 Membership Dues	325.00	325.00
42 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 10235 2020 Membership Dues	289.00	289.00
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 10240 Regional School Tax January 2020	266,077.83	266,077.83
31 - NOVAK & NOVAK LLC	PO 10214 Reimbursement for Registration Expe	65.00	
	PO 10242 Legal Services Retainer January 202	4,083.33	4,148.33
20 - QUILL CORPORATION	PO 10194 Office Supplies / Cleaning Supplies	110.91	110.91
830 - Republic Services	PO 10206 Monthly Garbage Disposal December 2	4,843.57	4,843.57
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 10250 Affordable Housing December 2019	369.70	369.70
461 - STRUNK-ALBERT ENGINEERING	PO 10201 SAE Project#134-14 Lebanon Borough	1,290.00	1,290.00
765 - Tele Cloud, LLC	PO 10244 Monthly Phone Service 1/1/2020 to 1	244.32	244.32
808 - Thermal Service of New Jersey Inc.	PO 10191 HVAC Monthly Service Fee	330.00	
	PO 10205 Service Call: Boiler 2 is off / Noi	1,305.00	
	PO 10219 Monthly Billing of PM Service Contr	330.00	1,965.00

43 - TOWN OF CLINTON	PO 10213	4th Qtr. Water Billing - October /	6,287.25	6,287.25
560 - TREASURER-STATE OF NJ	PO 10216	Marriage Licenses 3rd and 4th Qtr 2	75.00	75.00
11 - VITAL COMMUNICATIONS, INC	PO 10054	Senior Citizen Forms	35.00	35.00
27 - WASTE MANAGEMENT OF NJ INC	PO 10189	Municipal Waste Services: 11/1/2019	5,328.01	5,328.01
27 - WASTE MANAGEMENT OF NJ INC	PO 10217	Municipal Waste - 12/1/2019 - 12/31	6,221.22	6,221.22
FEDERAL AND STATE GRANTS				
555 - A. PATULLO POWER WASH INC.	PO 10204	Leaf Pick Up Completed December 7th	2,035.65	2,035.65
715 - Maser Consulting P.A.	PO 10190	Implement Plan Schedule: HEFSP / Hi	3,670.00	
	PO 10208	Profession Services: HEFSP	480.00	
	PO 10249	Professional Services Rendered: HEF	595.00	4,745.00
ANIMAL CONTROL FUND				
466 - ANIMAL CONTROL SOLUTIONS, LLC	PO 10220	24 Hour Animal Control Coverage for	1,500.00	1,500.00
2 - MGL FORMS-SYSTEMS, LLC	PO 10222	2020 Dog License Tags / Rings / Boo	299.00	299.00
SENIOR CITIZEN FUND				
752 - Good Times Tours, Inc	PO 10236	Deposit for Senior Trip: Tuesday, 0	300.00	300.00
TOTAL				628,219.05
Total to be paid from Fund 01 Current Fund			619,339.40	
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS			6,780.65	
Total to be paid from Fund 12 ANIMAL CONTROL FUND			1,799.00	
Total to be paid from Fund 13 SENIOR CITIZEN FUND			300.00	
			628,219.05	

Checks Previously Disbursed

11520	NJ STATE HEALTH BENEFITS PLAN	PO# 10223	Employee Health Benfits December 2	4,414.11	1/10/2020
12312019	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 10210	E-mail Services December 2019	203.00	1/10/2020
20193112	LEBANON BOROUGH PAYROLL	Multiple:		12,544.44	12/31/2019
				17,161.55	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	4,617.11	619,339.40	623,956.51
Fund 02 FEDERAL AND STATE GRANTS		6,780.65	6,780.65
Fund 12 ANIMAL CONTROL FUND		1,799.00	1,799.00
Fund 13 SENIOR CITIZEN FUND		300.00	300.00
BILLS LIST TOTALS		4,617.11	628,219.05
			632,836.16

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Junge, and Councilwoman Baldinger

NO:

Absent: Councilman Berger and Councilwoman Harris

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was opened.

Ben Valliere of Brunswick Ave. stated Recycling didn't follow the schedule. Administrator/Clerk Romano stated the new schedule started January 8th.

Madeline Nolan of the Grist Mill stated the speed sign need to be trimmed and the Recycling Didn't follow the schedule. Administrator/Clerk Romano stated the new schedule started January 8th and she would look into the problem regarding tree trimming.

There being no further public comment Councilwoman Saharic made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION #48-2020:

Councilman Junge made a motion to approve Resolution #48-2020 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #48 -2020

Transfer of funds

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
01-203-20-150-200	ASSESSMENT-OTHER EXPENSE	941.20	
01-203-20-120-201 622.49	COMMUNICATION		
01-203-31-446-200 318.71	NATURAL GAS-OTHER EXPENSE		

Introduced and adopted January 15, 2020.

LEBANON BOROUGH COUNCIL

Ayes: Saharic, Burton, Junge, Baldinger

Nays:

Absent Berger and Harris

Richard Burton, Borough Council President

ATTEST:

Karen Romano
Borough Administrator/ Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on January 15, 2020.

Karen Romano, Borough Clerk

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Junge, and Councilwoman Baldinger

NO:

Absent: Councilman Berger and Councilwoman Harris

Council President Burton requested a motion to carryover all unused sick and vacation days of Administrator /Clerk Karen Romano and Deputy Clerk Lisa Saharic. Council President Burton made the motion to carryover all unused sick and vacation days with a second from Councilman Junge.

The Motion was passed by the following vote:

YES: Councilwoman Saharic, Council President Burton, Councilman Junge, and Councilwoman Baldinger

NO:

Absent: Councilman Berger and Councilwoman Harris

OPEN PUBLIC SESSION:

Council President Burton made a motion to open the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilwoman Saharic made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.

DISCUSSION: Budget Meeting Monday, February 27, 2020 at 6 pm

MISCELLANEOUS:

COUNCIL COMMITTEES:

ADJOURN:

Councilman Junge moved and Council President Burton seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:05 pm by unanimous vote.

Respectfully Submitted

Karen M. Romano, RMC
Borough Administrator/Clerk

LBCC
7-17-13
12

LBCC
7-17-13
13

