



**LEBANON BOROUGH COMMON COUNCIL  
REORGANIZATION MINUTES  
Wednesday, JANUARY 2, 2019  
7:30 pm**

The Reorganization meeting of the Lebanon Borough Council was called to order by Mayor Jim Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meetings Act; notice was sent to three local newspapers and posted on the bulletin board at the Borough Hall.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Mayor Jim Pittinger.

**MOMENT OF SILENCE:**

As of today, a total 8450 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 129. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes

**INVOCATION: By Father Michael Saharic of St. Ann's Catholic Church**

In the Name of the Father, and of the Son,  
and of the Holy Spirit. Amen.

Almighty God, Eternal Father,  
You have revealed Your Glory to all nations.  
God of power and might, wisdom and justice,  
through Your authority is rightly administered,  
laws enacted, and judgment decreed.

We commend to Your unbounded mercy  
the citizens of this borough,  
who have entrusted this body with  
the authority to enact laws for the Common Good.

Let the Light of Your Divine Wisdom  
direct the deliberations of the  
Mayor and Council  
and may it shine forth in all their proceedings  
and all laws framed for our rule and government.

Mindful of Your many blessings, may  
the Mayor and Council seek to preserve peace,  
promote happiness, safeguard the life and dignity of the each  
human person and to secure and transmit the same  
unimpaired to succeeding generations,  
so as to bring to the citizens of this borough  
the blessings of  
Liberty and Prosperity.  
We ask this in your most Holly Name.

Amen.

**OATH OF OFFICE:**

Judge Novak Administered the Oath of Office for

Councilwoman Marlene Baldinger (Term expires 12/31/22)  
Councilwoman Denise Harris (Term expires 12/31/22)  
Councilwoman Melissa Saharic (Term expires 12/31/20)

**ROLL CALL:**

Present: Mayor James J Pittinger, Councilwoman Saharic, Councilman Burton  
Councilman Berger, Councilman Junge, Councilwoman Harris, Councilwoman Baldinger

**LEBANON BOROUGH 2018 VOLUNTEER APPRECIATION!**

	MAYOR JIM PITTINGER
<b>COUNCIL AND BOARD OF HEALTH</b>	COUNCIL PRESIDENT RICH BURTON
	COUNCILMAN SAM BERGER
	COUNCILMAN ROBERT JUNGE

	COUNCILMAN JEFF SCHNEIDER
	COUNCILWOMAN MARLENE BALDINGER
<b>ENVIRONMENTAL COMMISSION AND SHADE TREE COMMITTEE</b>	JOE HAUCK
	LEX SAHARIC
	JEFF SCHNEIDER
	THOMAS ECCLES
	BEN VALLIERE
<b>HISTORICAL COMMITTEE</b>	
	JOSEPH HAUCK, CHAIR
	JIM RUFFI
	JIM FARMER
	JANE FARMER
<b>OEM COORDINATOR</b>	
	LEX SAHARIC CHAIR
	VINCENT SCARPONI
	ROBERT WILSON
	JAMES NEWMAN
<b>PLANNING BOARD</b>	
	ALEX SAHARIC, CHAIR
	DR. CHRIS UCHRIN VICE CHAIR
	JOSEPH HAUCK
	HENRY HOPKINS
	WILLIAM SKENE
	DAVID ABELES
	RONALD LAPCYNski
	MAYOR JIM PITTINGER
	COUNCILMAN SAM BERGER
	WILLIAM WILSON ALT#1
	JAMES NEWMAN ALT#2
<b>RECREATION</b>	
	MICHELE SAHARIC, CHAIR
	BEN VALLIERE VICE CHAIR
	DENISE HARRIS
	JOYCE COYLE
	MARYANN DURANGE
	RANDY MONDORO
	MAYOR JIM PITTINGER
<b>LBSA</b>	
	EDWARD CICHONE CHAIR
	RICHARD BURTON VICE CHAIR
	LEONA BURTON
	JOHN SAHARIC
	GREG CRAWFORD

<b>RLSA</b>	VINCENT SCHAIBLE CHAIR
	RICHARD BURTON VICE CHAIR
	EDWARD CICHONE
<b>Storm Water Management</b>	RICHARD BURTON
	LEX SAHARIC
	MAYOR JIM PITTINGER
	HENRY HOPKINS
	DR. CHRIS UCHRIN
	DAVID ABELES
<b>AGING MUNICIPAL COORDINATOR</b>	KATHLEEN REID
<b>ALTERNATE AGING MUNICIPAL COORDINATOR</b>	MADELINE NOLAN
<b>Lebanon Volunteer Fire Company</b>	CHIEF KEVIN SAHARIC DEPUTY CHIEF ALBERT BROSS IV and All Members
<b>Clinton Rescue</b>	All Members and Staff

**Mayor Pittinger Thanked Everyone for the Service to the Community!**

**2020 MAYORAL APPOINTMENTS**

**Mayor Pittinger read the Mayoral Appointments thank everyone for volunteering to better Lebanon Borough!**

**ENVIRONMENTAL COMMISSION/SHADE TREE COMMITTEE**

Ben Valliere (2 yr. -12/31/21)  
2 Open Seats

**HISTORICAL AD HOC COMMITTEE:**

Joseph Hauck (1yr -12/31/2020)  
James Ruffi (1yr-12/31/2020)  
Jim Farmer (1yr -12/31/2020)  
Jane Farmer (1yr -12/31/2020)  
1 Open Seat

### **PLANNING BOARD**

Dr. Chris Uchrin CLASS IV (4 yr. – 12/31/2023)  
Ronald Lapczynski CLASS IV (4 yr. – 12/31/2023)  
Joseph Hauck ENV/CLASS III ZONING OFFICER (1yr- 12/31/2020)  
William Wilson ALTERNATE #1 (1yr- 12/31/2020)  
James Newman ALTERNATE #2 (1yr- 12/31/2020)

### **RECREATION COMMITTEE**

Ben Valliere (1yr 12/31/20)  
Carol Ford Alternate (12/31/20)  
Mayor Jim Pittinger Alternate (12/31/20)

### **OEM COORDINATORS**

James Newman (3yr. – 12/31/2022)  
Vincent Scarponi (3yr. – 12/31/2022)  
Robert Wilson (3yr. – 12/31/2022)

### **NOMINATION FOR COUNCIL PRESIDENT:**

Mayor Pittinger requested a motion to open the floor for a nomination for Council President.

**Councilman Berger nominated Councilman Burton for Council President. The nomination was seconded by Councilman Junge.**

**The motion was passed by the following vote to appoint Councilman Burton for Council President:**

**YES: Councilwoman Saharic, Councilman Berger, Councilman Junge, Councilwoman Harris, and Councilwoman Baldinger**

**NO: None**

**ABSENT:**

**ABSTAIN: Councilman Burton**

Mayor Pittinger congratulated Council President Burton on the appointment.

**PROFESSIONAL APPOINTMENTS (CONTRACTS):**

BOROUGH ATTORNEY	JOSEPH NOVAK ESQ	12/31/20
BOROUGH ENGINEER	PAUL FERRIERO	12/31/20
BOROUGH AUDITOR	BKC	12/31/20
BOROUGH PLANNER	MASER CONSULTING	12/31/20
BOROUGH LAND USE	STICKEL, KOENIG, SULLIVAN & DRILL	12/31/20
ANIMAL CONTROL OFFICER	ANIMAL SOLUTIONS	12/31/20
BOROUGH PHYSICIAN	THE DOCTOR IS IN	12/31/20
CONSTRUCTION CODE OFFICIAL	DCA	12/31/20

**2020 GOVERNING BODY APPOINTMENTS**

**EMPLOYEES and CONTRACT PROFESSIONALS 2020**

<b><u>POSITION</u></b>	<b><u>NAME</u></b>	<b><u>TERM EXPIRES</u></b>
ADMINISTRATOR (12/31/20)/CLERK(TENURE) REGISTRAR, RECYCLING COORDINATOR, ASSESSMENT SEARCH OFFICER, FAIR HOUSING AND AFFORDABLE HOUSING OFFICER, COAH MUNICIPAL HOUSING LIAISON	KAREN M ROMANO	
DEPUTY CLERK DEPUTY REGISTRAR	LISA M. SAHARIC	12/31/20
ZONING OFFICER	JOSEPH HAUCK	12/31/20
QPA	JUDY DEMARIS	12/31/20
TAX COLLECTOR	DANENE GOODING	6/30/2021
TAX ASSESSOR	JEFFERY BURD	6/30/2021
<b><u>RLSA</u></b>	Dr. Vincent Schiable	2/2025

