

# LEBANON BOROUGH SEWERAGE AUTHORITY

## MINUTES

JUNE 6<sup>th</sup>, 2019

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman, Edward Cichone at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ.

The meeting was convened in compliance with the Open Public Meetings Act.

**MEMBERS PRESENT:** Edward Cichone, Richard Burton, Gregory Crawford

Also present: Joseph Novak- Novak & Novak LLC, Jim Hill – Frey Engineering, Kayla Kearns-Frey Engineering, William Colantano – BKC, and Secretary Anita Weingart

### **APPROVE MAY MINUTES**

Mr. Burton moved and Mr. Crawford seconded the motion to approve the May 2019 minutes.

All Ayes: Motion Carried.

### **INFORMAL MEETING APPLICATION – VILLA ON MAIN**

Michael Lamorgese and his Attorney discussed their proposal for an additional 16 units of sewer capacity for a total of 30 units for 5 COAH and 20 market rate 2-3 bedroom, 2 bath condos.

Mr. Novak and Mr. Hill discussed the sewer study, possible upgrades to the plant and current constraints. At this time we do not have this capacity available and asked Mr. Lamorgese to check back with us again in the future.

### **PUBLIC COMMENTS**

There were no public comments.

### **ENGINEER'S REPORT**

Mr. Hill's report is on file.

Mr. Hill briefly reviewed the emergency sanitary sewer service contracts with Oswald and Russell Reid.

**Mr. Burton moved and Mr. Crawford seconded the motion approving Oswald and Russell Reid for our emergency service contracts. Roll Call: All Ayes, Motion Carried.**

HHP - Mr. Hill researched easements and reviewed them with Mr. Novak regarding maintaining sewer service lines. Mr. Hill and Mr. Novak continue to work on this.

METERING PROGRAM - LBSA and RLSA flows are running closely together and communication between them continues regarding I and I. Lebanon Cheese has a recycling program in place. Discussions continue with them regarding increased flow into the system. Mr. Lotito agreed to buying and installing a meter of his own to measure any differences in flows between LBSA and Mr. Lotito.

Grist Mill - Mr. Hill is working with owner, Arun Goyal on the lateral issue. Plans are done so installation is now tentatively scheduled for late June.

**RESOLUTIONS 19-14, 19-15 AND 19-16:**

Mr. Burton moved and Mr. Crawford seconded the motion approving the following Resolutions, 19-14, 19-15 and 19-16 detailed below. Roll Call Vote: All Ayes: Motion Carried.

**RESOLUTION 19-14**

**LEBANON BOROUGH SEWERAGE AUTHORITY  
RESOLUTION NO. 19-14**

**WAIVE FEES**

**WHEREAS**, the property 804 Clark Rd., Lebanon, NJ is on the tax sale list for 2018 and charged with interest for 2018 due to not receiving the data from County Deed updates in a timely manner.

**NOW THEREFORE BE IT RESOLVED**, the interest for the sewer service fees for 804 Clark Rd., Lebanon, NJ 08833 should be waived for 2018; due to delays in LBSA receiving the data from County Deed updates. Additionally, 804 Clark Rd., Lebanon, NJ 08833 will no longer be on the tax sale list for 2018.

LEBANON BOROUGH SEWERAGE AUTHORITY

By: 

Edward R. Cichone, Chairman

**CERTIFICATION**

I hereby certify that the foregoing is a true and accurate copy of a Resolution adopted by the Lebanon Borough Sewerage Authority at its regular meeting held on June 6, 2019.



Anita Weingart, LBSA Secretary

**LEBANON BOROUGH SEWERAGE AUTHORITY  
HUNTERDON COUNTY  
STATE OF NEW JERSEY**

**EMERGENCY LATERAL REPAIR**

**RESOLUTION No. 19-15**

**WHEREAS**, the LBSA sewer main runs through the back yards of residential houses located on Main and Chestnut Streets; and

**WHEREAS**; one of the laterals connected to the main for 39 Main Street was determined to be blocked in an area where the lateral is located on the property of a neighboring residential owner, that is, 12 Chestnut Street; and in order to unclog and repair the sewer line, the owner of 12 Chestnut Street has consented to access for purposes of repair of the said lateral; and

**WHEREAS**, the estimated cost is within the quote limitations of the Authority, and three quotes were sought from reputable, qualified companies.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Lebanon Borough Sewerage Authority as follows:

1. Central Jersey Pro Mechanical is the only available contractor that can provide timely, necessary emergent repairs; and
2. The Chairman and Secretary are hereby authorized to execute an emergent lateral repair contract on the said line in an amount not to exceed \$6,000.00 and subject to the Contractor providing the necessary certificate of liability insurance naming the Lebanon Borough Sewerage Authority, and their providing a current business registration certificate issued by the State of New Jersey.

