

# **LEBANON BOROUGH SEWERAGE AUTHORITY**

## **MINUTES**

**MAY 2<sup>nd</sup>, 2019**

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman, Edward Cichone at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ.

The meeting was convened in compliance with the Open Public Meetings Act.

**MEMBERS PRESENT:** Edward Cichone, Richard Burton, John Saharic

Also present: Judie Novak- Novak & Novak LLC, Jim Hill – Frey Engineering, Kayla Kearns-Frey Engineering, William Colantano – BKC, and Secretary Anita Weingart

### **APPROVE APRIL MINUTES**

Mr. Burton moved and Mr. Saharic seconded the motion to approve the April 2019 minutes. All Ayes: Motion Carried.

### **PUBLIC COMMENTS**

There were no public comments.

### **ENGINEER'S REPORT**

Mr. Hill's report is on file.

Grist Mill - Mr. Hill is working with owner, Arun Goyal on the lateral issue. Plans are done so installation is tentatively scheduled for May.

Emergency Services – Mr. Hill has 2 quotes and is waiting for the 3<sup>rd</sup> one. If we don't have a 3<sup>rd</sup> by the June meeting, 2 will be voted on.

Metering program – Mr. Hill continues to monitor metering and results. Repairs are subject to budgeting repairs as needed. Mr. Hill, Mr. Burton, Mr. Cichone and Mr. Schiabile continue to have further discussions regarding the many variables involved in the discrepancy reports between LBSA and RLSA.

Mr. Hill continues to work on HHP line maintenance agreement with Mr. Novak.

Mr. Hill continues to work on a list of maintenance projects to be done for 2019.

**CLOSED SESSION: CONTRACTURAL**

Mr. Burton moved and Mr. Saharic seconded the motion to go into closed session.

**OPEN SESSION:**

Mr. Saharic moved and Mr. Crawford seconded the motion to go into open session.

**EXPENDITURES**

**Mr. Burton moved and Mr. Saharic seconded the motion to approve MAY 2019 expenditures as listed below Roll Call Vote: All Ayes: Motion Carried.**

<u>GENERAL ACCT:</u>			<b>MAY 2019</b>
19-050	PAYROLL ACCT	PAYROLL	\$2,640.90
19-051	RLSA LEBANON	WATER TREATMENT	\$38,583.42
19-052	BOROUGH	LEASE	\$1,300.00
19-053	JCP&L R&L	HEAT TAPE	\$7.82
19-054	DATACENTERS ONE CALL	INV# 96584	\$96.50
19-055	CONCEPTS	INV# 9035374	\$16.10
19-056	NOVAK & NOVAK CONSUMER	MAY	\$3,715.30
19-057	CELLULAR FREY	HEAT TAPE PHONE	\$20.56
19-058	ENGINEERING BANK FEE	INV# 6219	\$6,098.42 90.00
<b>TOTAL</b>			<b>\$52,569.02</b>

ESCROW ACCT:

MARDEN REALTY	FREY ENGINEERING	INV# 6221	\$552.50
		<b>TOTAL</b>	<b>\$552.50</b>

**FINANCIAL REPORTS – Mar 2019 (Bank Statements), and May 2019 Financial Reports**

**Mr. Saharic moved and Mr. Burton seconded the motion to acknowledge the Financial reports and bank statements. Roll Call Vote: All Ayes: Motion Carried.**

**RLSA** – There is nothing new to report

**MISC** – Secretary researched eligibility for LBSA to benefit from insurance discounts due to members completing online training. LBSA is not eligible to receive insurance discounts from NJUJIF due to the premium amount we currently have being far below the minimum amount. There has been no response from Lebanon Commons regarding the letters we sent them about the trees in the way of the cleanouts. LBSA will follow up for a 3<sup>rd</sup> time with Rollin Fast for the status of the repair to the sewer cap.

**ADJOURN**

Mr. Burton moved and Mr. Crawford seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,

*Anita Weingart,*

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of \_\_\_\_\_.

\_\_\_\_\_ Anita Weingart, Secretary/Treasurer