**LBSA**

**Ben Valliere**

**2/2025**

**Mayor Pittinger request a motion to approve the Employee and Professional Contracts, RLSA and LBSA appointments.**

**The motion was passed by the following vote to approve the Employee and Professional Contracts, RLSA and LBSA appointment. Council President Burton made the motion with a seconded by Councilman Berger.**

**YES: Councilwoman Saharic, Council President Burton Councilman Berger, Councilman Junge, Councilwoman Harris, and Councilwoman Baldinger**

**NO: None**

**ABSENT: Councilman Piagentini**

**ABSTAIN:**

**Mayor Pittinger requested a motion to approve Resolutions 1-2020 through 46-2020.**

**The motion was passed by the following vote to approve Resolutions 01-2020 through 46-2020.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #01-2020**

**A RESOLUTION NAMING OFFICIAL DEPOSITORIES AND  
AUTHORIZING SIGNATURES ON CHECKS FOR THE  
BOROUGH OF LEBANON FOR THE YEAR 2020**

**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company have its place of business in the state and organized under the laws of the United States or this state;

**BE IT RESOLVED**, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey, that:

1. TD Bank  
Bank of America  
Unity Bank  
Sun Bank  
Peapack & Gladstone Bank  
PNC

Investors Savings Bank

be and are hereby designated as depositories for the Borough of Lebanon for the year **2020**.

2. Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement or other prove indicating that the bank is covered under the Government Unit Deposit Protection Act (GUDPA) (R.S. 17:9-41).

**BE IT FURTHER RESOLVED** that Investors Bank is named as the depository for Borough Checking Accounts.

**BE IT FURTHER RESOLVED** that the following Borough Officials are hereby authorized to sign checks or withdrawal slips where a combination of three principal signatures are required.

MAYOR, COUNCIL PRESIDENT, FINANCE COMMITTEE MEMBERS,  
CFO/TREASURER, DEPUTY BOROUGH CLERK AND BOROUGH CLERK.

**BE IT FURTHER RESOLVED** that signature cards with the signatures of the persons authorized to sign be forwarded to all Borough Depositories.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays:

Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020  
Lebanon Borough Administrator/ Clerk

\_\_\_\_\_  
Karen M. Romano, RMC, CMR

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #02-2020**

**INTEREST ON TAXES**

**WHEREAS**, unpaid taxes result in higher taxes for all, to include most importantly those who pay their taxes on time.

**BE IT RESOLVED** by the Council of the Borough of Lebanon that the rate of interest to be charged by the Borough of Lebanon for nonpayment of taxes or assessments on or before the date they would become delinquent shall be eight percent (8%) per annum on the first \$1,500.00 and eighteen percent (18%) per annum on the balance over \$1,500.00 provided, however, that no interest shall be charged if payment of any installment is made within 10 days after the date upon which the same became payable. Any installment received after the expiration of said ten (10) day grace period, shall bear interest from the original due date.

**BE IT FURTHER RESOLVED** that there shall be additional penalties for unpaid taxes in accordance with N.J.S.A. 54:5-61, namely:

Six percent (6%) penalty on any delinquency exceeding \$10,000.00 on any given parcel of property, where the responsible party fails to pay the delinquency prior to the end of the calendar year.

Any prior resolutions approved inconsistent with the above resolution are hereby repealed.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays

Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #03-2020**

**RESOLUTION AUTHORIZING TAX COLLECTOR  
TO CANCEL REFUNDS AND/OR OVERPAYMENTS  
FOR TAXES AND/OR MUNICIPAL CHARGES LESS THAN \$10.00**

WHEREAS, P.L. 1996, Ch. 113 amended P.L. 1983, Ch. 568, allows for the cancellation of a refund or delinquency less than \$10.00; and

WHEREAS, the governing, body of a municipality may authorize a municipal employee to cancel a refund or delinquency of property taxes and/or municipal charges less than \$10.00 without further action of the governing body.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the Borough of Lebanon, in the County of Hunterdon and State of New Jersey that the Tax Collector is hereby authorized to process refunds and delinquencies as permitted by applicable law.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_

Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #04-2020**

**AUTHORIZING INVESTMENT OF IDLE FUNDS  
AND FUND TRANSFERS**

**WHEREAS**, it is always desirable that idle funds of the Borough of Lebanon be invested in legal investment vehicles, and

**WHEREAS**, it is occasionally necessary to transfer funds for the purpose of meeting current Borough expenses or for the purpose of effecting investment, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey, that it does hereby authorize the CFO/Treasurer, and/or the Assistant Treasurer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles after rate most favorable to the Borough, and

**BE IT FURTHER RESOLVED** that the above-named CFO/Treasurer and Assistant Treasurer are hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

1. To or from Borough checking or savings accounts to other Borough accounts.
2. To or from Borough checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Borough of Lebanon.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays:

Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #05-2020**

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER  
TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$200.00  
FUND BONDED FOR \$130,000.00**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Borough of Lebanon; and

**WHEREAS**, said Petty Cash Fund has been considered by the Council of the Borough of Lebanon; and

**WHEREAS**, said Petty Cash Fund requires approval of the Director of Local Government Services; and

**WHEREAS**, it is the desire of the Council that said fund be under the direction of the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED ON THIS** 6<sup>th</sup> day of January 2020, by the Council of the Borough of Lebanon in the County of Hunterdon that:

1. The Council hereby approves the establishment of a Petty Cash Fund.
2. During the year 2020, Chief Financial Officer, be and is hereby authorized and permitted to establish a Petty Cash Fund and be responsible for in the amount not to exceed \$200.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses not exceeding \$40.00 in each case.
3. Chief Financial Officer, having custody of the Fund be bonded in the amount of \$130,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

#### CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #06-2020**

**INVESTORS BANK  
CHECKING ACCOUNT SIGNATURES  
ESCROW ACCOUNT**

**NOT FOR PROFIT CORPORATE BANKING RESOLUTION  
(For Deposit Accounts)**

Depositor:  
Borough of Lebanon  
6 High Street  
Lebanon, NJ 08833

Financial Institution:  
Investors Bank  
101 Wood Avenue South  
Iselin, NJ 08830

I, the undersigned Deputy Clerk of the Borough of Lebanon, HEREBY CERTIFY that the Borough of Lebanon is organized and existing under and by virtue of the laws of the State of New Jersey as a municipal corporation not for profit, with its principal office at 6 High Street, Lebanon, NJ and that The Borough of Lebanon is the complete and correct name of the Corporation.

**I FURTHER CERTIFY** that at a meeting of the Council of the Borough of Lebanon, duly and regularly called and held on January 6, 2020, at which a quorum was present and voting, the following resolutions were adopted:

**BE IT RESOLVED**, by the Council of the Borough of Lebanon that Investors Bank, at any one or more of its offices or branches, be and it hereby is designated as the Financial Institution of an depository for the funds of the Borough of Lebanon, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: any 3 of the following panel officers or employees of this Corporation (“Agents”), whose actual signatures are shown below:

\_\_\_\_\_  
James Pittinger

\_\_\_\_\_  
Mayor  
Title

\_\_\_\_\_  
Richard Burton

\_\_\_\_\_  
Council President  
Title

\_\_\_\_\_

\_\_\_\_\_  
Councilman

Sam Berger

Title

\_\_\_\_\_  
 Signature  
 Jennifer Mooney  
 \_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 CFO/Treasurer  
 \_\_\_\_\_  
 Title

\_\_\_\_\_  
 Signature  
 Karen M.Romano, RMC  
 \_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Borough Administrator/ Clerk  
 \_\_\_\_\_  
 Title

and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

**FURTHER RESOLVED**, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Borough of Lebanon’s accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent’s personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

**FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes, and other items payable to or owned by the Borough of Lebanon for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institute.

**FURTHER RESOLVED**, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements and arrangements regarding the manner, conditions, or purposes for which funds, checks or items of the Borough of Lebanon may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonable necessary to carry out the provisions of these resolutions.

**FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained.

**I FURTHER CERTIFY** that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the

books of the Borough of Lebanon; that they are in full force and effect and have not been modified in any manner whatsoever.

