

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

Oct 2, 2019

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman, Edward Cichone at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ. The meeting was convened in compliance with the Open Public Meetings Act.

MEMBERS PRESENT: Richard Burton, Gregory Crawford, John Saharic

Also present: Joseph Novak- Novak & Novak LLC, Jim Hill – Frey Engineering, William Colantano – BKC, and Secretary Anita Weingart

MOMENT OF SILENCE:

Mr. Cichone led us in a moment of silence honoring the late Knox Felter. Mr. Felter was well respected and a friend to everyone he met. He served as Mayor of Lebanon Borough from 1969-1974 and from 1991-2002. He also served on the RLSA Board from 1976-2007.

APPROVE SEPTEMBER MINUTES

Mr. Burton moved and Mr. Crawford seconded the motion to approve the September 2019 minutes. All Ayes: Motion Carried.

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Mr. Hill discussed the recent flows. LBSA flows are running accurate to the water flow reports from Clinton.

MH Quotes: Mr. Hill discussed the quotes received for manhole repairs and his recommendation is to use Tobin Barkman.

Mr. Burton moved and Mr. Crawford seconded the motion to hire Tobin Barkman for \$8,250.00 for five manhole repairs. Roll Call Vote: All Ayes: Motion Carried.

Mr. Hill plans to propose combining efforts with RLSA to clear easements with Predator.

Mr. Hill inspected the repair we asked Rollin Fast to make. Mr. Hill stated the repair is made but not as requested.

EXPENDITURES

Mr. Burton moved and Mr. Saharic seconded the motion to approve Oct 2019 and expenditures as listed below Roll Call Vote: All Ayes: Motion Carried.

| <u>GENERAL ACCT:</u> | | | OCT 2019 |
|----------------------|---------------|--------------------------------|--------------------|
| 19-117 | PAYROLL ACCT | PAYROLL | \$2,640.90 |
| 19-118 | RLSA | WATER TREATMENT | \$38,583.42 |
| 19-119 | LEBANON BORO | LEASE | \$1,300.00 |
| 19-120 | JCP&L | HEAT TAPE | \$5.06 |
| | ONE CALL | | |
| 19-121 | CONCEPTS | INV# 9085373 | \$16.10 |
| | CONSUMER | | |
| 19-122 | CELLULAR | HEAT TAPE PHONE | \$20.68 |
| | QUILL | | |
| 19-123 | CORPORATION | INV# 1285985, 1337806, 9938997 | \$133.30 |
| | PREDATOR TREE | | |
| 19-124 | SERVICE | INV# 59005 | \$1,200.00 |
| 19-125 | NOVAK & NOVAK | OCTOBER RETAINER | \$3,715.30 |
| | FREY | | |
| 19-126 | ENGINEERING | INV# 6437 | \$6,098.42 |
| | FREY | | |
| 19-127 | ENGINEERING | INV# 6339, 6397 | \$9,605.46 |
| | BANK FEE | | 50.00 |
| TOTAL | | | \$63,368.64 |

ESCROW ACCT:

\$0.00

TOTAL **\$0.00**

FINANCIAL REPORTS – July and Aug 2019 (Bank Statements), Oct 2019 Financial Reports

Mr. Crawford moved and Mr. Saharic seconded the motion to acknowledge the Financial reports and bank statements. Roll Call Vote: All Ayes: Motion Carried.

RLSA – There is nothing to report at this time.

CLOSED SESSION – CONTRACTURAL ISSUES – Lebanon Cheese and HHP
Mr. Crawford moved and Mr. Saharic seconded the motion to enter Closed Session.

OPEN SESSION – Mr. Saharic moved and Mr. Crawford seconded the motion to enter into Open Session.

HHP - Mr. Novak stated that LBSA is waiting for a response from HHP.

MISC – There is nothing to report at this time.

ADJOURN -

Mr. Saharic moved and Mrs. Crawford seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer