



LEBANON BOROUGH COMMON COUNCIL
Wednesday, November 25, 2019
7:30 pm

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor James J Pittinger at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Pittinger.

MOMENT OF SILENCE:

As of today, a total 8450 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 129. Mayor Pittinger requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Pittinger, Council President Burton, Councilman Berger, Councilman Junge, and Councilwoman Baldinger

Absent: Councilwoman Saharic and Councilman Schneider

Also Present: Administrator/Clerk Karen Romano and Attorney Joseph Novak Esq.

RESOLUTION #125-2019:

Council President Burton made a motion to approve Resolution 125-2019 the Consent Agenda. With a second by Councilman Junge.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 125-2019
CONSENT AGENDA**

All matters listed under the Consent Agenda are routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. BPU
2. FEMA
3. Tax Assessor Report
4. Animal Control Report
5. Statewide Insurance Loss Control report
6. NJEP
7. NJ Agriculture
8. Fire Marshal report

Introduced and adopted: November 25, 2019

Ayes: Burton, Berger, Junge, Baldinger

Absent: Saharic, Schneider

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the November 25, 2019 force and effect as of the date I have subscribed my signature.

Date: November 25, 2019

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Junge, Councilman Schneider and Councilwoman Baldinger

NO: None

ABSTAIN: None

ABSENT: Councilwoman Saharic and Councilman Schneider

APPROVAL OF MINUTES:

Council President Burton a motion to approve the October 2019 Regular, and Executive minutes. With a second by Councilman Junge.

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Junge, Councilman Schneider and Councilwoman Baldinger

NO: None

ABSTAIN:

ABSENT: Councilwoman Saharic, Councilman Schneider

OPEN PUBLIC SESSION:

Councilman Berger made a motion to open the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was opened.

Ben Valliere asked if there was something that could be done with regard to the abandon properties in town. Council President Burton explained why the Borough does not have a property ordinance in place.

Mary Logan of Cherry Street spoke of having the community clean up four properties in the Borough.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Schneider seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION #126-2019:

Council President Burton made a motion to approve Resolution 161-2019 with a second by Councilwoman Baldinger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 126-2017
Transfer of funds**

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
01-201-20-150-200	ASSESSMENT-OTHER EXPENSE	280.00	
01-201-20-130-200	FINANCE - OTHER EXPENSE		30.00
01-201-31-445-200	WATER		
250.00			

Introduced and adopted November 25, 2019.

LEBANON BOROUGH COUNCIL

Ayes: Saharic, Burton, Berger, Junge, Baldinger

Nays:

Absent: Saharic, Schneider

ATTEST:

Richard Burton, Borough Council President

Karen Romano
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on November 25, 2019.

Karen Romano, Borough Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Junge, and Councilwoman Baldinger

NO: None

ABSTAIN: None

ABSENT: Councilwoman Saharic and Councilman Schneider

RESOLUTION #127-2019:

Council President Burton made a motion to approve Resolution 127-2019 with a second by Councilman Junge.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 127-2019**

**EA Boniakowski Insurance
for
BALANEY CONTRACTING LLC
Snow Plowing Insurance**

WHEREAS the Borough fines the need to insure Balaney Contracting for snow plowing services; and

WHEREAS, a quotation package was prepared, and two quotes were solicited, E.A. Boniakowski Agency Inc 929 N. Washington Ave. Green Brook NJ 08812 being the Insurance agency to be awarded the contract to insure Balaney Contracting LLC: and

WHEREAS, the quote has been reviewed and it has been determined that the quote is a qualified provider of such services.

NOW THEREFORE BE IT RESOLVED by the Lebanon Borough Council that a insurance policy for the provision of snow plowing all Borough streets and properties be entered into with **EA Boniakowski Insurance** not to exceed \$\$7900.00;

BE IT FURTHER RESOLVED that the Mayor, Council President and Administrator/Clerk are authorized to execute such Contract on behalf of the Borough of Lebanon.