**IN TESTIMONEY WHEREOF,** I have hereunto set my hand on \_\_\_\_\_, and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED

BY:

\_\_\_\_\_

Lisa Saharic, Borough Deputy Clerk

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #07-2020**

INVESTORS BANK  
CHECKING ACCOUNT SIGNATURES  
GENERAL ACCOUNT  
NOT FOR PROFIT CORPORATE BANKING RESOLUTION  
(For Deposit Accounts)

Depositor:  
Borough of Lebanon  
6 High Street  
Lebanon, NJ 08833

Financial Institution:  
Investors BANK  
101 Wood Avenue South  
Iselin, NJ 08830

I, the undersigned Deputy Clerk of the Borough of Lebanon, HEREBY CERTIFY that the Borough of Lebanon is organized and existing under and by virtue of the laws of the State of New Jersey as a municipal corporation not for profit, with its principal office at 6 High Street, Lebanon, NJ and that The Borough of Lebanon is the complete and correct name of the Corporation.

**I FURTHER CERTIFY** that at a meeting of the Council of the Borough of Lebanon, duly and regularly called and held on January 6, 2020, at which a quorum was present and voting, the following resolutions were adopted:

**BE IT RESOLVED**, by the Council of the Borough of Lebanon that Investors Bank, at any one or more of its offices or branches, be and it hereby is designated as the Financial Institution of an depository for the funds of the Borough of Lebanon, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: any 3 of the following panel officers or employees of this Corporation (“Agents”), whose actual signatures are shown below:

_____	Mayor
James Pittinger	Title
_____	Council President
Richard Burton	Title
_____	Councilman
Sam Berger	Title
_____	CFO/Treasurer
Signature	Title
Jennifer Mooney	

Print Name

\_\_\_\_\_  
Signature  
Karen M.Romano, RMC  
\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Borough Administrator/ Clerk  
Title

and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

**FURTHER RESOLVED**, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Borough of Lebanon’s accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent’s personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

**FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes, and other items payable to or owned by the Borough of Lebanon for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institute.

**FURTHER RESOLVED**, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements and arrangements regarding the manner, conditions, or purposes for which funds, checks or items of the Borough of Lebanon may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonable necessary to carry out the provisions of these resolutions.

**FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Borough of Lebanon; that they are in full force and effect and have not been modified in any manner whatsoever.

**IN TESTIMONEY WHEREOF**, I have hereunto set my hand on \_\_\_\_\_, and attest that the signatures set opposite the

names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED

BY:

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Lisa Saharic, Borough Deputy Clerk

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

---

Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

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Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON**

**STATE OF NEW JERSEY  
RESOLUTION #08-2020**

INVESTORS BANK  
CHECKING ACCOUNT SIGNATURES  
PAYROLL ACCOUNT, PAYROLL AGENCY ACCOUNT,  
ANIMAL CONTROL ACCOUNT, PETTY CASH ACCOUNT, RECREATION ACCOUNT,  
AND UNEMPLOYMENT ACCOUNT  
NOT FOR PROFIT CORPORATE BANKING RESOLUTION  
(For Deposit Accounts)

Depositor:  
Borough of Lebanon  
6 High Street  
Lebanon, NJ 08833

Financial Institution:  
Investors Bank  
101 Woods Avenue South  
Iselin, NJ 08830

I, the undersigned Deputy Clerk of the Borough of Lebanon, HEREBY CERTIFY that the Borough of Lebanon is organized and existing under and by virtue of the laws of the State of New Jersey as a municipal corporation not for profit, with its principal office at 6 High Street, Lebanon, NJ and that The Borough of Lebanon is the complete and correct name of the Corporation.

**I FURTHER CERTIFY** that at a meeting of the Council of the Borough of Lebanon, duly and regularly called and held on January 6, 2020, at which a quorum was present and voting, the following resolutions were adopted:

**BE IT RESOLVED**, by the Council of the Borough of Lebanon that Investors Bank, at any one or more of its offices or branches, be and it hereby is designated as the Financial Institution of an depository for the funds of the Borough of Lebanon, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: any 3 of the following panel officers or employees of this Corporation (“Agents”), whose actual signatures are shown below:

_____	<u>Mayor</u> _____
James Pittinger	Title
_____	<u>Council President</u> _____
Richard Burton	Title
_____	<u>Councilman</u> _____
Sam Berger	Title

\_\_\_\_\_  
Signature  
Jennifer Mooney  
\_\_\_\_\_  
Print Name

\_\_\_\_\_  
CFO/Treasurer  
Title

\_\_\_\_\_  
Signature  
Karen M.Romano, RMC  
\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Borough Administrator/ Clerk  
Title

and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

**FURTHER RESOLVED**, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Borough of Lebanon's accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

**FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes, and other items payable to or owned by the Borough of Lebanon for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institute.

**FURTHER RESOLVED**, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements and arrangements regarding the manner, conditions, or purposes for which funds, checks or items of the Borough of Lebanon may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonable necessary to carry out the provisions of these resolutions.

**FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained.

**I FURTHER CERTIFY** that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Borough of Lebanon; that they are in full force and effect and have not been modified

in any manner whatsoever.

**IN TESTIMONEY WHEREOF,** I have hereunto set my hand on \_\_\_\_\_, and attest that the signatures set opposite the names listed above are their genuine signatures.

BY:

CERTIFIED TO AND ATTESTED

\_\_\_\_\_  
Lisa Saharic, Borough Deputy Clerk

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

#### CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION 09-2020  
2020 TEMPORARY BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-19 provides for temporary appropriations to be made by the Governing Body within the first 30 days of the beginning of the fiscal year, and

**WHEREAS**, appropriations are to provide for the period for the first three months of the new fiscal year, and

**WHEREAS**, the total of the appropriations so made shall not exceed 26.25% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year excluding appropriations made for interest and debt redemption charges and capital improvement fund, and

**WHEREAS**, twenty-six point twenty-five percent (26.25%) of the Borough of Lebanon's budget for Calendar Year 2019 is \$546,404.91, and

**NOW THEREFORE BE IT RESOLVED** BY THE Borough Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey, that the following temporary appropriations are made for the first three months of Calendar Year 2020 according to the schedule attached hereto and made a part hereof, and

**BE IT FURTHER RESOLVED**, that this Resolution take effect immediately, and that a copy of this Resolution be transmitted to the Business Administrator, Chief Financial Officer and Auditor.

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
01-201-20-100-010	GENERAL ADMINISTRATION - REGULAR SALARIE		45,000.00
01-201-20-100-200	GENERAL ADMINISTRATION - OTHER EXPENSE		8,000.00
01-201-20-110-200	MAYOR and COUNCIL - OTHER EXPENSE		2,000.00
01-201-20-110-201	COMMUNICATION		3,500.00
01-201-20-120-011	REGISTRAR-SALARY AND WAGES		700.00
01-201-20-120-201	REGISTRAR-OTHER EXPENSE		100.00
01-201-20-130-010	FINANCE - REGULAR SALARIES		1,000.00
01-201-20-130-200	FINANCE - OTHER EXPENSE		10,500.00
01-201-20-135-200	FINANCIAL ANNUAL AUDIT		100.00
01-201-20-140-200	COMPUTERIZED DATA PROCESSING		7,000.00
01-201-20-145-011	COLLECTION OF TAXES - REGULAR SALARIES		4,000.00
01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSE		800.00
01-201-20-150-010	ASSESSMENT - REGULAR SALARIES		4,000.00
01-201-20-150-200	ASSESSMENT - OTHER EXPENSE		100.00