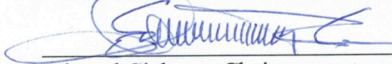
Introduced and adopted: June 6, 2019

Ayes:


Nays: 0

Absent: 0

LEBANON BOROUGH SEWERAGE AUTHORITY

  
Edward Cichone, Chairman

ATTEST:

  
Anita Weingart, Secretary

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**RESOLUTION 19-16**

**WAIVER OF ROAD OPENING PERMIT FEES**

WHEREAS, a road opening for repair will take place at the Grist Mill.

WHEREAS, LBSA requests from Lebanon Borough to waive the road opening permit fee;

NOW, THEREFORE, BE IT RESOLVED, that Lebanon Borough waives the fee for the Lebanon Borough Sewerage Authority.

LEBANON BOROUGH SEWERAGE AUTHORITY

\_\_\_\_\_  
By: Edward R. Cichone, Chairman

Certification:

I hereby certify that the foregoing is a true and accurate copy of a Resolution adopted by the Lebanon Borough Sewerage Authority at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
*Anita Weingart, LBSA Secretary*

**EXPENDITURES**

**Mr. Burton moved and Mr. Saharic seconded the motion to approve JUNE 2019 expenditures as listed below Roll Call Vote: All Ayes: Motion Carried.**

| <u>GENERAL ACCT:</u> |                    |                                | <b>JUN 2019</b>           |
|----------------------|--------------------|--------------------------------|---------------------------|
| 19-059               | PAYROLL ACCT       | PAYROLL                        | \$2,640.90                |
| 19-060               | RLSA               | WATER TREATMENT                | \$38,583.42               |
| 19-061               | RLSA               | OVERDUE FROM MAY               | \$3,000.00                |
| 19-062               | LEBANON BORO       | LEASE                          | \$1,300.00                |
| 19-063               | ONE CALL CONCEPTS  | INV#                           | \$34.00                   |
| 19-064               | JCP&L              | HEAT TAPE                      | \$3.40                    |
| 19-065               | ANITA WEINGART     | CELL PHONE APR, MAY, JUN       | \$300.00                  |
| 19-066               | NOVAK & NOVAK      | JUNE                           | \$3,715.30                |
| 19-067               | R&L DATA CENTERS   | PAYROLL SERVICES               | \$193.00                  |
| 19-068               | CONSUMER CELLULAR  | HEAT TAPE PHONE                | \$20.56                   |
|                      | CENTRAL JERSEY PRO |                                |                           |
| 19-069               | MECHANICAL         | INV# 1068                      | \$6,000.00                |
| 19-070               | QUILL CORPORATION  | INV# 6773192, 6794293, 7473650 | \$377.66                  |
| 19-071               | ANYTIME PLUMBING   | INV# 9622, 9613                | \$895.00                  |
|                      | FATTON LAND        |                                |                           |
| 19-072               | SURVEYING          | INV# 04/23/19                  | \$375.00                  |
| 19-073               | FREY ENGINEERING   | INV# 6273                      | \$6,098.42                |
| 19-074               | MAGLIO ELECTRIC    | INV# 8722                      | \$641.10                  |
|                      | BANK FEE           |                                | 90.00                     |
| <b>TOTAL</b>         |                    |                                | <b><u>\$64,267.76</u></b> |

ESCROW ACCT:

MARDEN

REALTY                      FREY ENGINEERING                      INV# 6275                      \$130.00

**TOTAL                      \$130.00**

**FINANCIAL REPORTS – Apr 2019 (Bank Statements), and Jun 2019 Financial Reports**

**Mr. Burton moved and Mr. Crawford seconded the motion to acknowledge the Financial reports and bank statements. Roll Call Vote: All Ayes: Motion Carried.**

**RLSA** – There is nothing new to report

**MISC** – Lebanon Commons require additional follow up. Rollin Fast also requires follow up.

**ADJOURN**

Mr. Burton moved and Mr. Crawford seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,

*Anita Weingart,*

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of \_\_\_\_\_.

\_\_\_\_\_ Anita Weingart, Secretary/Treasurer