Introduced and adopted November 25, 2019:

Ayes: Burton, Berger, Junge, Baldinger

Nays: 0

Absent: Saharic and Schneider

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the November 25, 2019 force and effect as of the date I have subscribed my signature.

Date: November 25, 2019

Karen M. Romano, RMC
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Junge, and Councilwoman Baldinger

NO: None

ABSTAIN: None

ABSENT: Councilwoman Saharic and Councilman Schneider

RESOLUTION #128-2019:

Council President Burton made a motion to approve Resolution 128-2019 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #128-2019

2019 Borough Hall Roof Replacement change order

WHEREAS, the Borough of Lebanon has determined as part of its continued Building and Grounds maintenance that replacement of the Municipal Building roof at 6 High Street is required, and,

WHEREAS, the Borough, initially solicited quotes from four (4) contractors known to normally bid on this type of work, and,

WHEREAS, a change order occurred for the following, replacement of drainpipes, replacement of roof vents, replacement of roofing pile wood;

WHEREAS, sufficient funds have been appropriated to undertake the said project; and

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon that the change order be awarded to Hunterdon Siding and Window Company in the amount of \$3,380.00 for the said replacement work.

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator/Clerk are hereby authorized to execute said contract, after review and approval by Borough Attorney, and upon submittal of a Certificate of Insurance, and all other documents required for the contract.

Introduced and adopted: November 25, 2019

LEBANON BOROUGH COUNCIL

Ayes: Burton, Berger, Junge, Baldinger

Nays: 0

Absent: Saharic and Schneider

Richard J Burton Council President
Borough Council President

ATTEST:

Karen M. Romano
Borough Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on November 25, 2019 at 7:30 pm that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: November 25, 2019

Karen M. Romano
Borough Administrator/Clerk

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Junge, and Councilwoman Baldinger
NO: None
ABSTAIN: None
ABSENT: Councilwoman Saharic and Councilman Schneider

APPROVAL OF EXPENDITURES:

Councilman Berger a motion to approve the November Bill list. With a second by Council President Burton.

Lebanon Borough

List of Bills - (All Funds)				
Meeting Date: 11/25/2019 For bills from 10/17/2019 to 11/21/2019				
Vendor	Description	Payment	Check	Total
Current Fund				
555 - A. PATULLO POWER WASH INC.	PO 10100 Leaf Pick Up October 22, 2019	438.43		438.43
403 - AMERICAN PROTECTIVE SYSTEMS, INC	PO 10066 Service Call - Replaced (2) bad bat	208.95		208.95
659 - BECKAGE SEALCOATING	PO 10060 Additional cleaning and crack repai	500.00		500.00
24 - BEN SHAFFER RECREATION INC	PO 10027 Certified Wood Fiber for Playground	3,790.00		3,790.00
746 - BETHLEHEM TOWNSHIP	PO 10071 Shared Service CFO - November 2019	2,194.71		2,194.71
26 - BOROUGH OF LEBANON - PETTY CASH	PO 10137 Repenish Petty Cash	159.62		159.62
744 - CINTAS CORPORATION	PO 10128 Battery replacement for AED	132.90		132.90
247 - COMCAST	PO 10065 6 High Street - Internet / Phone Se	267.84		267.84
	PO 10117 Internet / Phone Services - 6 High	487.76		487.76
652 - CONSTELLATION NEWENERGY INC	PO 10086 Electricity - 9/13/19 - 10/11/2019	578.63		578.63
13 - COUNTY OF HUNTERDON - COUNTY TAX	PO 10111 County Tax 4th Qrt. 2019	283,526.90		283,526.90
14 - COUNTY OF HUNTERDON - LIBRARY TAX	PO 10112 County Library Tax 4th Qrt. 2019	28,366.97		28,366.97
15 - COUNTY OF HUNTERDON- OPEN SPACE TAX	PO 10113 County Open Space Tax 4th Qrt. 2019	27,936.56		27,936.56
152 - Courier News	PO 10081 Legal Advertising - Notice to Bidde	58.22		58.22
	PO 10088 Legal Advertising - Public Notice f	78.00		78.00
	PO 10092 Legal Advertising - Bond Ordinance	69.40		205.62
838 - EA Boniakowski Insurance Services	PO 10146 Snow Plow Liability Insurance: Bala	7,900.00		7,900.00
39 - ELIZABETHTOWN GAS	PO 10085 Natural Gas Charges 9/17/2019 -10/1	228.30		228.30
46 - FERRIERO ENGINEERING	PO 10119 Professional Services	140.00		140.00
46 - FERRIERO ENGINEERING	PO 10120 Borough Park Playground Improvement	2,480.00		2,480.00
46 - FERRIERO ENGINEERING	PO 10122 2019 Sign Installatin Program	1,466.00		1,466.00