01-201-20-155-200	LEGAL SERVICES - OTHER EXPENSE	20,000.00
01-201-20-165-200	ENGINEERING- OTHER EXPENSE	2,500.00
01-201-20-180-200	PLANNING BOARD - OTHER EXPENSE	2,000.00
01-201-21-185-010	BOARD OF ADJUSTMENT-SALARY AND WAGES	4,000.00
01-201-21-190-200	FAIR HOUSING PLAN	7,000.00
01-201-23-210-200	OTHER INSURANCE	6,000.00
01-201-23-215-200	WORKMEN S COMPENSATION	4,000.00
01-201-23-220-200	EMPLOYEE GROUP INSURANCE	7,400.00
01-201-25-240-011	CROSSING GUARDS- SALARY AND WAGES	9,000.00
01-201-25-240-200	PUBLIC SAFETY - OTHER EXPENSE	10,000.00
01-201-25-252-200	EMERGENCY MANAGEMENT - OTHER EXPENSE	100.00
01-201-25-255-200	FIRE DEPT. OTHER EXPENSE	40,500.00
01-201-26-280-010	PUBLIC WORKS SALARY & WAGES	700.00
01-201-26-280-200	PUBLIC WORKS-OTHER EXPENSE	33,000.00
01-201-26-305-200	REFUSE COLLECTION - OTHER EXPENSE	17,750.00
01-201-26-310-010	BUILDING AND GROUNDS-SALARY AND WAGES	4,000.00
01-201-26-310-200	BUILDINGS AND GROUNDS	9,900.00
01-201-26-313-020	SHADE TREE-OTHER EXPENSES	200.00
01-201-27-330-010	BOARD OF HEALTH SALARY & WAGES	900.00
01-201-27-330-200	HEALTH - REGULAR EXPENSE	1,500.00
01-201-28-370-200	RECREATION	1,000.00
01-201-28-375-200	PARKS & PLAYGROUNDS -OTHER EXPENSE	100.00
01-201-31-430-200	ELECTRICITY - 6 HIGH ST	3,000.00
01-201-31-435-200	STREET LIGHTING - OTHER EXPENSE	6,000.00
01-201-31-440-200	TELEPHONE - OTHER EXPENSE	3,000.00
01-201-31-445-200	WATER	200.00
01-201-31-446-200	NATURAL GAS - OTHER EXPENSE	3,000.00
01-201-31-455-200	SEWERAGE PROCESSING	1,052.00
01-201-31-461-200	FIRE HYDRANTS	6,700.00
01-201-32-465-200	SOLID WASTE DISPOSAL COST	10,000.00
01-201-36-471-200	PUBLIC EMPLOYEES RETIREMENT SYSTEM	25,443.00
01-201-36-472-200	SOCIAL SECURITY - OTHER EXPENSE	5,000.00
01-201-36-476-200	STATE UNEMPLOYMENT INSURANCE-SDI	100.00
01-201-45-920-202	DEBT SERVICE - BOND PRINCIPAL	160,000.00
01-201-45-930-202	DEBT SERVICE - BOND INTEREST	50,737.25
01-201-43-490-200	MUNICIPAL COURT - OTHER EXPENSE	3,777.00
01-190-07-500-001	AMT TO BE RAISED BY TAXATION	546,359.25

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Administrator/Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 10-2020**

***RESOLUTION TO AUTHORIZE THE USE OF A PROCUREMENT  
CARD FOR THE BOROUGH OF LEBANON FINANCE DEPARTMENT***

***WHEREAS***, N.J.S.A. 40A:5-16 permits the use of Procurement Cards (P-cards) by local units for specific circumstances to be used for certain payments, and

**WHEREAS**, the statute permits a municipality to adopt policies, as stated in Schedule A attached, that permit specifically named employees to use P-cards for the acquisition of goods and services under certain circumstances set forth in the statute, and

**WHEREAS**, the Borough of Lebanon’s Finance Department has certain needs, unique to its operation, which require advance payments or immediate payment required by vendors, and

**WHEREAS**, transactions must comply with provisions of the Local Public Contracts Law and the use of a P-card will not change or eliminate any provisions of that law, and

**WHEREAS**, internal controls that ensure compliance with the statutory authorization and the Local Finance Board’s rules will be in place, and

**WHEREAS**, no individual transaction will exceed 15% of the current bid threshold and will require prior approval of the Finance Director and the Purchasing Agent and the Chief Financial Officer.

**NOW THEREFORE BE IT RESOLVED** that the Governing Body of the Borough of Lebanon does hereby authorize the use of a Procurement Card for use by the Finance Department in accordance with N.J.S.A 40A:5:5-16 and N.J.A.C. 5:30-9A for individual transactions for the following type purchases

- Monthly email expense
- Web site expenses domain name etc.
- Purchases from “big box” or other stores that do not accept vouchers, such as B.J.’s, Costco, Shop-Rite, Amazon

**BE IT FURTHER RESOLVED**, that the Borough Administrator along with the Chief Financial Officer will identify authorized procurement card users within the Borough and will establish limits by amount, period and category of usage permissible.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer in consultation with the Borough Administrator shall promulgate policies and procedures governing the use of P-Cards, to be distributed to each authorized card user.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

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Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
Resolution #11-2020**

**Check Authorization Resolution**

**BE IT RESOLVED**, By the Members of the Borough of Lebanon Governing Body that the following policy be adopted;

Authorized Signatures

1. All Borough checks (excluding payroll checks) require three (3) manual signatures from the following list:
  - a. James Pittinger, Mayor
  - b. Richard J. Burton. Council President
  - c. Jennifer Mooney, Chief Financial Officer
  - d. Karen M. Romano, Administrator/Municipal Clerk
2. Payroll and payroll tax or withholding checks require two (2) manual signatures from the following list:
  - a. James Pittinger, Mayor
  - b. Richard J. Burton. Council President
  - c. Jennifer Mooney, Chief Financial Officer
  - d. Karen M. Romano, Administrator/Municipal Clerk

Or, payroll and payroll tax or withholding checks require two (2) electronic signatures from the following list:

- a. James Pittinger, Mayor
- b. Richard J. Burton. Council President
- c. Jennifer Mooney, Chief Financial Officer
- d. Karen M. Romano, Administrator/Municipal Clerk

<b>Depositor (Name of Governmental Entity): Borough of Lebanon</b>  <b>Address: 6 High Street – Lebanon, NJ 08833</b>	<b>Financial Institution:</b>
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3. Checks are to be hand signed. If a signature stamp is used, it should be used only by the individual.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

Karen M. Romano, RMC  
Borough Administrator /Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #12-2020**

**I HEREBY CERTIFY that** I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on **January 6, 2020** in accordance with the law and the by-laws of, or consent of, said Governmental Entity, **The Borough of Lebanon 6 High St Lebanon NJ 08833** and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

**I FURTHER CERTIFY** that the name of the Depositor set forth above is the complete and correct name of *the* Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of a Governmental Entity.

**RESOLVED,** that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is

designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
Mayor	James Pittinger	
Council President	Richard Burton	
Council Member	Sam Berger	
Administrator/Clerk	Karen Romano	
CFO	Jennifer Mooney	

**FURTHER RESOLVED**, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

**FURTHER RESOLVED**, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

**FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

**FURTHER RESOLVED**, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

**FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I **FURTHER CERTIFY** that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

**IN TESTIMONY WHEREOF, I have hereunto set my hand on January 6, 2020**

**and attest that the signatures set opposite the names listed above are their genuine signatures.**

**CERTIFIED TO AND ATTESTED  
BY:**

X  
Authorized Governmental Agent or Assistant  
Authorized Governmental Agent

(Title)

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor

and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

Introduced and adopted:

Ayes:

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #13-2020**

**DESIGNATING REGULAR MEETING PLACE & DATES & RATES  
AND OFFICIAL NEWSPAPERS  
RE: OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, the Open Public Meetings Act of 1975 requires that notice of meetings be sent to a local newspaper at least 48 hours in advance of all meetings.

**WHEREAS**, the Open Public Meetings Act (N.J.S. 10:4-6 et seq. hereinafter the "Act" provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

**WHEREAS**, the Act authorizes a public body to make certain other determinations and to take certain other actions in conformance therewith;

**THEREFORE, BE IT RESOLVED**, by the Council of Lebanon Borough that:

1. The Council hereby adopts the third Wednesday of each month as its regular meeting date, to be held at 7:30 p.m. in the Borough Hall, 6 High Street, Lebanon or such another place as designated unless rescheduled in conformity with the said Act, provided that any such meetings which fall on a New Jersey legal holiday shall be rescheduled to the next regular business day at the same time and place.

2. The Council hereby designates the following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to the Annual Notice of regular meetings or any revision thereto, 48 hour notice of any special meeting and notice of any emergency meeting for which prior adequate notice was not provided:

a. The *Hunterdon County Democrat* which is hereby determined to be the newspaper, which has the greatest likelihood of informing the public within this municipality of meetings of this public body.

3. The following newspaper is hereby designated as an alternate newspaper to receive any of the notices described in paragraph 2 above in the event that either of the newspapers designated in paragraph 2 shall be unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules;

a. The *Star Ledger* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

b. The *Express Times* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

c. The *Trenton Times* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

d. The *Courier News* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this

public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

e. The *Hunterdon Review* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

4. The following fees are hereby fixed to cover the costs of providing and mailing to a person requesting copies of any notice pursuant to Section 14 of the Act, which fees shall be prepaid by such persons:

#### ***OPEN PUBLIC MEETINGS ACT***

a. To receive by mail any one copy of any annual notice of regular meetings or revision thereto described in Section 13 of the Act, or any one 48 hour advance written notice described in Subsection 3-d of the Act of any regular, special or rescheduled or emergency meeting of this body, **the sum of \$1.00.**

b. To receive written advance notice of all of the meetings of this public body within the time prescribed by Subsection 3-d of the Act up to and including December 31, 2019, **the sum of \$50.00.**

5. This public body shall keep reasonably comprehensible minutes of all of its meetings showing the time and place, the members present, the subjects considered, the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making such matters public shall not be inconsistent with Section 7 of the Open Public Meetings Act. (R.S. 10:4-12).

a. The fee to receive by mail or in person, any one copy of any official minutes of any regular or special open meeting or any revision thereto shall be **the sum of \$3.00.**

b. The fee to receive by mail or in person one copy of all the official minutes of all of the regular and special meetings of this public body shall be **the sum of \$75.00 per year.**

6. Copies of the attached Annual Notice shall be provided as follows:

a. Posted and maintained throughout the calendar year on the public bulletin board, at the Borough Municipal offices, located at 6 High Street Lebanon, NJ 08833

b. Mailed or hand delivered to the newspapers designated in Paragraph 2 hereof.

c. Posted on the Township website: [www.lebanonboro.com](http://www.lebanonboro.com)

d. Filed with the Clerk of the Municipality.

e. Mailed or hand delivered to any person so requesting in accordance with Paragraph 4 hereof.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 14-2020**

**RESOLUTION APPOINTING AN AFFIRMATIVE  
ACTION COMPLIANCE OFFICER**

**WHEREAS**, Lebanon Borough must appoint an Affirmative Action Compliance Officer.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of Lebanon Borough that Karen Romano, is hereby appointed Affirmative Action Compliance Officer for the year 2020.

LEBANON BOROUGH COUNCIL

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
HUNTERDON COUNTY  
STATE OF NEW JERSEY**

**RESOLUTION No. 15-2020**

**WHEREAS**, on January 1, 2006, the “New Jersey Local Unit Pay-to-Play” Law, *N.J.S.A.* 19:44A-20.4 et. seq., became effective; and

**WHEREAS**, the Borough of Lebanon has a need to award certain professional contracts for services required by the municipality in calendar year 2020; and

**WHEREAS**, the Pay-to-Play Law permits such services to be acquired through two processes, including the “non-fair and open” process as defined in *N.J.S.A.* 19:44A-20.7 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

**WHEREAS**, the public good and interest of the citizens of the Borough of Lebanon will best be served by the “non-fair and open” process to secure experienced professional services, rather than the “fair and open” process of awarding a contract to the lowest bidder; and

**WHEREAS**, each professional will be required to first complete and submit a Business Entity Disclosure Certification.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Lebanon, as follows:

1. The following professional 2020 contracts shall be awarded under the “non-fair and open” process:

- William M. Colantano, BKC                      Borough Auditor
- Paul Ferriero                                      Borough Engineer
- Joseph Novak Esq.                              Borough Attorney
- Harry Haushalter Esq.                        Special Counsel
- Lisa Gorab, Esq.                                Bond Attorney
- Darlene Green, Maser Consulting            Planner
- Jonathan Drill Esq.                            Planning Board / Board of Adjustment

Attorney

2. The said professionals, prior to securing such contract, shall execute and file with the Clerk of the municipality, a 2020 Business Entity Disclosure Certification pursuant to *N.J.S.A. 19:44A-20.8*

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays:                      0

Absent:                    0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

## CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020  
Lebanon Borough Administrator/ Clerk

\_\_\_\_\_  
Karen M. Romano, RMC, CMR

### **BOROUGH OF LEBANON COUNTY OF HUNTERDON STATE OF NEW JERSEY RESOLUTION #16-2020**

#### **RESOLUTION AUTHORIZING TAX ASSESSOR TO ACT AS AGENT FOR BOROUGH OF LEBANON FOR THE PURPOSE OF FILING AND SETTLING TAX APPEALS ON BEHALF OF THE TAXING DISTRICT FOR THE TAX YEAR 2020**

**WHEREAS**, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in the Borough of Lebanon; and

**WHEREAS**, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36, to set assessments for properties in Lebanon Borough under the Local Property Tax, N.J.S.A. 54:4-1 et seq; and

**WHEREAS**, the governing body of the Taxing District deems the Tax Assessor to be responsible and acting in the best interests of the municipality;

**THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Lebanon, that the Tax Assessor is hereby authorized to act as agent for the Taxing District without further governing body approval, with the exception noted in paragraph (c) below;

(a) to determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regard to any property located in Lebanon Borough and accordingly direct the tax attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate;

(b) to resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the tax attorney for the Taxing District to formalize such settlements in the appropriate Courts and/or County Tax Board;

(c) the tax assessor's settlement jurisdiction with regard to tax appeals involving commercial, industrial and/or apartment properties, shall require approval by the Borough Council in the event the reduction in the assessment for any pending tax year is greater than fifteen (15%) percent and less than \$50,000.00 of said assessment.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger  
Nays: 0  
Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 6, 2020 force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION # 17-2019**

**ANNUAL APPOINTMENTS RESOLUTION**

**WHEREAS**, Municipal employees, other than those appointed for specific terms pursuant to New Jersey statutes are subject to annual reappointment, and the Governing Body wishes to make those appointments for 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon, that the following persons are appointed to the stated positions for a period January 1, 2020 through the annual reorganization of the Borough of Lebanon in January 2021.

Karen Romano	Administrator
Lisa Saharic -	Borough Deputy Clerk
Joe Hauck -	Zoning Officer
Judith Demaris	QPA

**BE IT FURTHER RESOLVED** that aforesaid employees shall be compensated in accordance

with the 2018 salary resolution adopted by the Borough Council; and

**BE IT FURTHER RESOLVED** that the school crossing guards, and maintenance person have been appointed by specific designation in the reorganization Motion of the Council and shall compensated at the hourly rates as established by the funding resolution for such positions.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 18-2020**

**A RESOLUTION APPOINTING  
A LEBANON BOROUGH OFFICE ON AGING MUNICIPAL COORDINATOR**

**WHEREAS**, the Borough of Lebanon wishes to appoint an Office on Aging Municipal Coordinator; and

**WHEREAS**, Kathy Reid is qualified for this position;

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Lebanon that Kathy Reid be appointed to the position of Office on Aging Municipal Coordinator for a one-year term beginning January 6, 2020 ending December 31, 2020.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**RESOLUTION NO. 19-2020**

**SUMMARY: A RESOLUTION APPOINTING  
A LEBANON BOROUGH OFFICE ON AGING MUNICIPAL  
ALTERNATE COORDINATOR**

**WHEREAS**, the Borough of Lebanon wishes to appoint an Office on Aging Municipal Alternate Coordinator; and

**WHEREAS**, Madeline Nolan is qualified for this position;

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Lebanon that Madeline Nolan be appointed to the position of Office on Aging Municipal Coordinator for a one year term beginning January 6, 2020 ending December 31, 2020.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #20-2020  
CORRECTIVE APPEALS RESOLUTION**

**WHEREAS**, the Borough of Lebanon has been informed that from time to time errors are made in computing tax assessment; and

**WHEREAS**, the Tax Assessor of Lebanon Borough has requested the Borough Council to authorize the Borough Attorney to file corrective appeals of such errors with the Hunterdon County Board of Taxation; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of Lebanon Borough that the Borough Attorney and/or Special Tax Counsel of Lebanon Borough be and is hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation, to enter a defense of appeals filed with said Board, and to sign stipulations of appeals on behalf of Lebanon Borough which he feels are proper and in the best interest of the Municipality, in consultation with the Tax assessor.