46 - FERRIERO ENGINEERING	PO 10127	Professional Services	340.50	340.50
301 - FLEMINGTON DEPT. STORE	PO 10091	Crossing Guards - Vest / Raincoats	577.20	577.20
769 - Great America Financial Services	PO 10082	Phone System Lease - October 2019	101.19	
	PO 10131	Phone System Lease November 2019	101.19	202.38
670 - HARRY HAUSHALTER	PO 10062	Professional Services - Tax Appeals	1,494.50	1,494.50
670 - HARRY HAUSHALTER	PO 10138	Professional Services - Tax Appeals	1,392.00	1,392.00
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 10073	Employee Dental 11/1/2019 - 12/1/20	201.31	201.31
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 10132	Employee Dental 12/1/19-1/1/2020	201.31	201.31
16 - JCF&L	PO 10076	Electricity	675.93	
	PO 10090	Electricity	544.75	
	PO 10133	Electricity	807.59	2,028.27
597 - JERSEY ELEVATOR COMPANY INC.	PO 10089	Monthly Maintenance - Elevator	146.79	146.79
167 - KAREN ROMANO	PO 10072	Cell Phone Reimbursement - November	100.00	
	PO 10135	Reimbursement - Recreation / Clerk	100.00	
	PO 10145	Reimbursement for League of Municip	1,005.32	1,205.32
557 - LANDMARK FIRE PROTECTION, INC.	PO 10074	2019 - 4th Qrt. Fire Sprinkler Test	460.00	460.00
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 10068	Local School Tax November 2019	282,894.20	282,894.20
323 - LISA SAHARIC	PO 10124	Keurig Coffee Maker for Office	141.80	141.80
715 - Maser Consulting P.A.	PO 10096	Affordable Housing- Municipal Plan/	615.00	615.00
2 - MGL FORMS-SYSTEMS, LLC	PO 10143	Pocket Embosser: Registrar of Vital	71.00	71.00
762 - MR. BUG'S LAWN CARE	PO 10083	3 Lawn Application for 2019 - Munic	3,140.00	3,140.00
253 - NEW JERSEY STATE POLICE	PO 10079	State Police Services September 201	3,912.80	3,912.80
54 - NJ ADVANCE MEDIA	PO 10061	Legal Advertising	42.69	
	PO 10067	Legal Advertising - Notice to Bidde	235.70	
	PO 10075	Legal Advertising- Notice to Bidder	28.68	
	PO 10077	Legal Advertising - Notice of Fairn	450.64	
	PO 10093	Legal Advertising - Star Ledger - S	237.35	995.06
54 - NJ ADVANCE MEDIA	PO 10094	Legal Advertising - Democrat - Soli	36.75	
	PO 10095	Legal Advertising - Democrat - 3rd	96.51	
	PO 10104	Animal Control Ordinance 2019-06	24.61	
	PO 10134	Meeting Change - Lebanon Borough Co	14.34	172.21
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 10069	Regional School Tax November 1, 201	266,007.83	266,007.83
31 - NOVAK & NOVAK LLC	PO 10070	Legal Services Retainer November 20	3,750.00	3,750.00
233 - PITNEY BOWES	PO 10105	Postage Machine Rental 11/16/2019 -	75.00	75.00
20 - QUILL CORPORATION	PO 10059	Office Supplies / Senior Supplies /	468.02	
	PO 10102	Office Supplies / Paper Towels	145.95	
	PO 10123	Office Supplies/Seniors/Building &	103.43	717.40
830 - Republic Services	PO 10080	Monthly Garbage Disposal October 20	4,843.57	4,843.57
176 - SHOPRITE OF HUNTERDON COUNTY	PO 10101	Recreation / Senior Supplies	249.11	249.11
522 - TREASURER, STATE OF NJ	PO 10129	Elevator Inspection Fee	258.00	258.00
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 10064	Affordable Housing - September 2019	3,291.75	
	PO 10125	Affordable Housing - October 2019	1,988.25	5,280.00
765 - Tele Cloud, LLC	PO 10108	Monthly Phone Service 11/1/2019 - 1	240.29	240.29
808 - Thermal Service of New Jersey Inc.	PO 10110	HVAC Monthly Service Fee	330.00	330.00
43 - TOWN OF CLINTON	PO 10116	Water Bill - August / September &	187.54	187.54
633 - TREASURER - STATE OF NJ	PO 10107	Bureau of Fire Code Enforcement Ren	512.00	512.00
718 - VIKING PEST CONTROL	PO 10078	Monthly Pest Control October 2019	109.45	109.45
718 - VIKING PEST CONTROL	PO 10109	Monthly Pest Control November 2019	109.45	109.45
27 - WASTE MANAGEMENT OF NJ INC	PO 10114	Municipal Waste Services / Bulk Pic	7,095.06	7,095.06
FEDERAL AND STATE GRANTS				
555 - A. PATULLO POWER WASH INC.	PO 10100	Leaf Pick Up October 22, 2019	1,597.24	1,597.24
GENERAL CAPTITAL FUND				
46 - FERRIERO ENGINEERING	PO 10121	Cokesbury Road - Professional Servi	4,037.00	4,037.00
46 - FERRIERO ENGINEERING	PO 10141	Cokesbury Road	909.94	909.94
835 - Hunterdon Siding & Window Co., LLC	PO 10106	Replacement Roof on Boro Hall	41,267.00	41,267.00
ANIMAL CONTROL FUND				
466 - ANIMAL CONTROL SOLUTIONS, LLC	PO 10103	Injured Cat	161.00	161.00
SENIOR CITIZEN FUND				
26 - BOROUGH OF LEBANON - PETTY CASH	PO 10137	Repenish Petty Cash	24.22	24.22
683 - ENTERTAINMENT WITH SOPHISTICATION	PO 10144	Entertainment for Christmas Party	150.00	150.00
752 - Good Times Tours, Inc	PO 10139	Deposit: Senior Trip to Li Greci's	300.00	300.00
213 - Lebanon Boro General Store	PO 10136	Food for Seniors Meeting- 11/20/201	150.00	150.00
697 - MARY ANN ANGELONI	PO 10115	Refund for Casino Trip	25.00	25.00
20 - QUILL CORPORATION	PO 10059	Office Supplies / Senior Supplies /	34.99	
	PO 10123	Office Supplies/Seniors/Building &	96.96	131.95
176 - SHOPRITE OF HUNTERDON COUNTY	PO 10101	Recreation / Senior Supplies	23.42	23.42
DEVELOPERS ESCROW				
46 - FERRIERO ENGINEERING	PO 10140	Cokesbury Plaza	140.00	140.00
46 - FERRIERO ENGINEERING	PO 10142	2019 Street Opening Permit	1,498.75	1,498.75
837 - Marden Realty, LLC	PO 10130	Return of Bond	5,000.00	5,000.00
715 - Maser Consulting P.A.	PO 10097	Traffic Signal Warrant Analysis	4,010.50	4,010.50
369 - STICKEL KOENIG & SULLIVAN & DRILL L	PO 10063	KJM Auto Body, LLC d/b/a Clinton Au	486.75	
	PO 10126	KJM Auto Body, LLC d/b/a Clinton Au	1,039.50	1,526.25
TOTAL				1,011,917.81
Total to be paid from Fund 01 Current Fund			950,965.54	
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS			1,597.24	
Total to be paid from Fund 04 GENERAL CAPTITAL FUND			46,213.94	
Total to be paid from Fund 12 ANIMAL CONTROL FUND			161.00	
Total to be paid from Fund 13 SENIOR CITIZEN FUND			804.59	
Total to be paid from Fund 14 DEVELOPERS ESCROW			12,175.50	