**BE IT FURTHER RESLOVED**, that any proposed reduction in excess of 5% of the current fair market value of any non-residential property shall require the prior review and approval of the Borough Council.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 21-2020  
OFFICE OF EMERGENCY MANAGEMENT**

## **NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)**

**WHEREAS**, in Homeland Security Presidential Directive (HSPD) 5, the President directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State and Local governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, the 9-11 Commission recommended adoption of a standardized incident Command System; and

**WHEREAS**, it is necessary that all Federal, State and Local emergency management agencies and other public safety agencies coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

**WHEREAS**, to facilitate the most efficient and effective incident management it is critical that Federal, State and Local organizations utilize standard terminology, standardized organizational structures, uniform personnel qualification standards, uniform standards for planning, training and exercising comprehensive resource management, and designated incident facilities during emergencies or disasters; and

**WHEREAS**, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the ability to utilize State and Federal funding to enhance County and Local agency readiness, maintain first responder safety, and streamline incident management processes; and

**WHEREAS**, the Incident Command System components of NIMS are already part of various incident management activities throughout the State, County and The Borough of Lebanon, including all public safety and emergency response organizations training programs; and

**WHEREAS**, over fifty Federal grant programs mandate that NIMS be adopted as a prerequisite for obtaining these grants:

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Lebanon hereby mandates that the National Incident Management System (NIMS) be utilized for all incident management in the Borough of Lebanon:

**BE IF FURTHER RESOLVED** that all Emergency response units serving the Borough of Lebanon adopt and utilize the National Incident Management System:

**AND BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0  
Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #22-2020**

**Hazard Mitigation Plan**

**WHEREAS** the **BOROUGH OF LEBANON**, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property;

**WHEREAS** the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

**WHEREAS** the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan;

**WHEREAS** a *Hazard Mitigation Plan* (HMP) has been developed by the Mitigation Steering and Planning Committees;

**WHEREAS** the *Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

**WHEREAS** the draft plan was provided to each participating jurisdiction and was posted on the

Hunterdon County website so as to introduce the planning concept and to solicit questions and comments; and to present the HMP and request comments, as required by law, and

**NOW THEREFORE BE IT RESOLVED** by the **Governing Body** of the **Borough of Lebanon**:

1. The *Hunterdon County Multi-Jurisdictional Hazard Mitigation Plan, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on **February 2019*** by the Hunterdon County Office of Emergency Management, is hereby adopted as an official plan of the **Borough of Lebanon**; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The **Borough of Lebanon** departments identified in the HMP are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the HMP shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the **Borough of Lebanon**, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Hunterdon County OEM Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Hunterdon County Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.

**PASSED** by the **Governing Body** of the **BOROUGH OF LEBANON**, this 6<sup>th</sup> day of January 2020.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

#### **CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 6, 2020 force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_

Karen M. Romano, RMC  
Borough Administrator/Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #23-2020**

**FAIR HOUSING AND AFFORDABLE HOUSING OFFICER**

**WHEREAS**, the Borough of Lebanon has a need for the services of a Housing Officer to assist the Council and Borough in meeting its responsibilities with regard to several programs in which it is a participant; and

**WHEREAS**, such Housing Officer would assist in the Affordable Housing Program as established through the Council on Affordable Housing, the housing rehabilitation programs undertaken by the Borough, Grant programs such as Small Community Block Grant Program, and such other necessary affiliated tasks; and

**WHEREAS**, the Borough has available to it, the experienced services of a long time resident who currently serves as a municipal official and has specific knowledge of the municipality that would be key to fulfilling the responsibilities of a Housing Officer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Lebanon, on this 6<sup>th</sup> day of January, 2020, that Karen Romano is hereby appointed as Housing Officer for the purposes as outlined herein, and as may be further determined and directed by the Borough Council.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January,

2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 24-2020**

**SHARED COURT AGREEMENT WITH BETHLEHEM TOWNSHIP**

**WHEREAS**, the Governing Body has reviewed the 2019 court activity for the shared court arrangement with the Joint Court of the Township of Bethlehem and Borough of Bloomsbury which likewise have State Police coverage: and

**WHEREAS**, the Governing Body has evaluated and determined that continuing the Shared Court Agreement with the Joint Municipal Court will continue to provide for municipal Court services at a reasonable cost; and would best serve the interests of the Borough of Lebanon.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lebanon that the Shared Court Agreement shall be continued with the Joint Court for 2020 at the total cost of \$16,608.00 (with Court costs generated on Lebanon Borough matters to be returned to the Borough of Lebanon) and with such agreement subject to renewal based upon further evaluation by both Municipalities; and

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

## CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Dated: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC  
Administrator/Clerk

### **BOROUGH OF LEBANON COUNTY OF HUNTERDON STATE OF NEW JERSEY**

#### **RESOLUTION NO. 25-2020**

#### **RESOLUTION APPOINTING MUNICIPAL COURT JUDGE, PROSECUTOR, AND PUBLIC DEFENDER**

**WHEREAS**, the Borough of Lebanon has resolved to establish its Municipal Court as a shared Court with the Joint Municipal Court of Bethlehem and Bloomsbury; and

**WHEREAS**, the terms of an Interlocal Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 12 Assignment Judge, Yolanda Ciccone, A.J.S.C.; and

**WHEREAS**, the Municipal Court requires the services of a Municipal Court Judge, Prosecutor and Public Defender for the calendar years **2019-2021**;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lebanon, Hunterdon County, New Jersey that the Borough of Lebanon hereby confirms the following persons appointed by the Joint Court to their respective positions for the Lebanon Borough Municipal Court as a shared Court of the Joint Municipal Court of Bethlehem and Bloomsbury for calendar years 2019 -2021:

Municipal Court Judge – Robert L. Alexander, Esq.

Municipal Prosecutor – Philip George, Esq.

Public Defender – Michelle M Cresti, Esq.

**BE IT FURTHER RESOLVED** that the Court personnel shall be compensated for their respective positions in accordance with the Interlocal Agreement between the Borough of Lebanon and the Joint Municipal Court of Bethlehem and Bloomsbury.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 6<sup>th</sup> day of January 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen Romano, RMC  
Administrator/Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 26-2020**

**RESOLUTION APPOINTING MUNICIPAL COURT ADMINISTRATOR AND  
DEPUTY ADMINISTRATOR**

**WHEREAS**, the Borough of Lebanon has resolved to establish its Municipal Court as a shared Court with the Joint Municipal Court of Bethlehem and Bloomsbury; and

**WHEREAS**, the terms of an Interlocal Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 12 Assignment Judge, Yolanda Ciccone, A.J.S.C.; and

**WHEREAS**, the Municipal Court requires the services of a Municipal Court Administrator and Deputy for the calendar year 2020;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lebanon, Hunterdon County, New Jersey that the Borough of Lebanon hereby confirms the following persons appointed by the Joint Court to their respective position for the Lebanon Borough Municipal Court as a shared Court of the Joint Municipal Court of Bethlehem and Bloomsbury for calendar year 2020:

Municipal Court Administrator- Donna Surdich; Deputy Court Administrator Vilma Urbanski

**BE IT FURTHER RESOLVED** that the Court personnel shall be compensated for their respective positions in accordance with the Interlocal Agreement between the Borough of Lebanon and the Joint Municipal Court of Bethlehem and Bloomsbury.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 6<sup>th</sup> day of January 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen Romano, RMC  
Administrator/Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**Resolution # 27-2020**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF PUBLIC  
AGENCY COMPLIANCE OFFICER**

**WHEREAS**, N.J.A.C. 17:27-3.3, requires each Public Agency to designate an individual to serve as its Public Agency Compliance Officer; and

**WHEREAS**, a vacancy exists in the position of Public Agency Compliance Officer for the Borough of Lebanon; and

**WHEREAS**, the Governing Body of the Borough of Lebanon desire to appoint a Public Agency Compliance Officer; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey, that the following appointment is approved:

*Karen M Romano  
Public Agency Compliance Officer  
Term: 1/1/2020 - 12/31/2020*

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 6, 2020 force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 28-2020**

**LBSA APPOINTMENT RESOLUTION**

**WHEREAS**, the Mayor and the Governing Body of Lebanon Borough wishes to appointment Ed Cichone to the Lebanon Borough Sewage Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon, that the following person shall be appointed to the LBSA authority committee position for the period of January 5, 2020 through February 5, 2025.

LBSA Ben Valliere

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #29-2020**

**Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2020-June 2025**

**FORM 1B**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Lebanon, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the North Hunterdon Municipal Alliance grant for fiscal year 2021 in the amount of:  
                    DEDR           \$22,902.00  
                    Cash Match       \$5,725.50

In-Kind \$17,176.50

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

3. The Borough Council further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

Introduced and adopted:

LEBANON BOROUGH COUNCIL

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent:

\_\_\_\_\_  
Richard J Burton Borough  
Council President

ATTEST:

\_\_\_\_\_  
Karen Romano

Borough Administrator /Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on January 6, 2020.