			1,011,917.81	

Checks Previously Disbursed

112019	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 10098	E-mail Services - October 2019	203.00	11/21/2019
102119	BOROUGH OF LEBANON-EMAIL SERVICE		billing date confusion with micros	30.14	11/08/2019
11428	LEBANON FIRE COMPANY	PO# 10118	In Memory of Former Mayor Knox Fel	100.00	11/08/2019
20191511	LEBANON BOROUGH PAYROLL		PAYROLL 11/15/2019	13,582.77	11/08/2019
11152019	NJ STATE HEALTH BENEFITS PLAN	PO# 10099	Employee Health Benefits - October	4,411.85	11/01/2019
20193110	LEBANON BOROUGH PAYROLL		PAYROLL 10/15/2019	10,633.64	10/28/2019
592	DAVID A. TENNY SR. DBA/TRIPLE D TRA	PO# 10087	Balance for Casino Trip November 1	450.00	10/25/2019
591	BELLA PIZZA	PO# 10084	Senior Meeting October 23rd - Pizz	145.00	10/25/2019

				29,556.40	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	28,961.40	950,965.54	979,926.94
Fund 02 FEDERAL AND STATE GRANTS		1,597.24	1,597.24
Fund 04 GENERAL CAPITAL FUND		46,213.94	46,213.94
Fund 12 ANIMAL CONTROL FUND		161.00	161.00
Fund 13 SENIOR CITIZEN FUND	595.00	804.59	1,399.59
Fund 14 DEVELOPERS ESCROW		12,175.50	12,175.50

BILLS LIST TOTALS	29,556.40	1,011,917.81	1,041,474.21

=====

The Motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Junge, and Councilwoman Baldinger

NO: None

ABSTAIN: None

ABSENT: Councilwoman Saharic and Councilman Schneider

OPEN PUBLIC SESSION:

Councilman Junge made a motion to open the public session. Council President Burton seconded the motion with the unanimous approval of Council the floor was opened.

Mary Logan of Cherry Street request the Borough paint the train trestle black and white check again.

There being no further public comment Councilman Berger made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.

DISCUSSION:

Councilwoman Baldinger requested Comcast attend a Council meeting to explain the franchise.

MISCELLANEOUS:

Mayor Pittinger reported:

ABSECON CITY houses the largest living tree in NJ and they are giving away saplings to all Municipals interested.

Mayor Pittinger had a meeting with Clinton Township regarding the sale of the Kullman Property. Nothing has yet been decided.

Mayor Pittinger shared drawings of a proposed Town Clock.

COUNCIL COMMITTEES:

Public Safety Chair Councilman Junge reported the Fire and rescue units in Hunterdon County are looking better ways the have Daytime coverage throughout the County. Lebanon Borough was sent a proposal for Police services from Clinton Township. Mayor Pittinger stated the proposal was unsolicited.

Streets and Roads Chair Council President Burton reported Cokesbury Road and the sideway repairs of Maple Street started.

Communication Chair Councilman Junge reported the committee met to discuss timing, layout and content issues. Mayor Pittinger stated Councilwoman Baldinger had a great suggestion of establishing a Welcome Wagon.

ADJOURN:

Councilwoman Saharic moved and Councilman Junge seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 9:50 pm by unanimous vote.

Respectfully Submitted

Karen M. Romano, RMC
Borough Administrator/Clerk

LBCC
7-17-13
18

LBCC
7-17-13
19