\_\_\_\_\_  
Karen Romano

Borough Administrator/Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #30-2020**

**THE LEBANON BOROUGH ENGINEER**

**WHEREAS**, the Borough of Lebanon Council has determined a need for the services of Paul W. Ferriero, PE & PP of Paul W. Ferriero Engineering Inc. 180 Main Street P.O. Box 571, Chester, New Jersey; and

**WHEREAS**, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough Council has determined in consultation with the Borough Attorney, that Paul W. Ferriero, PE & PP has the requisite experience for such specialized matters;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council and the Borough of Lebanon as follows:

1. Paul W. Ferriero, PE & PP is hereby retained as Engineer to the Borough of Lebanon as of January 1, 2020.
2. The Mayor and Clerk are hereby authorized to execute a professional services contract with Paul W. Ferriero, PE & PP on the condition that the Engineer shall complete a Business Entity Disclosure Certification.
3. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
4. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays:

Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

#### CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

\_\_\_\_\_

Date: January 6, 2020

Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #31-2020  
THE LEBANON BOROUGH SPECIAL TAX COUNSEL**

**WHEREAS**, the Borough of Lebanon Council has determined a need for the services of Special Tax Counsel Harry Haushalter Esq. Lexington Square Commons 2219 Route 22 Suite A Hamilton Square, , New Jersey; and

**WHEREAS**, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-fair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough Council has determined in consultation with the Borough Attorney, that Harry Haushalter Esq. has the requisite experience for such specialized matters;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council and the Borough of Lebanon as follows:

5. Harry Haushalter Esq. is hereby retained as Special Counsel to the Borough of Lebanon as of January 1, 2020.
6. The Mayor and Administrator Clerk are hereby authorized to execute a professional services contract with Harry Haushalter Esq. on the condition that the Special Counsel shall complete a Business Entity Disclosure Certification.
7. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
8. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #32-2020**

**BKC Certified Public Accountants**

**THE LEBANON BOROUGH AUDITOR**

**WHEREAS**, the Borough of Lebanon Council has determined a need for the services of BKC Certified Public Accountants William Colantano CPA, PSA and Joseph M. Carducci CPA, PSA 114 Broad Street Flemington, NJ 08822, New Jersey; and

**WHEREAS**, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough Council has determined in consultation with the Borough Attorney, that BKC Certified Public Accountants has the requisite experience for such specialized matters;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council and the Borough of Lebanon as follows:

9. BKC Certified Public Accountants. is hereby retained as Auditor to the Borough of Lebanon as of January 1, 2020.

10. The Mayor and Clerk are hereby authorized to execute a professional services contract with BKC Certified Public Accountants on the condition that the Auditor shall complete a Business Entity Disclosure Certification.
11. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
12. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

#### CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #33-2020**

**THE LEBANON BOROUGH LEGAL COUNSEL AS BOROUGH ATTORNEY**

**WHEREAS**, the Borough of Lebanon Council has determined a need for the services of Joseph Novak Esq. of Novak and Novak LLC 78 Route 172 Hampton, New Jersey 08827; and

**WHEREAS**, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough Council has determined in consultation with the Borough Attorney, that Joseph Novak Esq. of Novak and Novak has the requisite experience for such specialized matters;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council and the Borough of Lebanon as follows:

13. Joseph Novak Esq. of Novak and Novak is hereby retained as
14. Counsel to the Borough of Lebanon as of January 1, 2020.
  
15. The Mayor and Clerk are hereby authorized to execute a professional services contract with Joseph Novak Esq. of Novak and Novak on the condition that the Counsel shall complete a Business Entity Disclosure Certification.
  
16. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
  
17. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January,

2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #34-2020**

**Maser Consulting**

**THE LEBANON BOROUGH PLANNER**

**WHEREAS**, the Borough of Lebanon Council has determined a need for the services of Darlene Green PP AICP with Maser Consulting PA 52 Frontage Rd Ste 120 PO Box 4017 Clinton, NJ 08809; and

**WHEREAS**, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough Council has determined in consultation with the Borough Attorney, Darlene Green PP AICP that has the requisite experience for such specialized matters;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council and the Borough of Lebanon as follows:

18. Darlene Green PP AICP is hereby retained as Planner to the Borough of Lebanon as of January 1, 2020.
19. The Mayor and Clerk are hereby authorized to execute a professional services contract with Darlene Green PP AICP on the condition that the Planner shall complete a Business Entity Disclosure Certification.
20. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
21. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger  
Nays: 0  
Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTENDON  
STATE OF NEW JERSEY**

**RESOLUTION#35-2020**

**Stickel, Koenig, Sullivan and Drill**

**THE LEBANON BOROUGH LAND USE COUNSEL**

**WHEREAS**, the Borough of Lebanon Council has determined a need for the services of Land Use Board Attorney Jonathan E. Drill Esq. of Stickel, Koenig, Sullivan and Drill 571 Pompton Ave Cedar Grove, NJ 07009; and

**WHEREAS**, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough Council has determined in consultation with the Borough Attorney, that Jonathan E. Drill Esq. has the requisite experience for such specialized matters;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council and the Borough of

Lebanon as follows:

22. Jonathan E. Drill Esq. is hereby retained as
23. Counsel to the Borough of Lebanon as of January 1, 2020.
  
24. The Mayor and Clerk are hereby authorized to execute a professional services contract with Jonathan E. Drill Esq. on the condition that the Counsel shall complete a Business Entity Disclosure Certification.
  
25. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
  
26. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

#### CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #36-2020**

**THE LEBANON BOROUGH BOND COUNSEL**

**WHEREAS**, the Borough of Lebanon Council has determined a need for the services of Bond Counsel Lisa Gorab Esq. of Old Highway #28 P.O. Box 492, Whitehouse, New Jersey; and

**WHEREAS**, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough Council has determined in consultation with the Borough Attorney, that Lisa Gorab Esq. has the requisite experience for such specialized matters;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council and the Borough of Lebanon as follows:

27. Lisa Gorab Esq. is hereby retained as
28. Counsel to the Borough of Lebanon as of January 1, 2020.
  
29. The Mayor and Clerk are hereby authorized to execute a professional services contract with Lisa Gorab Esq. on the condition that the Council shall complete a Business Entity Disclosure Certification.
  
30. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
  
31. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

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Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 37-2020**

**CONTRACT FOR ANIMAL CONTROL SERVICES WHEREAS,**

**WHEREAS**, the Borough of Lebanon has a need for Animal Control Services in lieu of an Animal Control Officer;

**WHEREAS**, Animal Control Solutions has provided such services in previous years and has proposed a Contract renewal at the annual contract fee of \$3,000.00 for any and all animal services for three calendar years 2020 -2023 and

**WHEREAS**, the governing body has determined that Animal Control Solutions has the necessary personnel and expertise to provide such services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon that the Contract for Animal Control Services for three calendar years 2020 -2023 with Animal Control Solutions in the amount of \$3,000.00 for any and all animal services in Schedule A (Attached hereto) is hereby approved and authorized to be executed by the Mayor and Clerk of the Borough.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0  
Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION # 38-2020**

**BUILDING SYSTEMS AND SERVICES, INC**

**WHEREAS**, the governing body in conjunction with its Buildings and Grounds committee has a need to hire Building Systems and Services, Inc. of 270 US Highway 206 suite 307 Flanders, NJ 07836 to Manage and Maintain the newly installed HVAC Honeywell software system: and

**WHEREAS**, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon and the Buildings & Grounds Committee recommends engagement of **BUILDING SYSTEMS AND SERVICES INC.** to perform specific installation, maintenance procedures, reports, and associated services to the security system at 6 High Street for a sum not-to-exceed \$2,400.00 for one year, has been approved.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 6, 2020 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #39-2020  
Recording and Sound System Maintenance Contract**

**WHEREAS**, the governing body has the need to obtain a Maintenance Contract of the following Recording equipment,

COMPLETE BOSCH CCS900 ULTRA CONFERENCE SOUND SYSTEM WITH RECORDER BUILT- IN INCLUDES:

- 1-ART MIXER
- 1-SAMSON WIRELESS MICROPHONE
- 1-EPSON POWERLITE 1925 PROJECTOR-WIRELESS
- 1-SONY BLUE RAY PLAYER
- 4-PENTON CEILING. SPEAKERS; and

**WHEREAS**, NO charge for on-site service calls, NO charge for software support on Digital Systems, NO charge for parts and/or any needed in-shop labor, NO charge for travel time, and;

**WHEREAS**, One inspection will be made by appointment at the customer's request to achieve duality performance of the equipment and minimize repair interruptions. and;

**WHEREAS**, This agreement will be automatically offered for successive one year periods. This agreement does not cover service made necessary through abuse, accident, carelessness, fire or the need for complete reconditioning. Upon reaching an age; where in Gramco's opinion, a unit is no longer repairable in its present condition; an estimate of a complete reconditioning or the cost of a replacement unit will be submitted to the customer. At that time, either reconditioning or replacement can be done.

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon with regard to the Municipal Building **Recording and Sound System shall obtain the Maintenance contract with Gramco** for a sum not-to-exceed \$ 1,425.00.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 40-2020  
Thermal Service of NJ Inc**

**WHEREAS**, the governing body has commenced the renovation of the Borough Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

**WHEREAS**, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of  
. to perform specific maintenance procedures, reports, and associated services to the HVAC system for a sum not-to-exceed \$3960.00 for one year, has been approved.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 41-2020  
Landmark Fire Protection, Inc.**

**WHEREAS**, the governing body has commenced the renovation of the Borough Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

**WHEREAS**, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of Landmark Fire Protection, Inc. to perform specific maintenance procedures, reports, and associated services to the sprinkler system for a sum not-to-exceed \$1,840.00 for one year, has been approved.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 6, 2020 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION # 42-2020  
Jersey Elevator**

**WHEREAS**, the governing body has commenced the renovation of the Borough

Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

**WHEREAS**, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of **Jersey Elevator** to perform specific maintenance procedures, reports, and associated services to the elevator for a sum not-to-exceed \$1,761.48 for one year, has been approved.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 6, 2020 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Clerk

**THE BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 43-2020  
AlphaDog website management**

**WHEREAS**, a need has arisen to maximize the Borough's abilities to be in compliance

with the State of New Jersey's regulations in all departments for website management. AlphaDog will be utilized to maintain and create the Borough website for public notification of road projects, recreation projects, record retention, education needs and various other Borough administration tasks; and

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon with regard to the obtaining website management the Administrator recommends engagement of AlphaDog to perform specific website services and associated services with a \$2,250.00 set up fee and a yearly maintenance fee sum not-to-exceed \$5,400.00 has been approved.

Introduced and adopted:

Ayes: : Saharic, Burton, Berger, Junge, Harris, Baldinger  
Nays: 0  
Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> day of January, 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 44-2020**

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

**WHEREAS**, Lebanon Borough (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-26 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management

Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the “Fund” has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of “Local Unit”, in the County of Hunterdon and State of New Jersey, as follows:

1. Lebanon Borough hereby appoints **Sharon Cooper of Public Entity Advocates** its local Risk Management Consultant.
2. The **Administrator/Clerk Karen Romano and Sharon Cooper Risk Management Consultant** (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2020 in the form attached hereto.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

### CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on January 6, 2020 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

---

Karen M. Romano  
Borough Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 45 -2020**

**2020 FUND YEAR  
STATEWIDE INSURANCE FUND**

**RISK MANAGEMENT CONSULTANT'S AGREEMENT**

**THIS AGREEMENT** entered into this 1<sup>st</sup> day of January 2020, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Borough of Lebanon ("MEMBER") and Public Entity Advocates ("CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

**WHEREAS**, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

**WHEREAS**, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

**WHEREAS**, the MEMBER desires these professional services from the CONSULTANT; and

**WHEREAS**, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

**WHEREAS**, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

**NOW, THEREFORE**, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
  - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
  - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
  - (c) explain to the MEMBER, or its representatives, the terms of the member's

commitment and obligations to the FUND.

- (d) explain to the MEMBER, or its representatives the operation of the FUND.
- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claim's settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as January be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of all lines assessment (excluding any fees, PLIGA, and loss ratio apportionment); and 10% of Selective umbrella assessment (excluding fees, PLIGA and administrative expenses).
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).

3. If the MEMBER shall require of the CONSULTANT extra services other than those

outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties. The term of this Agreement shall be from **January 1, 2020 to January 1, 2021**. However, this Agreement January be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.

4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

**ATTEST:**

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**Member Representative**

**ATTEST:**

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**Corporate Officer**

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**Risk Management Consultant**

**ATTEST:**

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**Statewide Insurance Fund Chairperson**

**EXHIBIT A  
STATEWIDE INSURANCE FUND**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE**  
**(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)**

**GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS**

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

**OR**

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

**OR**

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity January obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

**The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.**

**The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.**

COMPANY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on January 6, 2020 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

\_\_\_\_\_  
Karen M. Romano  
Borough Administrator/Clerk

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #46-2020**

**STATEWIDE INSURANCE FUND**  
**RESOLUTION APPOINTING FUND COMMISSIONER**

**WHEREAS, Borough of Lebanon** is a member of the Statewide Insurance Fund a joint insurance fund as defined in **N.J. S.A. 40A:10-36 *et seq.***; and

**WHEREAS,** the Fund's Bylaws require participating members to appoint a Fund Commissioner;

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Lebanon Karen M. Romano is hereby appointed as the Fund Commissioner for the Local Unit for the Fund Year 2020; and

**BE IT FURTHER RESOLVED** that **Council President Richard Burton** is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the Fund year 2020; and

**BE IT FURTHER RESOLVED** that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Introduced and adopted:

Ayes: Saharic, Burton, Berger, Junge, Harris Baldinger

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 6<sup>th</sup> of January 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 6, 2020

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Karen M. Romano, RMC  
Borough Administrator/ Clerk

**YES: Councilwoman Saharic, Council President Burton Councilman Berger,  
Councilman Junge, Councilwoman Harris and Councilwoman Baldinger**

**NO: None**

**ABSENT: None**

**ABSTAIN: None**

Mayor Pittinger read the 2020 Council Committee Appointments.

**The Mayor and Council worked together to establish the following Council  
Committee assignments.**

**COUNCIL COMMITTEE**

**PERSONNEL COMMITTEE**

**Council President Richard J. Burton**

Mayor Jim Pittinger

Councilwoman Denise Harris

**BUILDINGS AND GROUNDS COMMITTEE**

**Councilman Robert Junge**

Councilwoman Melissa Saharic

**PUBLIC SAFETY COMMITTEE**

**Councilman Robert Junge**

Councilwoman Marlene Baldinger

Councilwoman Melissa Saharic

**STREETS AND ROAD COMMITTEE**

**Council President Richard J. Burton**

Councilwoman Melissa Saharic

Councilwoman Denise Harris  
CPWM Mike Reino

**COMMUNICATION COMMITTEE**

**Councilman Sam Berger**  
Councilman Robert Junge  
Councilwoman Marlene Baldinger

**SOLID WASTE, RECYCLING AND UTILITIES COMMITTEE**

**Council President Richard J. Burton**  
Councilwoman Melissa Saharic

**FINANCE COMMITTEE**

**Councilman Sam Berger**  
Council President Richard J. Burton  
Mayor Jim Pittinger

**SCHOOL BOARDS LIAISON**

**Councilwoman Marlene Baldinger**  
Councilman Robert Junge

**BETHLEHEM MUNICIPAL COURT LIAISON**

Councilman Sam Berger  
Councilwoman Melissa Saharic

**PLANNING BOARD AND COAH REP**

Councilman Sam Berger Class I  
Mayor Jim Pittinger Class III

**Litigation Liaison**

Council President Richard J. Burton  
Mayor Jim Pittinger  
Joe Novak Esq Borough Attorney

Mayor Pittinger requested a motion to enter Open Public session.

**OPEN PUBLIC SESSION:**

**Councilman Junge made the motion to open the first public session with a second by Councilman Berger the motion passed by unanimous vote.**

Mr. Calvo of Brunswick Ave asked what the Recycling Schedule was. Karen Romano

explained starting January 8<sup>th</sup> Recycling would be picked up every other week.

Joe Hauck Thanked Council and the Staff for doing a great job.

**There being no further public comments, Councilman Berger moved to close the public session with a second by Council President Burton. The motion passed by unanimous vote.**

**ADJOURN:**

**Councilman Berger made the motion to adjourn the meeting with a second by Councilwoman Saharic. The motion passed by unanimous vote at 8:15 PM.**

Respectfully Submitted

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Karen M. Romano, RMC  
Administrator/ Clerk

LBCC

1-3-18

81

LBCC

1-3-18

82